



# FY 2021-2022 FINAL BUDGET



*Recognizing over 175 years  
of service and dedication*





### COVER - SERVING LEA COUNTY FOR 25+ YEARS:

**David Minton**, Historian - Executive  
**Shannon Lathrop**, GIS Analyst -  
Assessor

**RaeChelle Tercero**, Sergeant -  
Detention Center

**Ava Benge**, Chief Appraiser - Assessor

**Robert Pellissier**, Senior Equipment  
Operator - Road

**Not Pictured:**

**DeLana Riley**, Quality Assurance -  
Communication Authority

### LONGEST SERVING MEMBER BY DEPARTMENT PHOTO 1

**Jon Martinez**, Chief Deputy - Sheriff  
**Crystal Tippy**, Account Technician -  
Treasurer

**Jim Kemp**, General Manager -  
Fairgrounds

**Rodney Pebsworth**, Facilities  
Supervisor - Maintenance

**Not Pictured:**

**Cresley Barbre**, Records Tech  
Specialist - Clerk

### PHOTO 2

**Stephanie Rice**, Compliance  
Coordinator - DWI/Probation  
**Lorenzo Velasquez**, Emergency  
Management Director - Emergency  
**Monica Russell**, General Manager -  
Event Center

### PHOTO 3

**Cassie Corley**, Environmental Tech  
Supervisor - Environmental  
**Shalana Rodriguez**, Airport  
Operations Supervisor, Lea  
Regional Airport  
**Tammy Hughes**, Firefighter, Airport  
Fire & Rescue

### PHOTO 4

**John Caldwell**, County Attorney,  
Legal  
**Robert Lathrop**, Director -  
Information Technology  
**Mary Lamb**, Benefits Administrator -  
Human Resources  
**Kathryn McLaughlin**, Procurement  
Officer - Finance

### 10+ Years

**Artie Jenkins**, 14 years  
**Jacqueline Dominguez**, 14 years  
**Paul Kroh**, 14 years  
**Vicente Garcia**, 14 years  
**Paul Clark**, 14 years  
**Roy Perrin**, 14 years  
**Rex Fleetwood**, 13 years  
**Jeffrey Allman**, 13 years  
**Lorenzo Velasquez**, 13 years  
**Aarika Whitehead**, 13 years  
**Leona Wylie**, 13 years  
**Christopher McCart**, 13 years  
**Kathleen Roberts**, 13 years  
**Bradley Rice**, 13 years  
**Jessica Garcia**, 13 years  
**Bruce Reid**, 13 years  
**Victor Murillo**, 13 years  
**Crystal Tippy**, 13 years  
**Tim Pratt**, 13 years  
**Gina Davis**, 12 years  
**Sharon Waller**, 12 years  
**Christopher Rider**, 12 years  
**Anthony Uranga**, 12 years  
**Keith Manes**, 12 years  
**Elsie Carreon**, 12 years  
**Bryan Benge**, 11 years  
**Cassie Corley**, 11 years

**Diane Campbell**, 11 years  
**Kristy Jones**, 11 years  
**Victor Hernandez**, 11 years  
**Maria Velasquez**, 11 years  
**Stephanie Rice**, 11 years  
**Corey Needham**, 11 years  
**Lajuan Hayes**, 10 years  
**Michael Rey**, 10 years  
**Christy Benge**, 10 years  
**Michael Gallagher**, 10 years  
**Jonathan Cross**, 10 years  
**Jose Coronel**  
**Maria Collins**, 10 years  
**Kelly Livingston**, 10 years  
**Johnny Jacobs**, 10 years

### 15+ Years

**Sharla Kennedy**, 19 years  
**Sonia Estrada**, 19 years  
**Jeffrey Gray**, 19 years  
**Melissa White**, 19 years  
**Emma Jimenez**, 19 years  
**Sylvia Ortiz**, 18 years  
**Robert Lathrop**, 18 years  
**Michelle Ryan**, 18 years  
**Diana Winters**, 18 years  
**Gary Hassen**, 17 years  
**Vivian Martinez**, 17 years

**Tryon Hassen**, 17 years  
**Brandon Sellers**, 17 years  
**Lavora Patton**, 17 years  
**Jim Kemp**, 17 years  
**Jeff Dyer**, 17 years  
**Maria Nevarez**, 16 years  
**Rodney Pebsworth**, 16 years  
**Samuel Etter**, 16 years  
**Suzanne Norris**, 16 years  
**Dannette Flores**, 16 years  
**Gerald McBride**, 15 years  
**Joe Velasques**, 15 years  
**Sandrea Brito**, 15 years  
**Sean Downey**, 15 years

### 20+ Years

**Ava Benge**, 39 years  
**David Minton**, 36 years  
**DeLana Riley**, 26 years  
**Robert Pellissier**, 26 years  
**Shannon Lathrop**, 26 years  
**RaeChelle Tercero**, 25 years  
**Jon Martinez**, 23 years  
**Rodelia Acosta**, 23 years  
**Angela Martinez**, 23 years  
**Cresley Barbre**, 23 years  
**Genevieve "Beva" Carrillo**, 23 years  
**Jeffrey Fountain**, 23 years

**Kathy McLaughlin**, 23 years  
**David Johnston**, 23 years  
**William Landes**, 22 years  
**Monica Russell**, 22 years  
**Forrest Hudson**, 22 years  
**Nick Marinovich**, 22 years  
**Elaida Navarette**, 21 years  
**Jessica Villanueva**, 21 years  
**Connie Balderaz**, 21 years  
**Susan Marinovich**, 21 years  
**Luis Elmore**, 20 years  
**Ruben Quintana**, 20 years  
**Carrie Sandoval**, 20 years  
**Susan Yarbrough**, 20 years

### Retirement

**Royce Smith**, 32 years  
**Billy Peden**, 25 years  
**Eugene Bohl**, 8 years  
**Gary Szalay**, 7 years

### In Loving Memory

**Rito "Tony" Carrillo**, 16 years  
**Edward Day**, 3 years

June 2021



Lea County thanks you for your many years of service and dedication!



# BOARD OF COUNTY COMMISSIONERS



**Dean Jackson, Vice Chair**  
District 1



**Rebecca Long, Chair**  
District 2



**Gary Eidson**  
District 3



**Jonathan Sena**  
District 4



**Pat Sims**  
District 5

## FY 2021-2022 FINAL BUDGET

# LEA COUNTY MANAGEMENT



**Michael Gallagher, ICMA - CM**  
County Manager



**Corey Needham, P.E.**  
Assistant County Manager



**Chip Low, CPA CGMA**  
Finance Director



# Budget Book Navigation Guide

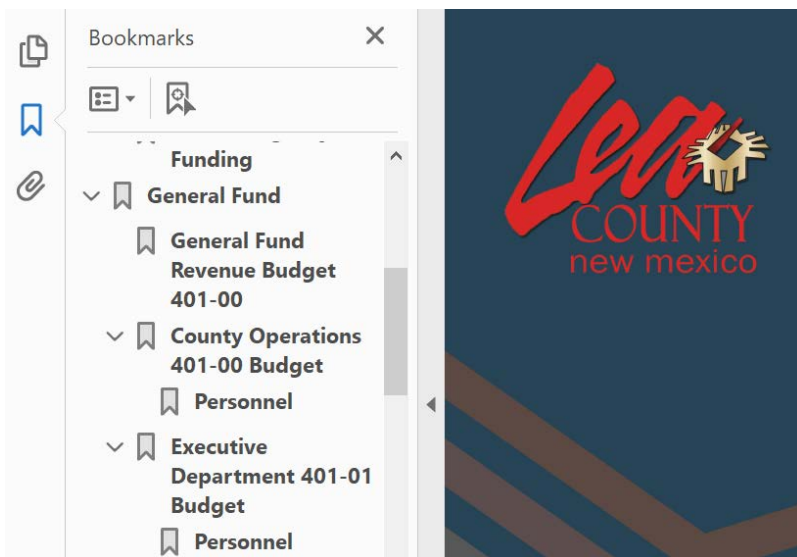
## Bookmarks

Once you have downloaded the Budget Book PDF and open it in Adobe Reader, click on the bookmark icon on the top left to open the bookmarks panel



In the bookmarks panel, you will see a list of all the main sections of the Budget Book

You can expand the main sections to see subsections of the handbook by clicking on the arrow (or plus sign) to the left of the section title.



You can click on any section title within the bookmarks panel and the PDF will jump directly to that section of the handbook.

## Hyperlinks

In addition to the bookmarks panel, hyperlinks are located throughout the document to help you navigate. Anytime the "arrow" cursor changes to a "hand" cursor in the document, you can click to be directed to another section of the Budget Book.

A few navigation hyperlinks you will want to note:

- All text in the Table of Contents is hyperlinked and will direct you to the specified section.
- The document title at the bottom of every page "[Fiscal Year 2021-2022 Budget](#)" will direct you back to the Table of Contents.
- Fund names located in the Executive Summary Section are hyperlinked to direct you to the breakout sections for each fund.



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# Introduction

The pages that follow comprise the annual budget of Lea County, New Mexico, for fiscal year July 1, 2021 through June 30, 2022.

The budget is intended have a dual purpose:

- To build a financial framework that will enable the County to provide the services, facilities, and infrastructure to its citizens in a transparent, efficient, and professional manner while adhering to fiscal and legal constraints set by the Lea County Board of County Commissioners and the State of New Mexico.
- To offer the reader, through the use of financial schedules, charts, graphs, and narrative, an understanding of Lea County government, the goals to be achieved and the challenges to be overcome.





STATE OF NEW MEXICO  
COUNTY OF LEA  
RESOLUTION NO. 21-JUL-164R

A RESOLUTION ADOPTING LEA COUNTY'S FISCAL YEAR 2021 - 2022 FINAL BUDGET

**WHEREAS**, the Governing Body in and for the County of Lea, State of New Mexico, has developed a final budget for the fiscal year 2021 - 2022; *and*

**WHEREAS**, said final budget was developed on the basis of need and through cooperation with all user departments, elected officials, and other department supervisors; *and*


**WHEREAS**, the official meetings for the review of said documents was duly noticed July 1, 2021, in compliance with the State Open Meetings act; *and*


**WHEREAS**, it is the majority opinion of this Board that the final budget meets the requirements as currently determined for fiscal year 2021 - 2022.


**NOW, THEREFORE BE IT RESOLVED** that the Board of County Commissioners, Lea County, State of New Mexico, hereby adopts the final budget herein above described to be submitted for approval by the Local Government Division of the Department of Finance and Administration.


**PASSED, APPROVED, AND ADOPTED** on this 22<sup>nd</sup> day of July, 2021, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.


LEA COUNTY BOARD OF COUNTY COMMISSIONERS

  
Rebecca Long (District 2), Chair  
Voted: Yes ☒ No ☐ Abstain ☐

  
Gary G. Eidson (District 3), Member  
Voted: Yes ☒ No ☐ Abstain ☐

  
Pat Sims (District 5), Member  
Voted: Yes ☒ No ☐ Abstain ☐

  
Dean Jackson (District 1), Vice Chair  
Voted: Yes ☒ No ☐ Abstain ☐

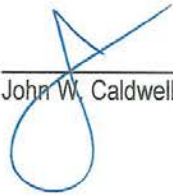
  
Jonathan Sena (District 4), Member  
Voted: Yes ☒ No ☐ Abstain ☐

ATTEST: Keith Manes  
Lea County Clerk

By:   
Tryon Hassen, Chief Deputy Clerk



APPROVED AS TO FORM AND LEGAL  
SUFFICIENCY:

  
John W. Caldwell, County Attorney



MICHELLE LUJAN GRISHAM  
GOVERNOR

DONNIE J. QUINTANA  
DIRECTOR



DEBORAH K. ROMERO  
CABINET SECRETARY

STATE OF NEW MEXICO  
DEPARTMENT OF FINANCE AND ADMINISTRATION  
LOCAL GOVERNMENT DIVISION  
Bataan Memorial Building ♦ 407 Galisteo St. ♦ Suite 202 ♦ Santa Fe, NM 87501  
PHONE (505) 827-4950 ♦ FAX (505) 827-4948

August 9, 2021

The Honorable Rebecca Long  
Lea County  
100 N. Main Street  
Lovington, NM 88260

Dear Commissioner Long:

The final budget for your local government entity for Fiscal Year 2021-2022, as approved by your governing body, has been examined and reviewed. The Department of Finance and Administration, Local Government Division (LGD) finds it has been developed in accordance with applicable statutes and budgeting guidelines, and sufficient resources appear to be available to cover budgeted expenditures. In addition, the *Budget Certification of Local Public Bodies* rule, 2.2.3 NMAC, requires that your entity's audit or "Agreed Upon Procedures" (per the *Tier System Reporting* rule, 2.2.2.16 NMAC) for Fiscal Year 2020 should have been submitted to the Office of the State Auditor as of this time. The LGD's information indicates that you are in compliance with this requirement. Therefore, in accordance with Section 6-6-2E NMSA 1978, the LGD certifies your entity's final Fiscal Year 2021-2022 budget.

Please take note that state statute requires all revenue sources be expended only for public purposes, and if applicable, in accordance with the Procurement Code, Chapter 13, Article 1, NMSA 1978. Use of public revenue is governed by Article 9, Section 14 of the Constitution of the State of New Mexico, commonly referred to as the anti-donation clause.

Budgets approved by the LGD are required to be made a part of the minutes of your governing body according to Section 6-6-5 NMSA 1978. In addition, Section 6-6-6 NMSA 1978 provides that the approved budget is binding on local officials and governing authorities; and any official or governing authority approving claims or paying warrants in excess of the approved budget or available funds will be liable for the excess amounts.

**Due to estimated expenditures and transfers exceeding estimated revenue, your entity's General Fund cash balance is being depleted by 157%. Careful control of expenditures and attention to revenue collection efforts is recommended to avoid further depletion of reserves.**

Finally, as required by Section 6-6-2H NMSA 1978, LGD is required to approve all budget increases and transfers between funds not included in the final approved budget via submission on the Local Government Budget Management System (LGBMS).

If you have questions regarding this matter, please call Cordy Chavez of my staff at 505-231-7246, or via email at Cordelia.chavez@state.nm.us.

Sincerely,

A handwritten signature in blue ink, reading "Donnie J. Quintana".

On behalf of:  
Donnie J. Quintana, Director  
Local Government Division

xc: file



**Dean Jackson**  
Vice Chair

District

1

District One covers northern Lea County from Crossroads and going south to northern parts of Lovington.

Commissioner Jackson came to government service by way of the Lea County Fair & Rodeo Board, filling an unexpired term by appointment, and then was reappointed to two more terms. After terming out of the fair board, he was asked to run for Lea County Board of Commissioners and took the opportunity. In the past, he has also served as vice-president of Future Farmers of America.

He notes one of his greatest accomplishments as a commissioner was helping remove the management company Spectra from the Fairgrounds and Event Center and returning county staff to those facilities. He's also proud to have worked to get more sheriff's deputies on the street.

One of Commissioner Jackson's goals is to help the State of New Mexico to understand what a gem Lea County is and to highlight how the county is a major benefactor to the state. His priorities are to run the county conservatively with taxpayers' money and to keep personal opinion and leadership opinion separate when making decisions on the county's behalf. He feels that not taking on new burdens at the taxpayers' expense is important to that conservation.

After graduating from Lovington High School, Dean attended Texas Tech University and returned



home to Lovington. Although his boot shop has been open full time since 1980, he also considers ranching to be his second job. Dean describes himself as "Lovington, born and bred," and as a fourth generation Lea Countian, he plans to always make Lovington his home. He and his beautiful wife, Kirestie (pronounced Kristy), have two sons as well as Fancy the dog. He also wants his constituents to know that they can call him at any time.



**Rebecca Long**  
Chair

District

2

District Two begins at Avenue D in Lovington and continues south to Joe Harvey Boulevard in Hobbs.

Although this is her first publicly elected position, Commissioner Long is no stranger to public service. Past posts include her appointment to the New Mexico State Personnel Board by then-Governor Suzanna Martinez; president of Lea County Women's Network; president of Lea County Republican Women, and vice-president, president-elect, president and past president of New Mexico Counties. She currently serves on the New Mexico Counties executive board, as a representative for District 6 to the National Association of Counties and on the Environment, Energy and Land Use steering committee.



Being fiscally responsible with and responsible for taxpayers' money is

one of her main priorities as a commissioner. She is especially proud of being able to help the Sheriff's Department add eighteen positions to the department and a noise ordinance established in District Two. She also believes that it is important to solve existing problems in a timely manner so as not to leave them for the next team of commissioners.

One of her most important goals entails working with other commissioners across the state to forestall upcoming bills in the state legislature that will be financially devastating to all thirty-three counties.

After graduating from Lovington High School, Rebecca attended West Texas State University, but returned home to Lovington to open her insurance agency at the age of nineteen. She relocated her agency to Hobbs a year later and has been a resident there since. She is also a patent-holding inventor. She and her husband, Steve Matlock, are proud grandparents and she enjoys spending time boating, camping and reading the occasional murder mystery. Commissioner Long is appreciative of her constituents for their support and faith in allowing her to be their representative.



**Gary Eidson**

District

3

District Three covers a majority of north Hobbs, with some sections south of Bender and south of Sanger.

Commissioner Eidson history of service includes the Lea County Planning & Zoning Board, the University of the Southwest Board of Trustees, and as president of the Hobbs Municipal Schools Board of Education.

Commissioner Eidson has been especially pleased to serve as a liaison for the board of commissioners to the judicial complex building to help move the project forward. He's also proud to be involved in helping fund the Career and Technical Education (CTE) program facility.

As a commissioner, his priorities are to make sure law enforcement is well-funded and staffed, to get the judicial complex completed and occupied, and to see through the courthouse remodel. In the future, he would also like to see updates to the Lea County Event Center, help form a beneficial partnership between Lea County and CTE program and maintenance of roads.

Gary was born and raised in Hobbs and graduated from Hobbs High School. Following graduation from New Mexico State University



with a degree in engineering, he resided in Midland, Texas, for ten years before moving back to Hobbs to become part of John West Engineering. He also owns and sporting goods store that deals in guns, ammunition and custom orders. His is married and has one daughter and one son. Gary is an avid hunter, former avid golfer and enjoys action movies.

Gary wants his constituents to know that he cares about Lea County and would like to be able to make it an enjoyable place for citizens, whether that means offering more recreational opportunities or helping draw businesses to county that would help with that.





**Jonathan Sena**

District **4**

District Four includes sections of northwest Hobbs, central Hobbs and eastern Hobbs down to McCasland Road.

Commissioner Sena interest in public service was sparked when his elementary school art teacher encouraged him to send his art project to the White House. The response he received from then-President Reagan laid the foundation for his future. He has served as an intern for Senator Pete Domenici, a travel assistant for Congressman Steve Pearce and worked with New Mexico State Representative Shirley Tyler. In 2008 he was elected to the City of Hobbs District 2 seat where he served three terms. He is currently serving his second term as a Lea County Commissioner.

The Commissioner counts upgrades to the Lea County Regional Airport, advancement of the Career and Technical Education project, funding for a veteran's memorial, funding for new fencing at Everglade Cemetery, partnering with Carlsbad on a massive road project between Lea and Eddy counties and new playground equipment at Taylor Elementary in Hobbs as some of his notable accomplishments as a county commissioner.

Commissioner Sena especially enjoys working young people. He notes that community projects are sometimes a bit more of a challenge in a multicultural and diverse district such as the one he was elected to represent.

He finds that it's important to find philosophical common ground with other commissioners to positively move forward as this facilitates leveraging resources further than any one group or entity going it alone.

He looks forward to working toward the completion of the judicial complex, renovation of



the historical courthouse, upgrades and renovations to Event Center and continuing to move forward the County's partnership with Covenant and its clinic on north Dal Paso.

Jonathan was born Roswell but considers Hobbs his hometown and resides with his wife Valeria and their daughter Camila. He graduated from the Victory Center Christian Academy, and holds and accounting degree from University of the Southwest and MBA from Eastern New Mexico University. He has worked at his parents' small business for seventeen years as a youth pastor.

Jonathan would like his constituents to know that cares deeply for his district and county and he's here to listen to make sure their voices are heard.



**Pat Sims**

District **5**

District Five starts near Highway 62-180 at the Eddy County line and continues to the east until Dal Paso. From there it continues south until it eventually extends to the Texas stateline and continues to the southern countyline where it borders the Texas stateline. The district is populated by small oil towns, and is predominately oilfield service, ranching and agriculture.

Commissioner Sims first came to public service with Lea County by way of the Lea County Housing Board. He was later appointed to the Fair Board and then elected county commissioner.

He has also served in many capacities at Eunice Methodist Church, including lay leader, council chair and as a member of the finance board.

Commissioner Sims is especially proud of being able to play a part in improving entertainment at the Lea County fair during his time on the Fair board. Although he states that the acronyms used in county government sometimes present a challenge, he finds the most fulfilling part of being a commissioner is being able to directly assist citizens with any questions and requests for information in a one-on-one manner.

During his time his tenure, Commissioner Sims intends to practice responsible spending without compromising



the maintenance and improvement of county roads and supporting law enforcement and fire entities. Ensuring that water systems are made more dependable and doing everything he can to keep New Mexico as the #2 oil producer in the nation are just two of his goals.

Pat was born and raised in Eunice. After spending six years living in Lubbock, he returned to Eunice and has lived there since. He graduated with honors from South Plains College, earning an associates degree in petroleum technology.

His first job was at a hardware store in Eunice. He worked on his family's ranch for several years until eventually taking on leadership of the ranch. He is also a small oil operator and invests in real estate rental.

Pat's family includes two sons, girlfriend Tonya, three corgis and a cat. In his down time, he enjoys hunting, fishing, off-road racing and racing trophy trucks in Baja Mexico.

Commissioner Sims shared that he spends quite a bit of time being a politician, more than he realized would be involved when he was first elected. Learning the ins and outs and daily workings of government has inspired him to encourage constituents to register to vote and then follow up at the polls. He states that the strength of the county rests upon it's citizens exercising the voices, regardless of who they cast their ballot for.

# BOARD OF COUNTY COMMISSIONERS



# LEA COUNTY ELECTED OFFICIALS



**Sharla Kennedy**  
Lea County Assessor



**Keith Manes**  
Lea County Clerk



**Sandra Goad**  
Lea County Probate Judge



**Corey Helton**  
Lea County Sheriff



**Susan Marinovich**  
Lea County Treasurer

# LEA COUNTY MANAGEMENT



**Michael Gallagher, ICMA - CM**  
County Manager



**Corey Needham, P.E.**  
Assistant County Manager



**Chip Low, CPA CGMA**  
Finance Director



**John Caldwell**  
County Attorney

# LEA COUNTY MANAGEMENT



**Craig Bova**  
Human Resources Director



**Angela Martinez**  
LCCA Director



**Ruben Quintana**  
LCDC Warden



**Edmundo Lara**  
Interim Facilities Director



**Lorenzo Velasquez**  
Emergency Management &  
Environmental Services  
Director



**Kelly Livingston**  
DWI & Misdemeanor  
Compliance Director



**Robert Lathrop**  
Directory of Information  
Technology



**Monica Russell**  
Event Center Director



**Jim Kemp**  
Fairgrounds General Manager





# About Lea County

## *HISTORY*

Lea County was created from Eddy and Chaves counties in 1917 and named for Captain Joseph Calloway Lea, just five years after New Mexico was admitted to the Union as a State. Captain Lea was the first Mayor of Roswell and the father of the New Mexico Military Institute.

Lea County had virtually nothing to offer except the vision of a handful of hardy settlers. Wagon roads and cattle trails were the only roads connecting the sparse settlements; there were no railroads, telegraphs, daily newspaper, running streams, rivers, nor any major center of population that could properly be called a city. The mail was a horse-conveyed means of communication requiring days to be picked up and delivered.

Political realists in Santa Fe could not justify the creation of a county from an area that was little more than a vast pasture land for cattle and sheep on the semi-arid, windswept, southwestern corner of the High Plains, or Llano Estacado, cradled in the arm of the neighboring Texas to the east and south.

There were no known tax-generating natural resources other than grass and water. Little did they know, deep in the confines of the High Plains country, behind the Caprock that looked down on their rich Pecos Valley lands, was more wealth in gas, oil, and potash than had been known in all the centuries since the Spaniards had proclaimed the Kingdom of New Mexico (Source: Lea, New Mexico's Last Frontier, by Gil Hinshaw).

Once known as part of the Great American Desert, the area held no promise of open water for travelers. At one time, a spring was discovered which flowed in the early part of the year, and a tall mound of rocks was built to mark the spot. This monument was a welcome sight to the people who passed through this area. It is no longer standing, because the rocks were used to build a house. The spring still flows near Monument, New Mexico.

Lea County's history has been one of change and growth. The original settlers of this area would find it hard to believe that Lea County has become so populated and plays a vital role in the production of some of the nation's energy resources. Today, Lea County flourishes not only in oil and gas, renewable energy and nuclear industry, but also in agriculture, cattle, the dairy industry, and is the home to a state correctional institution.

[www.leacounty.net/](http://www.leacounty.net/)



# About Lea County

## COMMUNITIES - INCORPORATED CITIES AND TOWNS

**LOVINGTON** - founded in 1908 by Jim and Robert Florence Love. Robert Love first requested that the city be named Loving, but the Post Office refused stating that there was already a Loving in Eddy County.



*Lovington was established at the turn of the century. The first store was built in 1908 and was named the “Jim B. Love Grocery Store”. The first post office was also housed in the store, and Jim Love was appointed postmaster. In 1917 Lea County was formed from parts of Chaves and Eddy County, and Lovington was designated as the county seat.*

*From the time of its establishment, Lovington was primarily a ranching and farming center. Oil was discovered in 1928 but did not have a significant impact on the economy until 1950 when the Denton pool, located nine miles northeast of Lovington, was discovered. In a short time the Denton pool had 92 flowing wells and, along with subsequent oil development, shaped the economy, labor force, and life style of present day Lovington.*

*Population changes in Lovington during the first half of the century reflected the steady growth in farming and ranching, while changes since 1950 have been related to the oil and gas industry. Only recently has the dairy industry begun to take part in our growth. The Census Bureau counted 411 people in the city in 1920. By 1940, the number had grown to 1,916 and between 1940 and 1960 Lovington experienced a 500 percent increase in population. Since that time the climb has leveled to the current population of 11,399. Lovington’s climate, like much of eastern New Mexico and western Texas, is characterized by warm summer days, cool nights and mild sunny winters. The summer months have average maximum temperatures in the 90s cooling down to the 60s at night while the daytime maximums in the winter range from the 50s to 60s.*

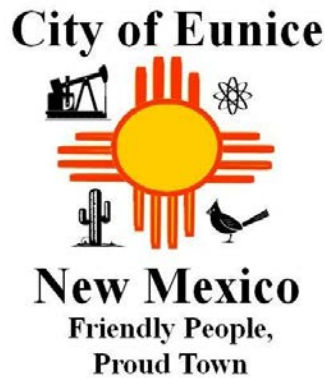
*Community spirit appears to have prevailed from the very first in the new town of Lovington as it still does today.*

[www.lovington.org/](http://www.lovington.org/)

# About Lea County

## COMMUNITIES - INCORPORATED CITIES AND TOWNS

**EUNICE** - founded in 1909 by John N. Carson. The town is named after his oldest daughter Eunice Carson.



### ***Settlement of Eunice***

*In the fall of 1908 J.N. Carson came to the southeastern corner of New Mexico to set up a homestead, which later was to become the town of Eunice, named for his eldest daughter. In the spring of 1909 he built a store and a postal office with other families beginning to follow.*

*The settlement was growing and they decided to build a one room school which had an enrollment of 23 children in the first year. The schoolhouse also served as a community center with Sunday school and church services being held there.*

*Not having paved roads did not stop settlers or the oilfield from making their way to Eunice. The first oilfield well was drilled in Lea County in 1926, though it was never a producing well. The first producing well was in 1928, and marked the Oilfield Boom which brought fluctuating flow of itinerant oilfield workers boosting the number of citizens in Eunice up to approximately 5,500 in the mid-1930s.*

*In 1937 Eunice's main street was a bustling mainstream of 27 cafes, 2 grocery stores, 6 bars, several pool halls, several rooming houses, a drugstore, a hotel, dry goods store, and a Baptist and Methodist Church.*

### ***Present & Future***

*Today, Eunice is a growing and thriving community due mainly to the renewed development of the Permian Basin oilfields that surround it. The growth in horizontal drilling and completion has brought many companies and workers to the area in order to meet the heavy demands of the industry. Another significant addition to the Eunice area has been the entry of the nuclear industry. In June 2010, URENCO USA began operations at the first uranium enrichment facility to be built in the United States in more than 30 years. The facility is located 3 miles east of Eunice and has become a great community partner. Love's Travel Stops & Country Stores opened a new facility in Eunice in 2019. Many more businesses are popping up as the oilfield continues to grow and expand.*

*The Eunice Municipal Schools has invested heavily in facility renovations and construction over the past several years. New facilities include a modern athletic fieldhouse along with renovated athletic fields. Eunice is home to the 2018 New Mexico Class 3A State Football Champions.*

*Things are growing and the future in Eunice is going to be something to behold.*

[www.cityofeunice.org/](http://www.cityofeunice.org/)



# About Lea County

## COMMUNITIES - INCORPORATED CITIES AND TOWNS

**HOBBS** - founded in 1910 by James Berry Hobbs who had the Post Office Station located in the back of the store he owned.



### IT ALL HAPPENS HERE™

*Hobbs is the gateway to New Mexico-the Land of Enchantment. Hobbs is the largest municipality in Lea County, the southeastern-most county of New Mexico's 33 counties, and situated on the far western edge of the Llano Estacado. Like much of southern New Mexico, the Hobbs area represents the best of the "high desert," with its blue skies and warm sunshine. The Hobbs area exhibits a truly multicultural heritage: Native American legacy, cowboy legend, farming traditions and Hispanic culture. With their agricultural roots and pioneer spirits, Lea County residents are surrounded by folklore and Western mythology, all enshrined in its museums and libraries. Amateur archaeologists can still find arrowheads left behind by the native people, including the Comanche and Apache Indians, who once ruled over these vast plains.*

*Geology buffs can see fossils embedded in the nearby Caprock, evidence of the different levels of the ancient Permian Sea. Among the most distinct pieces of evidence of the eons of evolution that occurred here is the complete skeleton of a woolly mammoth in southern Lea County. Caving enthusiasts can enjoy one of the most magnificent underground caverns in the world, just a short drive away at Carlsbad Caverns. Working cowboys still roam the range, herding cattle and mending fences. Of course, the ever-present oil wells dot the horizon, reminding us of the rich black gold that helps provide many of the amenities we enjoy in Hobbs. As pump jacks slowly sway back and forth, kissing the ground and then the sky, their constant slow rhythm complements the solemn stillness of the otherwise uninterrupted landscape, which yields the rich booty buried below.*

*Although Lea County has miles upon miles of open range, with endless horizons dotted by cattle and rows of pump jacks that are mirrored by the infamous clear sky, its five municipalities are Meccas of activity and progressive thinking. While each city is fiercely independent and proud of its own accomplishments, all five communities work closely together to provide excellent educational facilities, business opportunities, cultural events and a collective quality of life that is second to none.*

*Come and join us in this most-enchanted corner of the Land of Enchantment.*

[www.hobbsnm.org/](http://www.hobbsnm.org/)



# About Lea County

## COMMUNITIES - INCORPORATED CITIES AND TOWNS

**JAL** - founded in 1910 and named for the JAL ranch, which used this brand. Two ranchers, James A. Lawrence and James Allen Lee used the brand.



*During the early 1800's, when water was plentiful and gamma grass was belly high to a horse, the Cowden boys of Midland, moved the entire John A. Lynch herd to the Monument draw, about 6 miles northeast of present day Jal. All the cattle were branded with the JAL brand from shoulder to hip. In the process of trying to rebrand the Cowdens found it too big a task, so they registered the brand under their name in Silver City, New Mexico Territory.*

*In 1910, Charles W. Justice built a store and post office near the JAL ranch headquarters. And a town was born. In 1916 Mr. Justice and the nesters were at odds, so Mr. Justice picked up his store, post office, and school and moved them to Muleshoe Draw which is about where the Dollar Store is located. This became the "City of Jal"*

*On November 1, 1927, Texas Co. brought in the first well, the Rhodes #1. Then on June 2, 1928, a second well, serving up more than 90 million cubic feet of gas a day, was brought in 6 miles west of Jal. Now we had a "boom town," with all the prosperity and problems that go with it. Then in 1929 came the Great Depression. Low crude prices caused a sharp slump in drilling and people left in droves. Jal almost became a ghost town overnight.*

*In the summer of 1934, the Cooper #1 brought the "Big Boom" back to Jal. By now Jal had a passenger train and people came from everywhere. Housing was in short supply and ranchers opened their homes to "roughnecks." New business sprang up everywhere and with the gas gathering system by El Paso Natural Gas, prosperity continued.*

*Jal has seen its share of "bust" times, but the folks in Jal are from sturdy stock and we persevere. We can be proud of our city government, our outstanding Chamber of Commerce, a great newspaper, and outstanding schools. No wonder we call Jal "HOME!"*

[www.cityofjal.us/](http://www.cityofjal.us/)

# About Lea County

## COMMUNITIES - INCORPORATED CITIES AND TOWNS

**TATUM** - founded in 1909 by James A. Tatum. Tatum submitted three possible names to the Post Office so that they would locate a Postal Station in the store he owned. The names were Tatum, Martha James, and Bilderback, the government officials chose Tatum.



*James G. Tatum arrived in the Tatum area sometime in August 1909. He and a friend from Ranger Lake built a combination house and store located at the intersection of present-day Hwy 380 and Hwy 206. He applied for a post office in December 1909. Tatum's population is approximately 798.*

[www.townoftatum.org](http://www.townoftatum.org)

## COMMUNITIES - UNINCORPORATED COMMUNITIES



**BUCKEYE** - founded in 1939. This oilfield community was named after the Buckeye Sheep ranch.

**CAPROCK** - founded in 1913. Caprock was named by Charles E. Crossland for the nearby Caprock. Mr. Crossland planted many cottonwood trees near and around his encampment.

**HUMBLE CITY** - founded in 1930. This town was named after Humble Oil Company.

**KNOWLES** - founded in 1903 by Ben L. Knowles. Knowles was the second town to be founded in Lea County, and for a number of years had the largest population.

**MCDONALD** - founded in 1912 and named for William C. McDonald. Mr. McDonald was New Mexico's first governor, 1912-1917.

**MALJAMAR** - founded in 1926. The name was a combination of Malcolm, Janet, and Margaret, children of William Mitchell, the founder of Maljamar Oil & Gas Company.

**MONUMENT** - founded in 1900 and was the first town in Lea County. Monument was named after the mound of rocks that were placed there by passing cowboys to mark the location of the spring.

**OIL CENTER** - founded in 1937 and named for the Phillips Petroleum and El Paso Natural Gas plants located in that territory.



# About Lea County

## *TOPOGRAPHY*

Lea County is located in the southeastern corner of New Mexico, approximately 325 miles southeast of Albuquerque, New Mexico. Situated at an average elevation of 4,000 feet above sea level, Lea County is characterized most often by its flat topography. The County covers 4,393 square miles or approximately 2,822,522 acres which is three times the size of Rhode Island and only slightly smaller than Connecticut. From north to south the County spans 108 miles and at 44 miles at its widest point.

## *CLIMATE*

Lea County enjoys a moderate four-season climate. Frequent rain showers and thunderstorms from June through September account for over half the annual precipitation. Winds of 15 mph or more occur from February through May. Winter brings subfreezing temperatures at night but becomes considerably warmer during the day. Winter and its subzero temperatures are only for a short duration of the year. Destructive storms seldom strike the County, but minor damage results from thunderstorms or hailstorms that are experienced about once a year.

## *SOIL*

The fertile soil of Lea County consists primarily of sandy loam soil with a few areas of clay loam soil. The clay components make the overall soil high in natural nutrients like potassium, calcium and magnesium. The County's soil offers growers the appropriate conditions for many different crops.

## *EDUCATION*

Lea County has two post-secondary schools located in Hobbs. The University of the Southwest provides Bachelors and Master's Degree programs.

New Mexico Junior College, also located in Hobbs, provides Associate degrees and vocational programs.



[nmjc.edu](http://nmjc.edu)



[usw.edu](http://usw.edu)

Lea County also has the Small Business Development Center, which provides services consisting of counseling and resources to the business community. One-on-one counseling services offer the business community the information and guidance needed in order to either run a successful business or opening a new business.

The Industrial Development Training Program provides classroom and on-the-job training. This program is directed primarily toward manufacturers but it can also be used to assist businesses in the service sector.

## *RECREATIONAL OPPORTUNITIES*

**GOLF** - Several golf courses are located throughout the County, including a new golf course, Rockwind Community Links, which opened in 2015. The award winning facility includes a championship 18-hole golf course, a 9-hole par-3 course, a dual ended practice range and multiple short game areas.



# About Lea County

**PARKS** - Lovington is the home of the 80-acre Chaparral Park, which includes a 20-acre lake with fishing, volleyball, basketball and softball facilities. The City of Jal has five parks, Jal Lake, and a golf course as well as camping facilities. Eunice offers Stephens Lake, Marshall Park, and the Eunice Municipal Golf Course. Hobbs offers several parks, pools, and sports centers for the youth in the community.

**EVENT CENTER** - Lea County operates an Events Center with a seating capacity of approximately 6,000 people.

**FAIRGROUNDS** - Lovington is home to the Lea County Fair and Rodeo every August; the fairgrounds have an arena, which the children use during the year for LCJRA.

# About Lea County

## *WHAT'S GOING ON IN LEA COUNTY?*

### *Center of Recreational Excellence (CORE)*

Lea County has teamed up with the City of Hobbs, JF Maddox Foundation, NMJC, Hobbs Municipal Schools, and the University of the Southwest to construct a new recreational facility. Known as the CORE, the 158,000 square foot facility officially opened in June 2018 and includes an:

- Indoor Water Park
- Indoor Soccer Field
- Indoor Sports Court
- Indoor Playground
- Indoor Track
- Competition Pool
- Warm Therapy Pool
- Exercise Rooms
- Fitness Equipment

The indoor aquatic and recreational facility cost an estimated \$65 million dollars and is geared toward improving the Quality of Life in Lea County. Residents of Lea County and the surrounding area have enjoyed the first summer of the CORE.



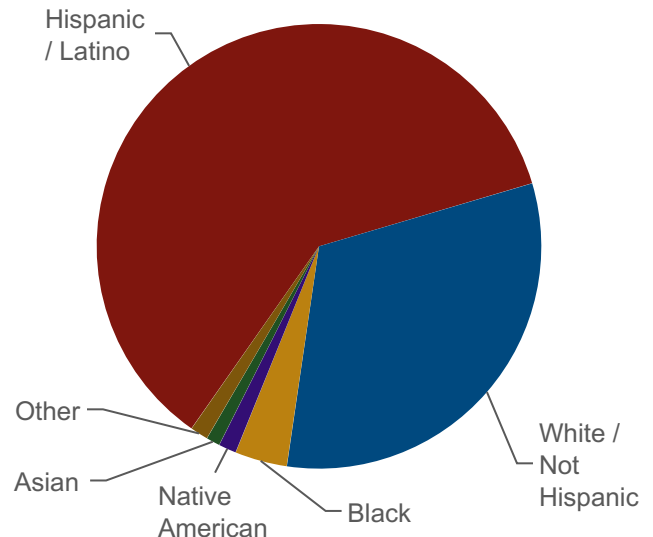
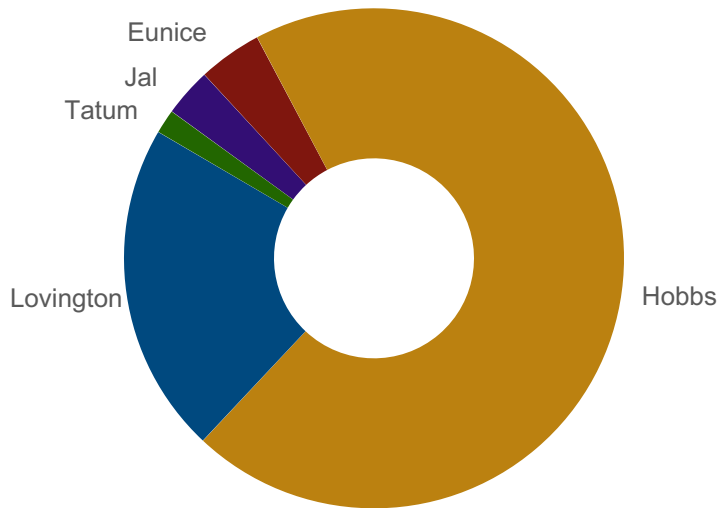
### *The 85th Annual Lea County Lea County Fair and Rodeo*

Starting the first week of August each year, the Lea County Fair and Rodeo is ranked as one of the top fairs in New Mexico and the Southwest. Fairgoers enjoy the Parade, Arts & Crafts Showcase, Carnival, Xtreme Bulls Event, PRCA Rodeo, Livestock Shows, Commercial Vendors and some of the best fair food in the area along with a great lineup of concerts.



# Lea County Demographics

## Population



	Lea County	Eunice	Hobbs	Jal	Lovington	Tatum
Total Population	74,455	3,056	51,736	2,333	15,903	1,154
Female Population	36,185					
Male Population	38,270					
Total Households	23,215	1,075	15,031	758	4,773	477
Median Age	32	31	31	35	31	38

## Ethnicity & Diversity

Hispanic / Latino	60.7%
White / Not Hispanic	31.9%
Black	3.8%
Native American	1.3%
Asian	1%
Other	1.3%

## Educational Attainment

Total Population Age 25+	41,300
High School Graduate	32%
Some College, No Degree	22%
Associate's Degree	7%
Bachelor's Degree	8%
Graduate Degree	5%

## Housing

Housing Units	27,950
Owner Occupied	67%
Median Owner Cost	\$1,181
Renter occupied	33.2%
Median gross rent	\$ 895

## Household Income

Average Household Income	\$ 65,330
Median Household Income	\$ 50,871
Per Capita Income	\$ 23,318
Per Capita Income (BEA)	\$ 44,437
Area Median Income (HUD)	\$ 64,300

## Top 5 Industry Wages Weekly Average

Utilities	\$1,631
Manufacturing	\$1,615
Mgmt of Companies	\$1,411
Transportation & Storage	\$1,295
Mining	\$1,293

## Principal Employers

Hobbs Municipal Schools	1,498
Nor-Lea Hospital	575
City of Hobbs	532
Watson Construction	485
Walmart SuperCenter	386
Lea County	367

## Labor Force July 2021

Labor Force	28,946
Employment	25,962
Unemployment	2,984
Unemployment Rate	10.3 %
decrease of -9.1% from a high of 19.4 in July 2020.	

Source: [Economic Development Corporation of Lea County](#) [NM Department of Workforce Solutions](#), and [data.census.gov](#)

# Lea County Five Year Strategic Plan



## Lea County Five Year Strategic Plan 2016 - 2021

# **Lea County Five Year Strategic Plan**

## **CONTENTS:**

- 1. Mission Statement**
- 2. Approach & Strategies**
- 3. Goals & Performance Measures**
  - 3.1. Accountability**
  - 3.2. Economic Growth & Vitality**
  - 3.3. Infrastructure & Facilities**
  - 3.4. Quality of Life**
  - 3.5. Safety**
- 4. Supplemental Information:**
  - 4.1. Strategic Planning Process & Timeline**
  - 4.2. Public Input**
  - 4.3. About Lea County**



# Lea County Five Year Strategic Plan

## Section 1

### Lea County Mission Statement:

“Lea County shall be results-oriented, accountable to the public, with professional and regional leadership focused on economic vitality, healthy lifestyles, quality of life, and safety of the community.”

# Lea County Five Year Strategic Plan

## Section 2

### Approach & Strategies:

1. Collaboration & partnership with local communities, agencies and government entities is essential for success
2. County employees are valued
3. Continuous communication with the public is beneficial and necessary
4. Leverage resources to the fullest extent to maximize the return to the public and minimize cost to tax payer
5. Public and employee involvement and participation is beneficial, needed and valued
6. Transparency and ethical decision making continue to be the framework in which the county operates
7. The responsibility to be good stewards of the public finances
8. Continuous interaction with the State of New Mexico and statewide organizations is required to protect the County's interests

Final Plan, Adopted by Resolution No. 16-APR-058R, April 14, 2016

4

# **Lea County Five Year Strategic Plan**

## **Section 3**

### **Goals & Performance Measures**

- 1. Accountability**
- 2. Economic Growth & Vitality**
- 3. Infrastructure & Facilities**
- 4. Quality of Life**
- 5. Safety**

Final Plan, Adopted by Resolution No. 16-APR-058R, April 14, 2016



# Lea County Five Year Strategic Plan

## Section 3.1

### Accountability

**Goal Statement** "Lea County is responsible for the public's tax dollars in a fiscally conservative and transparent manner"

#### Performance Measures:

1. County expenditures shall not exceed revenue.
2. Accurate and thoughtful revenue projections: actual revenues are not less than forecasted
3. The County does not incur additional long term debt: pay off existing debt obligation on the County detention center facility prior to adding additional debt obligations.
4. County expenditures are available to the public in a convenient and reader-friendly format: obtain highest possible score regarding government transparency from watchdog groups.
5. Budget adjustments for increasing expenditures are reduced from prior year: reduce the number of adjustments due to expenditure increases from the prior year.
6. County Bond rating: obtain AAA
7. Frequency of and type of audit findings: no recurring findings / no material findings
8. County shall maintain strong reserves: 6 months of personnel and operating
9. Public access to information regarding county contracts, finances: obtain highest possible score regarding transparency from watchdog groups

# Lea County Five Year Strategic Plan

## Section 3.2

### Economic Growth & Vitality

**Goal Statement:** “Lea County is a community that has economic growth & diversification”

**Performance Measures:**

1. Unemployment rate: a downward trend
2. Diversification of taxes by industry: property taxes represent multiple industries
3. A variety of different housing options available
4. Poverty rate: poverty rate of resident’s decrease
5. Median household income: an increase from year to year
6. Annual population growth: maintain positive growth rates each year

# Lea County Five Year Strategic Plan

## Section 3.3

### Infrastructure & Facilities

**Goal Statement:** “The County shall provide a safe, reliable, and efficient transportation network, and county facilities shall be maintained and shall meet the changing needs of the public”.

**Performance Measures:**

1. % of chip sealed county roads vs. caliche roads (goal: each year chip seal more roads)
2. Future roads provide connections to reduce emergency response time
3. Airports that are maintained and improved with new facilities (goal: increase capacity for changing commercial aircraft)
4. County facilities are ADA compliant
5. Planned water infrastructure system for use and conservation (goal: a system in place with paying customers)
6. Efficient use of utilities and technology in county facilities



# Lea County Five Year Strategic Plan

## Section 3.4

### Quality of Life

**Goal Statement:** “Lea County shall have a variety of recreational & cultural amenities with access to convenient & quality healthcare”

**Performance Measures:**

1. Health care study indicators (goal: reach national standards)
2. Health indicators- teen pregnancy, substance abuse changes (goal: reduce each year)
3. Number of general and specialty medicine doctors / health care providers per 1,000 residents (goal: reach national standards)
4. Exposure to entertainment / # of entertainment options at county facilities
5. Miles of trails / health walk / new outdoor exercise space

# Lea County Five Year Strategic Plan

## Section 3.5

### Safety

**Goal Statement: "Lea County shall be a safe community without crime"**

**Performance Measures:**

1. Prevent intoxicated drivers: tipsy taxi / education / enforcement
2. Alcohol related crashes: decrease from year to year
3. Violent crimes change from year to year
4. Lower IOS ratings for county fire districts: decrease response times, greater access to water resources: target of IOS rating 5
5. Proper care and treatment of domestic animals: less stray domestic animals and reports of abused domestic animals
6. Law enforcement response time
7. Vehicular fatalities change from year to year
8. Employee injuries / fatalities / accidents from year to year

# Lea County Five Year Strategic Plan

## Section 4: Supplemental Information

### Section 4.1: Process & Timeline:

- Jan 14: 1<sup>st</sup> Commission meeting – introduction
- Feb 04: 1<sup>st</sup> work session – first discussion with sample plan content & first reaction from Board
- **March 3: 2<sup>nd</sup> work session meeting** – presentation of first draft of mission statement & goals with discussion of Action statements and measures / indicators
- **March 3:** –an opportunity for public input
- **Third week in March: 1<sup>st</sup> town hall meeting for public input**
- **March 31: 3<sup>rd</sup> commission meeting** – report back on public input and first draft of action statements and measures / indicators
- **Second / Second week in April 2<sup>nd</sup> town hall meeting**
- **April 14: 3<sup>rd</sup> work session** – discussion of proposed final Five Year Strategic Plan
- **April 14 3<sup>rd</sup> Commission meeting**—adoption of final Five Year Strategic Plan
- **April:** Final town hall meeting to present adopted plan to the public. Plan published on website and distributed to county partners

### Section 4.2: Public Input:

- **March 17, 2016: 1<sup>st</sup> Town Hall Meeting (1<sup>st</sup> round)- Public Input**
- Lovington: Courthouse
- Approximately 10 attendees
- No negative comments on mission statements / planning process / goals

#### Comments / public input:

1. Public awareness campaign regarding the proper treatment of animals
2. Need to educate the public on how to treat and care for animals—provide the basic needs: food, shelter, etc.
3. Quality of life—what is included in this?
4. Need proactive safety plans – to protect against from acts of terror
5. Need proactive plans to prevent to crime in the oilfield

### March 24, 2016: 2<sup>nd</sup> Town Hall Meeting (1<sup>st</sup> Round)—Public Input

- Hobbs: Lea County Event Center
- Approximately 15 attendees
- No negative comments on mission statements / planning process / goals

#### Comments / public input:

1. Public awareness campaign regarding the proper treatment of animals
2. The County needs laws that are easily understood and that are tough on the cruel / improper of animals
3. The County should replicate the City of Hobbs laws on the proper treatment of animals
4. Economic diversification needs to remain a priority of the county—continue New Horizons—pursue more business start ups
5. More marketing and creating a tourist atmosphere: continue commercial air service, event center, NMJC events—more “head in beds” events –more conferences and industry shows
6. Increase investments in land, labor, training programs, spec buildings, etc.
7. Expand the Arts Industry—county wide arts resource center- tourism—Art District, partnerships to promote the Arts Industry
8. Expand major roads to reduce traffic congestion—add lanes—City of Hobbs and County need to partner on roads expansions
9. Reduce the speeding – more law enforcement is needed

# Lea County Five Year Strategic Plan

## April 11, 2016: 3<sup>rd</sup> Town Hall Meeting (2<sup>nd</sup> Round)—Public Input

- Hobbs: Lea County Event Center
- Approximately 8 attendees
- No negative comments on mission statements / planning process / goals

### Comments / public input:

1. What is the county's concern regarding building the new Health & Wellness Center, building the equine facility, and having the Event Center and the ongoing cost to maintain these buildings?
2. Why are my property taxes going up to pay for the Wellness Center and the equine facility?
3. The County and City should look having something that will draw people here, some tourism. Something like what is in San Antonio – a large water park or a large amusement park with rides, offer incentives to get those type of things here.
4. What is the County's position on Spectra? How long has Spectra been here? What is Spectra doing to make the Event Center a Cadillac facility?
5. A public transit service between Lovington and Hobbs would be helpful

## Section 4.3: About Lea County

- **Founded:** March 17, 1917
- **Location:** Southeast corner of New Mexico bordered by Texas state line on East and South  
Bordered by Eddy and Chaves County on the West and Curry County on the North
- **Population:** 64,727 (2010), a 16.6 % growth from 2000 Census, 4th highest population growth in state with culturally diverse residents. Considered one of the fastest growing counties in New Mexico
- **Size:** 108 miles long North to South and 44 miles wide at widest point, approximately 4,400 square miles.
- **Communities:** 5 municipalities to include Tatum, Lovington (county seat), Hobbs, Eunice, and Jal
- **Industry:** "EnergyPlex" with oil & gas, renewable energy, nuclear enrichment, and supporting ancillary companies like banking, retail, hospitality, with continuously expanding healthcare industry.
- **Transportation:** the county owns and operates an airport in Jal, and in Lovington and a commercial airport outside of Hobbs, and maintains 1220 miles of county roads with connections to state and federal highways.



# Performance Measures for Strategic Goals

## Section 3.1 - Accountability

**Goal Statement: “Lea County is responsible for the public’s tax dollars in a fiscally conservative and transparent Manner”**

1. County expenditures shall not exceed revenue

	2017	2018	2019	2020	2021
Expenditures	Yes	Yes	Yes	Yes	Yes
Revenue	Yes	Yes	Yes	Yes	Yes

2. Accurate and thoughtful revenue projections: actual revenues are not less than forecasted

	2017	2018	2019	2020	2021
Revenue Projection	Yes	Yes	Yes	Yes	Yes
Actual Revenue	Yes	Yes	Yes	Yes	Yes

3. The County does not incur additional long-term debt: payoff existing debt obligation on the County detention center facility prior to adding additional debt obligations.

	2017	2018	2019	2020	2021
Amortize Current Debt and/or payoff	Yes	Yes	Yes	Yes	N/A
Issue New Debt Obligations	No	No	No	No	No

4. County expenditures are available to public in a convenient and reader friendly format: obtain highest possible score regarding government transparency from watchdog groups

	2017	2018	2019	2020	2021
Monthly Financial Reports	Yes	Yes	Yes	Yes	Yes
Monthly Check Registers	Yes	Yes	Yes	Yes	Yes

5. Budget adjustments for increasing expenditures are reduced from prior year: reduce the number of adjustments due to expenditure increases from the prior year

	2017	2018	2019	2020	2021
Total Number of Adjustments	9	5	3	3	3

6. County bond rating: obtain AAA

	2017	2018	2019	2020	2021
Bond Rating	A1	A1	A1	A1	N/A

7. Frequency of and type of audit findings: no recurring findings / no material findings

	2017	2018	2019	2020	2021
Total Number of Findings	1	1	1	1	0
Recurring Findings	0	0	0	0	0
Material Findings	0	0	0	0	0

# Performance Measures for Strategic Goals

8. County shall maintain strong reserves: 6 months of personnel and operating

	2017	2018	2019	2020	2021
Met State Reserve Requirements	Yes	Yes	Yes	Yes	Yes
Minimum of Six Months Reserves Add'l	No	No	Yes	Yes	Yes

9. Public access to information regarding county contracts, finances: obtain highest possible score regarding transparency from watchdog groups

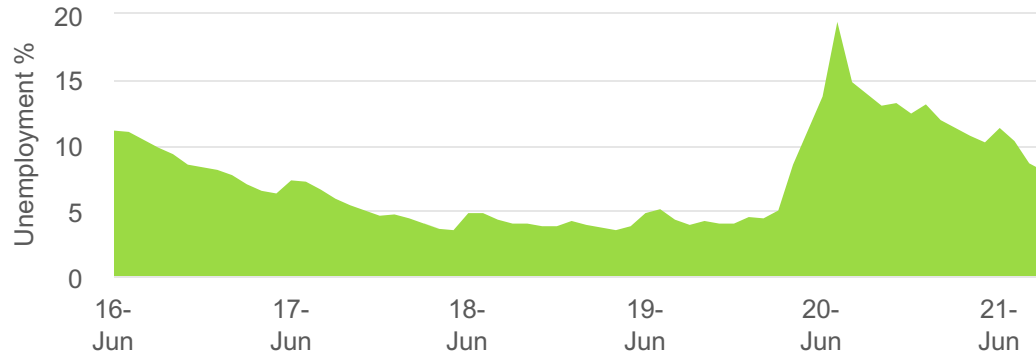
	2017	2018	2019	2020	2021
Public Access	In Process	In Process	In Process	In Process	In Process

# Performance Measures for Strategic Goals

## Section 3.2 - Economic Growth & Vitality

**Goal Statement: "Lea County is a community that has economic growth & diversification"**

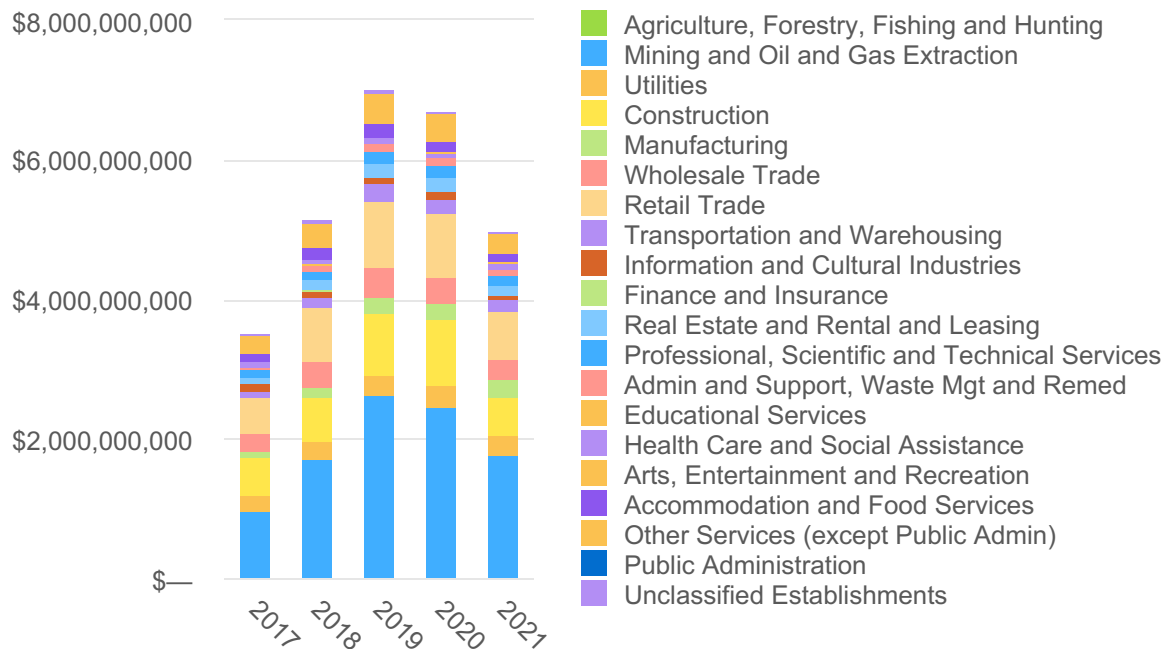
1. Unemployment rate: a downward trend



decrease of -9.1% from a high of 19.4 in July 2020 due to COVID-19 pandemic and oil price crash

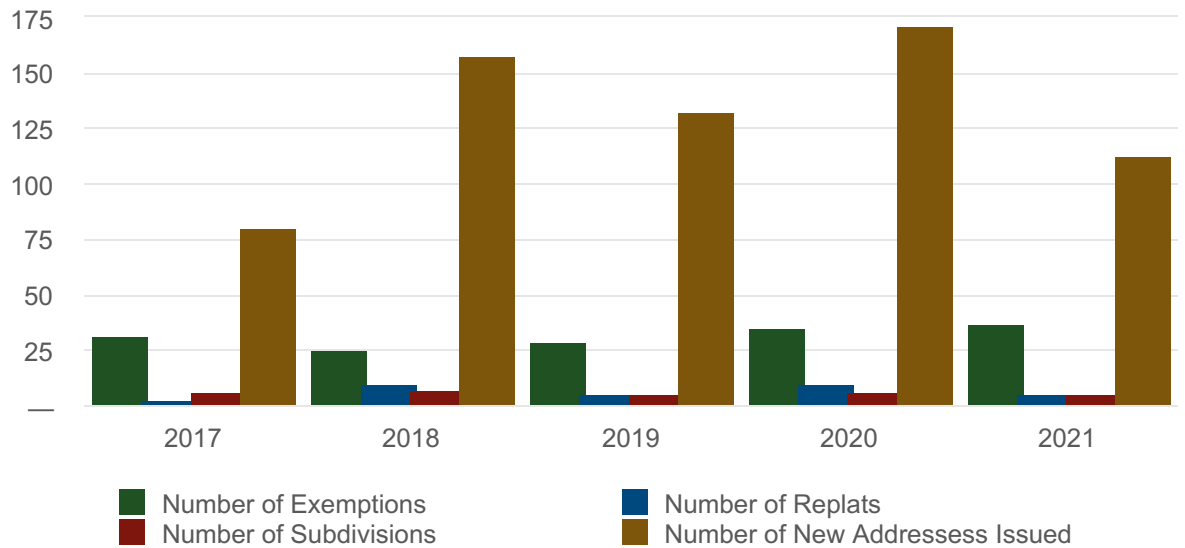
2. Diversification of taxes by industry: property taxes represent multiple industries

### GROSS RECEIPTS TAX REVENUE BY INDUSTRY

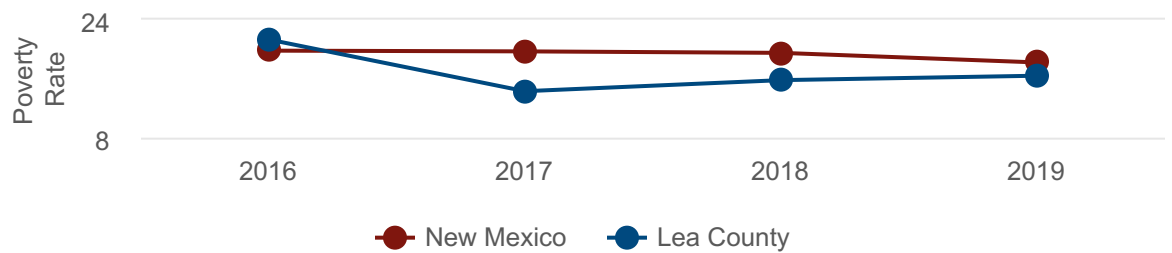


# Performance Measures for Strategic Goals

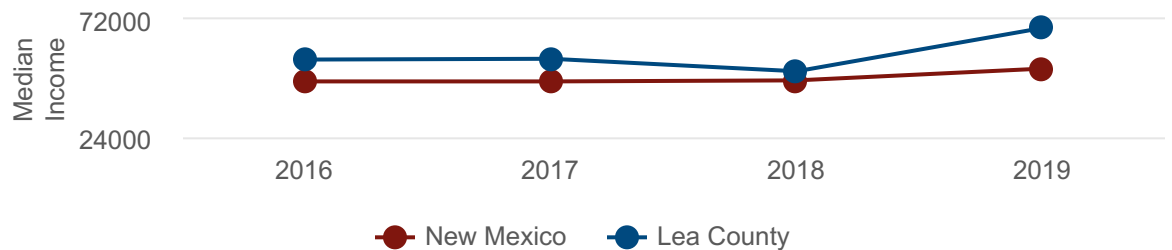
## 3. A variety of different housing options available



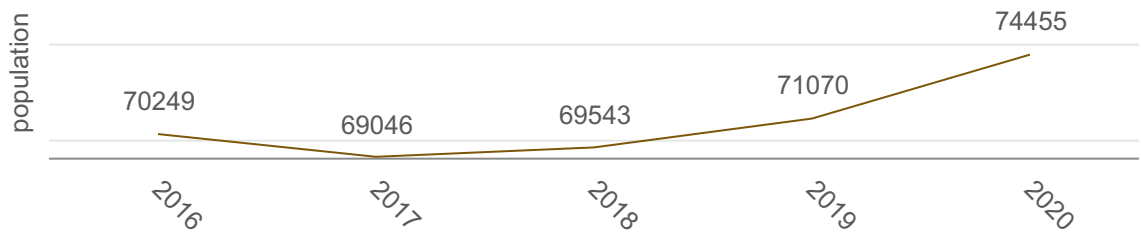
## 4. Poverty rate: poverty rate of resident's decrease



## 5. Median household income: an increase from year to year



## 6. Annual population growth: maintain positive growth rates each year





# Performance Measures for Strategic Goals

## Section 3.3 - Infrastructure and Facilities

**Goal statement: "The county shall provide a safe, reliable, and efficient transportation network, and county facilities shall be maintained and shall meet the changing needs of the public."**

1. Percent of chip sealed county roads vs. caliche roads (goal: each year chip seal more roads)

Roads	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Total Miles of County Roads Maintained	1,223	1,217	1,219	1,219	1,223	1,223	1,226	1,216	1,216	1,216
Miles of Caliche Roads	560	541	532	522	499	499	504	505	505	505
Miles of Paved Roads	663	676	686	697	724	724	723	712	712	712
Miles of Chip Seal Maintenance	78	21	37	19	88	60	30	119	35	33
Miles of New Chip Seal	24	19	10	10	23	—	—	—	—	—

2. Future roads provide connections to reduce emergency response time: See goal #1.
3. Airports that are maintained and improved with new facilities (goal: increase capacity for changing commercial aircraft)

	2017	2018	2019	2020	2021
New Airport Projects	Yes	Yes	Yes	Yes	Yes

The County recently finished the expansion project on the current terminal. The County has ongoing projects at the County airports to improve facilities and infrastructure.

4. County facilities are ADA compliant

	2017	2018	2019	2020	2021
Increase Compliant Facilities	90%	90%	90%	90%	90%

5. Planned water infrastructure system for use and conservation (goal: a system in place with paying customers)

	2017	2018	2019	2020	2021
Water System	Yes	Yes	Yes	Yes	Yes

6. Efficient use of utilities and technology and county facilities.

	2017	2018	2019	2020	2021
Employed New or Expanded Technology	Yes	Yes	Yes	Yes	Yes

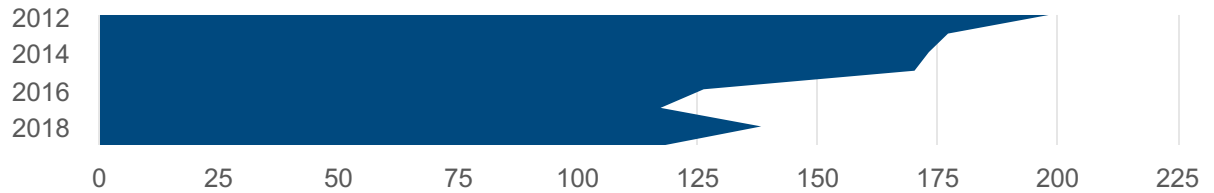
# Performance Measures for Strategic Goals

## Section 3.4 - Quality of Life

**Goal Statement: "Lea County shall have a variety of recreational and cultural amenities with access to convenient and quality healthcare"**

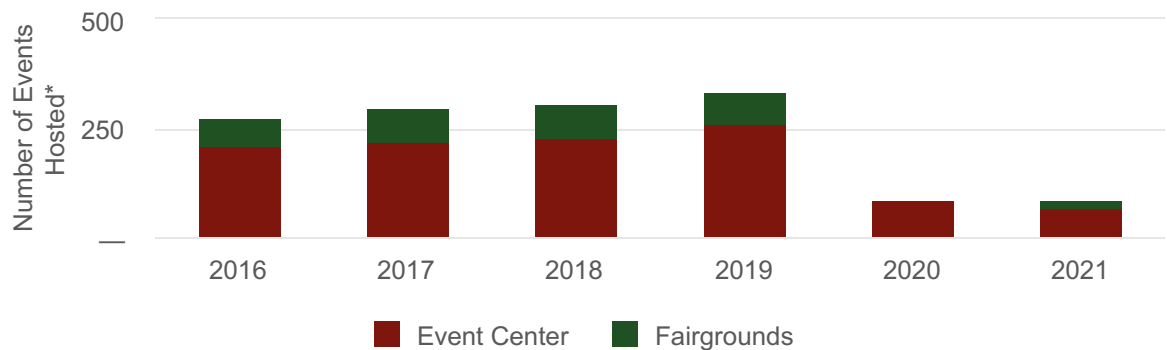
1. Health Care study indicators (Goal: reach national standards)
2. Health indicators - teen pregnancy, substance abuse changes (Goal: reduce each year)

Teen Birth Rate per 1000 (15-19 years old)

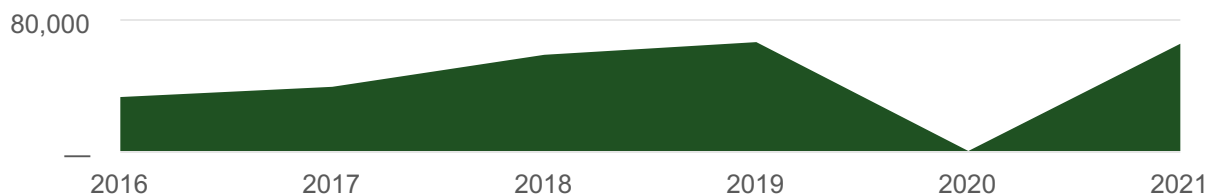


<https://datacenter.kidscount.org/>

3. Number of general and specialty medicine doctors / health care providers per 1000 residents (Goal: reached national standard)
4. Exposure to entertainment / # of entertainment options at county facilities



Attendance at Annual Lea County Fair and Rodeo\*



\*All Events cancelled due to COVID-19 Outbreak

5. Miles of trail / health walk / new outdoor exercise space

	2017	2018	2019	2020	2021
Miles of Trails	5	5	5	5	5

# Performance Measures for Strategic Goals

## Section 5 - Safety

**Goal Statement: "Lea County shall be a safe community without crime performance measures"**

1. Prevent intoxicated drivers: tipsy taxi / education / enforcement

	2017	2018	2019	2020	2021
Provide Tipsy Taxi service on major holidays and community events	Yes	Yes	Yes	Yes	Yes
Provide funding for local law enforcement for the prevention of drunk driving	Yes	Yes	Yes	Yes	Yes

2. Alcohol related crashes: decrease from year to year

	2015	2016	2017	2018	2019
# of alcohol related crashes	50	39	37	77	82

3. Violent crimes change from year to year

	2016	2017	2018	2019	2020
Violent Crimes Reported	22	31	13	60	51

4. Lower ISO rating for county fire districts: decrease response times, greater access to water resources: target of ISO rating 5

	2017	2018	2019	2020	2021
Improve or maintain current ISO rating	Yes	Yes	Yes	Yes	Yes

5. Proper care and treatment of domestic animals: less stray domestic animals and reports of abused domestic animals

	2017	2018	2019	2020	2021
Decrease in animal control calls from prior year	Yes	Yes	No	Yes	No

6. Law enforcement response time

	2017	2018	2019	2020	2021
Answer 911 calls within 10 seconds	N/A	100%	99%	99%	99%

7. Vehicular fatalities change from year to year

	2015	2106	2017	2018	2019
# of fatalities	12	11	14	26	18

8. Injuries / fatalities / accidents from year to year - See measure #7

# County Manager Budget Message

July 22, 2021

To the Lea County Board of County Commissioners,

I submit for your consideration the Lea County 2021-2022 Annual Budget. This balanced budget was developed in accordance and in compliance with the State of New Mexico Statutes and with Lea County's policies and procedures. This is the result of a comprehensive team effort. The 2021-2022 Lea County Budget is the culmination of continuous communication and corporation from Lea County's Elected officials and the Administrative Directors; a transparent and open public process; a cautious and fiscally conservative approach of forecasting the County's revenue; with the ultimate goal of continuously improving the County's level of service to our much appreciated residents by implementing the direction, goals, and policy established by the Lea County Board of County Commissioners.

This budget represented an ongoing effort to intentionally and systematically align operational and capital expenditures with Lea County's Mission Statement: "Lea County shall be results-oriented, accountable to the public, with professional and regional leadership focused on economic vitality, health lifestyles, quality of life and safety of the community", the County's current Five-Year Strategic Plan and ongoing discussion with the Board of County Commissioners.

The proposed budget continues forward with several priorities to improve infrastructure, county facilities, while maintaining a fiscally conservative approach. As you know, the County has multiple large-scale capital projects under construction: the 93,000 square foot judicial complex, nearly 10,000 square foot additional and remodel of the terminal at the Lea County Regional Airport as wells as two new facilities at the Lea County Fairgrounds.

## **Budget highlights:**

- Total Beginning Cash: \$181,254,073
- Total Revenue: \$87,997,461
- Total Operational Expenditures: \$82,085,641
- Total General Fund Operating Expenditures: \$55,048,706
- Total Capital Outlay: \$69,046,965 with a reserve equal of 15%
- Total Personnel: 379 approved FTE, budgeted at \$36,611,120
- Total Debt Service: \$0 - the County is debt free as of December 2019. Though, based on the County's valuation of \$7,334,490,186 and the debt limit that is set by New Mexico state law, the County has the capacity to have debt of up to \$293,000,000

While the development of the budget requires attention and review throughout the year, the County Commission approved the 2021-2022 budget development process at their January 14, 2021 board meeting.

Section 2 of the Strategic plan was used as a guideline in the development of the 2021-2022 budget:

- Collaboration & partnership with local communities, agencies and government entities is essential for success;
- County employees are valued;
- Continuous communication with the public is beneficial and necessary;
- Leverage resources to the fullest extent to maximize the return to the public and minimize cost to the tax payer;
- Public employee's involvement and participation is beneficial, encouraged, needed and valued;



# County Manager Budget Message

- Transparency and ethical decision making continue to be the framework in which the County operates;
- The responsibility to be good stewards of the public finances; and
- Continuous interaction with the State of New Mexico and statewide organizations is required to protect the County's interests.

The 2021-2022 budget is aligned with the County's Five-Year Infrastructure and Capital Improvement Plan as well as the County's Five-Year Strategic Plan:

1. **Strategic Plan Accountability Goal Statement: "Lea County is responsible for the public's tax dollars in a fiscally conservative and transparent manner."** The County's budgeted operational expenditures are less than budgeted revenue. The County started the fiscal year with a total available cash balance of \$181,254,073, to include a general fund beginning cash balance of \$150,145,847. Total budgeted revenue for 2020-2021 is \$87,997,461 to include \$55,048,706 of general fund revenue. Total operational expenditures are \$82,085,641. With general fund operational expenditures of \$37,224,428-well within the revenue budgeted. This year the County's reserve budget of \$54,994,020 is equal to 15 months of general fund operational expenditures and transfers to the other funds, which exceeds the State's required reserve amount and goes beyond the best practice recommended by the Government Finance Officers Association (GFOA). This fiscal year the County has more than \$69,000,000 set aside for capital budgets, to include the completion of the new judicial complex, and the remodel of the historic Lea County Courthouse. The capital reserve of \$10,357,045 is equal to 15% of the capital budget.
2. **Strategic Plan Economic Growth and Vitality Goal Statement: "Lea County is a community that has economic growth and diversification."** The 2021-2022 budget includes more than \$1,700,000 in direct funding of service agreements with local economic development agencies to further growth in Lea County and to expand the County's economic base and to create more jobs. Lea County maintains a competitive advantage over nearly all jurisdictions in the State of New Mexico with low property and gross receipt taxes.
3. **Strategic Plan Infrastructure and Facilities Goal Statement: "The County shall provide a safe, reliable and efficient transportation network, and county facilities shall be maintained and shall meet the changing needs of the public."** For 2021-2022 more than \$10,300,000 is proposed to be allocated for capital outlay at the County's three airports. With nearly \$11,000,000 in capital outlay funding for the Road Department. The budget also includes more than \$21,000,000 to remodel the historic courthouse.
4. **Strategic Plan Quality of Life Goal Statement: "Lea County shall have a variety of recreational & cultural amenities with access to convenient & quality healthcare."** This budget allows the County to continue to maintain several facilities that are known as "community centers" throughout Lea County. These facilities serve a vital role in providing communities opportunities for recreation and community engagement. The 2021-2022 budget includes \$100,000 for community center improvements, and \$2,600,000 to expand the Lea County Healthcare clinic, which will involve a partnership with the Nor- Lea Hospital District.
5. **Strategic Plan Safety Goal Statement: "Lea County shall be a safe community without crime."** In total, this budget has more than \$22,900,000 is budgeted for direct public safety expenditures. Expenditures include two new proposed volunteer fire stations, and adding vehicles and equipment to the Sheriff's Office and Emergency Management.

# County Manager Budget Message

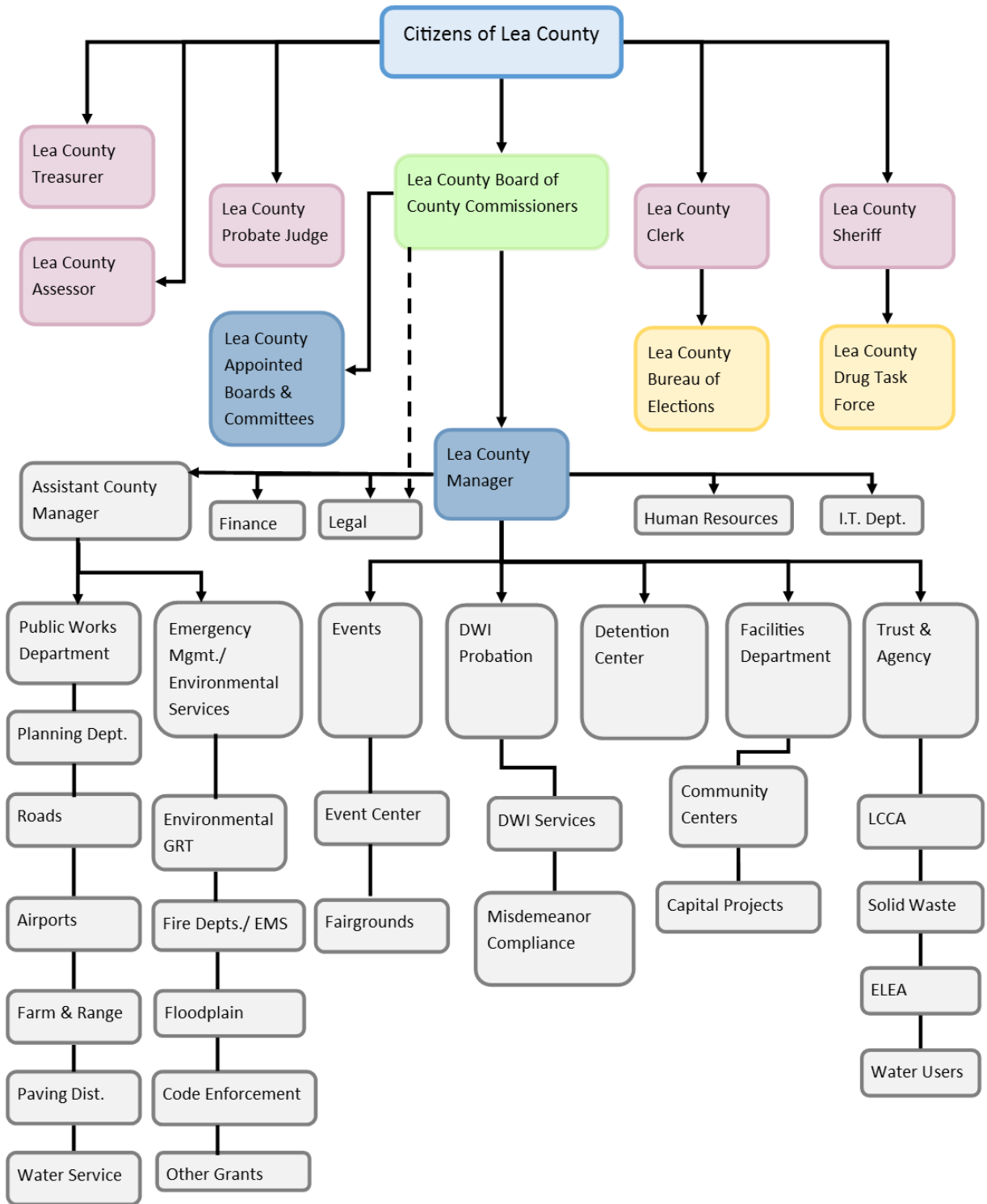
This budget is the result of a comprehensive team effort. Commissioners, thank you for your meaningful input and direction. I also wish to thank the County Assessor, County Clerk, County Probate Judge, County Sheriff and County Treasurer for their cooperation during the budget development process. And, I wish to express my gratitude to our county directors, and staff for their contributions. In particular, the County Finance Director, Chip Low, is deserving of much praise for his hard work, skill, persistence and contributions to develop the 2021-2022 budget.

Respectfully submitted,

A handwritten signature in blue ink, reading "Mike Gallagher", with a stylized flourish at the end.

Michael P. Gallagher, MPA, PLC  
County Manager

# Lea County Organization Chart



# Lea County Budget Overview

The Fiscal Year 2022 annual budget for Lea County is intended to serve as the following:

## Policy Document

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The budget is a portrayal of the Lea County Commission's priorities, goals and objectives represented in the Mission and Vision statements, as well as the Strategic Initiatives included in the *Introduction* section. This document serves as a written guide to county staff and Lea County citizens of the goals and objectives of the County Commission and the projects supported.

## A Financial Plan

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The budget is presented to show the proposed revenue and expenditures by Lea County for the fiscal year. This budget outlines the services provided by the County and the funds needed to provide those services. It is the intent of the County Commissioners to meet the needs of Lea County while maintaining a high level of fiscal responsibility along with maintaining a balanced budget. The financial and budget policies are presented in the *Introduction*.

## An Operations Guide

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An organization chart is provided in the introductory section that shows how Lea County is structured to supply the services needed to support the Citizens of Lea County. Each departmental budget, along with a mission statement, functions and goals is presented by County Department and fund type. A summary of the salary budget is presented in the *Executive Summary* and detail for each department is presented along with the fund budget. A summary of the capital budget is also presented in the *Executive Summary* along with a detailed discussion in the respective fund budget.

## A Communications Device

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The following sections contains an overview of the budget development and approval process. The budget is designed to provide a simple format by which Lea County citizens and others can review and assess the sources and uses of funds in a simple, concise manner. Charts and graphs are included throughout the budget in order to help the reader better understand the historical and budgeted operations of Lea County.



# Budgeting and Accounting Basis

## County Classification

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Lea County is classified by the State of New Mexico as a “local public body” by definition in the New Mexico state statutes.

*“6-6-1. DEFINITIONS.--“Local public body” means every political subdivision of the state which expends public money from whatever source derived, including but not limited to any county, incorporated municipality, or special districts, and land grants registered with the New Mexico secretary of state’s office. Also under the definition are mutual domestic water associations, soil and water conservation districts, water and sanitation districts, watersheds, draws, medical clinics, hospitals, hospitals districts, regional transportation districts, flood control authorities, natural gas associations, public improvement districts, and regional housing authority districts if required by the audit rule. [2.2.3 NMAC-N, 6/1/2008]”*

## Basis of Accounting

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As a local public body, Lea County is also required to report revenues and expenditures to the NM-DFA on a cash basis quarterly. Because of this reporting requirement, the County’s financial activity is recorded on a cash basis where revenue is recognized when cash is received and expenditures are recognized when cash is spent.

However, the County also falls under the jurisdiction of the New Mexico Office of the State Auditor (NM-OSA).

The NM-OSA requires that annual financial statements for the County be on a full accrual basis. This means revenue should be reported when it is earned and expenditures should be matched to the period in which they helped to earn the revenue.

To meet this requirement, Lea County retains the services of an Independent Public Accountant to convert the County’s cash basis financial activity to accrual basis annual financial statements. The cash basis activity and the accrual basis statements are audited and an opinion is issued by the Independent Public Accountant.

Audited financial statements are available on the Lea County website at [www.leacounty.net](http://www.leacounty.net) or on the website of the NM-OSA at [www.saonm.org](http://www.saonm.org) for inspection.

## Basis of Budgeting

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As a local public body, Lea County is required to follow the rules and procedures for budgeting as set by the New Mexico Department of Finance and Administration (NM-DFA). NM-DFA requires that local public bodies prepare an annual budget on a cash basis.

With a cash basis budget, the revenue budget is based on actual cash expected to be received and the expenditure budget is based on the expected cash to be spent, rather than on an accrual basis, which recognizes revenue when it is earned and expenditures when they are incurred.

A full-accrual budget will recognize and estimate values for which no cash may actually be received or paid during a specific period. Cash budgets only plan for cash inflows and cash outflows.

# Policies and Practices

## Budgeting

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The State of New Mexico, Department of Finance and Administration - Local Government Division (DFA-LGD) regulates the budget process of all New Mexico local public bodies. The LGD is authorized to prescribe the form for all budgets, books, records and accounts for local public bodies.

**Annual Budget:** New Mexico State Statute requires each local public body to furnish and file with the DFA-LGD a proposed budget for the next fiscal year on or before June 1 of each year.

A final budget must be submitted to the DFA-LGD no later than July 31 of each year. The final budget is certified by DFA-LGD by the first Monday in September of each year.

A budget, balanced at the fund level is required. Current cash balances may be used to balance each fund. A balanced fund budget is defined as one in which expenses are less than or equal to beginning cash balance plus revenues and net transfers into a fund.

**Cash Reserves:** A cash reserve of 3/12<sup>th</sup> of expenditures is required for the General Fund. The Road Fund is required to have a cash reserve of 1/12<sup>th</sup> of expenditures. The Lea County Board of Commissioners has established a local reserve requirement for operations of one years's General Fund Expenditure Budget plus one year of budgeted transfers for operations and a capital reserve equal to 15% of budgeted capital in addition to the state required reserves. For FY22, those reserves are \$54,994,020 and \$10,357,045, respectively.

**Budget Adjustments:** The County Manager and Finance Director regularly review the budget and recommend budget adjustments to the County Commission as necessary.

Budget adjustments must be approved by the County Commission through resolution and submitted to the DFA-LGD for approval. Budget adjustments are posted to the County's financial system when DFA-LGD approval is received.

**Quarterly Reports:** Cash-basis quarterly reports, disclosing revenue, expenditures and budget balances, are submitted to the DFA-LGD by the last day of the month for the preceding quarter.

No fund may be in a budgeted deficit position or in an actual cash deficit position at the end of any fiscal year.

**Monthly Reports:** Budget reports identifying revenues received and expenditures to date and budget balances are prepared and issued to the County Manager and Department Heads on a monthly basis.

The County Manager and Finance Director prepare a monthly report that is presented to the County Commission during a regular public meeting. The report identifies revenues received and expenditures to date and budget balances.

## Financial Reporting

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The New Mexico Office of the State Auditor (OSA) regulates the financial reporting of all New Mexico political subdivisions, as well as the auditing of such reports. The OSA requires that financial statements and notes to the financial statements be prepared in accordance with accounting principles generally accepted in the United States of America.

Governmental accounting principles are identified in the Codification of Governmental Accounting and Financial Reporting Standards (GASB), latest edition.

# Policies and Practices

## Capital Improvement Plan

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Lea County updates its five-year Infrastructure Capital Improvement Plan (ICIP) each year. Public input is requested prior to adoption of the plan. Projects are prioritized and are included in the annual budget accordingly. The 2023-2027 ICIP can be found beginning on page [357](#) in the Appendix.

## Investments

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The Lea County Board of County Commissioners also serves as the Lea County Board of Finance. The Board of Finance has approved an investment policy which adheres to New Mexico State Statutes. The County Treasurer prepares and distributes a quarterly investment report that is reviewed by the Investment Committee consisting of the County Treasurer, Chairman of the Lea County Board of Finance, Lea County Finance Director and one member at large.

A monthly investment report is included with the monthly Treasurer's Report.

## Revenue

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Lea County estimates and projects revenue conservatively, taking into consideration prior year(s) data, rate adjustments, expected economic trends and any applicable legislative changes.

## Expenditures

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All expenditures are reviewed for procurement policy requirements based on New Mexico State Statute and for funding availability in the current year budget. Expenditures reports are sent to each department weekly.

## Inventory of Fixed Assets

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Fixed assets with a value greater than \$5,000 are placed on the inventory list.

An annual physical inventory, as required by New Mexico State Statute, is conducted to account for all fixed assets. All dispositions are approved in advance by the Lea County Board of County Commissioners and the New Mexico Department of Finance and Administration.

The drives of all computers are erased prior to disposition and a certification is sent to the Office of the State Auditor.

# Lea County Budget Process

Date	Action Taken
January 14, 2021	The Lea County Manager and Finance Director discussed the process for the FY 21/22 budget with County Commissioners and presented the time line for budget development for approval.
February 4, 2021	The Lea County Manager and Finance Director presented an overview of FY 21/22 projected revenues and assumptions used in forecasting. A discussion of the Outside Entities and Services RFP was presented for review.
February 8, 2021	Request For Proposals for outside agency funding (Indigent, Community Services and Government) are issued. Responses are due to the County no later than March 5, 2021.
February 8-12, 2021	Elected Officials and County Department Directors met with the County Manager and Finance Director to review and discuss the proposed departmental budgets for FY21/22.
February 18, 2021	The County Manager and Finance Director present an overview of the expenditure budget process to the County Commissioners. Assumptions and constraints were presented and discussed.
March 4, 2021	Elected Officials and County Department Directors presented operational budgets to the County Commissioners for review and discussion. Input from the public was welcomed.
March 5, 2021	Request for Proposals for outside agency funding are to the County by this date.
March 18, 2021	Elected Officials and County Department Directors presented operational budgets to the County Commissioners for review and discussion. Input from the public was welcomed.
April 8, 2021	The County Manager and Finance Director presented the proposed personnel budget to the Commission for review and discussion. Comments from the public were encouraged.
April 22, 2021	The County Manager and Finance Director presented the capital and outside agency budget proposals to the County Commissioners for review and discussion. Comments from the public were encouraged.
May 6, 2021	The County Manager and Finance Director presented the preliminary budget to the Commissioners for review and discussion. Comments from the public were encouraged.
May 20, 2021	The County Commissioners approves the FY21/22 preliminary budget. The approved preliminary budget is due to the New Mexico Department of Finance and Administration for approval by May 31, 2021.
June 8, 2021	The County is notified that the Preliminary FY21/22 budget has been approved by the New Mexico DFA.
July 22, 2021	The final budget is presented to the County Commission for approval on July 22, 2021. The approved final budget is due to the New Mexico Department of Finance and Administration for approval by July 31, 2021.
August 9, 2021	The County is notified that the Final FY21/22 budget has been approved by the New Mexico DFA.

## How To Amend The Budget

The budget is reviewed monthly for areas that may require an adjustment. Requests for adjustments, along with justifications for the adjustments, are submitted to the Finance Department for review by the Finance Director and the County Manager. A County resolution and a New Mexico Department of Finance Administration (NM-DFA) resolution is considered for approval by the Lea County Board of County Commissioners. Once approved, the resolutions are submitted to NM-DFA for review and approval. Budget adjustments are posted to the current year's budget once approval is received from NM-DFA. The budgetary level of control is at the line item level for the Lea County Board of County Commissioners and the fund level for the NM-DFA.

# Long-Range Financial Planning

## Overview

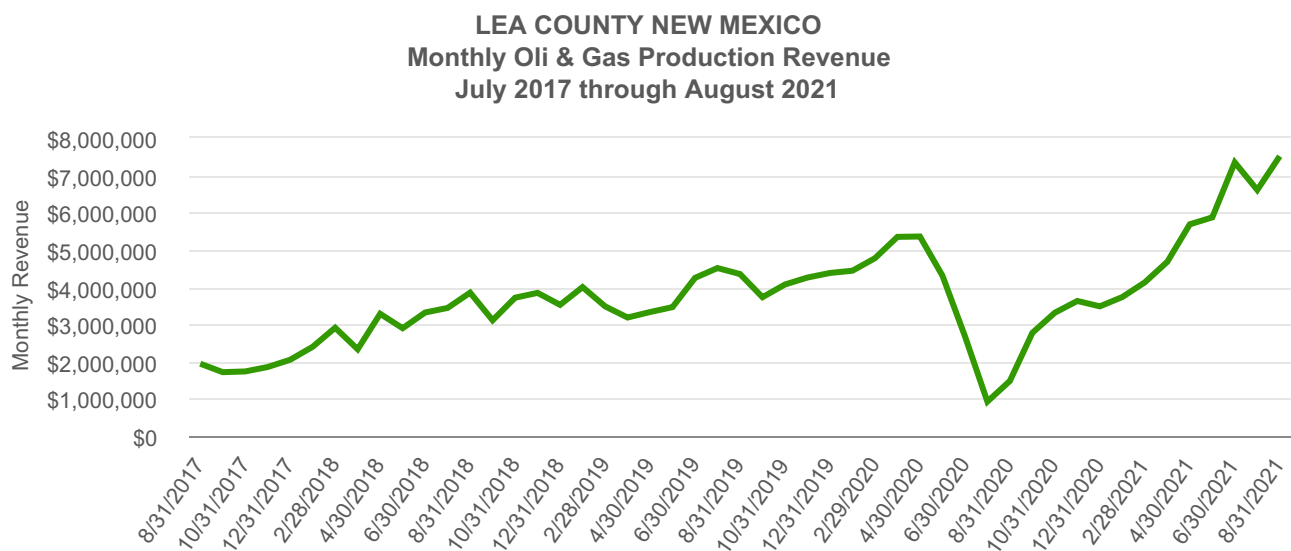
The purpose of long-range financial planning is to provide a forward-looking view of the General Fund budget based upon current conditions and future revenue and expenditure assumptions. This allows County officials to evaluate the long-term impact of those assumptions and guide them in making better informed budget decisions. Due to the volatility of revenue sources associated with oil and gas exploration and production, along with the impact that lower oil prices can have on other revenue sources, it is imperative that County officials have an understanding of the potential impacts that significant changes in oil prices and oil production can have on long-term County operations.

Lea County is located in the Permian Basin, the largest producing oil and gas basin in the United States and one of the top 5 oil-producing basins in the world. As of January 2020, Lea County became the #1 oil-producing county in the United States which resulted in record county revenues for FY20. The onset of the Covid-19 pandemic in March 2020 along with the subsequent precipitous decline in oil prices in April through June had a negative impact on FY21 revenue projections. The fall in oil prices triggered a decline in drilling, production, and other related activities that generate much of the County's General Fund revenue. Economic projections in June 2020 projected that the downturn would last into the 3rd quarter of 2020 with a gradual return to modest growth going forward. Therefore, Lea County was forced to reduce the General Fund revenue budget by nearly 50% from the FY20 actual in order to adjust to the anticipated lower revenues. Monthly Oil and Gas Production revenue fell by 83% from April to July 2020 (see graph below). However, oil prices rebounded much sooner than expected and Oil and Gas Production revenue was back to early 2020 levels within 12 months. Lea County again saw record General Fund revenue in the last quarter of FY21.

## Budget Assumptions

### GENERAL FUND REVENUES

Lea County uses very conservative estimates when forecasting revenue growth due to the volatility of Oil & Gas Production revenue. (See graph below for historical changes in Oil & Gas revenue):



This volatility creates much uncertainty in forecasting long term County General Fund revenue. As can be seen in the chart above, Oil and Gas Production revenue steadily increased from July 2017 through April 2020 when it peaked at \$5.3 million for the month. However, with the fall in oil prices in April and May 2020, the July 2020 monthly revenue was only \$923,543, a drop of almost 83% in three months. The resulting rebound in oil production and price that occurred much sooner than forecasted resulted in revenues returning to record levels



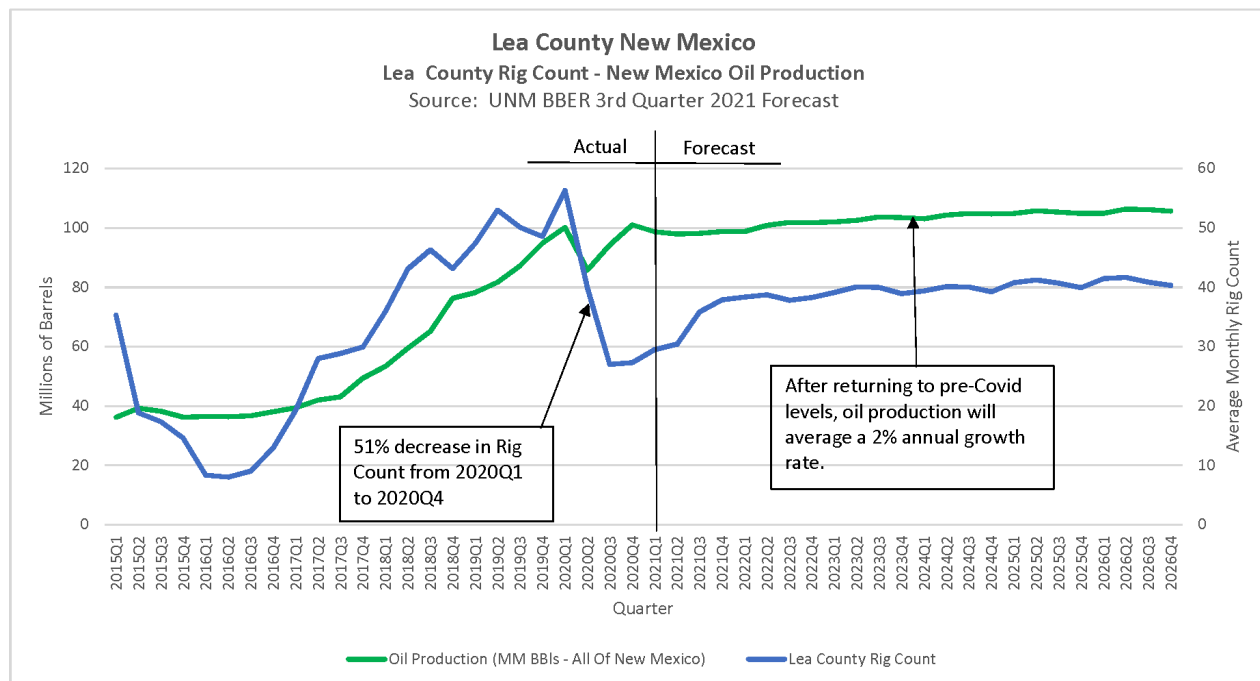
# Long-Range Financial Planning

within nine months. These actual results show how volatile the Oil and Gas Industry can be and how assumptions can change dramatically overnight. Therefore, the County has to use caution in forecasting revenue to ensure that operations will not be adversely affected by a sudden downturn. And it should be noted that the Oil and Gas Industry is subject to global economic and political forces that are outside of Lea County's ability to control.

There are three main sources of General Fund revenue in Lea County that account for 85% of the current year budgeted revenue. One is Oil and Gas Production revenue which is based upon the volume of oil and gas produced and the price received at sale each month. Another source is Property Tax revenue which is based upon the assessed value of all property owned in the County. The third source is Gross Receipts Tax (GRT) which is a form of sales tax on services. Other significant sources include Oil and Gas Equipment tax, which is property tax on equipment used in the industry, and Payments In Lieu of Taxes (PILTs). Those taxes represent 7.3% and 5.2% of General Fund Revenue, respectively.

## Oil and Gas Production

Oil and Gas Production revenue is a function of the monthly volume of production and the sales price. Therefore, in making current year and long-term forecasts, the County has to make assumptions about the production trends. One of the major indicators of future production is the rig count. Oil and Gas production is subject to decline over time so new sources of production have to be found. And that is where the rig count comes in. By drilling and completing new wells, production can be replaced and increased over time. The development of more advanced horizontal Oil and Gas production technology resulted in Lea County oil production increasing from 7.7 million barrels of oil per month in July 2017 to more than 22.0 million barrels per month in March 2021, an increase of 186%. The increase is attributable to the increase of drilling and completion activity in Lea County during the period which saw the rig count grow from less than 10 rigs in FY17 to more than 50 rigs during the FY20 fiscal year. However, due to the recent oil price decline, the rig count fell dramatically in the second quarter of 2020 down to 20 rigs operating. This in turn caused monthly oil production to decrease by 4.9 million barrels or 25% from March to May 2020. (See graph below for actual and projected future activity):



As of June 2021, oil production in Lea County has increased from 2020 lows to record levels of more than 22 million barrels per month. The rig count has also rebounded into the low to mid 40's range. The volatility of the

# Long-Range Financial Planning

past 18 months shows just how volatile the revenue stream can be. Since the long-term forecasts concerning production and price have a high degree of uncertainty, Lea County has elected to use the University of New Mexico - Bureau of Economic Research (UNM-BBER) Economic Forecast for oil production, and rig count. The County uses the U.S. Energy Information Administration (EIA) forecast for monthly West Texas Intermediate Crude Oil Price (WTI) to determine sales value.

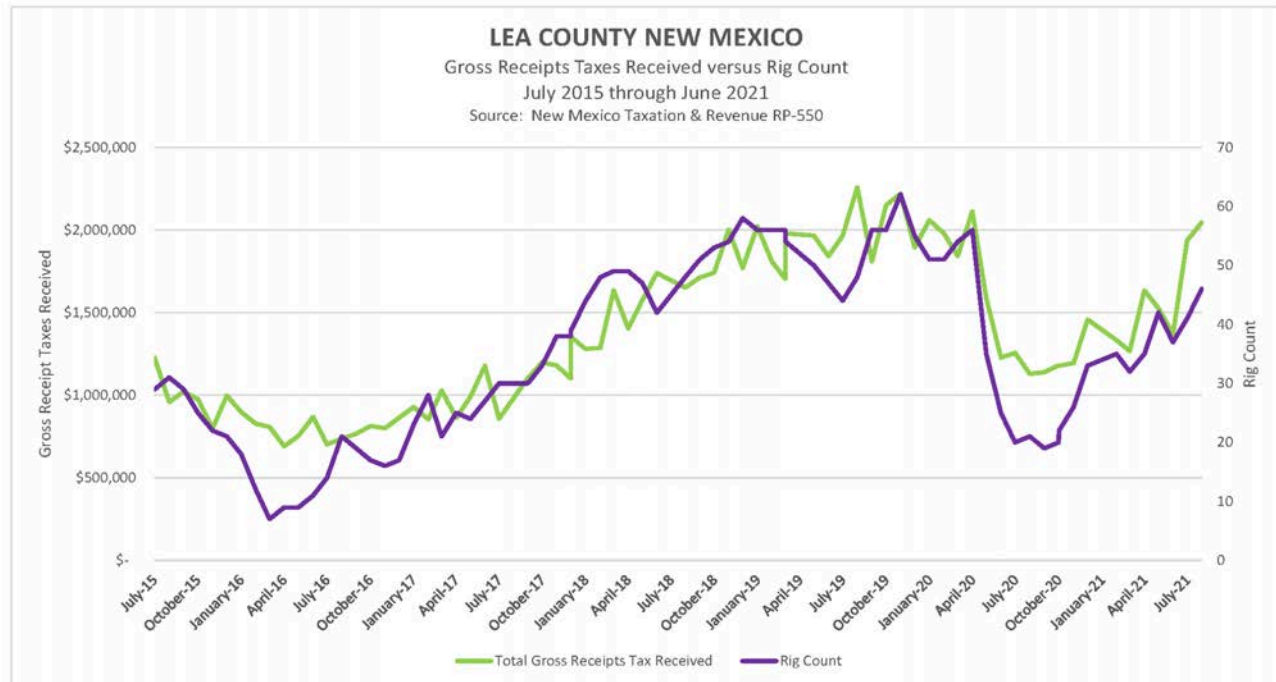
As the chart above indicates, oil production fell dramatically in the second quarter 2020 along with the rig count. Projections for mid-2021 and beyond project modest increases in the rig count and production that will continue through 2026. As a result, Lea County has elected to use approximately 14.0 million barrels per month for the FY22 revenue calculation. This is 32% below the monthly average for the 1st Quarter 2021 and is also lower than the bottom set in May 2020. Also, due to the volatility associated with West Texas Intermediate (WTI) oil prices, the County has elected to use \$36.78 per barrel as the average sale price which is 65% of the 1st Quarter 2021 sales price average. The result is estimated Oil & Gas Production revenue in FY22 of \$33,219,806. However, due to the uncertainty associated with forecasting Oil and Gas price and production, the County elected to budget Oil & Gas Production revenue at \$19,206,497, which is 58% of projected revenue. That is \$5,206,497 (37% increase) higher than the FY21 budget of \$14,000,000. FY22 projections are very conservative based upon the uncertainty of the future oil and gas production due to the current political and economic environment.

As mentioned earlier, oil industry activity is very dependent upon economic and political forces that are beyond the control of Lea County. Currently, the political environment at both the state and federal level is very anti-fossil fuel. The potential for future legislation that negatively impacts the oil industry is very high at this time. Lea County will continue to monitor these factors and make adjustments to projections as more information becomes available.

The Oil and Gas Production revenue projections for FY23 and beyond are based upon the UNM-BBER projected growth rates in production for those fiscal years. Price projections are based upon the WTI projections from the EIA through December 2022 and then using an assumption of \$60 per barrel through FY26.

New Mexico charges a Gross Receipts Tax (GRT) on persons engaged in business in the state for the privilege of doing business in the state. Gross Receipts consists of the total amount of money or value or other consideration received from selling property, leasing or licensing property, performing services in New Mexico and other transactions. The state receives a tax of 5.125% and each taxing entity may add additional local increments. Lea County has enacted two County-wide 1/8<sup>th</sup> increments and one County only (outside municipalities) 1/8<sup>th</sup> increment. One of the County-wide and the County only increment go to the General Fund. The remaining 1/8<sup>th</sup> increment is reserved for Indigent Services. Effective July 1, 2021, the State of New Mexico enacted legislation that changes the location of GRT taxation from the business location to the location where the service is performed. This is expected to have a positive impact on County GRT revenue since there will be additional gross receipts subject to the County only increment. Estimates are that the overall impact will be less than \$1 million annually. Services provided to the Oil and Gas industry on average generate over 31% of County gross receipts. Construction, which is primarily focused on oil industry equipment, contributes 14% and retail trade contributes 15%. Additional analysis shows that overall GRT revenue in Lea County is highly dependent upon the rig count (See chart below):

# Long-Range Financial Planning



Lea County has contracted with the UNM-BBER to develop a forecasting tool for GRT. The tool uses estimated rig counts and oil prices as the main drivers. Due to the short term uncertainty of oil prices and the rig count Lea County elected to budget at less than 20 rigs active in the FY22 budget year. For the FY23 fiscal year and beyond Lea County is using the an estimate of 20 rigs along with \$40 oil prices through 2026. This is lower than the projections made by UNM-BBER.

Oil and Gas Equipment tax is based upon the assessed value of personal property used in the County in the exploration and production of Oil and Gas. The taxpayer reports values to the State who calculates the tax and then notifies the County during the budget process of the amount to be received. The \$4,026,858 budgeted for FY22 is \$6,382,749 less that the FY21 actual revenue of \$10,409,607. The tax due is subject to considerable variance due to the changes in activity in the oilfield so Lea County is taking a conservative approach and not adjusting the tax over the period.

## Property Tax

Estimating Property Tax revenue is much more reliable on an annual basis. New Mexico uses a method called "Yield Control" in which the mill rate is adjusted annually based upon the change in assessed value. The limit that property taxes may increase in any single year is limited to approximately 3%. The downside to this is if the oil industry goes into the doldrums then the assessed value may decline enough to cause property taxes to decrease overall in the County. With the economy again on the upswing and activity in the Oil and Gas industry improving, Lea County has elected to budget an increase of 13% for property tax revenue. The estimate for Delinquent Taxes is based upon prior years payments.

## Additional Sources

There are two sources of Payments in Lieu of Taxes (PILTs). One source is payments received from the federal government and the other source is payments received based upon abatement agreements given to companies by the County to encourage investment in the County. The PILTs for the abatement agreements are determined by the County Assessor each year and are readily known. The PILT received from the federal government is not known until the County is notified late in the year, but historically it does continue to increase on an annual basis.

# Long-Range Financial Planning

However, there is uncertainty in the annual payment to be received due to federal budget constraints. The PILTs are included in Other Revenue.

## GENERAL FUND EXPENDITURES

Salaries and fringe benefits account for 55.67% of the General Fund expenditure budget. In recent years, the County Commission has been approving up to 3% annual merit raises for all County staff. Currently, the County has 26 open positions frozen in the FY22 budget. With the rebound in oil activity resulting in increased revenue projections, the County Commission approved a 2% COLA plus a 3% merit increase for the FY22 budget year. The Commission also approved the implementation of a longevity plan that will pay employees \$20 per month for each month of employment annually on their anniversary date. Taxes, pension expenses and retiree health care costs are based upon a percentage of salary expense and will increase accordingly. The state legislature increased the annual contribution to the state pension fund to offset deficit funding which takes effect in the FY22 fiscal year. The County is a member of the state health insurance plan, and premiums are determined on an annual basis. Over the past 3 years increases have been between 0-4% annually. The County has elected to use a 4% annual increase in the long-range budget.

Lea County requires that the General Fund operations budget plus transfers for operations cannot exceed the estimated General Fund revenue for the fiscal year. Due to the increase in projected revenue, the General Fund budget for FY22 was increased by 17.2% from the prior year. Also, the County has funding agreements with other local municipalities totaling more than \$3.7 million that was advanced prior to the year end of FY21. The County plans on reviewing the agreements annually prior to year end and will adjust the budget to fund those agreements if revenue is available. Beginning in FY22 and beyond, the County is forecasting a 3% increase in annual operations.

There are several Special Revenue Funds that require a transfer from the General Fund in order to meet operating needs. The needs may include salaries, fringe benefits and other operating costs. These funds also saw an increase in budgeted operating expenses for FY22. The County has elected to budget a 3% annual increase in the long-range budget.

### Funds Available For Current Year Operations

General Fund Revenue (Projected)	\$ 55,048,706
Less: General Fund Budget	(37,224,428)
Less: Transfers for Operations	
Road	(5,551,192)
Farm and Range	(101,160)
Community Centers	(76,670)
Airport Fire Department	(356,910)
Detention Center	(8,893,211)
DWI Screening	(82,487)
Misdemeanor Compliance	(12,500)
Zip Franklin Airport	(112,720)
Jal Airport	(81,845)
Fairgrounds	(1,417,450)
Event Center	(1,083,447)
Funds Available for Current Year Operations	<u>\$ 54,686</u>

# Long-Range Financial Planning

## Discussion

### Five (5) Year Revenue and Expense Budget

	FY 21 Actual	FY 22 Budgeted	FY 23 Projected	FY 24 Projected	FY 25 Projected	FY 26 Projected
<b>General Fund Revenue</b>						
Oil & Gas Production Revenue	\$ 47,015,287	\$ 19,206,497	\$ 39,665,526	\$ 39,604,224	\$ 40,235,252	\$ 40,876,334
Oil & Gas Equipment Tax	10,409,607	4,026,858	4,147,664	4,272,094	4,400,257	4,532,265
Property Tax Revenue	26,686,606	23,879,125	24,595,499	25,333,364	26,093,365	26,876,166
Gross Receipts Taxes	8,709,352	3,694,773	12,640,565	13,465,450	14,344,163	15,280,219
Other	6,342,889	4,241,453	4,620,225	4,758,832	4,901,597	5,048,645
	99,163,741	55,048,706	85,669,479	87,433,964	89,974,634	92,613,629
<b>General Fund Expenditures</b>						
Salaries	11,027,694	13,578,553	15,458,810	15,922,574	16,400,251	16,892,259
Payroll Taxes	825,165	1,012,822	1,182,599	1,218,077	1,254,619	1,292,258
PERA & Retiree Insurance	2,283,461	2,961,257	3,398,465	3,500,419	3,605,431	3,713,594
Health Insurance	2,577,341	3,166,827	3,969,500	4,128,280	4,293,411	4,465,147
	16,713,661	20,719,459	24,009,374	24,769,350	25,553,712	26,363,258
General Fund Operations	11,553,286	16,504,969	22,314,566	22,984,003	23,673,523	24,383,729
<b>Total General Fund Expenditures</b>	28,266,947	37,224,428	46,323,940	47,753,353	49,227,235	50,746,987
<b>Excess Revenue Available for Operations</b>	70,896,794	17,824,278	39,345,539	39,680,611	40,747,399	41,866,642
<b>Cash Transfers for Operations</b>	(9,613,671)	(17,769,592)	(18,302,680)	(18,851,760)	(19,417,313)	(19,999,832)
<b>Excess Projected Cash</b>	\$ 61,283,123	\$ 54,686	\$ 21,042,859	\$ 20,828,851	\$ 21,330,086	\$ 21,866,810

**Assumptions: Slow annual growth in FY22 and beyond after major decrease in FY21**

**3% Annual Increase in Property Tax and Other Revenue**

**3% Annual Increase in Salary Expense plus Unfreeze 26 Positions**

**4% Annual Increase in Health Insurance Expense**

**3% Annual Increase in Cash Transfers for Operations**

Using the long range forecast from UNM-BBER for oil production, oil price and rig count to estimate revenue projects that Lea County will have positive General Fund cash flows over the next five years. However, the oil price crash during the 2nd Qtr. 2020 shows the fragility of the Oil and Gas industry and the impact that sudden changes in the oil economy can have on County revenue. To illustrate, over the past ten (10) years, annual Oil and Gas revenue has ranged from \$16.25 million to \$52.18 million. Therefore, the revenue projections that Lea County uses are discounted by as much as 50% from actual estimates in order to account for potential revenue declines. If current oil production was to decrease by 35% and the price of WTI fell to \$25 per barrel, estimated Oil and Gas Production revenue would decline to approximately \$24 million in FY22 which would generate positive excess cash



# Long-Range Financial Planning

on an actual basis. If the decreases were sustained through FY26, the impact to cash would be a decrease of approximately \$60 million over the period. Excess General Fund cash is used to fund capital projects for the County including the maintenance and construction of over 1,200 miles of County roadways.

The five (5) year projections provides Lea County with a road map for discussion about the impact of revenue and expenditure decisions. It also brings to the forefront that a major component of General Fund revenue is highly volatile and subject to change dramatically in a short period of time. During the fiscal years FY09 and FY16, the oil industry saw significant declines in oil prices which resulted in Oil and Gas Production revenue declines of 72% and 55%, respectively. The FY20 downturn occurred during the budget process and approval period and estimates at that time were that revenue could fall by as much as 75% over the fiscal year.

Lea County is one of three out of thirty-three counties in New Mexico who derives significant revenue from the Oil and Gas industry. Most counties in New Mexico fund their General Fund operations by a combination of Property Taxes and Gross Receipt Taxes (a type of sales tax). Over the years Lea County has elected to forego the imposition of many types of Gross Receipts Tax (GRT) which allows the County to have the lowest GRT rate in the state. The result is that the County experiences significant variations in General Fund revenue which forces the County to budget revenue very conservatively. With the 235% increase in County oil production over the four years prior to March 2020, the County has seen General Fund revenue increase substantially. Then, the oil price crash occurred and oil production decreased 25% in two months along causing a 80% decrease in monthly revenue. Now, during the 2nd Quarter of 2021, oil production has returned to record levels exceeding the March 2020 record by almost 12%. Revenue budgeting is very complicated due to the uncertainty surrounding the sustainability of current oil production and long-term oil price volatility.. The County is currently discussing options to generate more stable General Fund revenue that will allow for better operational budget and long-term capital planning.

In summary, Lea County has developed sound revenue forecasting methods that can provide reliable estimates of revenue based upon current economic forecasts. However, the potential of extreme fluctuations in revenue due to political and economic events beyond the control of the County requires that the County use caution when developing short and long-term budgets. In order to provide some level of protection in the case of sudden downturns, Lea County has established operating reserves equal to one year of General Fund expenditures plus Operating Transfers. That amount is currently \$54,994,020. The County has also set aside a Capital Reserve Fund of 15% of budgeted capital. That amount is currently \$10,357,045. These reserves provide the County the ability to respond to a sudden decrease in revenue without the need to make drastic cuts in services in a short period of time.

# Lea County Funds Overview

*There are three broad categories of funds within the Lea County budget. They are:*

**Governmental Funds** - typically used to account for tax-supported activities.

**Proprietary Funds** - used to account for business-type activities within a government where activities are supported, to some extent, by fees or charges.

**Fiduciary Funds** - used to account resources that do not belong to the government and cannot be used to support the government's operations, but are held by the government in trust or as fiscal agent.

*Each of the above broad categories contain funds specific to that category.*

## Governmental

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**General Fund** - used to account for all resources not required to be accounted for in another fund.

**Special Revenue Funds** - used to account for specific revenue sources that are legally restricted, or restricted by the governing body, for a specific purpose.

**Debt Service Funds** - used to account for the accumulation of resources to service long-term debt and for the principal and interest payments on such debt.

**Capital Projects Funds** - used to account for the acquisition, construction, or improvement of major capital facilities. Use of it is not mandatory.

**Permanent Funds** - used to account for resources that have been set aside by legal restriction to the extent that only interest earnings may be expended, but not designated principal.

## Proprietary Funds

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**Enterprise Funds** - may be used to account for activities that require payment of a fee or charge for goods and services received, but must be used for those activities where fees and charges are used to recover direct costs.

**Internal Service Funds** - used to account for business-type activity within the governmental entity, where goods and services are provided to departments, other funds, or component units on a cost-reimbursement basis.

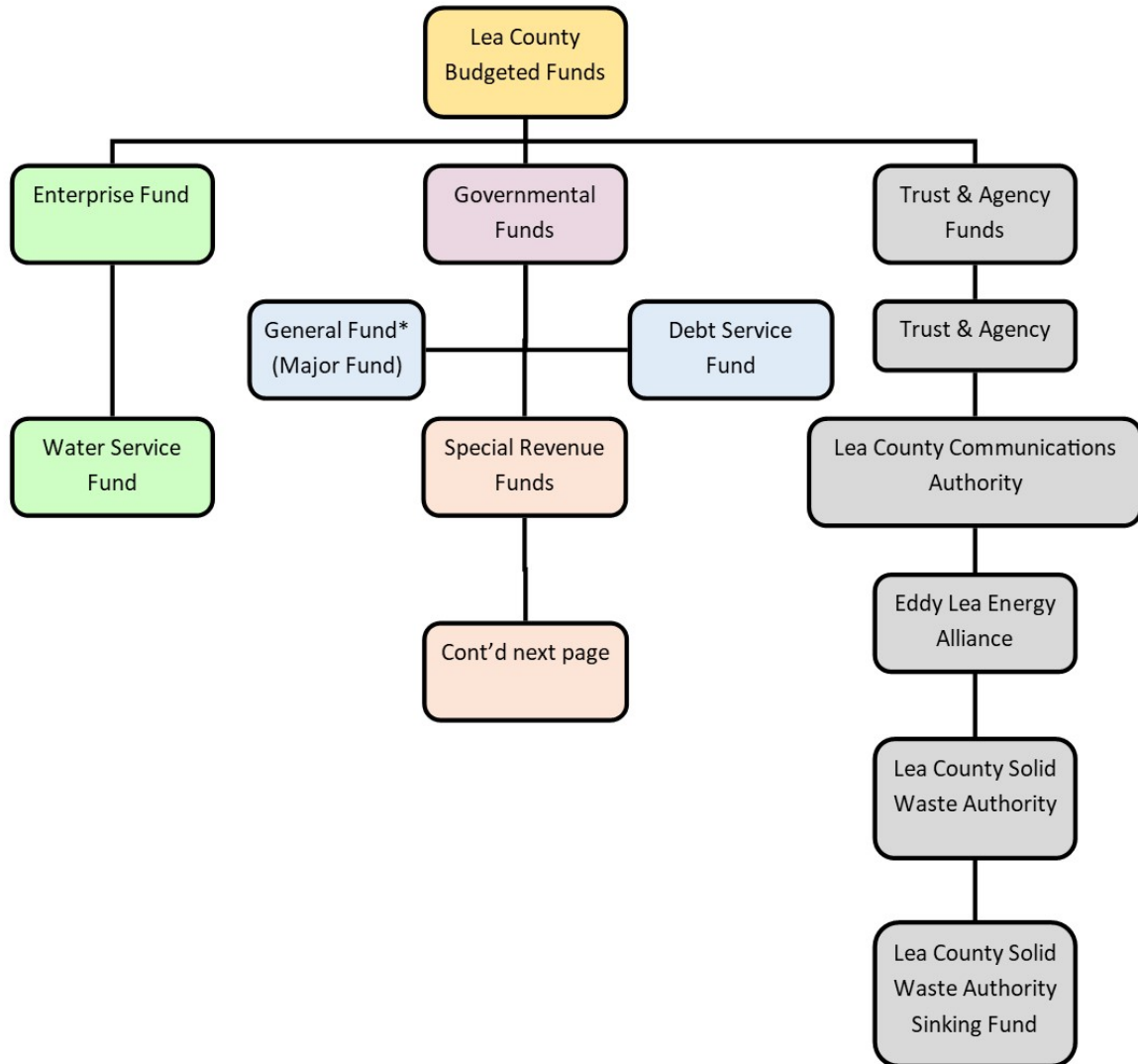
## Trust and Agency Funds

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**Agency Funds** - used to account for resources held in a custodial capacity.

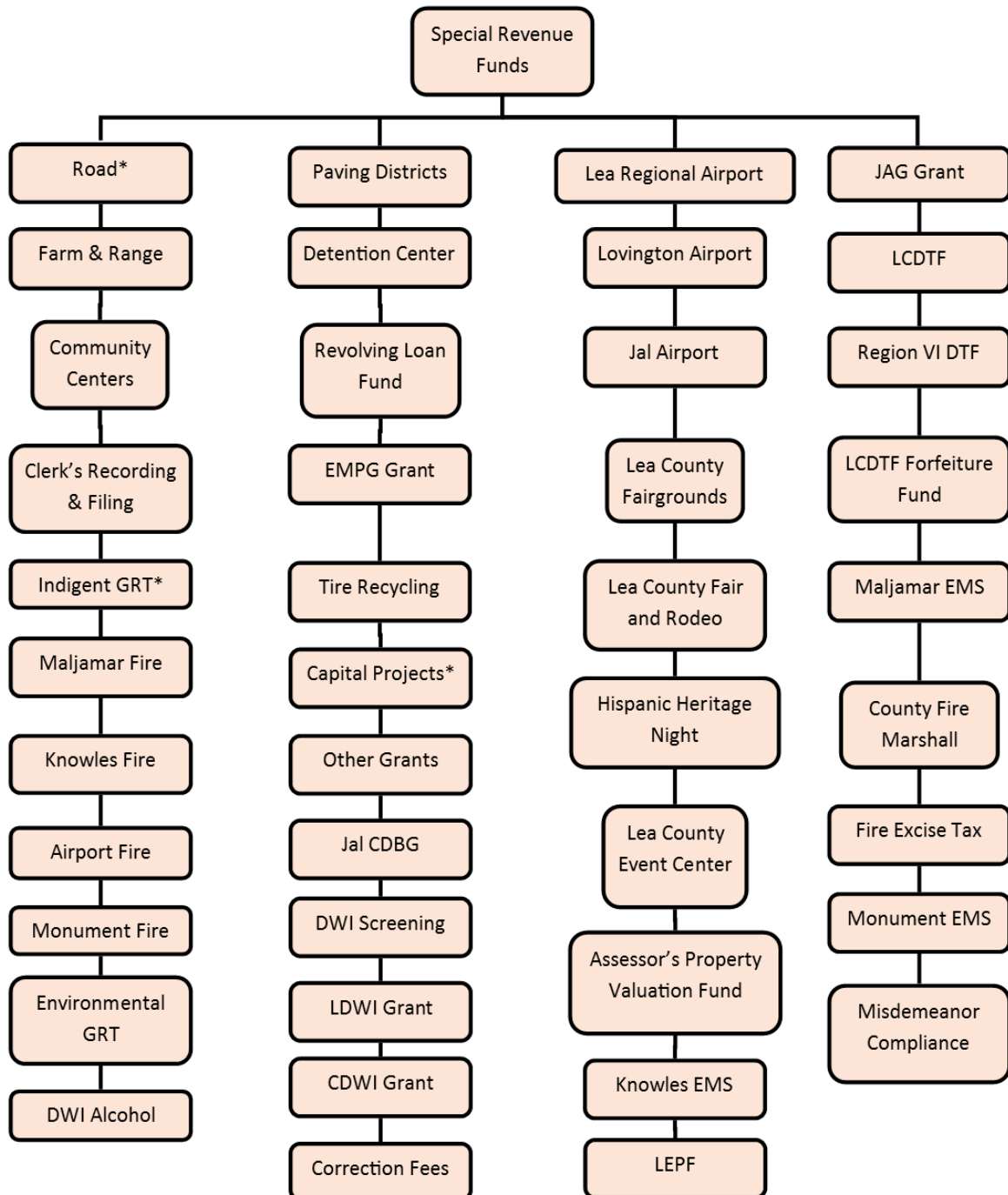
**Trust Funds** - used to account for financial activity as the result of a trust arrangement.

# Lea County Fund Structure



# Lea County Fund Structure

## Lea County Fund Structure (Cont'd)



# Lea County Major Fund Description

## **General Fund:**

The General Fund accounts for all financial resources of the general government not otherwise required to be accounted for in separate funds due to State statute or grant stipulation. The General Fund raises the majority of its revenue via oil and gas, and property taxes, with additional revenue from other taxes, grants and charges for certain services and permits.

## **Road Fund:**

The Road Fund is used to account for accumulation of resources for the construction and maintenance of County roads. The Road Fund relies primarily on transfers of funds from the General Fund to finance its operations but does receive significant State and Federal grant funding as well as additional revenue from gasoline taxes and charges for services and permits.

## **Capital Projects Fund:**

The Capital Projects Fund accounts for all financial resources allocated for the construction or purchase of fixed assets. The Capital Projects Fund receives its revenue through capital grants not otherwise required to be accounted for in a special revenue fund and transfers from the General Fund.

## **Detention Facility:**

The Detention Facility Fund accounts for all the financial resources allocated to the operation of the Lea County Detention Center. The main source of revenue for the Detention Center is charges for the housing of federal and state prisoners along with transfers from the General Fund. Expenditures consist mainly of personnel expenses along with ongoing operating costs and capital improvements.



# Lea County Departmental/Fund Relationship

Department/Agency	GOVERNMENTAL					PROPRIETARY	
	General Fund	Road Fund	Detention Fund	Capital Projects	Other Govt.	Water & Sewer	Solid Waste
COUNTY DEPARTMENTS							
County Commissioners	X	X	X	X	X	X	
County Manager	X	X	X	X	X	X	
County Assessor	X				X		
County Clerk	X				X		
County Probate Judge	X						
County Sheriff	X				X		
County Treasurer	X						
County Attorney	X						
Detention			X		X		
DWI Misdemeanor Compliance	X				X		
Emergency Management	X				X		
Environmental Services					X		X
Events					X		
Facilities	X			X	X		
Finance	X						
Human Resources	X						
Information Technology	X						
Planning	X						
Public Works		X		X	X	X	X
TRUST AND AGENCY							
Solid Waste Authority							X
Communications Authority					X		
Energy Alliance					X		

# Long Term Debt

## Revenue Bonds

Revenue Bonds are issued pursuant to Section 4-62-1 through 4-62-10 NMSA 1978 by pledging specific recurring revenue sources. Revenue bonds do not require voter approval and are issued by an ordinance adopted by the governing board.

Lea County elected to retire all outstanding revenue bond debt during the FY20 fiscal year.

There are no current plans to issue any new revenue debt at this time.

## General Obligation Bonds

General Obligation Bonds are authorized by the voters of Lea County. New Mexico counties, cities, towns and villages are not allowed to issue General Obligation bonds in the aggregate exceeding 4% of the value of the taxable property within the entity as shown by the last preceding assessment for state or county taxes.

**Based upon Lea County's most recent total valuation of \$7,334,490,186, the current debt limit per the New Mexico Constitution is \$293.38 million. Lea County has no General Obligation bonds outstanding at this time.**

The retirement of all outstanding debt is indicative of the stance the current and preceding governing boards have taken with regards to debt. With proper planning, Lea County has been able to construct a new Sheriff's Department, participate in the construction of the Emergency Operations Center and Lea County Communications Authority facility, and improve and enhance the Lea County Fairgrounds without issuing debt. Some notable projects completed by Lea County in recent years without incurring debt are :

Project	Year Completed	Cost
Lea Regional Airport Terminal Expansion	2021	\$7,898,238
Lea County Judicial Complex	2021	\$41,202,326
General Services Building	2021	\$3,114,522
Campbell & Red Roads Reconstruction	2021	\$3,950,037
Various County Road Maintenance Projects	2016-2020	\$27,286,338
Sheriff's Office Renovation	2020	\$1,566,586
Fairgrounds South Parking Lot	2019	\$2,046,610
Lea Regional Airport Rescue & Fire Facility	2017	\$2,287,219
Dal Paso Medical Center Renovation	2016	\$3,277,017
Total		<u>\$92,628,893</u>

# Long Term Debt

Lea County has a number of projects planned in FY 22 and beyond that will upgrade County facilities and infrastructure. During FY 22 the County will begin renovation of the Historic Lea County Courthouse along with renovations to the Lea County Detention Center and Event Center. Lea County also plans and budgets improvements to County roadways annually. Through conservative budgeting the County plans to complete all of these projects without issuing any debt. The County does seek state capital appropriations when available and currently has received funding in the amount of \$4,163,000 for planned projects. Projects planned include:

Project	Year Planned	Cost
Historic Lea County Courthouse Remodel	2022-2024	\$30,000,000
Detention Center Upgrades	2022-2027	\$23,200,000
Event Center Upgrades	2022-2026	\$8,000,000
Various Road Construction Projects	2022-2027	\$23,695,000
County Fire Departments Improvements	2022-2027	<u>\$5,105,000</u>
Total		<u><u>\$90,000,000</u></u>

In order to limit the need for issuing debt, Lea County has created a capital projects reserve that is maintained at 15% of the current year capital budget. For FY21 the reserve balance is \$10.39 million.

# Long Term Debt

To ensure the best interest rate when issuing debt, Lea County obtains a rating from *Moody's Investors Service*.

**With a rating of A1, Lea County's bonds are considered to be in the higher end of the "A" category.\***

Description of Rating Categories	
Rating:	Obligations are:
Aaa	Highest quality - subject to lowest level of risk
Aa	High quality - subject to very low credit risk.
A*	Upper -medium grade and subject to low credit risk
Baa	Medium - grade and subject to moderate credit risk
Ba	Speculative and subject substantial credit risk
B	Speculative and subject to high credit risk
Caa	Speculative of poor standing and subject to very high credit risk
Ca	Highly speculative and are likely in, or very near default - possibility of recovery of principal and interest
C	Lowest rated and typically in default - little possibility of recovery of principal and interest



GOVERNMENT FINANCE OFFICERS ASSOCIATION

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New Mexico**

For the Fiscal Year Beginning

**July 01, 2020**

*Christopher P. Morrell*

Executive Director



# GFOA Award Compliance Statement

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **Lea County, New Mexico**, for its Annual Budget for the fiscal year beginning **July 01, 2020**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

# LEA COUNTY EXECUTIVE SUMMARY



**Back Row:**

**Pat Sims - District 5**

**Gary Eidson - District 3**

**Dean Jackson, Vice Chair - District 1**

**Front Row:**

**Rebecca Long, Chair - District 2**

**Jonathan Sena - District 4**



## Lea County Projected Changes in Fund Balances FY 21/22

	Beginning Cash 7/01/2021	Estimated Revenue	Operating Expenditures	Capital Outlay	Transfers In (Out)	Projected Cash 6/30/2022
<b>General Fund</b>						
401 - General fund	\$150,145,847	\$ 55,048,706	\$ 37,224,428	\$ —	\$ (76,400,000)	\$ 91,570,125
<b>General Fund Total</b>	<b>150,145,847</b>	<b>55,048,706</b>	<b>37,224,428</b>	<b>—</b>	<b>(76,400,000)</b>	<b>91,570,125</b>
<b>Special Revenue Funds</b>						
402 - Road	4,831,927	1,931,070	6,577,096	10,939,398	14,000,000	3,246,502
403 - Farm & Range	22,836	20,000	121,160	—	125,000	46,676
404 - Community Centers	4,988	—	76,670	100,000	200,000	28,318
405 - Clerk's Recording & Filing	215,495	100,000	148,368	—	—	167,127
406 - Indigent GRT	1,554,191	4,650,572	10,449,342	—	4,500,000	255,421
407 - Maljamar Fire Department	248,932	75,062	80,454	—	—	243,540
408 - Knowles Fire Department	165,665	79,232	84,924	—	—	159,973
409 - Airport Fire Department	47,348	—	356,910	—	375,000	65,439
410 - Monument Fire Department	140,968	83,401	139,393	—	—	84,976
412 - LDWI Distribution	179,564	622,222	696,659	—	—	105,127
416 - Paving Districts	2,538	—	—	—	—	2,538
418 - Detention Facility	1,184,777	2,933,712	10,826,923	7,362,000	14,500,000	429,566
421 - Revolving Loan Fund	101,105	—	—	—	—	101,105
424 - EMPG Reimbursement	16,562	50,731	40,306	—	—	26,986
430 - Capital Projects	759,003	3,163,000	—	37,105,285	35,500,000	2,316,718
431 - Federal and State Grants	285,918	182,500	205,403	—	—	263,016
433 - Jal CDBG Wastewater	21,882	—	—	—	—	21,882
435 - DWI Program Local Revenue	121,679	85,000	167,487	—	—	39,192
436 - LDWI Grant	100,808	220,000	219,496	—	—	101,312
437 - CDWI Grant	36,018	7,996	7,996	—	—	36,018
439 - Misdemeanor Compliance	41,531	32,500	45,000	—	—	29,031
454 - Lea Regional Airport	1,697,876	6,357,700	984,540	8,554,681	2,000,000	516,355
455 - Lovington Airport	18,805	430,833	147,720	1,141,667	1,000,000	160,251
456 - Jal Airport	87,989	400,834	134,345	685,000	500,000	169,477
460 - Fairgrounds	492,241	95,000	731,853	813,500	1,000,000	41,887
461- Fair and Rodeo	580,997	1,066,400	1,758,354	—	600,000	489,043
462 - Hispanic Heritage Night	20,568	115,000	203,643	—	100,000	31,925
463 - Event Center	545,571	228,700	1,312,147	1,147,000	2,000,000	315,124
499 - Property Valuation Fund	1,267,394	626,827	841,731	30,000	—	1,022,490
604 - EMS Knowles	24,743	5,000	5,000	—	—	24,743
605 - Law Enforcement Protection Grant	1,918	64,400	64,400	—	—	1,918
607 - Jag Grant	12,336	—	—	—	—	12,336
608 - Lea County Drug Task Force	150,367	470,211	470,851	—	—	149,727
609 - Region VI Drug Task Force	27,085	1,038,955	992,849	—	—	73,191
610 - LCDTF Forfeitures Fund	23,475	30	20,000	—	—	3,505
613 - EMS Maljamar	6,994	—	6,993	—	—	1
618 - County Fire Marshall	87,848	79,232	79,232	—	—	87,848
621 - EMS Monument	1,017	5,000	5,000	—	—	1,017
<b>Special Revenue Funds Total</b>	<b>15,130,959</b>	<b>25,221,120</b>	<b>38,002,246</b>	<b>67,878,531</b>	<b>76,400,000</b>	<b>10,871,302</b>

## Lea County Projected Changes in Fund Balances FY 21/22

<b>Enterprise Fund</b>						
675 - Water Service Fund	341,192	—	—	148,434	—	192,758
<b>Enterprise Fund Total</b>	<b>341,192</b>	<b>—</b>	<b>—</b>	<b>148,434</b>	<b>—</b>	<b>192,758</b>
<b>Trust &amp; Agency Funds</b>						
635 - Water Users Association	21,905	—	1,350	—	—	20,555
800 - Trust & Agency	69,017	1,160,000	1,160,000	—	—	69,017
808 - Lea Co Communications Authority	443,239	3,589,535	3,563,536	20,000	—	449,238
810 - Solid Waste Authority	12,478,687	2,975,100	2,144,081	1,000,000	—	12,309,706
811 - Solid Waste Sinking	2,623,228	3,000	—	—	—	2,626,228
<b>Trust &amp; Agency Funds Total</b>	<b>15,636,076</b>	<b>7,727,635</b>	<b>6,868,967</b>	<b>1,020,000</b>	<b>—</b>	<b>15,474,744</b>
<b>Total All Funds</b>	<b>\$181,254,073</b>	<b>\$ 87,997,461</b>	<b>\$ 82,095,641</b>	<b>\$ 69,046,965</b>	<b>\$ —</b>	<b>\$118,108,928</b>

The following funds are no longer active and have been removed from the budget report. Historical information can still be accessed in the fund budget breakout sections. If no information has been reported since FY 2020, the fund was removed.

411 - Environmental Gross Receipts Tax - Legislation enacted in 2020 by the New Mexico Legislature converted the Environmental Gross Receipts Tax to a County Local Option Tax and removed the restrictions. Lea County elected to transfer the fund balance to the General Fund and budget expenditures for Environmental Services in Department 26 of the General Fund. The associated Gross Receipt Tax revenue has been designated as General Fund revenue.

415 - Correction Fees - The revenue associated with the Correction Fees Fund is an allocation from the state that is restricted to expenditures to maintain the County Detention Center. Beginning in FY 21, the County elected to record the revenues in the Detention Center Fund - 418 in order to better utilize the revenue.

426 - Tire Recycling - \$1,800 cash balance was transferred to the General Fund.

658 - Debt Service - Lea County retired the outstanding revenue bond debt in December 2019. The County has no plans to issue debt in the near term. The revenue used to fund the annual debt payments was a dedicated 1/8th County Wide Gross Receipts Tax increment. That revenue is now budgeted and accounted for in the General Fund.

619 - Fire Excise Tax - \$75,283 cash balance was transferred to the General Fund.

809 - Eddy-Lea Energy Alliance - Lea County was the designated fiscal agent for the Alliance until December 31, 2020. The City of Carlsbad, New Mexico is now the acting fiscal agent. The cash fund balance of \$52,382.73 was transferred to the City of Carlsbad in January 2021.

# Fund Descriptions

## Fund Balance

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Due to the diverse nature of governmental operations and the fiscal and legal constraints placed upon assets and how those assets must be used, governmental transactions are not suited for a single accounting entity. Governmental units are accounted through separate funds, each maintaining its own set of self-balancing accounts. For purposes of a cash-basis budget, such as Lea County's, the projected ending cash balance in the fund is the Fund Balance.

## General Fund

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The General Fund is projected to have a decrease in cash of \$58,575,722 (39%) during the fiscal year. This projected decrease is the result of cash transfers to other funds totaling \$76,400,000. The largest transfer is to the Capital Projects Fund (Fund 430) totaling \$35,500,000. The main project in the Capital Projects Fund is the Historic County Courthouse renovation, which is scheduled to start in the Spring of 2022. It is anticipated that the project will take 18-24 months to complete. The budgeted amount of the project in the current year is \$21,800,000.

## Other Funds

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**Special Revenue Funds** - Special Revenue Fund balances are projected to decrease by \$4,259,657 (28%) overall. The decrease is attributable to expenditures for capital projects planned during FY 22.

**Road Fund** - Several major road projects are scheduled for 2021-2022. The State of New Mexico has awarded Lea County with \$905,166 in grant funding for road projects. A transfer from the General Fund will help cover the project costs not funded by the state.

**Indigent GRT** - The Lea County Board of Commissioners is concerned about the effect NM Senate Bill 268 has on the ability of the County to meet current and future indigent obligations from the revenue generated with a 1/8% Indigent GRT. SB 268 requires the County to submit 66% of the Indigent GRT received in the prior year to fund the NM Indigent Health Care Program known as the "Safety Net Care Program". The County must also submit 50% of the prior year Indigent GRT to support the state Medicaid program. These two contributions requires that the County submit to the state a total of 116% of the prior year GRT. In order to meet the mandate, Lea County will transfer \$4,500,000 from the General Fund to Indigent GRT in the current fiscal year.

**Airport Fund** - Lea County has three county owned airports that are accounted for in separate special revenue funds to ensure accurate tracking of revenues and expenses. Renovation and expansion of the current passenger terminal at Lea Regional Airport began in the Fall of 2018 and was completed in the Spring of 2021. Other projects include general improvements at all three airports with FAA and state grants paying a majority of the costs. Lea County has budgeted \$10,381,348 in capital improvements to the airports in the fiscal year.

**Other** - Lea County elected to create special revenue funds for the Event Center, Fairgrounds and the annual Lea County Fair and Rodeo which also includes Hispanic Heritage Night. This was done in order to better track revenue and expense for each facility.

**Trust & Agency Fund** - Trust & Agency Funds are used to account for those funds for which Lea County provides fiscal agent services, as well as funds belonging to others generated by certain activities. The Board of the Lea County Solid Waste Authority has indicated a desire to keep the Sinking Fund account for post-closure expenses fully funded by transferring funds from the operations account.

# Lea County Budget in Brief

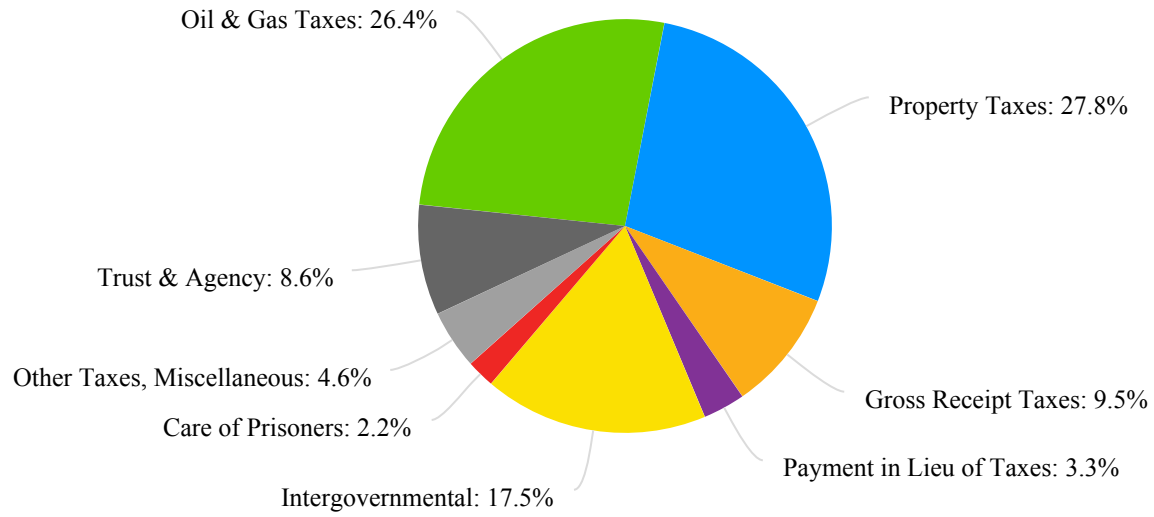
## REVENUE SUMMARY

CATEGORY	DESCRIPTION	AMOUNT	TO BE NOTED
Oil & Gas Production Taxes	Ad-Valorem Tax on Oil and Gas Production	\$23,233,355	Oil and Gas Ad-Valorem is 42% of General Fund budgeted revenue and 26% of all revenue. Lea County tracks oil and gas production in Lea County and forecasts tax receipts based upon Energy Information Administration production and price projections. Oil & Gas equipment tax is projected by the state and Lea County is notified of the amount to be received.
Intergovernmental Grants	FAA,NMDOT, HIDTA, Legislative and local grants	\$15,417,282	FAA-NMDOT grants for airport improvements total \$6,873,667. HIDTA related grants total \$1,509,166.
Property Taxes	Property taxes on residential and non-residential properties	\$24,505,952	Property taxes are levied on 1/3rd of the total valuation. Residential rate is \$7.011 per \$1,000 of assessed value. Non-residential is \$10.60 per \$1,000 of assessed value.
Gross Receipts Taxes	Indigent Care 1/8th%, County Wide 1/8th and 1/8th County Outside Municipality.	\$8,344,845	The Indigent increment is County Wide funds the Indigent Fund. The County Wide and County Outside Municipality fund General Fund operations.
Payment-in-Lieu of Taxes (PILT)	Tax paid in lieu of property tax	\$2,900,000	PILTs are paid by the federal government and private entities who have tax abatement agreements with the County.
Care of Prisoners	Fees paid to house other governmental entities' inmates	\$1,933,212	Care of federal prisoners pays for 18% of the operating costs of the Detention Center. General Fund transfers cover the remainder of the operating costs.
Other taxes, Charges for Services, Miscellaneous	Motor Vehicle and Gasoline Taxes, fees collected by probate and the County Clerk, other fees, permits, etc.	\$4,061,280	County Clerk fees are up due to the increased oil and gas exploration activity in Lea County.
	<b>TOTAL COUNTY REVENUE</b>	<b>\$80,395,926</b>	
Trust & Agency	Lea County Solid Waste Authority, Lea County Communications Authority, Eddy Lea Energy Alliance	\$7,601,535	Lea County serves as fiscal agent for several entities.
	<b>TOTAL BUDGETED REVENUE</b>	<b>\$87,997,461</b>	



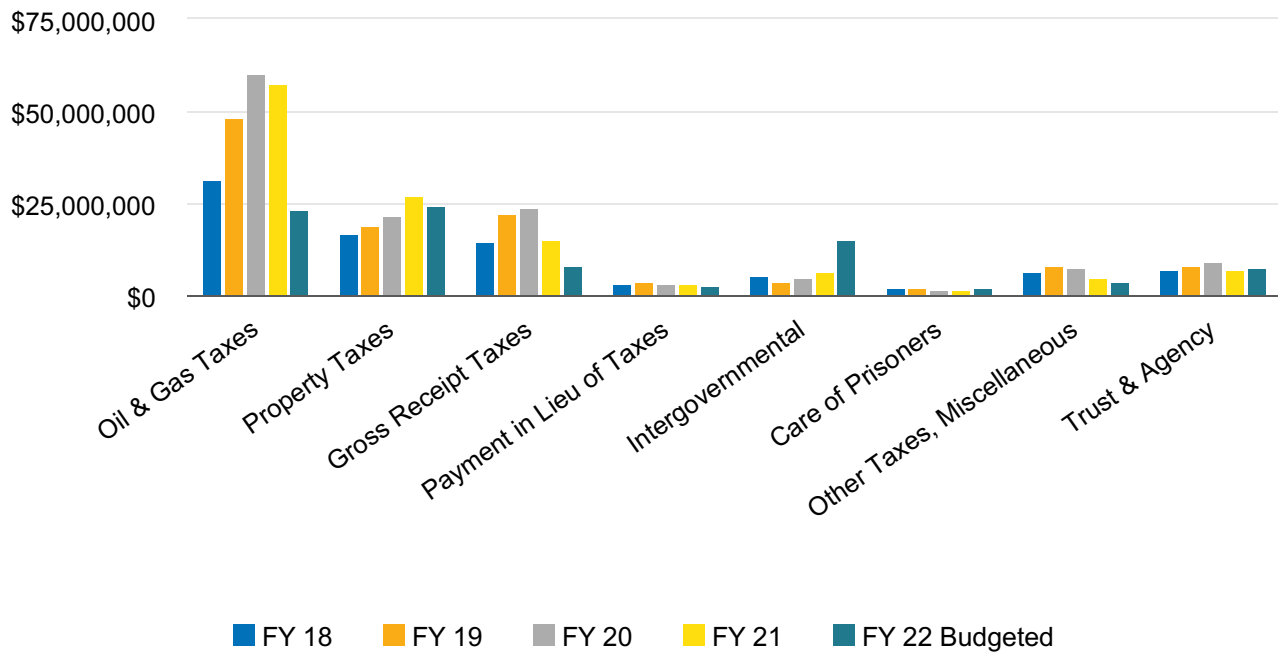
# Lea County Budget in Brief

## FY 21/22 Budgeted County Revenue\* by Category



# Lea County Budget in Brief

Historical Trends in County Revenue\* Categories



Evident from the graph above, the four major sources of revenue for Lea County are Oil and Gas Taxes, Property Taxes, Gross Receipts Taxes and Intergovernmental Revenues. These four sources comprise 85% of the total county revenue budget.

**Basis of Projections** - Revenue projections are based on trend analysis and the current economy within Lea County. Lea County is highly dependent upon the oil and gas industry. The rebound in oil price and production in late FY 21 resulted in Lea County increasing revenue estimates for FY22. Lea County uses very conservative budget practices due to the volatility of the oil and gas industry.

**Oil & Gas Taxes** - Beginning in February 2015, oil production in Lea County increased by 289% before peaking in March 2020 at almost 20 million barrels monthly. The increase in production coupled with the rebound in oil prices beginning in mid 2016 resulted in three years of record revenues for Lea County. With the collapse of oil prices and oil production beginning in March 2020, Lea County has seen monthly Oil & Gas Production revenue decrease to levels last seen in May 2016 during the last industry downturn. However, oil price and production rebounded much sooner than expected which resulted in Lea County seeing record Oil & Gas Production revenue in the 4th Quarter of FY 21. Lea County bases oil and gas tax revenue budgets on projections for price and production obtained from producers and the Energy Information Administration. Lea County is currently the largest oil producing County in the United States.

**Property Taxes** - Property Tax revenue grew as more infrastructure was built in Lea County by the oil industry. Although property values for FY22 have increased over prior years there is concern of how much tax will actually be collected in the current year. Lea County has elected to use a conservative estimate for FY22 to account for potential delinquencies.

# Lea County Budget in Brief

**Gross Receipts Taxes (GRT)** - GRT is highly dependent on the oil rig count in Lea County. After hitting a low of 6 rigs working in early 2016 the count rose to the mid 50's by early 2020. This resulted in record GRT revenue for the past three years. However, as the case with other revenue, the collapse of the oil industry in March 2020 saw the rig count decrease down to an average of 20 during June and July 2020. Along with the rebound in oil price and production, the rig count in the County has increased back into the low to mid 40's and is projected to maintain that level for the near future.

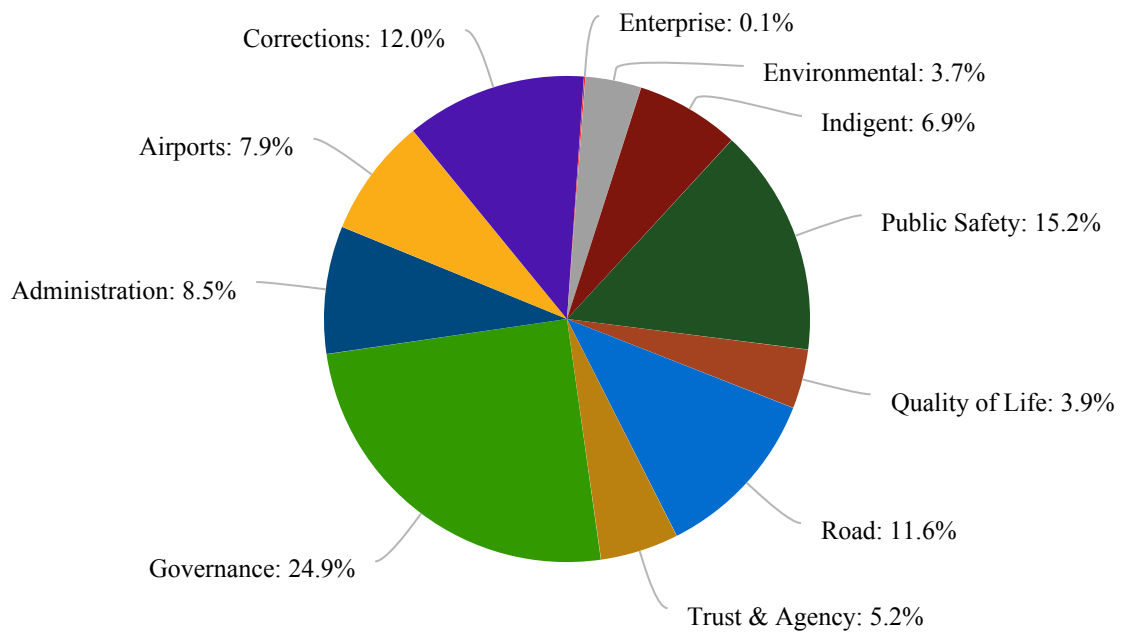
**Intergovernmental** - Intergovernmental revenues consist mainly of FAA grants for capital projects at Lea County Airports. Revenues can vary greatly based upon the type of project undertaken during the fiscal year. The County is also the fiscal agent for the Region VI High Intensity Drug Trafficking Area (HIDTA) grant and annual funding is approximately \$1.5 million.

# Lea County Budget in Brief

## EXPENDITURE SUMMARY

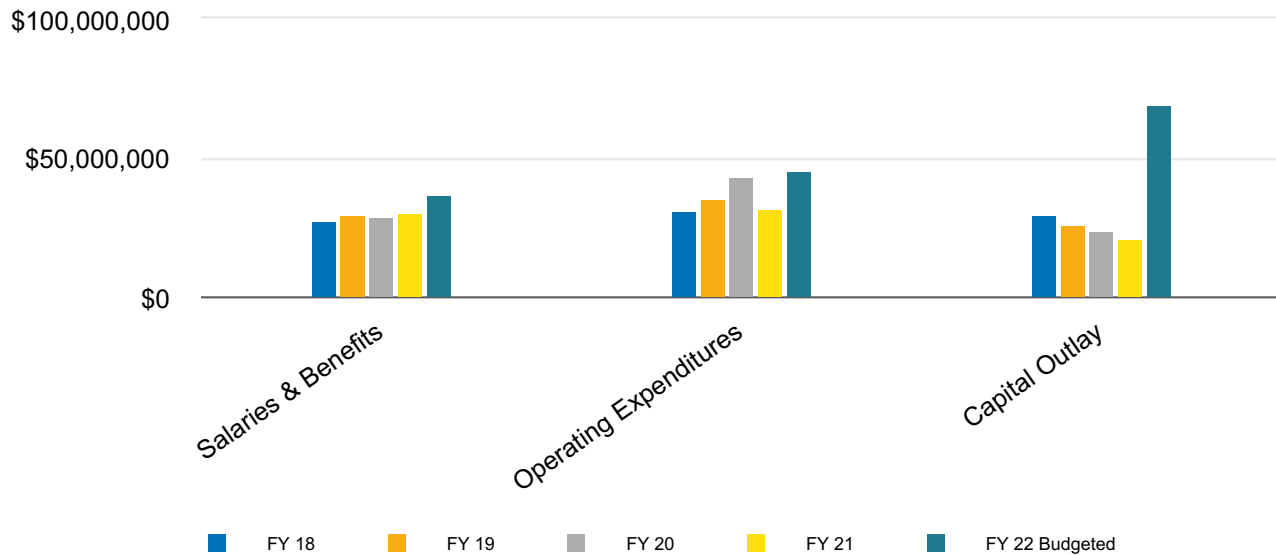
CATEGORY	SALARIES & BENEFITS	OPERATIONS	CAPITAL OUTLAY	TOTAL	TO BE NOTED
Governance	\$286,870	\$8,783,316	\$28,600,000	\$37,670,186	Capital Outlay includes \$21,800,000 for the renovation of the Historic Courthouse and \$2,000,000 for final completion of the new Judicial Complex.
Administration	\$7,709,315	\$4,536,787	\$590,000	\$12,836,102	Salaries and benefits for the administrative functions are 21% of the total personnel budget.
Airports	\$562,291	\$981,225	\$10,381,348	\$11,924,864	Lea County Regional Airport in Hobbs offers daily round-trip jet service to Houston and Denver. Capital projects are funded primarily by FAA and state grants.
Corrections	\$7,965,041	\$2,861,882	\$7,362,000	\$18,188,923	The County has budgeted a \$14,500,000 cash transfer from the General Fund to pay for operations and capital at the Detention Center.
Enterprise	\$0	\$0	\$148,434	\$148,434	The system currently provides nominal water service at the planned industrial park. Due to a change in potential tenants the County is no longer planning to expand the system.
Environmental	\$778,925	\$2,235,500	\$2,620,000	\$5,634,425	Environmental is funded through the General Fund and is responsible for operations at all Lea County Convenience Centers and Lea County Solid Waste Auth.
Indigent	\$0	\$10,449,342	\$0	\$10,449,342	Medicare and SNCP payments are budgeted at \$9,963,342
Public Safety	\$13,446,701	\$4,047,736	\$5,425,285	\$22,919,722	Capital expenditures includes vehicles and equipment for the Sheriff and County Fire Departments.
Quality of Life	\$768,765	\$3,237,232	\$1,960,500	\$5,966,497	The annual Fair & Rodeo is budgeted at \$1,961,997
Road	\$2,430,071	\$4,147,025	\$10,939,398	\$17,516,494	With over 1200 miles of County roads, road renovation and maintenance is a high priority of the Commission. Heavy oilfield traffic in the southern part of the county puts added wear and tear on roads.
<b>SUBTOTAL</b>	<b>\$33,947,979</b>	<b>\$41,280,045</b>	<b>\$68,026,965</b>	<b>\$143,254,989</b>	
Trust & Agency	\$2,663,141	\$4,204,476	\$1,020,000	\$7,887,617	Lea County is the fiscal agent for 3 entities, Lea County Solid Waste, Lea County Communications Authority and the Eddy-Lea Energy Alliance.
<b>TOTAL</b>	<b>\$36,611,120</b>	<b>\$45,484,521</b>	<b>\$69,046,965</b>	<b>\$151,142,606</b>	

# Lea County Budget in Brief



# Lea County Budget in Brief

## Historical Trends in County Expenditure Categories



**Salaries & Benefits:** Personnel expenses have increased over the past four years due to annual salary increases of 3% and the addition of new positions. Total authorized positions have increased from 332 to 372 over the period, an 12.0% increase. The County froze 36 positions in FY21 in response to the Covid pandemic and oil price crash. Ten positions were opened back up during FY21 and in the FY22 budget resulting in 26 positions remaining frozen. These positions may be opened up once revenue improves.

**Operating Expenditures:** In response to the previous oil price decline in FY16 the County implemented cost containment measures that resulted in decreasing expenditures through FY18. In response to the increased demand for services brought on by the oil drilling and hydraulic fracking boom beginning in FY18 the County increased expenditures. Actual expenditures for FY20 include the \$4.9 million revenue bond retirement. The decrease in FY21 expenditures was due to the cost containment measures implemented due to the Covid pandemic and oil price crash. The FY22 budget has been increased back to prior years levels due to the improved revenue outlook for oil and gas.

**Capital Outlay:** Capital outlay budget has historically been used to allocate funds for current and future projects. The FY22 budget contains several large projects totaling in excess of \$40 million that will not be completely expended for several years. The Courthouse renovation project, at \$21.8 million, began the planning and design phase in FY21 with construction starting in early 2022. The County has also budgeted for projects at the Detention Center, Event Center, Airports and Fairgrounds which will take several budget years to complete.



# Lea County Budget in Brief

## Summary of Revenues and Other Financing Sources by Category

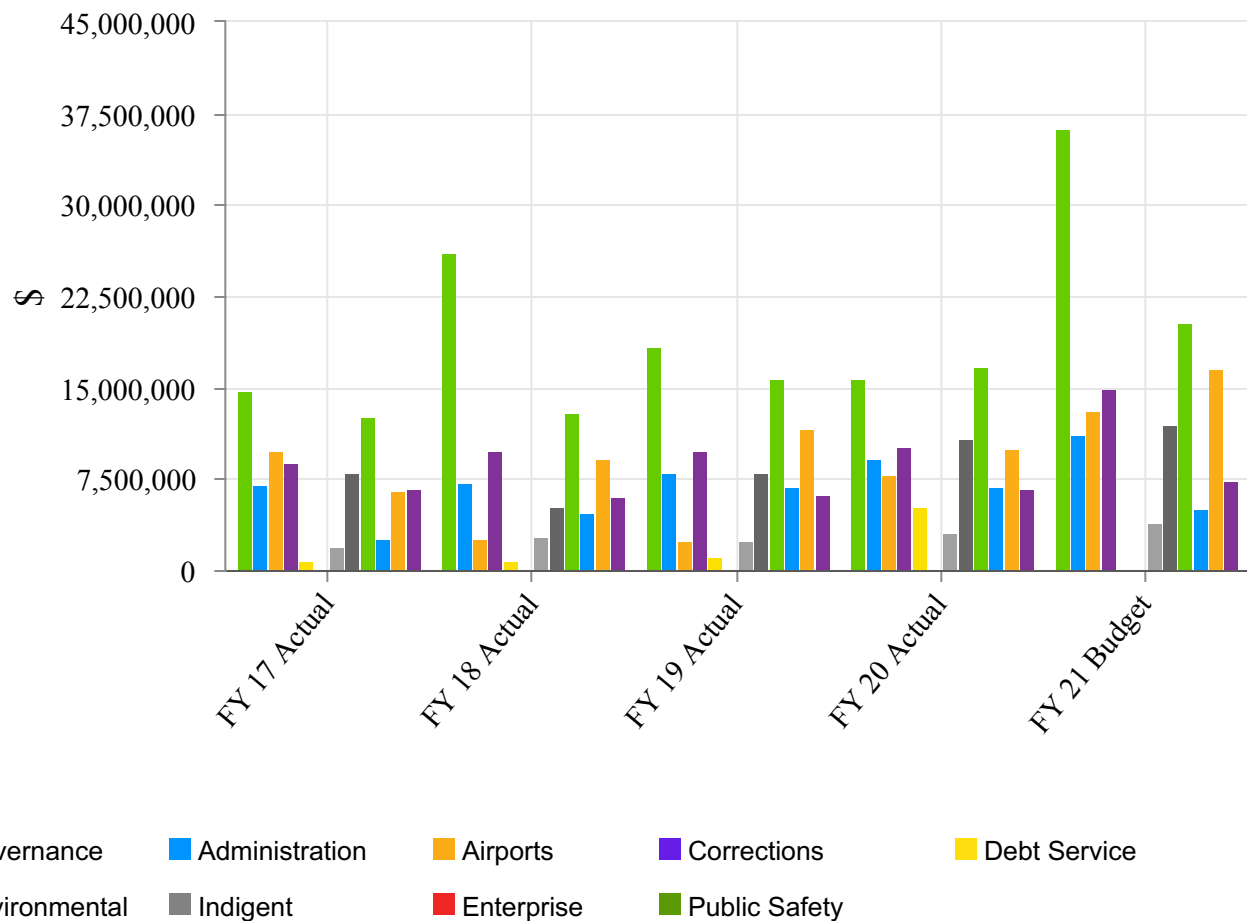
County Revenues & Financing Sources	FY 18 Actual	FY 19 Actual	FY 20 Actual	FY 21 Actual	FY 22 Budget
Oil & Gas Taxes	\$31,717,874	\$48,190,185	\$60,583,404	\$57,424,894	\$23,233,355
Intergovernmental	\$5,336,378	\$4,744,294	\$7,933,869	\$7,027,522	\$15,417,282
Property Taxes	\$16,889,154	\$18,778,010	\$21,546,626	\$27,361,444	\$24,505,952
Gross Receipt Taxes	\$14,568,289	\$22,269,360	\$23,650,984	\$15,419,965	\$8,344,845
Payment in Lieu of Taxes	\$3,056,061	\$4,056,216	\$3,026,191	\$3,024,065	\$2,900,000
Care of Prisoners	\$1,965,881	\$2,267,743	\$1,419,867	\$1,654,277	\$1,933,212
Charges for Services	\$2,218,090	\$2,383,669	\$1,453,885	\$1,512,616	\$1,997,878
Other	\$4,039,411	\$4,343,739	\$3,395,886	\$2,961,205	\$1,937,302
<b>Total</b>	<b>\$79,791,138</b>	<b>\$107,033,216</b>	<b>\$123,010,712</b>	<b>\$116,385,988</b>	<b>\$80,269,826</b>
<b>Trust &amp; Agency Revenues and Financing Sources</b>					
Intergovernmental	\$3,598,973	\$3,019,554	\$3,744,749	\$2,863,174	\$3,589,535
Other	\$723,011	\$787,147	\$966,201	\$830,184	\$1,164,100
Charges for Services	\$3,299,011	\$3,436,638	\$4,282,792	\$3,611,211	\$2,971,000
<b>Total</b>	<b>\$7,620,995</b>	<b>\$7,243,339</b>	<b>\$8,993,742</b>	<b>\$7,304,569</b>	<b>\$7,724,635</b>
<b>Total of All Funds</b>	<b>\$87,412,133</b>	<b>\$114,276,555</b>	<b>\$132,004,454</b>	<b>\$123,690,557</b>	<b>\$87,994,461</b>



# Lea County Budget in Brief

## Summary of Expenditures by Category

Category	FY 18 Actual	FY 19 Actual	FY 20 Actual	FY 21 Actual	FY 22 Budget
Governance	\$26,159,339	\$18,315,485	\$15,800,068	\$11,761,985	\$37,670,186
Administration	\$7,177,267	\$7,969,030	\$9,135,493	\$8,129,701	\$12,836,102
Airports	\$2,625,076	\$2,454,131	\$7,863,513	\$3,992,218	\$11,924,864
Corrections	\$9,917,894	\$9,806,342	\$10,241,260	\$8,674,487	\$18,188,923
Debt Service	\$871,211	\$1,162,700	\$5,308,609	\$0	\$0
Enterprise	\$513	\$11,586	\$624	\$1,305	\$148,434
Environmental	\$2,846,652	\$2,492,030	\$3,193,726	\$2,559,415	\$5,634,425
Indigent	\$5,325,720	\$8,108,149	\$10,775,077	\$8,812,541	\$10,449,342
Public Safety	\$13,037,286	\$15,830,160	\$16,730,516	\$15,803,743	\$22,919,722
Quality of Life	\$4,730,068	\$6,975,519	\$6,934,289	\$2,651,329	\$5,966,497
Road	\$9,243,756	\$11,607,262	\$9,948,429	\$13,415,501	\$17,516,494
Trust & Agency	\$6,122,538	\$6,291,984	\$6,734,462	\$6,115,222	\$7,887,617
<b>Total</b>	<b>\$88,057,320</b>	<b>\$91,024,378</b>	<b>\$102,666,066</b>	<b>\$81,917,447</b>	<b>\$151,142,606</b>

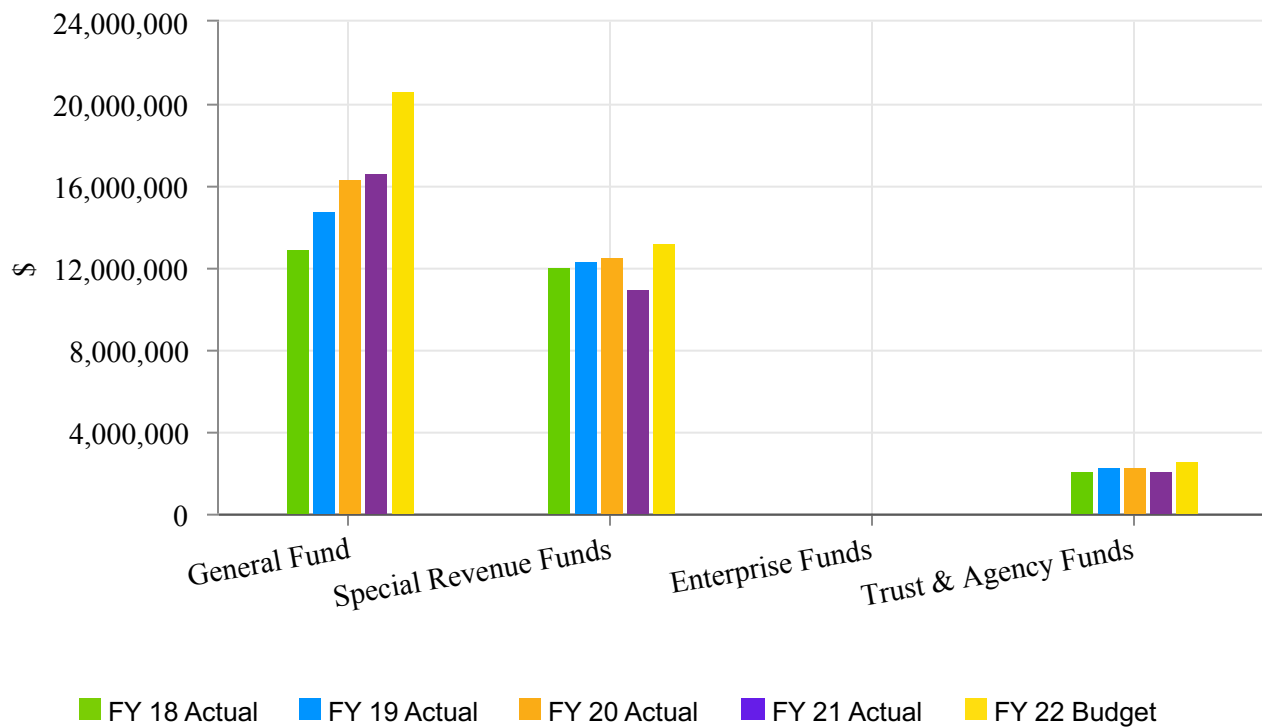


# Lea County Budget in Brief

## Historical Expenditures by Fund Type

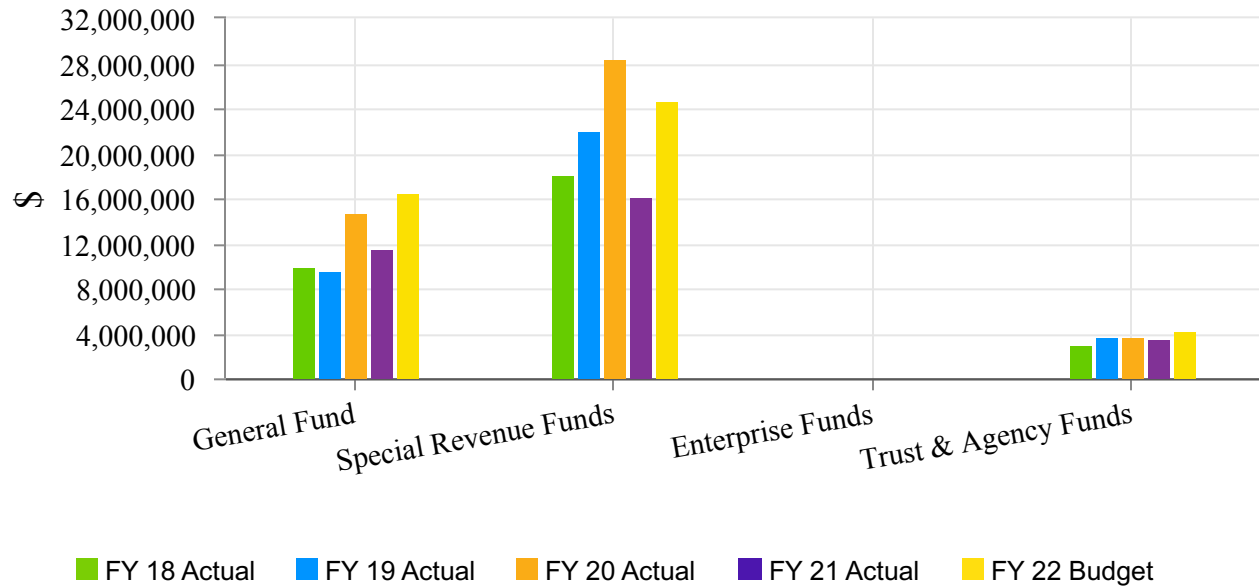
Summary	FY 18 Actual	FY 19 Actual	FY 20 Actual	FY 21 Actual	FY 22 Budget
Salaries & Benefits	\$27,241,424	\$29,511,754	\$31,307,865	\$29,880,022	\$36,611,120
Operating Expenditures	\$31,248,013	\$35,500,407	\$46,859,833	\$31,377,839	\$45,484,521
Capital Outlay	\$29,567,884	\$26,012,217	\$24,498,368	\$20,659,587	\$69,046,965
	<u>\$88,057,321</u>	<u>\$91,024,378</u>	<u>\$102,666,066</u>	<u>\$81,917,448</u>	<u>\$151,142,606</u>

## Historical Personnel Expenditures and FY 22 Budget

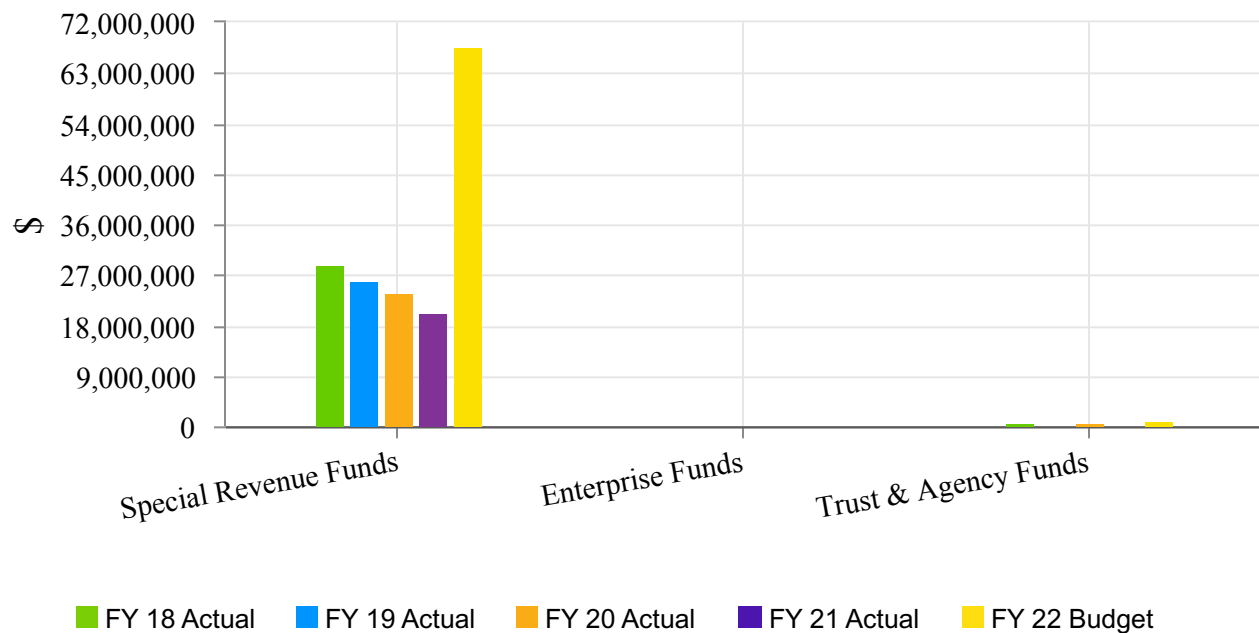


# Lea County Budget in Brief

## Historical Operating Expenditures and FY 22 Budget



## Historical Capital Outlay and FY 22 Budget

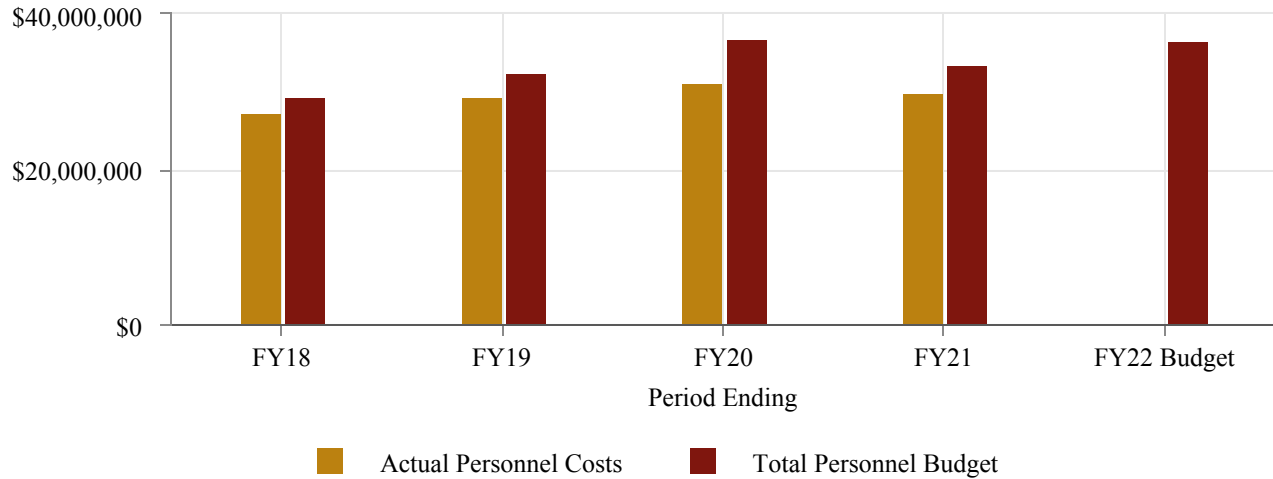


## Lea County Personnel Budget Summary FY 21/22

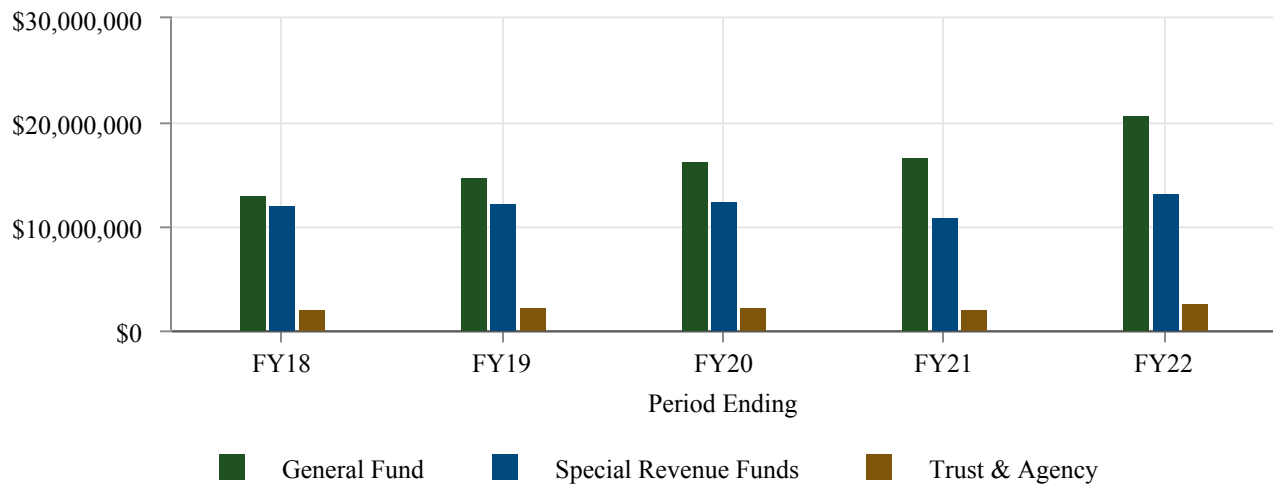
	FTE	Salary	FICA & Medicare	PERA	Group Health Ins.	Retiree Ins.	Total
<b>General Fund</b>							
401-00 County Operations	5.00	\$ 150,982	\$ 11,550	\$ 22,836	\$ 101,502	\$ —	\$ 286,870
401-01 Executive	4.00	1,110,819	55,161	78,233	88,256	14,884	1,347,353
401-02 Information Technology	6.00	430,920	32,953	61,801	108,898	11,645	646,218
401-03 Facilities Department	17.00	863,702	66,065	124,342	335,672	23,430	1,413,211
401-04 County Clerk	11.00	633,311	48,421	77,319	157,926	12,411	929,388
401-06 Assessor	11.20	559,564	42,799	80,271	180,620	12,967	876,220
401-07 Treasurer	6.00	335,354	25,647	47,361	58,416	6,766	473,543
401-08 Sheriff	89.00	7,311,253	572,753	1,829,536	1,579,278	229,581	11,522,401
401-09 Probate Judge	1.00	26,532	2,026	—	18,416	—	46,974
401-24 Legal	1.00	431,891	23,590	29,948	18,416	5,643	509,488
401-25 Human Resources	3.00	231,857	17,714	33,946	67,100	6,396	357,013
401-26 Environmental Services	11.70	462,252	35,362	65,863	203,037	12,411	778,925
401-56 DWI Program	3.42	249,641	19,098	37,758	61,291	7,115	374,902
401-75 Finance	9.00	545,592	41,715	76,652	136,661	14,444	815,064
401-76 Planning	1.50	62,869	4,810	8,850	18,416	1,668	96,612
401-77 Emergency Management	2.45	172,014	13,159	22,872	32,922	4,310	245,277
<b>General Fund Total</b>	<b>182.27</b>	<b>\$ 13,578,553</b>	<b>\$ 1,012,822</b>	<b>\$ 2,597,588</b>	<b>\$ 3,166,826</b>	<b>\$ 363,669</b>	<b>\$ 20,719,459</b>
<b>Special Revenue Funds</b>							
Special Revenue Funds							
402-10 Road Department	43.50	1,546,726	118,301	215,721	508,675	40,648	2,430,071
409-16 Airport Fire & Rescue	2.00	200,305	15,323	10,600	48,684	1,997	276,910
412-43 DWI - State	8.00	367,112	28,084	55,526	147,475	10,463	608,659
418-23 Detention Center	89.00	5,389,059	412,185	628,401	1,416,986	118,409	7,965,041
424-77 EMPG Reimbursement	0.25	28,540	2,183	4,190	4,604	789	40,306
435-56 DWI Program	1.00	92,049	7,042	7,198	24,342	1,356	131,987
436-65 LDWI Grant	2.58	129,533	9,909	19,592	46,769	3,692	209,496
454-18 Lea Regional Airport	2.00	87,131	6,666	11,276	35,494	2,125	142,690
455-18 Zip Franklin Airport	1.00	43,565	3,333	5,638	17,747	1,062	71,345
456-18 Jal Airport	1.00	43,565	3,333	5,638	17,747	1,062	71,345
460-32 Fairgrounds	5.16	227,783	17,425	30,809	54,831	5,805	336,653
461-33 Fair & Rodeo	0.72	108,413	8,294	4,299	7,651	810	129,467
462-34 Hispanic Heritage Night	0.12	14,321	1,096	716	1,275	135	17,543
463-31 Event Center	5.00	202,479	15,490	27,010	35,034	5,089	285,102
499-46 Assessor's Valuation	1.80	150,926	11,546	13,004	20,306	2,450	198,231
608-41 LC Drug Task Force	3.00	284,490	8,409	10,489	8,309	1,976	313,673
<b>Special Revenue Funds Total</b>	<b>166.13</b>	<b>8,915,997</b>	<b>668,617</b>	<b>1,050,107</b>	<b>2,395,928</b>	<b>197,871</b>	<b>13,228,520</b>
<b>Trust &amp; Agency</b>							
808-78 Lea County Communications Authority	29.00	1,710,970	130,889	203,378	456,885	38,323	2,540,445
810-20 Solid Waste Authority	1.60	81,219	6,213	10,890	22,322	2,052	122,696
<b>Trust &amp; Agency Total</b>	<b>30.60</b>	<b>\$ 1,792,188</b>	<b>\$ 137,102</b>	<b>\$ 214,269</b>	<b>\$ 479,207</b>	<b>\$ 40,375</b>	<b>\$ 2,663,141</b>
<b>Grand Total</b>	<b>379.00</b>	<b>\$ 24,286,738</b>	<b>\$ 1,818,542</b>	<b>\$ 3,861,964</b>	<b>\$ 6,041,960</b>	<b>\$ 601,915</b>	<b>\$ 36,611,120</b>

# Historical Personnel Costs

## Historical Personnel Costs - Budget vs Actual (\$)



## Historical Personnel Costs By Type

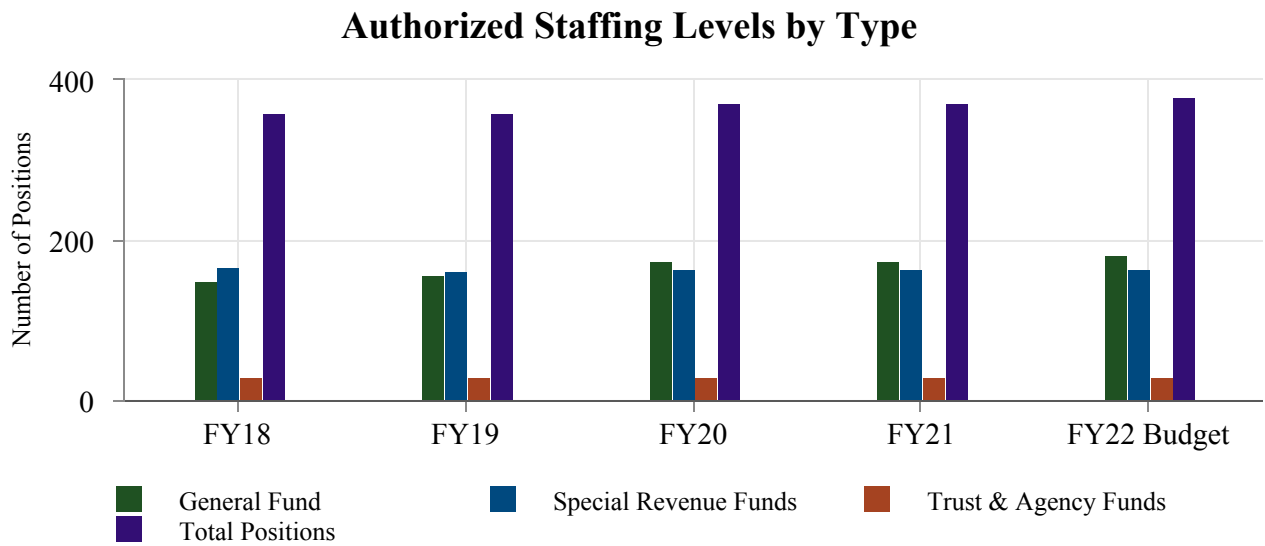




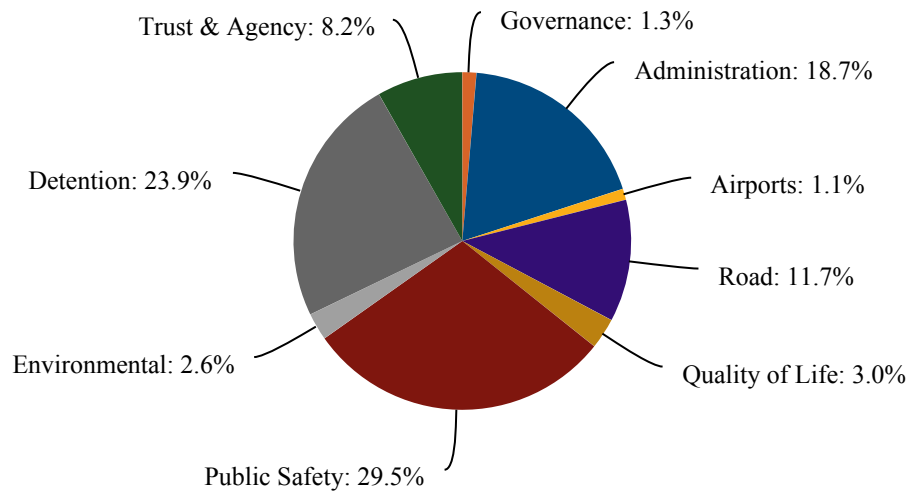
# Authorized Staffing Levels

	FY18	FY19	FY20	FY21	FY22	Change
<b>General Fund</b>						
County Operations	5.00	5.00	5.00	5.00	5.00	—
Executive	3.90	3.90	3.90	3.90	4.00	0.10
I.T.	4.00	5.00	5.00	5.00	6.00	1.00
Facilities	13.00	17.00	15.00	15.00	17.00	2.00
County Clerk	11.00	11.00	11.00	11.00	11.00	—
Assessor	11.20	11.20	11.20	11.20	11.20	—
Treasurer	6.00	6.00	6.00	6.00	6.00	—
Sheriff	80.08	80.00	89.00	89.00	89.00	—
Probate Judge	1.00	1.00	1.00	1.00	1.00	—
Legal	1.00	1.00	1.00	1.00	1.00	—
Human Resources	2.00	3.00	3.00	3.00	3.00	—
Environmental Services	7.55	7.80	9.80	9.80	11.70	1.90
DWI Program	1.31	2.00	2.00	2.00	3.42	1.42
Finance	9.00	9.00	9.00	9.00	9.00	—
Planning	2.00	1.00	1.50	1.50	1.50	—
Emergency Management	2.45	2.45	2.45	2.45	2.45	—
<b>General Fund Total</b>	<b>160.49</b>	<b>166.35</b>	<b>175.85</b>	<b>175.85</b>	<b>182.27</b>	<b>6.42</b>
<b>Special Revenue Funds</b>						
Road	47.50	43.50	43.50	43.50	43.50	—
Airport Fire Dept.	2.00	2.00	2.00	2.00	2.00	—
DWI Programs	10.69	10.00	11.00	11.00	11.58	0.58
Detention	87.00	87.00	89.00	89.00	89.00	—
EMPG Reimbursement	0.50	0.25	0.25	0.25	0.25	—
Assessor's Valuation	1.80	1.80	1.80	1.80	1.80	—
Drug Task Force	1.92	2.00	3.00	3.00	3.00	—
Fairgrounds	7.00	6.00	6.00	6.00	6.00	—
Lea County Airports	4.50	4.50	4.00	4.00	4.00	—
Event Center	5.00	5.00	5.00	5.00	5.00	—
Water Service	—	—	—	—	—	—
<b>Special Revenue Funds Total</b>	<b>167.91</b>	<b>162.05</b>	<b>165.55</b>	<b>165.55</b>	<b>166.13</b>	<b>0.58</b>
<b>Trust &amp; Agency</b>						
Authority	29.00	29.00	29.00	29.00	29.00	—
Lea County Solid Waste Authority	1.60	1.60	1.60	1.60	1.60	—
<b>Trust &amp; Agency Total</b>	<b>30.60</b>	<b>30.60</b>	<b>30.60</b>	<b>30.60</b>	<b>30.60</b>	<b>—</b>
<b>Grand Total</b>	<b>359.00</b>	<b>359.00</b>	<b>372.00</b>	<b>372.00</b>	<b>379.00</b>	<b>7.00</b>

# Authorized Staffing Levels



## Percentage of FTE's by Function



# Authorized Staffing Levels

## Notes: Changes from FY21 to FY22

Due to the increased demand for services Lea County added 7 new positions beginning with the FY22 fiscal year. Those positions include:

1. General Fund
  - a. Information Technology
    - i. Technician
  - b. Facilities Department
    - i. (2) Custodians
  - c. Environmental Services
    - i. (2) Technicians
2. DWI/Misdemeanor Compliance
  - i. Counselor
  - ii. Case Coordinator

Due to the oil price crash that occurred in the second half of FY20, Lea County froze all 36 open positions and did not add any new positions in the FY21 budget. In addition to the 7 positions added in FY22, the County opened up 10 of the previously frozen positions due to improved economic conditions and increased demand for services. The 26 positions that are frozen for FY22 are subject to re-activating in FY22 if the County deems them necessary to provide adequate services. The positions that continue to be frozen are as follows:

1. General Fund
  - a. County Assessor
    - i. Field Appraiser
  - b. County Sheriff
    - i. (2) Four Deputies
  - c. Finance Department
    - i. Assistant Finance Director
  - d. Planning Department (allocated 50-50% with Road Department)
    - i. Staff Engineer
2. Road Department
  - a. (1) Crew Supervisors
  - b. (8) Senior Equipment Operators
  - c. (2) Equipment Operators
3. Detention Center
  - a. Business Manager
  - b. (5) Detention Officers
4. Fairgrounds
  - a. Maintenance Lead
  - b. Maintenance Technician
5. Event Center
  - a. Operations Technician
  - b. Administrative Coordinator

# Capital Expenditures

## 402-10 Road Department

4251 - Road Construction - New Chip Seal	\$ 8,127,741
4315 - Pickup (s)	98,000
4412 - Side Dump ( Truck and Trailer)	245,000
4558 - Broom(s)	52,000
4599 - Chip Spreader	440,000
4616 - Camera System (Alabama Pit)	20,000
4624 - Road Facility Remodel	75,000
4703 - 20 CO-OP CO	118,120
4704 - 20 CO-OP ST	200,000
4705 - 20 CAP CO	104,119
4706 - 20 CAP ST	228,953
4750 - Belly Dump Truck and Trailer	245,000
4764 - 21 CAP CO	91,595
4765 - 21 CAP ST	274,800
4766 - 21 CO-OP CO	69,700
4767 - 21 CO-OP ST	207,110
4768 - 21 SB CO	85,560
4769 - 21 SB ST	256,700
	<hr/>
	10,939,398
	<hr/>

## 404-12 Community Recreation

4104 - Facility Improvements	<hr/>
	100,000
	<hr/>

## 418-23 Detention Facility

4238 - Kitchen Equipment	50,000
4324 - Copier	10,000
4362 - Camera(s)	20,000
4382 - Vehicle	100,000
4440 - Equipment	567,000
4605 - Radio Equipment and Upgrades	15,000
4757 - Detention Center Upgrades	6,600,000
	<hr/>
	7,362,000
	<hr/>

## 430 County Operations

4110 - Judicial Complex - Sheriff	Sheriff	100,000
4123 - County Fire Department Improvements	Emergency Mgmt.	3,000,000
4125 - Facility Improvements	Commission	500,000
4139 - General Services Building	Commission	500,000
4250 - Water Rights	Commission	300,000
4315 - Pickup(s)	Environmental	300,000
4328 - Remodel Courthouse	Commission	21,800,000
4331 - Server Upgrade	Info Technology	120,000
4331 - Server Upgrade	Sheriff	31,000
4333 - Judicial Complex	Commission	2,000,000
4367 - Equipment	Info Technology	160,000

# Capital Expenditures

## 430 County Operations (continued)

4367 - Equipment	Facilities	75,000
4367 - Equipment	Environmental	180,000
4367 - Equipment	DWI Probation	18,000
4367 - Equipment (EMS Command Post and Vehicle)	Emergency Mgmt	350,000
4382 - Vehicle(s)	Facilities	55,000
4382 - Vehicle(s)	Sheriff	802,995
4382 - Vehicle(s)	Finance	50,000
4382 - Vehicle(s)	Info Technology	40,000
4382 - Vehicle(s)	DWI/Probation	120,000
4438 - Fire Trucks	Emergency Mgmt.	607,000
4440 - Equipment	Sheriff	96,290
4442 - Sheriff's Office	Commission	200,000
4641 - Computer Equipment	Environmental	40,000
4461 - Purcell Building	Commission	60,000
4499 - Fire Department Water Systems	Emergency Mgmt.	300,000
4589 - Convenience Centers	Environmental	2,100,000
4734 - Lea County Annex Remodel	Commission	500,000
4776 - Accounting/Financial System	Commission	100,000
4778 - Lea County Health Facility	Commission	2,600,000
		<hr/>
		37,105,285

## 454-18 Lea Regional Airport

4104 - Capital Improvements	139,831
4125 - Facility Improvements	2,025,000
4209 - Terminal Reconstruction-Hobbs	200,000
4287 - Safety Area Improvements-Design & Environmental	10,000
4288 - Safety Area Improvements	1,300,000
4294 - Property Acquisition - Lea Regional Airport	200,000
4310 - Wildlife Hazard Assessment	125,000
4461 - Storage Building	50,000
4592 - Firefighting Training Facility	40,000
4707 - ARFF Building Exhaust System	76,000
4708 - Parking Lot	600,000
4713 - Mower - Rotary	58,850
4714 - Security Improvements	15,000
4743 - Hobbs RW 3/21 Extension	3,570,000
4745 - Hobbs STARS LITE Design	30,000
4755 - Hangar Improvements	115,000
	<hr/>
	8,554,681

## 455-18 Lovington Zip Franklin Airport

4104 - Airport Action Plan	110,000
4292 - Property Acquisition - Zip Franklin Airport	50,000
4440 - Equipment - Capital	100,000
4493 - Electrical Vault & Generator	200,000

# Capital Expenditures

4495 - PAPI System Installation	166,667
4542 - Lighting Upgrade	450,000
4714 - Security Improvements	15,000
4736 - Lovington Airport Improvements	50,000
	<u>1,141,667</u>
<b>456-18 Jal Airport</b>	
4104 - Airport Action Plan	110,000
4373 - Taxiway Rehabilitation	60,000
4547 - Pavement Rehabilitation	450,000
4714 - Security Improvements	15,000
4737 - Improvements - Jal Airport	50,000
	<u>685,000</u>
<b>460-32 Lea County Fairgrounds</b>	
4125 - Facility Improvements	200,000
4242 - Chairs	2,000
4246 - Tables	4,000
4313 - All Terrain Vehicle	12,500
4315 - Pickup(s)	45,000
4389 - Tractor	50,000
4586 - Fairgrounds Improvements	500,000
	<u>813,500</u>
<b>463-31 Lea County Event Center</b>	
4367 - Equipment	50,000
4382 - Vehicle	40,000
4778 - Building Improvements	1,057,000
	<u>1,147,000</u>
<b>499-46 Assessor Property Valuation Fund</b>	
4324 - Equipment	30,000
	<u>30,000</u>
<b>675-85 Water Service Fund</b>	
4499 - Water/Sewer System	148,434
	<u>148,434</u>
<b>808-78 Lea County Communications Authority</b>	
4641 - Computer Equipment	10,000
4714 - Security Improvements	10,000
	<u>20,000</u>
<b>810-20 Lea County Solid Waste Authority</b>	
4642 - Landfill Improvements	1,000,000
	<u>1,000,000</u>
<b>Total Capital Projects</b>	<u><u>\$ 69,046,965</u></u>



# Capital Expenditures

## Capital Expenditures Discussion

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It is the responsibility of the Lea County Board of County Commissioners to develop, with input from the public and staff, an annual Capital Expenditure Budget. The County defines capital expenditures as expenditures used to acquire land; reconstruct or rehabilitate public facilities or infrastructure; expand or construct additional public facilities or infrastructure; and provide necessary equipment for use by County staff in serving the public.

The Capital Expenditure budget contains both recurring and non-recurring purchases. Recurring purchases include items such as vehicles, copiers, and radios that wear out with use and regularly require replacement. Lea County's Fiscal Year 21/22 budget includes \$5.29 million in routine capital expenditures. Non-recurring capital expenditures include items such as purchases of land and new construction. Lea County has budgeted \$63.76 million in non-recurring capital expenditures.

The County utilizes the Capital budget to allocate funds toward certain large multi-year, non-recurring projects, such as the construction of the new judicial complex, by budgeting the estimated cost of the project, though only a portion of the project may be completed during the fiscal year.



Construction of the new Judicial Complex

Lea County is nearing completion of a new Judicial Complex to house the New Mexico 5th Judicial District Courts. Construction started in January 2017 and is expected to be complete in November 2021. The County has expended \$41.2 million on the project to date and has budgeted \$2.0 million in the current year to finish the project. Lea County has also budgeted \$21.80 million in order to renovate the historic Lea County Courthouse once the Judicial Complex is complete. The County will select a Architect for design service for the Historic Courthouse in the fall and construction is expected to begin in Winter of 2022. Over 90% of the capital expenditures at the Lea County Airports will be paid for by NMDOT and FAA grants.

## Impact Of Capital Expenditures On The Operating Budget

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Lea County has two types of capital expenditures that will have a significant impact upon the County operations budget. Those expenditures include new construction which will increase operating costs, and facility renovations that should result in lower operating costs. On new construction, Lea County uses architect's estimates of annual cost

# Capital Expenditures

per square foot which is approximately \$8.00 per square foot, currently. New operating costs include salaries, utilities, insurance, maintenance, supplies, communications, etc. At the start of any construction project, Lea County will assess the potential impact of operating costs on the budget and include that estimate in the budget to ensure that those costs will be accounted for. Below is a recap of current budgeted projects:

**Lea County Judicial Complex** - The 92,000 square foot building is scheduled to open in November 2021. The projected annual operating costs are \$736,000. Lea County has budgeted \$750,000 operating costs in the current budget to plan for these future costs. The Lea County Sheriff's Department estimated that 10 additional Deputies would be required to provide security for the complex. Ten (10) new deputy positions were created over the past two years with additional positions to be funded in future years.

**Historic Lea County Courthouse Renovation** - The project is expected to lower operating costs once the renovations are complete. This historic courthouse was last renovated more than 30 years ago and is in need of updating. The County expects savings from a new computer controlled heating and cooling system, installation of new LED lighting and replacement of old insulation. The amount of savings to be derived may exceed 30% by some estimates.

**Lea County Detention Center** - The facility is nearly 15 year old and in need of major renovations. It was built to house 400 adult inmates and 32 juveniles. Projects currently planned are a complete roof replacement, replacement of all HVAC units, renovation of the shower facilities, expansion of the infirmary, renovation of the kitchen and plumbing upgrades. It is not known at this time how the renovations will affect operating costs.

**Lea County Event Center** - The facility is nearly 25 years old and is in need of updating. Projects that are currently planned are replacement of all exterior doors and windows, new lighting, renovation of the kitchen and replace all HVAC units. It is expected that the improvements will substantially lower operating costs once all projects are completed.

Other renovation projects that are currently budgeted are intended to address issues with facilities and/or to meet current building needs and standards. It is expected that these projects will not have a significant impact on County operating costs.

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## Capitalization Policy

It is the policy of Lea County to capitalize all purchases of land and other purchases of assets that have a useful life of more than one year that have a value of over \$5,000. Assets acquired with grant funding that otherwise do not meet the County's ordinary criteria for capitalization may be capitalized if the grant requires it.

## Lea County Outside Agency Funding FY 21/22

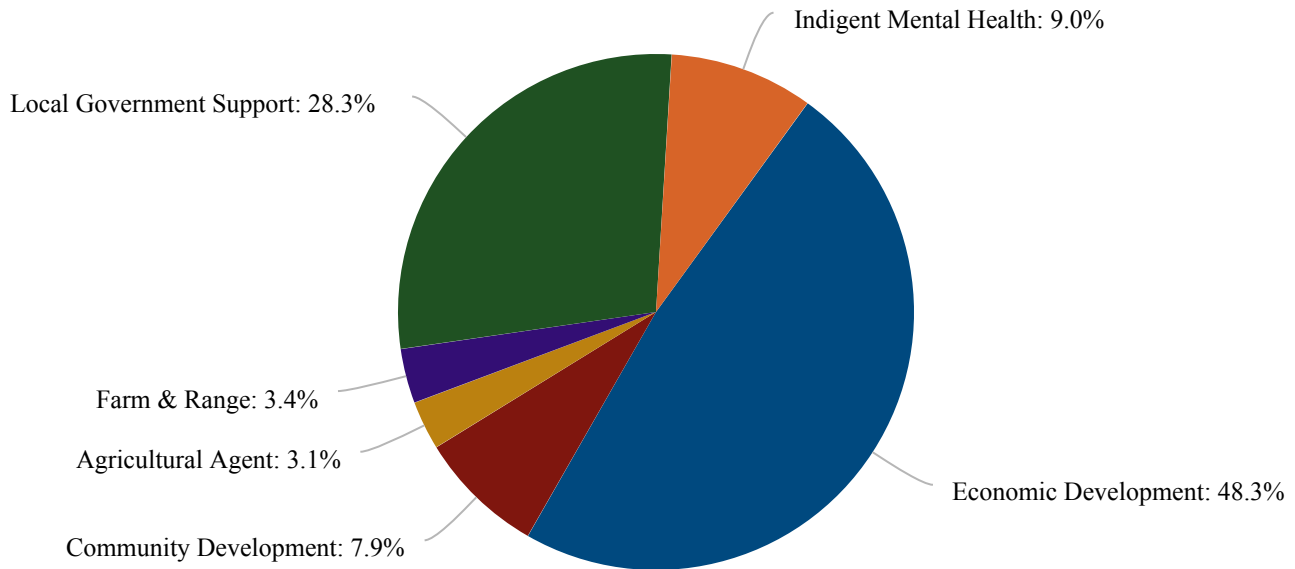
	FY 21 Approved	FY 22 Approved
<b>Economic Development</b>		
<b>401-002048</b>		
Airline Support	\$ 1,150,000	\$ 1,150,000
EDC of Lea County	393,000	393,000
EDC of Lea County - Broadband Project	400,000	—
Lovington Main Street	77,000	100,000
Lovington EDC	24,000	65,000
	<b>2,044,000</b>	<b>1,708,000</b>
<b>Community Development</b>		
<b>401-002157</b>		
CASA of Lea County	50,000	50,000
Legacy Pregnancy Center	—	25,000
Meals to You (through Nor-Lea Hospital)	26,000	26,000
Option, Inc.	60,000	75,000
Salvation Army	14,000	25,000
WHI Hobbs	25,000	25,000
The Phoenix House	50,000	55,000
Prior Year Commitments	—	—
	<b>225,000</b>	<b>281,000</b>
<b>Agricultural Agent</b>		
<b>401-002061</b>		
NMSU Agricultural & Home Extension	103,912	108,242
	<b>103,912</b>	<b>108,242</b>
<b>Farm &amp; Range</b>		
<b>403-112091</b>		
Soil & Water Conservation	62,400	65,000
<b>403-112092</b>		
USDA	56,160	56,160
Prior Year Commitments	—	—
	<b>118,560</b>	<b>121,160</b>
<b>Local Government Support</b>		
<b>401-002179</b>		
<b>Current Year</b>		
Capital Improvements - District 1	—	200,000
Capital Improvements - District 2	—	200,000
Capital Improvements - District 3	—	200,000
Capital Improvements - District 4	—	200,000
Capital Improvements - District 5	—	200,000
	<b>—</b>	<b>1,000,000</b>

## Lea County Outside Agency Funding FY 21/22

	FY 21 Approved	FY 22 Approved
<b>Indigent Mental Health</b>		
<b>406-132110</b>		
Community Drug Coalition	56,000	50,000
Faith in Action	—	12,000
Guidance Center	20,000	24,000
Child Advocacy Center of Lea County	—	60,000
My Power	44,000	50,000
Opportunity House	48,000	48,000
Palmer Drug Abuse	50,000	75,000
Prior Year Commitments	—	—
	<b>218,000</b>	<b>319,000</b>
	<b>\$ 2,709,472</b>	<b>\$ 3,537,402</b>

## Lea County Outside Agency Funding FY 21/22

### Outside Agency Funding



Lea County has agreements with the five municipalities and other governmental entities located in the County to assist with funding for the provision of services and for project development and construction. Normally, those projects and services are funded during the current year once they are completed. However, with the Covid-19 pandemic and subsequent oil & gas decline the County elected to fund the waste hauling, local government support and joint services using excess revenue in FY21. Economic development, community development, agricultural agent, farm & range, and indigent mental health programs were increased during the current year due to the rebound in revenue generated by the oil and gas industry..

# LEA COUNTY GENERAL FUND



## General Fund Revenue and Expenditure Budget Summary

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>401-00 County Operations</b>					
<b>Revenue</b>					
<b>Oil &amp; Gas Taxes</b>					
1030 - Oil & Gas Production	\$ 52,179,468	\$ 14,000,000	\$ 47,015,287	\$ 19,206,497	37.2 %
1040 - Oil & Gas Equipment	8,403,936	5,000,000	10,409,607	4,026,858	(19.5)%
<b>Oil &amp; Gas Taxes Total</b>	<u>60,583,404</u>	<u>19,000,000</u>	<u>57,424,894</u>	<u>23,233,355</u>	<u>22.3 %</u>
<b>Property Taxes</b>					
1010 - Current Taxes	20,858,598	18,199,889	25,286,518	23,450,823	28.9 %
1020 - Delinquent Taxes	688,028	694,319	1,400,087	428,302	(38.3)%
<b>Property Taxes Total</b>	<u>21,546,626</u>	<u>18,894,208</u>	<u>26,686,606</u>	<u>23,879,125</u>	<u>26.4 %</u>
<b>Gross Receipt Taxes</b>					
1800 - Gross Receipts Taxes	<u>—</u>	<u>4,750,107</u>	<u>8,709,352</u>	<u>3,694,773</u>	<u>(22.2)%</u>
<b>Payment in Lieu of Taxes</b>					
1080 - Fed Payment In Lieu Of Taxes	1,183,659	1,100,000	1,203,243	1,100,000	— %
1081 - Local Payment In Lieu Of Taxes	1,842,532	1,800,000	1,820,822	1,800,000	— %
<b>Payment in Lieu of Taxes Total</b>	<u>3,026,191</u>	<u>2,900,000</u>	<u>3,024,065</u>	<u>2,900,000</u>	<u>— %</u>
<b>Charges for Services</b>					
1210 - County Clerk Fees	503,781	300,000	548,370	199,500	(33.5)%
1220 - Probate Clerk Fees	6,600	2,000	7,860	1,400	(30.0)%
1450 - Xerox, Maps, Voters List	39,000	1,500	3,755	2,800	86.7 %
<b>Charges for Services Total</b>	<u>549,381</u>	<u>303,500</u>	<u>559,985</u>	<u>203,700</u>	<u>(32.9)%</u>
<b>Intergovernmental</b>					
1215 - HB 6 Distribution	235,751	282,900	518,651	—	(100.0)%
1456 - DOJ Grant (Sheriff)	—	—	—	147,928	— %
1458 - NM Legislative Grant	—	64,965	64,966	—	(100.0)%
1495 - Safer NM Fed Grant	33,683	37,397	28,434	13,495	(63.9)%
<b>Intergovernmental Total</b>	<u>269,433</u>	<u>385,262</u>	<u>612,050</u>	<u>161,423</u>	<u>(58.1)%</u>
<b>Miscellaneous</b>					
1050 - Interest	297,625	137,500	348,267	140,000	1.8 %
1062 - Administrative Fee - LCSWA	—	128,735	128,734	71,077	(44.8)%
1180 - Interest On Investments	1,236,100	349,500	175,618	121,111	(65.3)%
1181 - Interest - County Clerk	131	25	61	35	40.0 %
1212 - Book Store Permit	500	250	500	350	40.0 %
1230 - Civil Fees	34,490	18,500	29,591	15,379	(16.9)%
1250 - Sub-Division Fees	2,025	49,725	5,695	56,084	12.8 %
1260 - Refunds	37,254	37,112	85,779	47,429	27.8 %
1262 - Vol. Firefighter Reimbursement	791	—	—	—	— %
1265 - Franchise Fees	32,870	15,000	35,150	20,446	36.3 %
1268 - Road Crossing Permit	37,531	50,000	130,327	48,420	(3.2)%



## General Fund Revenue and Expenditure Budget Summary

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
1269 - Pit Royalties	—	3,500	—	—	(100.0) %
1270 - Insurance Recovery	117,286	12,500	112,675	2,800	(77.6) %
1340 - Sale Of County Property	285,199	158,544	355,714	105,000	(33.8) %
1341 - Civil Penalties	191,872	40,000	212,886	74,529	86.3 %
1381 - Miscellaneous	250,708	68,245	228,890	107,983	58.2 %
1530 - General Motor Vehicle	262,098	125,000	296,901	165,687	32.5 %
1599 - Emergency Management	16,000	—	—	—	— %
<b>Miscellaneous Total</b>	<u>2,802,479</u>	<u>1,194,136</u>	<u>2,146,789</u>	<u>976,330</u>	<u>(18.2) %</u>
<b>Total Revenue</b>	<u>88,777,514</u>	<u>47,427,213</u>	<u>99,163,741</u>	<u>55,048,706</u>	<u>16.1 %</u>
<b>Total Expenditures</b>					
401-00 County Operations	11,466,282	6,581,629	7,350,946	9,070,186	37.8 %
401-01 County Executive	773,078	1,418,568	773,615	1,458,041	2.8 %
401-02 Information Technology	873,927	979,635	933,637	1,147,760	17.2 %
401-03 Facilities Department	1,807,149	2,541,646	1,483,937	2,905,667	14.3 %
401-04 Clerk's Recording & Filing	927,069	1,013,719	857,570	1,076,608	6.2 %
401-06 County Assessor	835,174	839,374	797,824	896,720	6.8 %
401-07 County Treasurer	455,896	497,685	466,842	520,543	4.6 %
401-08 County Sheriff	11,347,846	12,133,585	11,292,269	12,997,965	7.1 %
401-09 Probate Judge	46,477	49,197	46,246	50,074	1.8 %
401-24 Legal Department	595,715	1,105,356	437,950	1,108,746	0.3 %
401-25 Human Resources Department	484,926	575,742	450,559	657,013	14.1 %
401-26 Environmental Services	—	2,185,303	2,078,493	3,014,425	37.9 %
401-56 DWI Program	320,853	229,051	108,077	518,902	126.5 %
401-75 Finance Department	872,573	928,234	851,118	1,104,389	19.0 %
401-76 Planning Department	91,439	124,617	91,389	132,612	6.4 %
401-77 Emergency Management	247,664	550,727	246,167	564,777	2.6 %
<b>Total Expenditures</b>	<u>31,146,069</u>	<u>31,754,068</u>	<u>28,266,640</u>	<u>37,224,428</u>	<u>17.2 %</u>
<b>Net Change from Operations</b>	<u>57,631,445</u>	<u>15,673,145</u>	<u>70,897,101</u>	<u>17,824,278</u>	<u>13.7 %</u>
<b>Cash Fund Balance Beginning of Year</b>	<u>81,189,389</u>	<u>103,498,129</u>	<u>103,498,130</u>	<u>150,145,847</u>	<u>45.1 %</u>
<b>Cash Transfer to/from the General Fund</b>	<u>(35,322,705)</u>	<u>(68,814,497)</u>	<u>(24,249,383)</u>	<u>(76,400,000)</u>	<u>11.0 %</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 103,498,129</u>	<u>\$ 50,356,777</u>	<u>\$ 150,145,847</u>	<u>\$ 91,570,125</u>	<u>81.8 %</u>

# Lea County Operations

## Mission Statement

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*To contribute to the continued development of Lea County through effective and efficient investments in quality of life improvements, public safety, infrastructure, and Economic Development, within the constraints of sound fiscal policy.*

## Focus

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### County Facilities, Infrastructure & Roads

The County has more than 1200 miles of county roads to maintain. For FY 21/22, \$14,000,000 is budgeted to transfer to the Road Department for continuous improvement and maintenance of county roads. Additionally, the County has more than \$21.8 million budgeted to remodel the historic courthouse and another \$14.26 million to address improvements to various other county facilities.

### Safety

The municipalities located within Lea County, through a Memorandum of Agreement, provide fire, ambulance services to residents outside of the corporate boundaries of the municipalities. For FY 21/22, Lea County pre-paid \$1,250,000 for these services from excess funds available in FY 21/22.

### Natural Resources

The County Commission continues to evaluate options related to the best conservation strategies of water in Lea County.

### Quality of Life

Lea County is committed to working with the municipalities and the New Mexico Junior College in jointly implementing the recommendations of the Master Recreational Plan. The County currently has agreements with the City of Lovington, Jal Public Schools, New Mexico Junior College and the City of Eunice for investments in recreational amenities such as park facilities, athletic fields and walking trails.

## Elected Officials

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The Lea County Board of Commissioners is composed of five (5) members who are elected by the citizens of their respective district. Each Commissioner is elected to a four (4) year term and is limited by state statute to two consecutive terms unless they were appointed to complete a predecessors unfilled term.

## 401-00 County Operations

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2001 - Elected Official(s)	\$ 139,146	\$ 146,420	\$ 145,045	\$ 150,982	3.1 %
2063 - PERA	17,065	21,048	19,957	22,836	8.5 %
2064 - FICA	10,365	10,646	10,646	11,550	8.5 %
2065 - Health Insurance	76,519	85,129	85,129	101,502	19.2 %
<b>Total Salaries &amp; Benefits</b>	<u>243,095</u>	<u>263,243</u>	<u>260,777</u>	<u>286,870</u>	<u>9.0 %</u>
<b>Operating Costs</b>					
2008 - Printing & Publishing	4,864	15,000	25,019	15,000	— %
2010 - Travel/Per Diem	8,695	15,000	105	15,000	— %
2016 - Education/Registration/Dues	3,837	7,500	945	7,500	— %
2021 - Advisory Boards Per Diem	8,250	15,000	6,930	15,000	— %
2041 - Environmental Operations	11,034	37,000	9,249	37,000	— %
2047 - Contractual - Governmental Unit	1,250,000	—	—	—	— %
2048 - Economic Development	1,479,136	2,044,000	1,646,682	1,708,000	(16.4)%
2056 - Economic Development Travel	—	8,000	—	8,000	— %
2060 - Water Resource Development	61,153	100,000	1,165	100,000	— %
2061 - Contractual - Agriculture Agent	108,242	103,912	103,912	108,242	4.2 %
2062 - Audit	59,763	59,763	59,763	59,763	— %
2066 - Insurance - Worker's Compensation	448,946	261,000	258,709	256,000	(1.9)%
2067 - Property/Liability Insurance	901,028	1,035,480	1,006,687	2,300,000	122.1 %
2069 - Membership Dues	35,250	50,000	42,420	50,000	— %
2112 - Rental Of Land	11,256	25,000	8,994	25,000	— %
2126 - State Unemployment Tax	17,992	20,600	237	20,600	— %
2130 - Computers And Peripherals	—	5,000	—	5,000	— %
2157 - Agency Support	247,000	225,000	186,762	281,000	24.9 %
2179 - Local Government Support	4,510,277	—	1,863,000	1,000,000	— %
2207 - Administrative Fee	—	210,000	232,366	226,000	7.6 %
2237 - 2020 Census	57,900	75,437	73,450	—	(100.0)%
2430 - Emergency Communications Center	1,849,869	1,710,794	1,430,234	1,773,211	3.6 %
2441 - Service Award	1,144	2,000	724	2,000	— %
2442 - DA Office Rent	84,000	42,900	35,000	21,000	(51.0)%
2909 - Judicial Complex Operations	63,552	250,000	97,817	750,000	200.0 %
<b>Total Operating Costs</b>	<u>11,223,187</u>	<u>6,318,386</u>	<u>7,090,168</u>	<u>8,783,316</u>	<u>39.0 %</u>
<b>Total Expenditures</b>	<u>\$ 11,466,282</u>	<u>\$ 6,581,629</u>	<u>\$ 7,350,946</u>	<u>\$ 9,070,186</u>	<u>37.8 %</u>

## 401-00 County Operations

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>401-00 County Operations</b>							
Elected Official(s)							
Commissioner	<u>5.00</u>	<u>\$ 150,982</u>	<u>\$ 11,550</u>	<u>\$ 22,836</u>	<u>\$ 101,502</u>	<u>\$ —</u>	<u>\$ 286,870</u>
Elected Official(s) Total	<u>5.00</u>	<u>150,982</u>	<u>11,550</u>	<u>22,836</u>	<u>101,502</u>	<u>—</u>	<u>286,870</u>
 County Operations Total	<u>5.00</u>	<u>\$ 150,982</u>	<u>\$ 11,550</u>	<u>\$ 22,836</u>	<u>\$ 101,502</u>	<u>\$ —</u>	<u>\$ 286,870</u>

# Lea County Executive

## Mission Statement

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*To provide professional and innovative management and support to the LCBCC, County staff, and the citizens of Lea County by managing and coordinating all county departments and operations with respect to federal, state, and local law in a fiscally responsible manner, recommending and implementing policies to the Board, and ensuring that the directives and policies established by the LCBCC are implemented.*

## Function

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The County Manager reports directly to the Lea County Board of County Commissioners and is their sole employee. The County Manager is responsible for the implementation of Lea County established by the County Commissioners and is responsible for day to day operations of the County.

## Staffing

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The Executive Office staff consists of the County Manager, Assistant County Manager, Executive Coordinator and the Lea County Historian.

## 401-01 Executive Office

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	\$ 491,385	\$ 510,430	\$ 510,430	\$ 541,924	6.2 %
2005 - Overtime	11,323	10,000	10,000	10,000	— %
2063 - PERA	51,155	51,188	51,188	52,218	2.0 %
2064 - FICA	28,056	52,752	27,761	55,161	4.6 %
2065 - Health Insurance	77,974	84,053	81,534	88,256	5.0 %
2103 - Contract Severance	—	389,609	—	389,609	— %
2109 - SEC 125 Flex Spending	—	155	—	155	— %
2170 - Alternative Retirement Contribution	23,000	26,015	23,715	26,015	— %
2185 - Vehicle Allowance	20,992	21,000	20,973	21,000	— %
2200 - Retiree Health Care	9,645	14,547	9,645	14,884	2.3 %
2208 - Vacation	37,770	148,131	17,494	148,131	— %
<b>Total Salaries &amp; Benefits</b>	<u>751,300</u>	<u>1,307,880</u>	<u>752,740</u>	<u>1,347,353</u>	<u>3.0 %</u>
<b>Operating Costs</b>					
2008 - Printing & Publishing	2,132	6,300	4,822	6,300	— %
2009 - Office Supplies	7,518	12,388	10,599	12,388	— %
2010 - Travel/Per Diem	4,147	12,000	—	12,000	— %
2011 - Vehicle - Gas & Oil	613	4,000	97	4,000	— %
2016 - Education/Registration/Dues	4,295	7,000	1,775	7,000	— %
2111 - Vehicle - Maintenance	—	1,000	16	1,000	— %
2130 - Computers And Peripherals	3,000	3,000	3,000	3,000	— %
2152 - Contract Labor/Professional Service	—	50,000	566	50,000	— %
2165 - Software	74	15,000	—	15,000	— %
<b>Total Operating Costs</b>	<u>21,779</u>	<u>110,688</u>	<u>20,875</u>	<u>110,688</u>	<u>— %</u>
<b>Total Expenditures</b>	<u>\$ 773,078</u>	<u>\$ 1,418,568</u>	<u>\$ 773,615</u>	<u>\$ 1,458,041</u>	<u>2.8 %</u>

## 401-01 Executive Office

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>401-01 Executive</b>							
Full-Time Positions							
Assistant Manager	1.00	\$ 177,000	\$ 13,541	\$ —	\$ 24,342	\$ 5,045	\$ 219,927
Executive Coordinator	1.00	73,579	5,629	11,129	24,342	2,097	116,776
County Historian	1.00	69,510	5,318	10,513	18,416	1,981	105,738
Manager	1.00	202,155	15,465	30,576	21,156	5,761	275,113
Full-Time Positions Total	4.00	522,244	39,952	52,218	88,256	14,884	717,554
Alternative Retirement Contribution		—	—	26,015	—	—	26,015
Contract Severance		389,609	—	—	—	—	389,609
Longevity Pay		19,680	1,506	—	—	—	21,186
Overtime		10,000	765	—	—	—	10,765
SEC 125 Flex Spending		155	—	—	—	—	155
Vacation		148,131	11,332	—	—	—	159,463
Vehicle Allowance		21,000	1,607	—	—	—	22,607
Executive Total	<u>4.00</u>	<u>\$ 1,110,819</u>	<u>\$ 55,161</u>	<u>\$ 78,233</u>	<u>\$ 88,256</u>	<u>\$ 14,884</u>	<u>\$ 1,347,353</u>



# Information Technology

## Mission Statement

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*To provide leadership in information technology, with a focus on providing strategic direction on technology issues, leading technology innovation initiatives, while responsibly managing Lea County's technology infrastructure and applications and maintain the highest level of reliable service to County departments and the community served.*

## Function

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It is the responsibility of the Information Technology (IT) Department to safeguard all County information whether that information is located in a database, email, or in a phone conversation; to ensure that all computer and telecommunications equipment is secure and fully operational, and provide support to all County network users.

## Staff

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The IT Department is staffed by one Director, one Administrator and three Coordinators. Depending upon their expertise, the administrator and each coordinator has a specific location assignment at the Courthouse, Sheriff's Department, and Detention Facility.

## Performance Measures and Accomplishments

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Information Technology's goal is to provide safe and effective resources to all other county departments and the public. Every IT accomplishment aligns with the county's strategic plan by empowering others with enhanced abilities to achieve higher performance levels.

IT Accomplishments	Lea County Strategic plan										
	Approach & Strategies:					Goals & Performance Measures					
	Continuous communication with the public is beneficial and necessary.	Leverage resources to the fullest extent to maximize the return to the public and minimize cost to tax payer.	Transparency and ethical decision making continue to be the framework in which the county operates.	The responsibility to be good stewards of the public finances.	Continuous interaction with the state of New Mexico and statewide organizations is required to protect the County's interests.	County expenditures are available to the public in a convenient and reader friendly format.	Frequency of and type of audit findings: no recurring findings/no material findings.	Public access to information regarding county contracts, finances.	Airports that are maintained and improved with new facilities (goal: increase capacity for changing commercial aircraft)	Efficient use of utilities and technology in county facilities.	Exposure to entertainment / # of entertainment options at county facilities.
	2.3	2.4	2.6	2.7	2.8	3.1 #4	3.1 #7	3.1 #9	3.3 #3	3.3 #6	3.4 #4
<b>July 21 – June 22</b>											
Migrated phone system from ShoreTel to Mitel.	•	•		•	•				•	•	
Subdivision plats published on the webpage.	•	•	•	•						•	
New SDWAN circuit and new phone system at EOC.	•	•		•	•					•	
Upgraded virus endpoint protection programs.		•		•			•			•	
Upgraded to 2FA VPN.				•	•		•			•	
<b>July 20 – June 21</b>											
Upgraded first circuits to SDWAN solution.		•		•						•	
Utilized county fiber to Judicial building.		•		•						•	
<b>July 19 – June 20</b>											
Deployed new phish training solution.					•		•			•	
Replaced fairgrounds circuit with County fiber.		•		•						•	•
Deployed new email discovery and recovery solution.	•	•	•	•		•		•	•	•	
<b>July 18 – June 19</b>											
New underground fiber to Purcell.		•		•						•	
Finished migration of Exchange.	•	•		•	•					•	
<b>July 17 – June 18</b>											
New Sheriff and Dispatch software deployment.	•		•		•					•	
Tripled Detention and Hobbs complex circuit bandwidth.	•	•			•					•	
Fiber installed at Fairgrounds.		•		•						•	•
Deployed new IP cameras.			•							•	
Upgraded bandwidth to 4 buildings.	•	•							•	•	

New electronic time keeping system County wide.		•	•							•	
Upgraded virus endpoint protection programs.				•			•			•	
<b>July 16 – June 17</b>											
Implemented password policy added complexity.				•			•			•	
Migrated from layer 2 to layer 3 network.		•		•					•	•	
Deployed large amount of IP cameras.			•						•	•	
Converted to our first IP phone system.	•	•		•	•				•	•	
Deployed first centrally managed wireless access points.	•	•			•			•	•	•	
Began deploying County owned fiber.		•		•						•	
First signed up for 3rd party email filtering.	•		•	•	•		•			•	
<b>July 15 – June 16</b>											
Generator to support server room at courthouse.									•	•	
Moved to offsite backup solution.		•					•			•	
Deployed solution for email discovery and recovery.	•		•			•	•	•		•	

## 401-02 Information Technology

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	\$ 344,742	\$ 346,403	\$ 346,401	\$ 419,165	21.0 %
2005 - Overtime	7,569	10,000	7,720	8,000	(20.0)%
2063 - PERA	51,065	52,393	52,382	61,801	18.0 %
2064 - FICA	26,475	27,541	26,516	32,953	19.7 %
2065 - Health Insurance	60,946	80,529	61,203	108,898	35.2 %
2109 - SEC 125 Flex Spending	—	155	—	155	— %
2200 - Retiree Health Care	9,627	9,872	9,870	11,645	18.0 %
2208 - Vacation	—	3,600	—	3,600	— %
<b>Total Salaries &amp; Benefits</b>	<u>500,425</u>	<u>530,493</u>	<u>504,093</u>	<u>646,218</u>	<u>21.8 %</u>
<b>Operating Costs</b>					
2007 - Communications	261,736	269,300	264,597	275,000	2.1 %
2009 - Office Supplies	8,492	7,650	6,686	7,650	— %
2010 - Travel/Per Diem	638	1,000	—	1,000	— %
2011 - Vehicle - Gas & Oil	2,509	2,700	1,962	2,700	— %
2012 - Maintenance	46,650	61,500	60,873	68,000	10.6 %
2016 - Education/Registration/Dues	2,517	1,000	—	1,000	— %
2101 - Contract - Data Processing	21,823	34,200	26,745	34,200	— %
2104 - Contract - Other Services	4,512	3,500	3,099	43,500	1,142.9 %
2111 - Vehicle - Maintenance	943	1,800	1,374	2,000	11.1 %
2130 - Computers And Peripherals	5,814	10,000	9,908	10,000	— %
2287 - Software License Agreement	—	37,492	36,332	37,492	— %
2605 - Operating Costs	9,996	9,000	8,982	9,000	— %
2899 - Disaster Recovery	7,870	10,000	8,986	10,000	— %
<b>Total Operating Costs</b>	<u>373,502</u>	<u>449,142</u>	<u>429,545</u>	<u>501,542</u>	<u>11.7 %</u>
<b>Total Expenditures</b>	<u>\$ 873,927</u>	<u>\$ 979,635</u>	<u>\$ 933,637</u>	<u>\$ 1,147,760</u>	<u>17.2 %</u>

## 401-02 Information Technology

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>401-02 Information Technology</b>							
Full-Time Positions							
Director of IT	1.00	\$ 122,806	\$ 9,395	\$ 18,574	\$ 8,309	\$ 3,500	\$ 162,584
IT Administrator	1.00	89,981	6,884	13,610	24,342	2,564	\$ 137,380
IT Technician	4.00	195,817	14,980	29,617	76,247	5,581	322,243
Full-Time Positions Total	<u>6.00</u>	<u>408,605</u>	<u>31,258</u>	<u>61,801</u>	<u>108,898</u>	<u>11,645</u>	<u>\$ 622,207</u>
Longevity Pay		10,560	808	—	—	—	11,368
Overtime		8,000	612	—	—	—	8,612
SEC 125 Flex Spending		155	—	—	—	—	155
Vacation		3,600	275	—	—	—	3,875
Information Technology Total	<u>6.00</u>	<u>\$ 430,920</u>	<u>\$ 32,953</u>	<u>\$ 61,801</u>	<u>\$ 108,898</u>	<u>\$ 11,645</u>	<u>\$ 646,218</u>

# Facilities Management

## Mission Statement

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*To provide quality maintenance and repair services for Lea County government facilities resulting in a safe, healthy, and optimum work environment for County employees and quality facilities for County citizens.*

## Function

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The Facilities Department is responsible for the daily maintenance and repair of the various facilities and grounds owned by Lea County. The Facilities Director is also responsible for all capital projects that involve major repairs, renovation or construction of new facilities.

## Staff

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The Facilities Department consists of the Director, Administrative Coordinator, one Supervisor, one Electrician, four Maintenance Technicians and eight Custodians. Staff is assigned different jobs at various locations including the Courthouse, Judicial Complex, Sheriff's Office, Event Center, Fairgrounds and all other Lea County Facilities.

## Accomplishments

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During FY 20/21 the Facilities Department oversaw multiple projects completed at the Fairgrounds which included additional RV parking lot, East Avenue B upgrades, fencing upgrades, new livestock barn restroom/office, and the General Service Building. Additional accomplishments include the re-roofing and stuccoing the Sheriff's Office, Evidence Building, and Annex, along with the resumed construction of the new Judicial Complex.

## Goals

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In FY 21/22, the Facilities Department will manage the relocation of Lea County Departments from the Historic Courthouse to the General Service Building. Facilities Department will continue working with the architects and design teams on the remodel of the Historic Courthouse, as well as transitioning the Judicial Court staff personnel to the new Lea County Judicial Complex. Facilities Department will also oversee the Elastek roof coating of the Event Center and the Detention Center roofs as well as HVAC units getting replaced at both facilities.

## 401-03 Facilities Department

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	\$ 636,171	\$ 673,781	\$ 552,939	\$ 837,697	24.3 %
2005 - Overtime	32,926	22,500	17,290	18,000	(20.0)%
2063 - PERA	71,396	102,029	80,877	124,342	21.9 %
2064 - FICA	51,866	53,870	44,010	66,065	22.6 %
2065 - Health Insurance	187,131	226,327	181,488	335,672	48.3 %
2109 - SEC 125 Flex Spending	—	105	—	105	— %
2200 - Retiree Health Care	13,463	19,178	18,672	23,430	22.2 %
2208 - Vacation	7,900	7,900	5,601	7,900	— %
<b>Total Salaries &amp; Benefits</b>	<u>1,000,852</u>	<u>1,105,690</u>	<u>900,877</u>	<u>1,413,211</u>	<u>27.8 %</u>
<b>Operating Costs</b>					
2009 - Office Supplies	3,500	3,500	3,045	5,000	42.9 %
2010 - Travel/Per Diem	63	2,500	—	2,500	— %
2011 - Vehicle - Gas & Oil	17,599	33,000	12,604	35,000	6.1 %
2013 - Rental Of Equipment	3,478	5,000	688	5,000	— %
2016 - Education/Registration/Dues	177	1,500	130	1,500	— %
2025 - Utilities	242,544	267,930	178,352	267,930	— %
2032 - Building Maintenance-Event Center	99	—	—	—	— %
2046 - Janitors Supplies	76,549	95,000	44,673	95,000	— %
2079 - Contractual Service - Maintenance	78,364	236,526	94,579	286,526	21.1 %
2082 - Safety Equipment	4,480	130,000	3,619	130,000	— %
2111 - Vehicle - Maintenance	8,332	32,000	6,388	32,000	— %
2130 - Computers And Peripherals	4,040	5,000	4,126	8,000	60.0 %
2131 - Uniforms	2,963	8,000	5,777	8,000	— %
2152 - Contract Labor/Professional Service	32,465	60,000	9,232	60,000	— %
2700 - Maintenance	152,965	220,000	135,126	220,000	— %
2703 - Maintenance - Sheriff's Office	10,654	—	—	—	— %
2708 - Maintenance - Other Buildings	106,272	160,000	39,747	160,000	— %
2802 - Staff Labor	21,494	126,000	44,974	126,000	— %
2998 - Roof Management	40,257	50,000	—	50,000	— %
<b>Total Operating Costs</b>	<u>806,297</u>	<u>1,435,956</u>	<u>583,060</u>	<u>1,492,456</u>	<u>3.9 %</u>
<b>Total Expenditures</b>	<u>\$ 1,807,149</u>	<u>\$ 2,541,646</u>	<u>\$ 1,483,937</u>	<u>\$ 2,905,667</u>	<u>14.3 %</u>



## 401-03 Facilities Department

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>401-03 Facilities Department</b>							
Full-Time Positions							
Custodian	7.00	\$ 234,278	\$ 17,922	\$ 35,434	\$ 158,542	\$ 6,677	\$ 452,853
Director	1.00	120,750	9,237	18,263	24,342	3,441	176,034
Administrative Coordinator	1.00	35,468	2,713	5,365	8,309	1,011	52,866
Facilities Coordinator	1.00	60,409	4,621	9,137	7,230	1,722	83,119
Maintenance Specialist	1.00	67,943	5,198	10,276	24,342	1,936	
Maintenance Tech	4.00	148,730	11,378	22,495	64,223	4,239	251,066
Construction Specialist	1.00	75,741	5,794	11,456	24,342	2,159	119,492
Electrician	1.00	78,777	6,026	11,915	24,342	2,245	123,305
Full-Time Positions Total	17.00	822,097	62,890	124,342	335,672	23,430	1,368,431
Longevity Pay		15,600	1,193	—	—	—	16,793
Overtime		18,000	1,377	—	—	—	19,377
SEC 125 Flex Spending		105	—	—	—	—	105
Vacation		7,900	604	—	—	—	8,504
Facilities Department Total	<u>17.00</u>	<u>\$ 863,702</u>	<u>\$ 66,065</u>	<u>\$ 124,342</u>	<u>\$ 335,672</u>	<u>\$ 23,430</u>	<u>\$ 1,413,211</u>

# Lea County Clerk

## Mission Statement

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*To produce and maintain the best permanent public records in the nation, provide quality service to taxpayers, and ensure the public retains a high opinion of Lea County, the County Clerk's Office, and the elected official who manages it; and conduct the most correct, trouble-free elections that ensures hassle-free voting for Lea County citizens.*

## Function

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The County Clerk is the Chief Administrator of Elections. All elections except municipal elections for Lovington, Hobbs and Jal are planned, conducted, and canvassed by the Board of County Commissioners. Voter affidavits and files are processed and updated and all records pertaining to elections are maintained.

The County Clerk's office is the official record keeper for Lea County. All documents pertaining to Lea County land are recorded in this office: deeds, oil & gas leases, mortgages, and other similar documents. Any document which a person wishes to place on public record such as discharges from military service, powers of attorney, stipulations, or espousal agreements, for example, are also recorded.

The Clerk's office issues marriage licenses. Licenses issued in Lea County may be used anywhere in the State of New Mexico but the record of the license and marriage are maintained in the Clerk's office. The Clerk is also the Probate Clerk to the County Probate Judge and maintains all probate proceedings executed by the Probate Judge.

The Clerk is the ex-officio clerk of the County Commission, the Clerk or a deputy is required to be present and take minutes of all commission meetings. The preservation of commission proceedings such as minutes, ordinances, and resolutions is the responsibility of the Clerk's office.

## Staff

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The staff of the office of County Clerk includes an elected County Clerk, a chief deputy clerk, a records technology specialist, an administrator of bureau of elections, and seven deputy clerks.

The Bureau of Elections staff consists of an Elections Administrator, Deputy Clerk and a Records Technician. Precinct Judges and Clerks are used during an election at precinct polling place.

## Goals

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We are here to:

- Provide efficient, courteous and professional customer service by ensuring all records are accurate and easily accessible to the public.
- Maintain the integrity of our electoral process, by ensuring complete election transparency and voter access.
- Maintain the voter registration file for Lea County. Currently we have over 36,500 registered voters. We serve as the recording secretary to the County Commission and the Clerk to the Probate Judge.

What do we do?

### Recording and Filing

- Record deeds, oil and gas leases, mortgages, judgments, satisfactions of judgments, liens, plats, just to name a few.

- Maintain and make available recorded documents, which are instruments of public record. Currently we maintain over 4 million documents. Lea County is one of the nation's leading areas for oil and gas drilling. The Clerk's provided access to our records to as many as sixty Land Men a day, who are searching our records for mineral ownership.
- Electronic filing of documents is available for your convenience and safety.
- Responsible for issuing and recording state mandated marriage licenses.

#### Bureau of Elections

- Register voters and lawfully maintain voter registration records.
- Conduct federal, state and local elections.
- Train and staff election officials for early and election day polling locations.
- Program, test, certify, deliver and set up election equipment/machines to polling locations.
- Disseminate election information in various media formats to the community.
- Prepare the official canvass of election results.
- Serve as the election's headquarters and absentee precinct location for the Primary, General and Local Elections.
- Conducts trainings for Voter Registration Agents.

12,159 Documents files through September 30, 2021

370, Marriage licenses issued through September 30, 2021

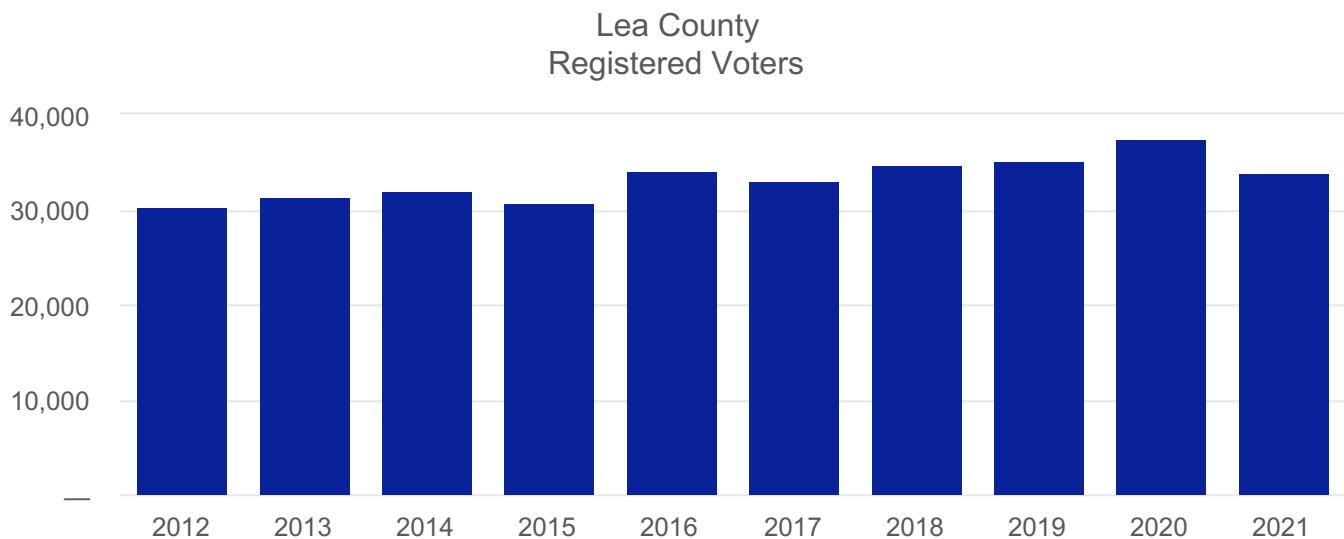
36,571 Registered voters in Lea County

194 Probates files through September 30, 2021

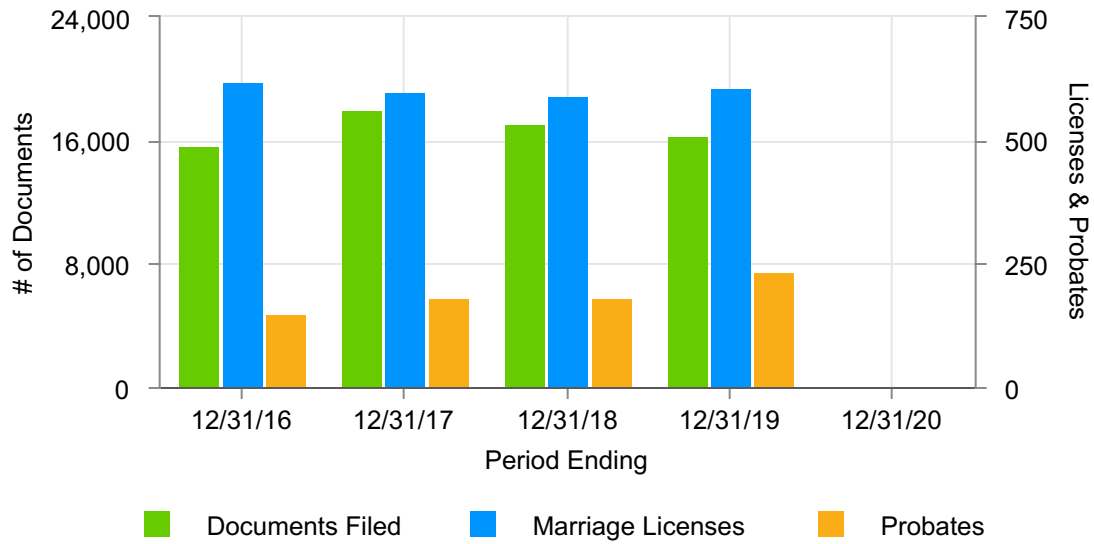
## Funds

401-04 - Clerk's Recording & Filing Fund

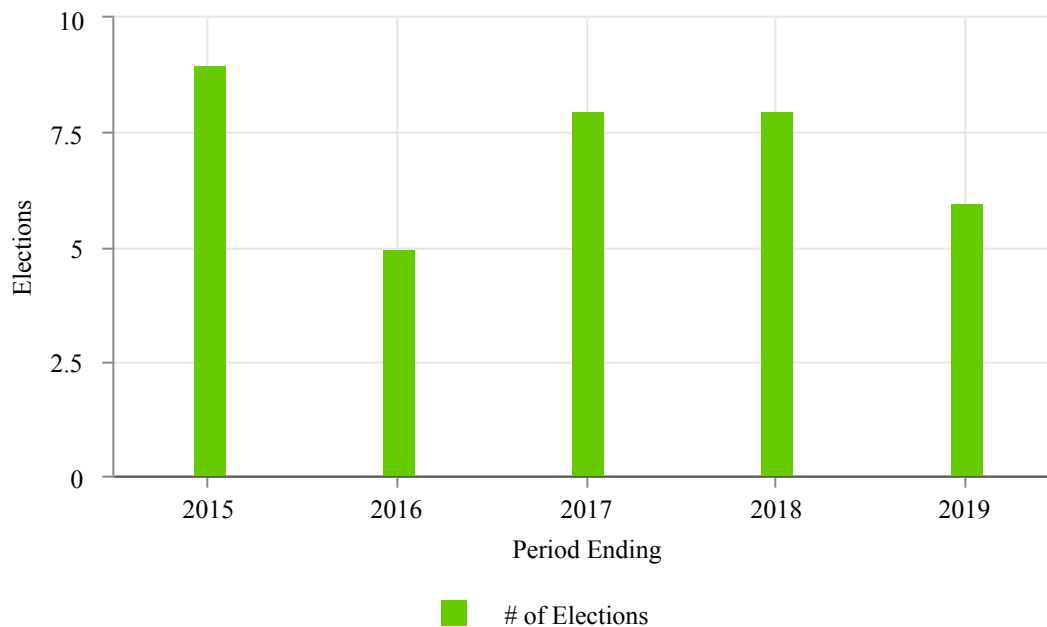
405-54 - Clerk's Recording & Filing Fund



### Total Documents Filed



### Number of Annual Elections



## 401-04 County Clerk

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2001 - Elected Official(s)	\$ 65,855	\$ 71,920	\$ 70,846	\$ 75,733	5.3 %
2002 - Full-Time Positions	419,485	414,731	382,518	457,068	10.2 %
2003 - Part-Time Positions	—	7,150	—	7,150	— %
2004 - Temporary Positions	45,545	62,700	44,285	62,700	— %
2005 - Overtime	24,587	22,500	15,740	22,500	— %
2063 - PERA	71,993	72,688	68,552	77,319	6.4 %
2064 - FICA	40,567	44,427	37,602	48,421	9.0 %
2065 - Health Insurance	132,299	150,404	127,178	157,926	5.0 %
2109 - SEC 125 Flex Spending	—	360	—	360	— %
2200 - Retiree Health Care	12,293	11,819	11,820	12,411	5.0 %
2208 - Vacation	169	7,800	1,529	7,800	— %
<b>Total Salaries &amp; Benefits</b>	<u>812,792</u>	<u>866,499</u>	<u>760,070</u>	<u>929,388</u>	<u>7.3 %</u>
<b>Operating Costs</b>					
2006 - Postage	1,890	2,000	2,000	2,000	— %
2007 - Communications	1,675	4,000	1,566	4,000	— %
2008 - Printing & Publishing	9,456	22,220	9,394	22,220	— %
2009 - Office Supplies	17,229	20,000	11,243	20,000	— %
2010 - Travel/Per Diem	4,808	4,500	329	4,500	— %
2012 - Maintenance	28,912	41,000	33,589	41,000	— %
2016 - Education/Registration/Dues	2,990	2,500	1,636	2,500	— %
2030 - Precinct Board Judge/Clerk	24,000	26,000	17,284	26,000	— %
2031 - Other Election Expense	15,253	17,500	16,812	17,500	— %
2118 - Printing & Publishing - Spanish	8,062	5,500	3,647	5,500	— %
2122 - Spare Parts Inventory	—	2,000	—	2,000	— %
<b>Total Operating Costs</b>	<u>114,276</u>	<u>147,220</u>	<u>97,500</u>	<u>147,220</u>	<u>— %</u>
<b>Total Expenditures</b>	<u>\$ 927,069</u>	<u>\$ 1,013,719</u>	<u>\$ 857,570</u>	<u>\$ 1,076,608</u>	<u>6.2 %</u>

## 401-04 County Clerk

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>401-04 County Clerk</b>							
Elected Official(s)							
County Clerk	1.00	\$ 75,733	\$ 5,794	\$ 11,455	\$ 18,416	\$ —	\$ 111,397
Elected Official(s) Total	1.00	\$ 75,733	\$ 5,794	\$ 11,455	\$ 18,416	\$ —	\$ 111,397
Full-Time Positions							
BOE Administrator	1.00	\$ 56,478	\$ 4,321	\$ 8,542	\$ 15,073	\$ 1,610	\$ 86,024
Chief Deputy	1.00	71,789	5,492	10,858	—	2,046	90,184
Deputy Clerk	6.00	219,841	16,818	33,251	97,712	6,265	373,888
Records Secretary	1.00	34,092	2,608	5,156	8,309	972	51,137
Records Technician	1.00	53,268	4,075	8,057	18,416	1,518	85,334
Full-Time Positions Total	10.00	\$ 435,468	\$ 33,313	\$ 65,865	\$ 139,510	\$ 12,411	\$ 686,567
Longevity Pay		21,600	1,652	—	—	—	23,252
Overtime		22,500	1,721	—	—	—	24,221
SEC 125 Flex Spending		360	—	—	—	—	360
Part-Time Positions		7,150	547	—	—	—	7,697
Temporary Positions		62,700	4,797	—	—	—	67,497
Vacation		7,800	597	—	—	—	8,397
County Clerk Total	11.00	\$ 633,311	\$ 48,421	\$ 77,319	\$ 157,926	\$ 12,411	\$ 929,388

# Lea County Assessor

## Mission Statement

*To provide fair and equitable assessment of real and personal property at a reasonable cost and maintain a current tax base upon which local government can apply tax levies.*

## Function

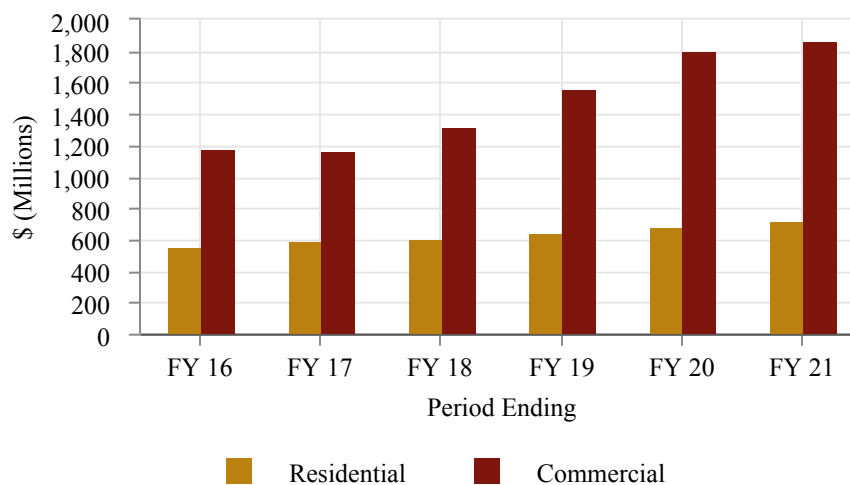
The Lea County Assessor is responsible for valuing all real and personal property for taxing authorities in the County, such as municipalities, school districts and hospital districts. The County Assessor also grants certain property-tax exemptions allowable by New Mexico state law.

The process of assessing all property involves finding, listing, and valuing residential, commercial, vacant and business personal property. Property owners are notified each year of their assessed property values and receive a "Notice of Value".

The County Assessor manages a professional, courteous staff who provides the residents and businesses of Lea County with the following services:

- Find, list, and value residential, commercial, vacant, and business personal property for ad valorem tax purposes
- Notify property owners of their assessed property values
- Prepare the county property, real-property and personal-property tax rolls for the Lea County Treasurer
- Ensuring these activities provide accurate and timely results by:
  - Fair and equitable measurement of real and personal property at a reasonable cost
  - A well-maintained, current tax base upon which local government can base tax levies
  - Limitation on increase in value (low income freeze for 65 and over or disabled)

## Historical Property Valuations





## Goals

It is the goal of the Lea County Assessor to update the GIS Department within the Assessor's Office, with software to keep all records updated within a timely manner. The Lea County Assessor will continue every two years to have the Satellite Imagery updated, and continue to use the ChangeFinder software. The Lea County Assessor will continue to educate the employees of the Assessor's office by offering incentive pay for Appraisers receiving certifications from IAAO (International Association of Assessing Officers) according to New Mexico State Statute Section 4-39-5 NMSA 1978 and approved by the Lea County Commission in 2015. The Lea County Assessor's Office will continue to help property owners understand their tax assessment; by presenting at civic and community functions.

## Staff

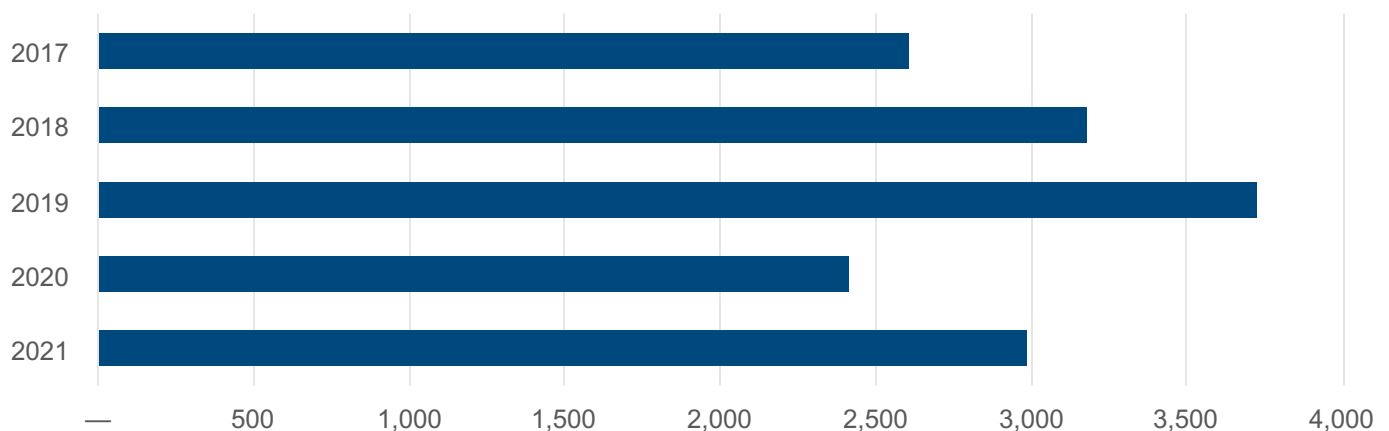
The County Assessor's office is staffed with one elected County Assessor, a Chief Deputy, a Chief Appraiser, three Field Appraisers, six Deputy Assessors and one GIS Analyst. A portion of the salaries of the Chief Appraiser, a Field Appraiser and a Deputy Assessor are paid from funds available in the Assessor's Property Value Fund.

## Performance Measures

Measure Statement	Strategic Plan Goal	Business Strategy	Fy 2019	Fy 2020	Fy 2021	Fy 2022 Target
Sales Ratio For The County	Government Accountability	Increased Effectiveness	89.9%	91.6%	93.0%	94.0%
Increase In Valuation Maintenance Quotas By Appraisal Staff	Government Accountability	Increased Effectiveness	5.7%	-6.76%*	7.0%	8.0%
Implementation/Usage Of Eagleview Software (Change Finder)	Government Accountability	Increased Efficiency	N/A	N/A	2.4%	12.0%
Implementation Of New Sidwell Gis Software	Government Accountability	Increased Efficiency	N/A	N/A	10.0%	50.0%

\*2020 Decrease, Due To Covid Influence  
N/A-Data Not Available, New Measure Or Annual

### Lea County Assessor Property Transfers



## 401-06 County Assessor

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2001 - Elected Official(s)	\$ 75,733	\$ 75,733	\$ 75,571	\$ 75,733	— %
2002 - Full-Time Positions	461,204	431,214	431,214	472,526	9.6 %
2005 - Overtime	2,184	3,000	813	3,000	— %
2063 - PERA	79,523	76,676	76,676	80,271	4.7 %
2064 - FICA	40,086	39,638	38,168	42,799	8.0 %
2065 - Health Insurance	161,012	172,018	162,000	180,620	5.0 %
2109 - SEC 125 Flex Spending	—	105	—	105	— %
2200 - Retiree Health Care	15,000	12,290	12,290	12,967	5.5 %
2208 - Vacation	431	8,200	—	8,200	— %
<b>Total Salaries &amp; Benefits</b>	<u>835,174</u>	<u>818,874</u>	<u>796,732</u>	<u>876,220</u>	<u>7.0 %</u>
<b>Operating Costs</b>					
2008 - Printing & Publishing	—	6,500	—	6,500	— %
2009 - Office Supplies	—	7,500	1,092	7,500	— %
2010 - Travel/Per Diem	—	6,500	—	6,500	— %
<b>Total Operating Costs</b>	<u>—</u>	<u>20,500</u>	<u>1,092</u>	<u>20,500</u>	<u>— %</u>
<b>Total Expenditures</b>	<u>\$ 835,174</u>	<u>\$ 839,374</u>	<u>\$ 797,824</u>	<u>\$ 896,720</u>	<u>6.8 %</u>

## 401-06 County Assessor

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>401-06 Assessor</b>							
Elected Official(s)							
County Assessor	1.00	\$ 75,733	\$ 5,794	\$ 11,455	\$ 18,416	\$ —	\$ 111,397
Elected Official(s) Total	1.00	\$ 75,733	\$ 5,794	\$ 11,455	\$ 18,416	\$ —	\$ 111,397
Full-Time Positions							
Chief Appraiser	0.70	\$ 56,092	\$ 4,291	\$ 8,484	\$ 5,816	\$ 1,599	\$ 76,281
Chief Deputy	0.70	53,051	4,058	8,024	5,816	1,512	72,461
Deputy Assessor	5.40	213,000	16,294	32,216	112,104	6,070	379,684
Field Appraiser	2.40	73,086	5,591	11,054	30,158	2,083	121,973
GIS Analyst	1.00	59,754	4,571	9,038	8,309	1,703	83,375
Full-Time Positions Total	10.20	\$ 454,982	\$ 34,806	\$ 68,816	\$ 162,204	\$ 12,967	\$ 733,775
Longevity Pay		17,544	1,342	—	—	—	18,886
Overtime		3,000	230	—	—	—	3,230
						—	—
SEC 125 Flex Spending		105	—	—	—	—	105
						—	—
Vacation		8,200	627	—	—	—	8,827
Assessor Total	11.20	\$ 559,564	\$ 42,799	\$ 80,271	\$ 180,620	\$ 12,967	\$ 876,220

# Lea County Treasurer

## Mission Statement

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*To efficiently meet the needs of the taxpayers and citizens of Lea County to provide efficient, courteous resolution of concerns, tax payments, and/or questions, by protecting public funds through an investment program that provides for safety of principal and adequate liquidity while maximizing investment income. The Treasurer's Office will maintain accurate records, while upholding the fiduciary and statutory responsibilities required of the office.*

## Function

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The Treasurer is the elected tax collector of Lea County which encompasses the municipalities, school districts, the State of New Mexico and other taxing entities within Lea County's borders. Based on the County Assessor's assessed valuations, the Treasurer's Office issues tax bills, delinquency notices, and subsequently collects the real property, mobile home and personal property taxes of Lea County property owners. Once taxes are collected, the Treasurer distributes revenue to the appropriate entities (cities, schools, hospitals, and junior college). The Treasurer also receives payments from other county offices. The Treasurer invests county funds and ensures that adequate funds are available for monthly county expenditures. Regular monthly reports and budget planning reports are prepared and remitted to the State of New Mexico, Department of Education and Lea County Schools.

## Goals

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The County Treasurer has a goal of collecting all taxes due to Lea County and other county entities (cities, schools, etc.) each fiscal year. Over the past five years the Treasurer's office has collected an average of 99.48% of taxes billed. Customer service is imperative in the Treasurer's Office. The customers are encouraged to call, come in and/or pay their taxes online. The website is ever changing and improving so as to keep up with the changing procedures and protocols. The Treasurer's Office collected \$2,038,806.77 in credit card payments and a total of \$76,722,529.22 for FYE 20-21. Continuation of collections via phone, social media, email and letter correspondence continues to help us with our collections and therefore reducing the number of properties turned to the State of New Mexico for auction.

## Staff

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The Lea County Treasurer's staff consists of the County Treasurer, a Chief Deputy Treasurer and 4 account technicians. Combined work experience for Treasurer's office staff includes over 46 years county experience, 15 years court experience, 19 years banking experience, 30 years collection experience, 4 years payroll experience and 1 year insurance experience. All Prior work experience lends great value to the customer service which the Treasurer and staff provide to taxpayers.

## Distributions/Receipting

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The County Treasurer computes and distributes tax settlements, PILTS, and Oil and Gas payments for 5 municipalities, Tax and Revenue, all school districts, and hospitals in the county. All county income is processed thru the Treasurer's office where it is receipted and accounted, verified and distributed accordingly.

## Investments/Operations

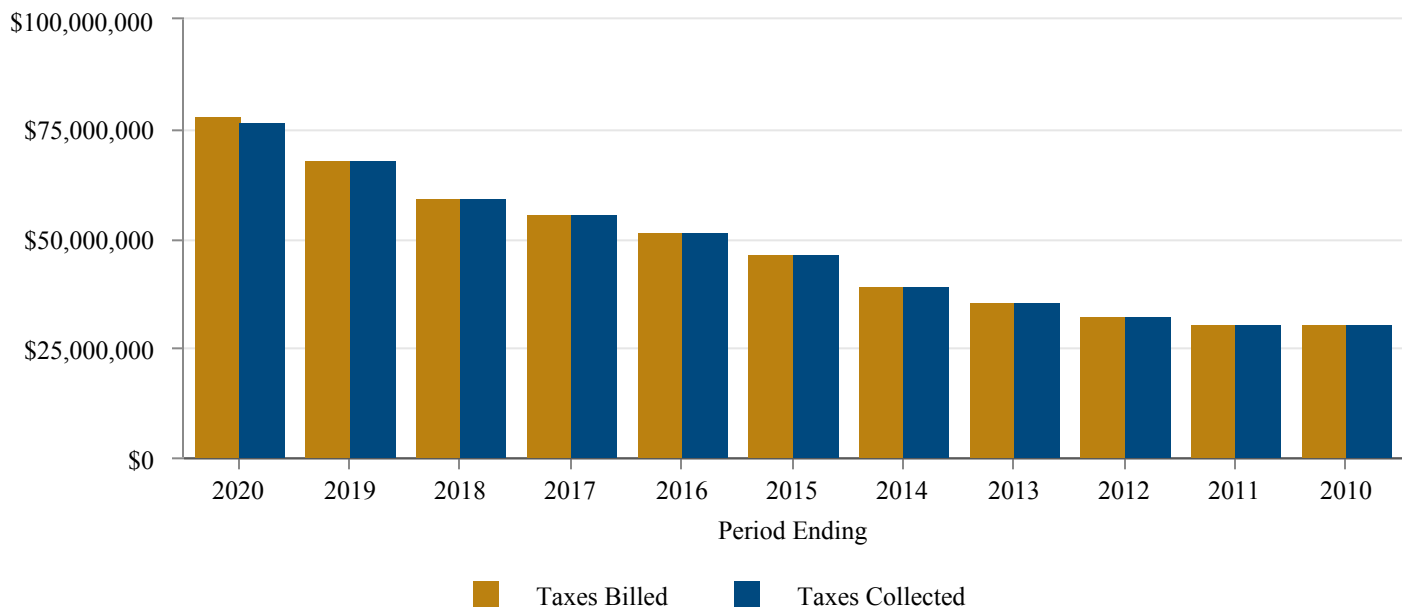
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Investments for Lea County stand at 23,543,270.10, working savings \$48,356,419.85, cash reserves \$54,000,000.00 and fluid checking \$6,000,000.00.

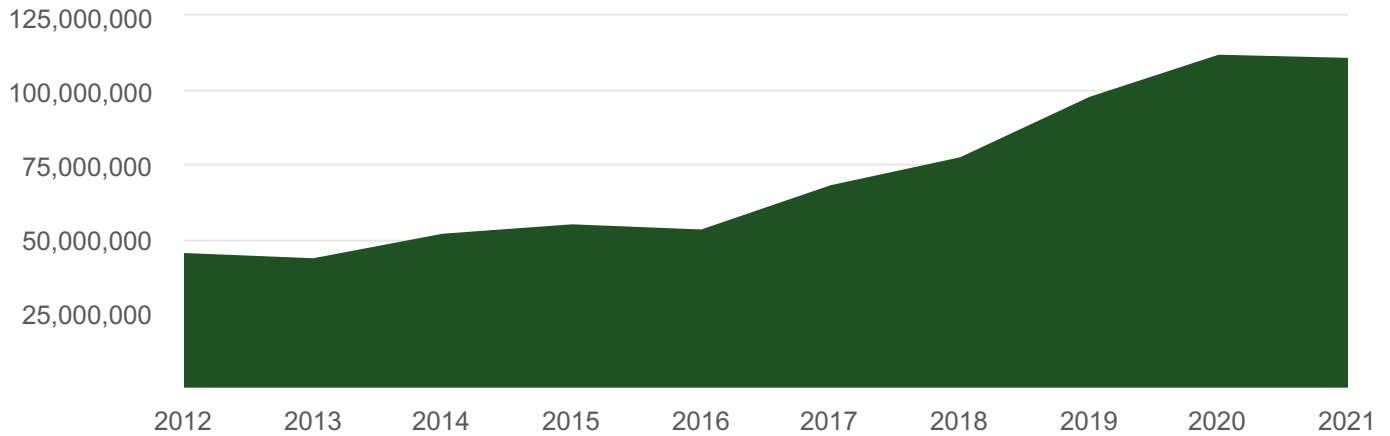
## Lea County Treasurer FY 20-21 10 Year Schedule

Tax Year	Total Taxes Charged to Treasurer October 1	Additions to Date	Deletions to Date	Net Taxes Charged to Treasurer	Taxes Collected This Period	Taxes Collected to Date	% Collected
2020	\$ 72,018,410.04	\$ 6,209,171.13	\$ 149,578.45	\$ 78,078,002.72	\$ 2,268,586.74	\$ 76,722,529.22	98.26 %
2019	\$ 64,276,962.58	\$ 4,701,657.28	\$ 721,927.07	\$ 68,256,692.79	\$ 75,083.79	\$ 67,917,085.19	99.50 %
2018	\$ 56,857,534.75	\$ 2,830,335.97	\$ 284,495.33	\$ 59,403,375.39	\$ 32,167.85	\$ 59,314,857.02	99.85 %
2017	\$ 53,376,558.43	\$ 2,655,347.02	\$ 252,989.56	\$ 55,778,915.89	\$ 8,971.11	\$ 55,719,449.77	99.89 %
2016	\$ 54,314,143.31	\$ 1,411,286.55	\$ 3,929,504.58	\$ 51,795,925.28	\$ 3,083.18	\$ 51,737,736.76	99.89 %
2015	\$ 48,682,806.85	\$ 839,559.45	\$ 2,898,754.83	\$ 46,623,611.47	\$ 600.70	\$ 46,610,750.74	99.97 %
2014	\$ 41,083,147.39	\$ 679,766.57	\$ 2,454,680.14	\$ 39,308,233.82	\$ 209.85	\$ 39,301,015.08	99.98 %
2013	\$ 37,228,570.28	\$ 629,488.10	\$ 2,159,995.90	\$ 35,698,062.48	\$ 212.76	\$ 35,692,662.05	99.98 %
2012	\$ 34,159,958.97	\$ 886,612.06	\$ 2,685,378.21	\$ 32,361,192.82	\$ 202.74	\$ 32,356,918.76	99.99 %
2011	\$ 32,234,802.71	\$ 804,049.80	\$ 2,485,634.89	\$ 30,553,217.62	\$ 187.94	\$ 30,549,497.47	99.99 %
2010	\$ 29,715,581.31	\$ 3,924,520.92	\$ 3,203,649.12	\$ 30,436,453.11	\$ —	\$ 30,433,041.07	99.99 %

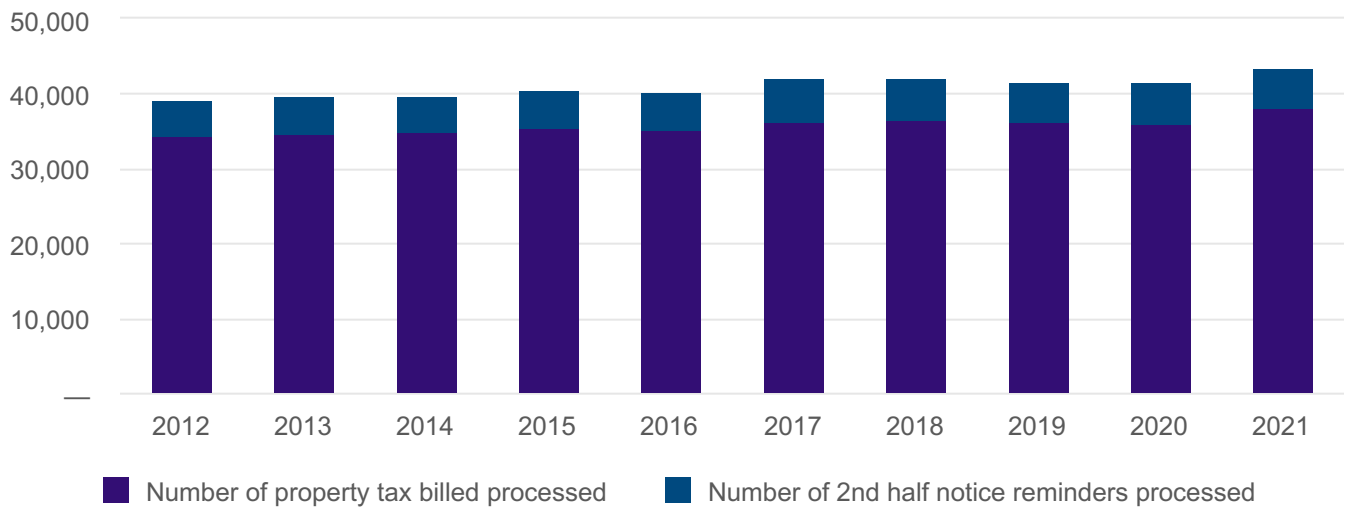
### County Taxes Billed and Collected



### Lea County Treasurer Dollars Distributed to State and Local Entities



### Lea County Treasurer Property Tax



## 401-07 County Treasurer

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2001 - Elected Official(s)	\$ 65,853	\$ 71,920	\$ 70,796	\$ 75,728	5.3 %
2002 - Full-Time Positions	218,391	226,096	226,096	246,521	9.0 %
2005 - Overtime	1,786	3,000	167	3,000	— %
2063 - PERA	42,288	44,158	44,158	47,361	7.3 %
2064 - FICA	21,683	23,329	22,449	25,647	9.9 %
2065 - Health Insurance	50,523	63,633	63,309	58,416	(8.2)%
2109 - SEC 125 Flex Spending	—	105	—	105	— %
2200 - Retiree Health Care	7,973	8,444	8,444	6,766	(19.9)%
2208 - Vacation	—	10,000	—	10,000	— %
<b>Total Salaries &amp; Benefits</b>	<u>408,496</u>	<u>450,685</u>	<u>435,418</u>	<u>473,543</u>	<u>5.1 %</u>
<b>Operating Costs</b>					
2008 - Printing & Publishing	9,426	15,000	12,634	15,000	— %
2009 - Office Supplies	12,442	10,000	9,811	10,000	— %
2010 - Travel/Per Diem	1,083	4,500	—	4,500	— %
2012 - Maintenance	5,180	7,000	3,022	7,000	— %
2016 - Education/Registration/Dues	2,450	4,500	125	4,500	— %
2106 - Contractual Services - Courier	7,320	—	—	—	— %
2130 - Computers And Peripherals	9,500	6,000	5,832	6,000	— %
<b>Total Operating Costs</b>	<u>47,401</u>	<u>47,000</u>	<u>31,424</u>	<u>47,000</u>	<u>— %</u>
<b>Total Expenditures</b>	<u>\$ 455,896</u>	<u>\$ 497,685</u>	<u>\$ 466,842</u>	<u>\$ 520,543</u>	<u>4.6 %</u>



## 401-07 County Treasurer

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>401-07 Treasurer</b>							
Elected Official(s)							
County Treasurer	1.00	\$ 75,728	\$ 5,793	\$ 11,454	\$ —	\$ —	\$ 92,975
Elected Official(s) Total	1.00	\$ 75,728	\$ 5,793	\$ 11,454	\$ —	\$ —	\$ 92,975
Full-Time Positions							
Chief Deputy	1.00	\$ 71,788	\$ 5,492	\$ 10,858	\$ 18,416	\$ 2,046	\$ 108,600
Deputy Treasurer	2.00	89,959	6,882	13,606	23,382	2,564	136,393
Accounting Technician	2.00	75,654	5,788	11,443	16,618	2,156	111,658
Full-Time Positions Total	5.00	\$ 237,401	\$ 18,161	\$ 35,907	\$ 58,416	\$ 6,766	\$ 356,651
Longevity Pay		9,120	698	—	—	—	9,818
Overtime		3,000	230	—	—	—	3,230
SEC 125 Flex Spending		105	—	—	—	—	105
Vacation		10,000	765	—	—	—	10,765
Treasurer Total	6.00	\$ 335,354	\$ 25,647	\$ 47,361	\$ 58,416	\$ 6,766	\$ 473,543

# Lea County Sheriff

## Mission Statement

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*To project the utmost professionalism in actions, as well as appearance, treating all citizens with the dignity and respect they deserve. It is our objective to do our part to improve the quality of life for all residents of Lea County. This can only be accomplished through accountability, involvement in the community and working closely with the citizens to resolve many of the critical issues which we are currently facing.*

## Function

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According to New Mexico State Statute 4-41-2, "The Sheriff shall be conservator of the peace within his county; shall suppress assaults and batteries, and apprehend and commit to jail all felons and traitors, and cause all offenders to keep the peace and to appear at the next term of the court and answer such charges as may be preferred against them."

To meet these responsibilities, the Sheriff may appoint an Undersheriff and Deputies. Besides law enforcement activities, the Sheriff and appointed deputies serve and execute all processes, writs and orders as directed by the Magistrate and District Court judges. The men and women of the Lea County Sheriff's Department are dedicated and strongly committed to providing the citizens of this county with the best possible law enforcement services.

## Staff

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The Lea County Sheriff's Office has a staff of 81 commissioned law enforcement officers. The ranks consist of an elected Sheriff, Undersheriff, Chief Deputies, Task Force Commander, Deputy Task Force Commander, Captains, Sergeants, Corporals, Deputies, Task Force Agents, and Investigators. The Sheriff's Office has a non-commissioned staff of 13. This staff consists of Courthouse Security Officers, Crime Specialists, Records Personnel and Administrative Assistants.

## Accomplishments

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During Fiscal Year 2021, the Sheriff's Office entered into an agreement with the United States Marshalls Service (USMS) where members of the Sheriff's Office were commissioned as Special Deputy Marshalls to provide task force members to a regional Fugitive Task Force. LCSO has 20 members commissioned with the USMS. LCSO is committed to working with all our local, state, and federal partners to apprehend criminals within our jurisdiction and to prevent crime from occurring.

Sheriff Helton holds the position of Secretary on the Western States Sheriffs' Association Board and Treasurer on the New Mexico Sheriff's Association Board. Several members of LCSO hold positions on various non-profit boards focusing on assisting victims of crime and furthering the career of law enforcement professionals.

## Performance Measures

- Goal:** To promote a safe and efficient highway transportation system with focus on violations that cause vehicle crashes.
- County's Strategic Goal:** To prevent intoxicated drivers and reduce traffic fatalities.
- Performance Objective:** To implement strategies that combat traffic violations that are likely to cause crashes or reduce injury in traffic crashes to include DWI, Speeding, No Passing Zone, Stop/Yield and Seatbelt/Child Restraint violations.

Violation	2018	2019	2020	Total
DWI	78	73	59	210
Speeding	2084	2934	2464	7482
No Passing	28	28	24	80
Stop/Yield	54	51	45	150
Seatbelt / Child Restraint	54	49	43	146
<b>Citations Issued (All Violations)</b>	<b>3730</b>	<b>4886</b>	<b>4048</b>	<b>12664</b>

### General Office

- Health and Wellness Program
- Mentor Program / Leadership Development

### Patrol

- Reduction in the top two categories of reported crimes (Larceny and Criminal Damage to Property)

### Investigation

- Create a workgroup that includes southeast New Mexico and West Texas law enforcement investigators actively involved in oilfield theft investigations.
- Improve the unit's ability to investigate and solve criminal acts through advanced training.
- Assign an investigator to review and investigate violent felony cold cases.

### Training

- Certify two deputies in ALICE or RAIDER Train the Trainer Program.
- Have all corporals complete FBI-LEEDA Trilogy.
- Transition to NM DPS Acadis Portal.

### Records / Evidence

- Destruct of guns and general evidence no longer needed for court or other purposes
- Complete the migration from microfiche to an independent database
- Consolidate paper records in the file storage system

### Courts

- Provide training to all court personnel on Critical Incident & Emergency Planning for the courthouse

## Capital Projects

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The Sheriff's Budget includes:

- 9 - Ford F150 Responders and Outfitting of Units (Replacement)
- Polygraph System and Training for one Deputy
- TraCS Equipment for all Traffic Units
- ViewSonic Interactive Smart Board
- AXON Taser 7 Upgrade (Replacement)

## Funds

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[401-08 - Sheriff's Office](#)

[605-39 - Law Enforcement Protection Grant](#)

[607-67 - JAG Grant](#)

[608-41 - Lea County Drug Task Force](#)

[609-71 - Region VI Drug Task Force](#)

[610-73 - Lea County Drug Task Force Forfeitures Fund](#)

## 401-08 County Sheriff

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2001 - Elected Official(s)	\$ 78,948	\$ 78,952	\$ 78,952	\$ 78,952	— %
2002 - Full-Time Positions	5,780,893	5,930,499	5,787,018	6,432,838	8.5 %
2003 - Part Time Positions	—	35,000	—	35,000	— %
2005 - Overtime	783,476	750,000	656,755	720,000	(4.0)%
2063 - PERA	1,303,861	1,732,121	1,352,048	1,829,536	5.6 %
2064 - FICA	521,702	531,784	508,822	572,753	7.7 %
2065 - Health Insurance	1,370,760	1,469,621	1,436,570	1,577,678	7.4 %
2068 - Life Insurance - Law Enforcement Officer	1,385	1,600	1,473	1,600	— %
2109 - SEC 125 Flex Spending	—	163	—	163	— %
2200 - Retiree Health Care	194,394	217,207	198,474	229,581	5.7 %
2208 - Vacation	14,865	44,300	37,856	44,300	— %
<b>Total Salaries &amp; Benefits</b>	<u>10,050,284</u>	<u>10,791,247</u>	<u>10,057,967</u>	<u>11,522,401</u>	<u>6.8 %</u>
<b>Operating Costs</b>					
2006 - Postage	3,806	5,000	4,227	5,000	— %
2007 - Communications	159,057	188,000	185,720	190,000	1.1 %
2008 - Printing & Publishing	9,234	7,500	6,344	7,500	— %
2009 - Office Supplies	15,000	12,500	12,432	12,500	— %
2010 - Travel/Per Diem	54,107	53,789	37,140	53,789	— %
2011 - Vehicle - Gas & Oil	430,349	390,000	383,767	390,000	— %
2012 - Maintenance	47,118	45,000	36,451	45,000	— %
2013 - Rental Of Equipment	9,355	7,500	6,775	7,500	— %
2016 - Education/Registration/Dues	27,278	25,000	24,542	25,000	— %
2036 - Operational Expense	65,111	65,000	57,166	65,000	— %
2037 - Transportation & Extradition Of Prisoners	18,148	25,000	10,920	25,000	— %
2079 - Contractual Service - Maintenance	46,438	55,765	55,594	75,765	35.9 %
2086 - Contractual Service - Physicals	14,993	5,000	4,053	5,000	— %
2104 - Contract - Other Services	17,000	113,659	109,710	103,082	(9.3)%
2111 - Vehicle - Maintenance	127,670	135,000	133,444	135,000	— %
2131 - Uniforms	38,600	35,000	34,931	40,000	14.3 %
2232 - Non-Capital Equipment	28,156	32,925	29,723	147,928	349 %
2418 - Ammunition	26,681	20,000	6,017	20,000	— %
2419 - Confidential Funds	860	5,000	—	5,000	— %
2420 - Community Relations	10,000	7,500	7,106	10,000	33.3 %
2421 - Recruitment	1,232	2,500	1,573	2,500	— %
2439 - Special Weapons And Tactics-SWAT	79,218	40,700	28,700	40,000	(1.7)%
2440 - Investigations	9,408	10,000	9,186	10,000	— %
2897 - Vehicle & Personal Property Damages	41,537	35,000	29,130	35,000	— %
2901 - Body Armor	17,205	20,000	19,651	20,000	— %
<b>Total Operating Costs</b>	<u>1,297,563</u>	<u>1,342,338</u>	<u>1,234,302</u>	<u>1,475,564</u>	<u>9.9 %</u>
<b>Total Expenditures</b>	<u>\$ 11,347,846</u>	<u>\$ 12,133,585</u>	<u>\$ 11,292,269</u>	<u>\$ 12,997,965</u>	<u>7.1 %</u>

## 401-08 County Sheriff

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>401-08 Sheriff</b>							
Elected Official(s)							
Sheriff	1.00	\$ 78,952	\$ 6,040	\$ 22,146	\$ 18,416	\$ —	\$ 125,554
Elected Official(s) Total	1.00	78,952	6,040	22,146	18,416	—	125,554
Full-Time Positions							
Administrative Assistant	1.00	64,887	4,964	18,201	24,342	2,312	114,705
Chief Deputy	3.00	322,040	24,636	90,332	73,026	11,474	521,509
Crime Specialist	1.00	34,747	2,658	9,747	13,130	1,238	61,520
Records Manager	1.00	55,168	4,220	15,475	18,416	1,966	95,244
Records Specialists	4.00	158,406	12,118	44,433	72,904	5,644	293,504
Records Clerk	2.00	68,490	5,240	19,212	22,303	2,440	117,685
Deputy	51.00	3,488,861	266,898	978,625	846,758	124,308	5,705,450
Corporal	5.00	388,102	29,690	108,863	106,515	13,828	646,998
Sergeant	6.00	537,766	41,139	150,843	121,588	19,161	870,496
Undersheriff	1.00	113,556	8,687	31,852	24,342	4,046	182,483
Captain	2.00	187,633	14,354	52,631	32,651	6,685	293,954
Training Coordinator	1.00	100,952	7,723	28,317	18,416	3,597	159,005
Tech Services Admin	1.00	89,981	6,884	25,240	18,416	3,206	143,726
Courthouse Security	2.00	100,462	7,685	28,180	8,309	3,579	148,215
Deputy Commander	1.00	87,181	6,669	24,454	24,342	3,106	145,752
Investigator	5.00	409,388	31,318	114,833	57,578	14,586	627,704
Investigative Specialist	1.00	64,820	4,959	18,182	24,342	2,310	114,612
Full-Time Positions Total	88.00	6,272,438	479,841	1,759,419	1,507,378	223,487	10,242,563
Task Force Commander		—	13,455	47,971	51,884	6,094	119,404
Part-Time Positions		35,000	2,678	—	—	—	37,678
Incentive Pay		20,000	1,530	—	—	—	21,530
Longevity Pay		140,400	10,741	—	—	—	151,141
Overtime		720,000	55,080	—	—	—	775,080
Life Ins-Law/Det Officer		—	—	—	1,600	—	1,600
SEC 125 Flex Spending		163	—	—	—	—	163
Vacation		44,300	3,389	—	—	—	47,689
Sheriff Total	<u>89.00</u>	<u>\$ 7,311,253</u>	<u>\$ 572,753</u>	<u>\$ 1,829,536</u>	<u>\$ 1,579,278</u>	<u>\$ 229,581</u>	<u>\$ 11,522,401</u>

# Lea County Probate Judge

## Mission Statement

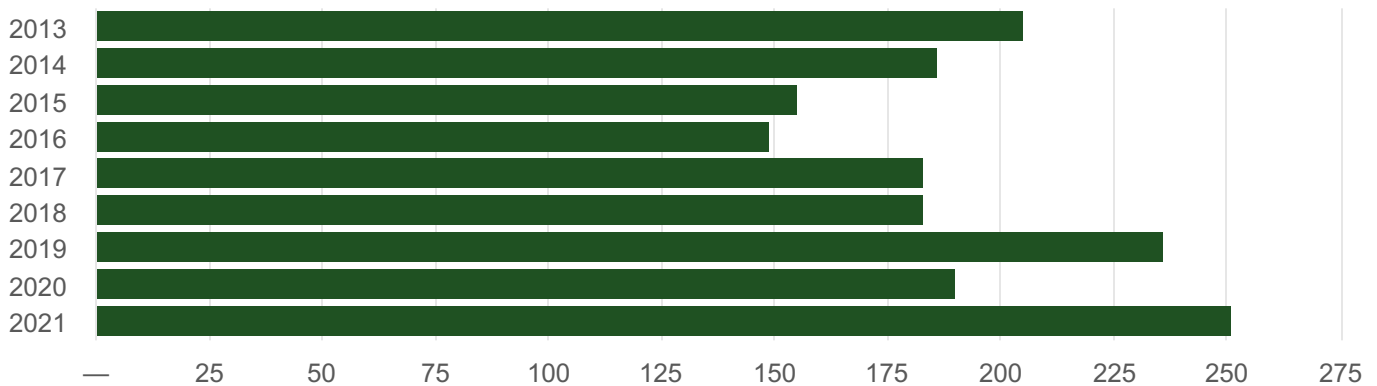
*To provide timely and just decisions in regards to the administration of the estates of Lea County residents.*

## Function

The function of probate is to determine the distribution of a deceased person's estate, either through a valid will or by appointing a personal representative to distribute the decedent's property according to law. Much of what a Probate Judge does is to make sure that paperwork submitted to the court is accurate and complete according to the laws of the State of New Mexico.

The office of the Lea County Probate Judge is located in the Lea County Courthouse in Lovington.

Lea County Probate Judge  
Number of Probates Filed



## 401-09 County Probate Judge

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2001 - Elected Official(s)	\$ 26,446	\$ 26,482	\$ 26,482	\$ 26,482	— %
2064 - FICA	1,956	2,026	1,956	2,026	— %
2065 - Health Insurance	16,960	17,539	17,027	18,416	5.0 %
2109 - SEC 125 Flex Spending	—	50	—	50	— %
<b>Total Salaries &amp; Benefits</b>	<u>45,362</u>	<u>46,097</u>	<u>45,464</u>	<u>46,974</u>	<u>1.9 %</u>
<b>Operating Costs</b>					
2009 - Office Supplies	138	1,000	762	1,000	— %
2010 - Travel/Per Diem	976	1,700	—	1,700	— %
2016 - Education/Registration/Dues	—	400	20	400	— %
<b>Total Operating Costs</b>	<u>1,115</u>	<u>3,100</u>	<u>782</u>	<u>3,100</u>	<u>— %</u>
<b>Total Expenditures</b>	<u>\$ 46,477</u>	<u>\$ 49,197</u>	<u>\$ 46,246</u>	<u>\$ 50,074</u>	<u>1.8 %</u>



## 401-09 County Probate Judge

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>401-09 Probate Judge</b>							
Elected Official(s)							
Probate Judge	<u>1.00</u>	<u>\$ 26,482</u>	<u>\$ 2,026</u>	<u>\$ —</u>	<u>\$ 18,416</u>	<u>\$ —</u>	<u>\$ 46,924</u>
Elected Official(s) Total	<u>1.00</u>	<u>26,482</u>	<u>2,026</u>	<u>—</u>	<u>18,416</u>	<u>—</u>	<u>\$ 46,924</u>
SEC 125 Flex Spending	<u>          </u>	<u>50</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>50</u>
Probate Judge Total	<u>1.00</u>	<u>\$ 26,532</u>	<u>\$ 2,026</u>	<u>\$ —</u>	<u>\$ 18,416</u>	<u>\$ —</u>	<u>\$ 46,974</u>

# Legal Department

## Mission Statement

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*To provide legal counsel to the Lea County Board of County Commissioners, Other County Elected Officials, County Management and staff in order to minimize the risk of legal actions against the County.*

## Function

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The County Attorney serves as the legal adviser to the Commission, Other County Elected Officials, County Manager and all County Departments. The County Attorney's office is responsible for:

- Drafting or reviewing contracts that are submitted to the County Commission or County Manager for approval.
- Drafting resolutions and ordinances for consideration and adoption by the County Commission.
- Reviewing requests for public access to records.
- Researching current law and advising elected officials and staff on issues that may confront the County.
- Overseeing the risk management function for the county including handling insurance procurement and claims.

The County Attorney may defend or assist in the defense of any and all lawsuits brought against Lea County.

## Staff

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The Legal Department is staffed by one New Mexico licensed Attorney.

## 401-24 Legal Department

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	\$ 193,987	\$ 196,000	\$ 195,946	\$ 198,000	1.0 %
2063 - PERA	29,324	29,645	29,637	29,948	1.0 %
2064 - FICA	11,104	23,437	11,428	23,590	0.7 %
2065 - Health Insurance	16,960	17,539	17,027	18,416	5.0 %
2103 - Contract Severance	—	123,522	—	123,522	— %
2200 - Retiree Health Care	5,529	5,586	5,585	5,643	1.0 %
2208 - Vacation	—	110,369	—	110,369	— %
<b>Total Salaries &amp; Benefits</b>	<u>256,903</u>	<u>506,098</u>	<u>259,622</u>	<u>509,488</u>	<u>0.7 %</u>
<b>Operating Costs</b>					
2008 - Printing & Publishing	1,744	1,000	152	1,000	— %
2009 - Office Supplies	2,588	5,000	4,735	5,000	— %
2010 - Travel/Per Diem	250	6,000	—	6,000	— %
2011 - Vehicle - Gas & Oil	1,466	2,100	589	2,100	— %
2016 - Education/Registration/Dues	758	5,570	3,998	5,570	— %
2102 - Contract - Legal	137,045	175,000	10,964	175,000	— %
2111 - Vehicle - Maintenance	2,190	5,200	1,834	5,200	— %
2130 - Computers And Peripherals	2,460	5,300	3,371	5,300	— %
2172 - Duty Fitness Exams	—	5,000	—	5,000	— %
2422 - Law Library	19,925	20,200	19,501	20,200	— %
2750 - Safety Program	—	1,000	—	1,000	— %
2753 - Litigation	170,386	367,888	133,183	367,888	— %
<b>Total Operating Costs</b>	<u>338,812</u>	<u>599,258</u>	<u>178,328</u>	<u>599,258</u>	<u>— %</u>
<b>Total Expenditures</b>	<u>\$ 595,715</u>	<u>\$ 1,105,356</u>	<u>\$ 437,950</u>	<u>\$ 1,108,746</u>	<u>0.3 %</u>

## 401-24 Legal Department

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>401-24 Legal</b>							
Full-Time Positions							
County Attorney	<u>1.00</u>	<u>\$ 198,000</u>	<u>\$ 15,147</u>	<u>\$ 29,948</u>	<u>\$ 18,416</u>	<u>\$ 5,643</u>	<u>\$ 267,154</u>
Full-Time Positions Total	<u>1.00</u>	<u>198,000</u>	<u>15,147</u>	<u>29,948</u>	<u>18,416</u>	<u>5,643</u>	<u>\$ 267,154</u>
Contract Severance		123,522	—	—	—	—	123,522
Vacation		110,369	8,443	—	—	—	118,812
Legal Total	<u>1.00</u>	<u>\$ 431,891</u>	<u>\$ 23,590</u>	<u>\$ 29,948</u>	<u>\$ 18,416</u>	<u>\$ 5,643</u>	<u>\$ 509,488</u>

# Human Resources

## Mission Statement

*It is the mission of the human resources department to provide the following quality services to the employees of Lea County:*

- Recruitment of qualified individuals*
- Retention of valuable employees*
- Training, development and education to promote individual success and increase overall value to the organization*
- A safe and healthful working environment*
- Inspiration and encouragement for a high level of employee morale through recognition, effective communication and constant feedback*
- Resources for administering benefits, policies and procedures*

## Function

The Human Resources Department handles many necessary functions of Lea County. It is instrumental in providing labor law compliance, record keeping, hiring and training, compensation, relational assistance and help with handling specific performance issues. These functions are critical because without those functions being completed, Lea County would not be able to meet the essential needs of management, staff, and the citizens of Lea County.

## Goals

Over the past several years, the Human Resources Department initiated and completed several strategic objectives. For FY 21/22, the County's Personnel Policy and Procedure Manual will be updated to meet today's current employment environment.

The County will continue to monitor and adjust to infectious diseases safe practices and procedures.

The County has committed to the implementation of new software for Human Resources and Finance. This upgrade in software will result in the ability to efficiently manage HR functions.

The Human Resources Department is administering professional leadership training for all employees, with a focus on supervisors and department heads.

## Staff

Human Resources staff consists of the Director, one Benefits Coordinator, and one Administrative Coordinator.

## Performance Measures

Performance Measures	FY 17/18	FY 18/19	FY 19/20	FY20/21	FY21/22
Updated Policy Manual	100%	—%	—%	—%	100%
Upgraded HR software	—%	100%	—%	—%	100%
Training	25%	25%	75%	25%	75%
Human Resource expertise/cert	25%	50%	75%	25%	75%

## 401-25 Human Resources Department

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	\$ 217,188	\$ 213,749	\$ 209,302	\$ 228,757	7.0 %
2005 - Overtime	1,423	700	647	700	— %
2063 - PERA	32,187	32,330	31,658	33,946	5.0 %
2064 - FICA	16,368	16,566	15,640	17,714	6.9 %
2065 - Health Insurance	61,407	63,905	61,664	67,100	5.0 %
2109 - Section 125 Flex Spending	—	300	—	300	— %
2200 - Retiree Health Care	6,069	6,092	5,965	6,396	5.0 %
2208 - Vacation	—	2,100	—	2,100	— %
<b>Total Salaries &amp; Benefits</b>	<u>334,642</u>	<u>335,742</u>	<u>324,876</u>	<u>357,013</u>	<u>6.3 %</u>
<b>Operating Costs</b>					
2009 - Office Supplies	2,556	5,000	3,178	5,000	— %
2010 - Travel/Per Diem	2,662	3,500	305	3,500	— %
2011 - Vehicle - Gas & Oil	1,701	3,500	1,623	3,500	— %
2016 - Education/Registration/Dues	18,835	43,000	7,889	43,000	— %
2028 - Recruitment Advertising	27,429	34,000	14,817	34,000	— %
2086 - Contractual Service - Physicals	33,720	35,000	25,070	35,000	— %
2111 - Vehicle - Maintenance	1,154	3,000	258	3,000	— %
2127 - Employee Wellness Program	7,919	10,000	6,170	10,000	— %
2130 - Computers And Peripherals	1,583	5,000	1,485	5,000	— %
2152 - Contract Labor/Professional Service	6,800	31,000	16,299	91,000	193.5 %
2165 - Software	28,384	35,000	30,087	35,000	— %
2904 - Employee Wellness	17,542	32,000	18,504	32,000	— %
<b>Total Operating Costs</b>	<u>150,285</u>	<u>240,000</u>	<u>125,684</u>	<u>300,000</u>	<u>25.0 %</u>
<b>Total Expenditures</b>	<u>\$ 484,926</u>	<u>\$ 575,742</u>	<u>\$ 450,559</u>	<u>\$ 657,013</u>	<u>14.1 %</u>

## 401-25 Human Resources Department

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>401-25 Human Resources</b>							
Full-Time Positions							
Director	1.00	\$ 129,127	\$ 9,878	\$ 19,530	\$ 24,342	\$ 3,680	\$ 186,558
Benefits Administrator	1.00	58,771	4,496	8,889	24,342	1,675	98,174
Administrative Coordinator	1.00	36,538	2,795	5,526	18,416	1,041	64,317
Full-Time Positions Total	3.00	224,437	17,169	33,946	67,100	6,396	349,048
Longevity Pay		4,320	330	—	—	—	4,650
Overtime		700	54	—	—	—	754
Section 125 Flex Spending		300	—	—	—	—	300
Vacation		2,100	161	—	—	—	2,261
Human Resources Total	<u>3.00</u>	<u>\$ 231,857</u>	<u>\$ 17,714</u>	<u>\$ 33,946</u>	<u>\$ 67,100</u>	<u>\$ 6,396</u>	<u>\$ 357,013</u>

# Lea County Environmental Services

## Mission Statement

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Lea County Environmental assists the community with an array of Environmental issues. Our officers in the field help keep the neighborhoods clean and safe with means to provide expert services and respectful attitude in helping people with their needs and concerns. The Environmental Department also oversees permitting for new development to insure compliance on all our county ordinances and regulations. Our Lea County Convenience Center is the most optimal site for residence to dump their garbage and waste. They also participate in recycling materials such as; cardboard, metal, tires, brush, and used motor oil. The three transfer stations create a wider range of services for citizens in the more rural areas in Lea County, but are still able to receive generous hospitality by dumping their waste. Our goal is to create a long-lasting relationship between county and citizens one person at a time.

## Function

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The Environmental Services Department is responsible for enforcing County ordinances regarding animals, liquid waste, solid waste, right-of-way, and ETZ/ETJ compliance throughout Lea County. Responsibilities also include vector control in areas throughout Lea County and assist in smaller communities. Permitting new construction and addressing helps the community by keeping people safe and allowing for emergency personnel to locate the proper location.

## Staff

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Environmental Services staff includes a director, supervisor, and nine full-time environmental officers that are responsible for certain locations: two are stationed at the convenience center, one at the landfill, and six officers are assigned to districts in the field responding to environmental issues.

## Convenience Centers

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The Environmental Gross Receipts Tax Fund is a special revenue fund with designated revenue from a .125% gross receipts tax levied in the unincorporated areas of Lea County. Funds are restricted for purposes of acquisitions, construction, operation and maintenance of solid waste facilities.

Lea County uses this revenue stream for the operation of solid waste convenience centers where County residents may dispose of solid waste rather than driving to the Lea County Landfill in Eunice. There are convenience centers located in Hobbs, Knowles, Monument, and Maljamar. Temporary labor for daily operations at the convenience centers is budgeted at \$450,000.

The Town of Tatum and the cities of Lovington, Eunice, and Jal are each reimbursed a maximum of \$6,000 each per month to offset the cost of hauling and disposal of the solid waste from their municipal convenience centers.

## Flood Plain Management

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Lea County currently has two Certified Floodplain Managers (CFM's) on staff. Lea County Floodplain is a community wide program that is associated with providing beneficial and necessary information of floodplain areas through the National Flood Insurance Program (NFIP). By having CFM's in Lea County, floodplain insurance is available to residents who live in floodplain areas. The goal of the program is to provide accurate floodplain assistance by using the latest in technology and support the community with expert service.

## Permitting

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Permitting is required for all new development within in Lea County to include 911 addressing, Planning & Zoning, Floodplain, Liquid Waste, Driveway, and IFC compliance. Each permit received will be reviewed first by determining



a valid 911 address. Secondly the property will be reviewed to determine if it is located within a Special Flood Hazard Area by a CFM. The application will then be reviewed by Planning & Zoning and the Road Department. If the structure(s) needs a liquid waste system, then one of our field officers will review their plans prior to the State Environmental's approval. Lastly, the Fire Marshal will review the access for the structure(s) to insure they meet the International Fire Code (IFC). All approved permits will be given a permit number issued by the Environmental Department.

## 401-26 Environmental Services

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	\$ —	\$ 365,324	\$ 341,909	\$ 446,452	22.2 %
2005 - Overtime	—	17,500	17,126	12,500	(28.6)%
2063 - PERA	—	55,315	51,561	65,863	19.1 %
2064 - FICA	—	29,538	28,194	35,362	19.7 %
2065 - Health Insurance	—	140,403	115,370	203,037	44.6 %
2200 - Retiree Health Care	—	10,423	8,936	12,411	19.1 %
2208 - Vacation	—	3,300	2,659	3,300	— %
<b>Total Salaries &amp; Benefits</b>	—	621,803	565,756	778,925	25.3 %
<b>Operating Costs</b>					
2007 - Communications	—	16,000	14,026	15,000	(6.3)%
2008 - Printing & Publishing	—	4,000	3,595	4,000	— %
2009 - Office Supplies	—	5,000	3,429	5,000	— %
2010 - Travel/Per Diem	—	4,000	—	4,000	— %
2011 - Vehicle - Gas & Oil	—	57,000	54,340	50,000	(12.3)%
2012 - Maintenance	—	132,000	119,575	110,000	(16.7)%
2013 - Rental of Equipment	—	8,000	4,823	8,000	— %
2016 - Education/Registration/Dues	—	3,000	880	3,000	— %
2025 - Utilities	—	6,500	4,283	6,500	— %
2088 - Animal Control	—	7,500	7,224	7,500	— %
2111 - Vehicle - Maintenance	—	15,000	14,946	15,000	— %
2113 - Supplies - Vector Control	—	6,000	6,000	6,000	— %
2130 - Computers And Peripherals	—	7,000	2,484	7,000	— %
2131 - Uniforms	—	7,500	3,017	7,500	— %
2137 - Disposal Fee	—	2,000	—	2,000	— %
2151 - Contract Hauling	—	500,000	482,016	700,000	40.0 %
2152 - Contract Labor/Professional Service	—	528,000	545,556	680,000	28.8 %
2153 - Disposal	—	240,000	240,543	390,000	62.5 %
2160 - Environmental Clean-Up	—	15,000	5,999	215,000	1,333.3 %
<b>Total Operating Costs</b>	—	1,563,500	1,512,737	2,235,500	43.0 %
<b>Total Expenditures</b>	\$ —	\$ 2,185,303	\$ 2,078,493	\$ 3,014,425	37.9 %

411 - Environmental Gross Receipts Tax - Legislation enacted in 2020 by the New Mexico Legislature converted the Environmental Gross Receipts Tax to a County Local Option Tax and removed the restrictions. Lea County elected to transfer the fund balance to the General Fund and budget expenditures for Environmental Services in Department 26 of the General Fund. The associated Gross Receipt Tax revenue has been designated as General Fund revenue.

## 401-26 Environmental Services

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>401-26 Environmental Services</b>							
Full-Time Positions							
Director	0.20	\$ 22,160	\$ 1,695	\$ 3,352	\$ 3,683	\$ 632	\$ 31,522
Supervisor	0.50	25,607	1,959	3,873	12,171	730	44,340
Administrative Coordinator	0.50	21,982	1,682	3,325	12,171	626	39,786
Technician	10.50	365,711	27,977	55,314	175,012	10,423	634,436
Full-Time Positions Total	11.70	435,460	33,313	65,863	203,037	12,411	750,083
Longevity Pay		10,992	841	—	—	—	11,833
Overtime		12,500	956	—	—	—	13,456
Vacation		3,300	252	—	—	—	3,552
Environmental Services Total	<u>11.70</u>	<u>\$ 462,252</u>	<u>\$ 35,362</u>	<u>\$ 65,863</u>	<u>\$ 203,037</u>	<u>\$ 12,411</u>	<u>\$ 778,925</u>

# DWI Program

## Function

The Lea County General Fund provides funding for a portion of the salaries and benefits of staff employed in the Lea County Probation Program. This is done in order to cover funding shortfalls from state grants and program fees. Please see narrative for the Lea County Probation Department in the Special Revenue section of the budget.




### Our Treatment Division...

Lea County Probation is equipped with a Treatment Division which offers clients to receive in-house services instead of faced with a process of being referred to outside agencies. Many of the clients that enter our program are court ordered to complete treatment, therefore, our treatment division is mainly responsible for the treatment and care of our offenders needs. We are equipped with licensed and trained behavioral health and substance abuse counselors who can evaluate and tailor a treatment plan and services which will aid each offender in achieving their goals. The treatment options that are available through Lea County Probation include group and individual sessions which are conducted on a daily, weekly, and/or monthly basis, as deemed necessary.



### Group Counseling and Therapy

- Providing opportunities for clients to develop communication skills and participate in socialization experiences; this is particularly useful for individuals whose socializing has revolved around using drugs or alcohol
- Establishing an environment in which clients help, support, and, when necessary, confront one another
- Introducing structure and discipline into the often chaotic lives of clients
- Providing norms that reinforce healthful ways of interacting in a safe and supportive therapeutic milieu that is crucial for recovery
- Advancing individual recovery; group members who are further along in recovery can help other members
- Providing a venue for group leaders to transmit new information, teach new skills, and guide clients as they practice new behaviors

### Services provided

- Mental Health and Substance Abuse Services
- Group and Individual counseling
- Psychoeducational programming
- Monitoring alcohol and drug use
- Community-based support groups
- Vocational training and job seeking skills
- Family involvement and counseling
- Comprehensive psychosocial assessment
- Life skills education



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## DRIVE SOBER

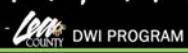
### PREVENTION SERVICES:

- Changing attitudes toward alcohol/drugs and driving under the influence
- Enhance protective factors and reduce risk factors for youth
- Reducing risk factors of alcohol and drugs in work environments
- Life Skills
- Interpersonal Skills
- Evidence-based curriculums
- Safe Ride Program—Topsy Taxi
- Making Decisions
- Health & Wellness
- Parenting Skills (Goal)
- Available to any person, group, agency, school, organization or business

Promoting the personal, physical and social well-being of individuals, families and communities to reinforce positive behaviors and healthy lifestyles.

## NOT WORTH IT...



DIVISIONS PROVIDING WELL ROUNDED  
SERVICES TOGETHER

The efforts of Lea County Probation's  
Treatment, Prevention, and Compliance Divisions  
work hand in hand to attain the needed changes in behavior to  
shape their clients into successful members of society. With the  
collaboration of efforts from all divisions, we increase the  
probability of success for each and  
every client.

## MISDEMEANOR COMPLIANCE

Court Compliance Officers serve as officers of the Court and agents of Lea County Probation. They are responsible for the supervision of persons referred by the Courts who receive a conditional release to the community. Their mission is to execute the sentence ordered by the Court, control risk to the community, and promote law-abiding behavior.

Responsibilities:

- Use suitable methods to bring about conduct and situational improvements
- Assess risk levels posed to the community and establish supervision plans which minimize the risk
- Utilize risk control supervision activities
- Assess and address behavior and circumstances which are likely to be associated with future criminal conduct
- Monitor compliance of court ordered sanctions while providing direction and encouraging successful outcomes



## 401-56 DWI Program

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	\$ 143,059	\$ 149,913	\$ 83,768	\$ 249,641	66.5 %
2063 - PERA	21,174	22,675	21,418	37,758	66.5 %
2064 - FICA	10,911	11,468	4,845	19,098	66.5 %
2065 - Health Insurance	31,411	40,722	(3,550)	61,291	50.5 %
2200 - Retiree Health Care	3,992	4,273	1,596	7,115	66.5 %
<b>Total Salaries &amp; Benefits</b>	<u>210,547</u>	<u>229,051</u>	<u>108,077</u>	<u>374,902</u>	<u>63.7 %</u>
<b>Operating Costs</b>					
2010 - Travel & Per Diem	4,056	—	—	5,000	— %
2604 - Supplies	56,444	—	—	64,000	— %
2605 - Operating Costs	49,806	—	—	75,000	— %
<b>Total Operating Costs</b>	<u>110,306</u>	<u>—</u>	<u>—</u>	<u>144,000</u>	<u>— %</u>
<b>Total Expenditures</b>	<u>\$ 320,853</u>	<u>\$ 229,051</u>	<u>\$ 108,077</u>	<u>\$ 518,902</u>	<u>126.5 %</u>

## 401-56 DWI Program

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>401-56 DWI Program</b>							
Full-Time Positions							
Director	1.00	\$ 95,987	\$ 7,343	\$ 14,518	\$ 18,416	\$ 2,736	\$ 138,999
Clinical Manager	1.00	71,854	5,497	10,868	24,342	2,048	114,608
Office Manager	1.00	56,117	4,293	8,488	8,309	1,599	78,806
Counselor	0.42	25,684	1,965	3,885	10,224	732	42,489
Full-Time Positions Total	3.42	249,641	19,098	37,758	61,291	7,115	374,902
Overtime		—	—	—	—	—	—
DWI Program Total	<u>3.42</u>	<u>\$ 249,641</u>	<u>\$ 19,098</u>	<u>\$ 37,758</u>	<u>\$ 61,291</u>	<u>\$ 7,115</u>	<u>\$ 374,902</u>

# Finance Department

## Mission Statement

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*To provide timely, accurate, clear and complete information to the citizens of Lea County and support to all county departments while maintaining a comprehensive financial system that safeguards public assets.*

## Function

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The Finance Department is responsible for all the accounting functions of the County including accounts payable, accounts receivable, payroll, debt service, fixed assets, and managing internal controls. The department, in coordination with the County Manager, is responsible for the preparation of the annual budget. The financial statements, which are prepared in accordance with Generally Accepted Accounting Principles and the yearly financial audit, are also responsibilities of the Finance Department.

All procurement related activities are the responsibility of the Finance Department. This includes preparation and administration of formal bids and requests for proposals, emergency and sole source purchases, and cooperative procurement. The Finance Department provides fair and equal treatment of all persons involved in public procurement to maximize the purchasing value of public funds and to provide safeguards for maintaining a procurement system of quality and integrity.

As an internal service department, the Finance Department provides support services to the elected officials, the County Manager, and all county departments.

## Goals

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The goals for the Finance Department during the current fiscal year are:

1. Continue to work with Caselle software on the new accounting system implementation process..
2. Complete the submission for the GFOA Distinguished Budget Presentation Award Program.
3. Complete the submission for the GFOA Certificate of Achievement for Excellence in Financial Reporting.
4. Complete the annual audit process and receive unqualified opinions for the County and entities where Lea County is the fiscal agent.

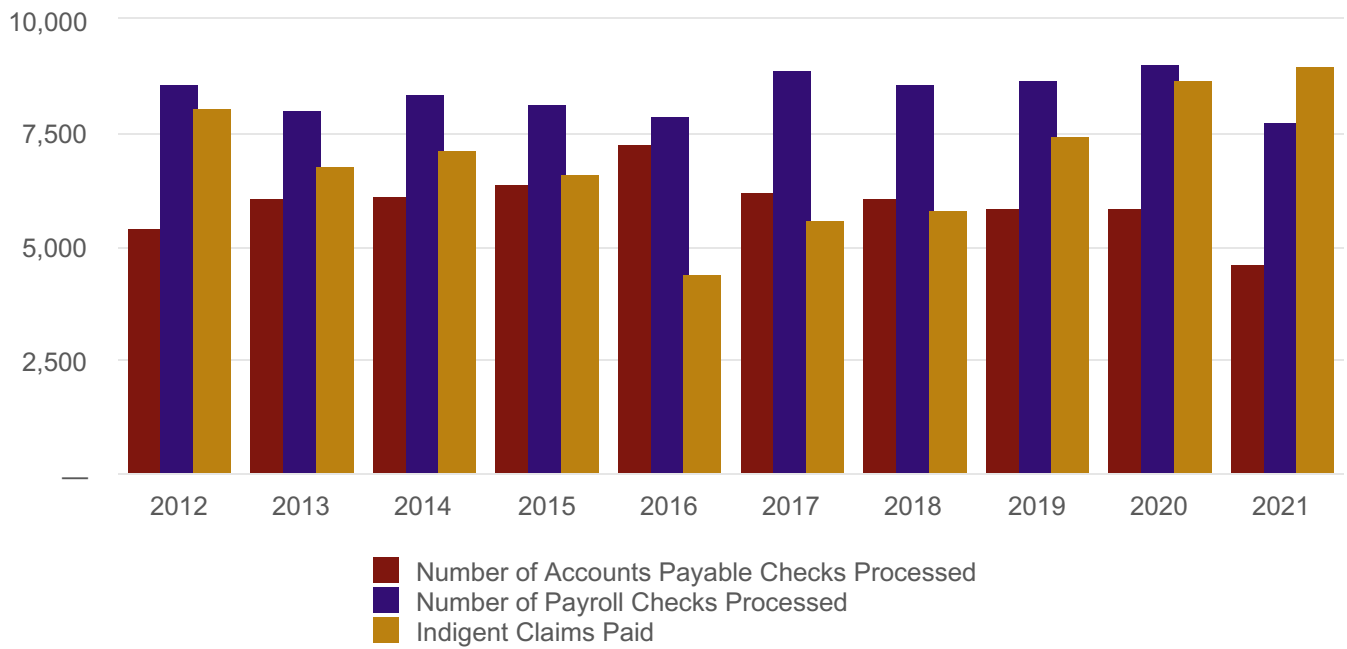
## Staff

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The Finance Department is staffed with a Finance Director, Senior Accountant, Procurement/Contracts Specialist, Buyer, Payroll Coordinator, two Staff Accountants, and Accounts Payable Coordinator. The Department also has a part-time staff member who specializes in publication design.



## Finance Department



## 401-75 Finance Department

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	\$ 454,063	\$ 448,908	\$ 438,608	\$ 519,992	15.8 %
2003 - Part Time Positions	—	12,595	4,001	11,700	(7)%
2005 - Overtime	8,530	8,500	7,254	8,000	(6)%
2063 - PERA	68,772	67,835	67,622	76,652	13.0 %
2064 - FICA	34,311	35,152	33,416	41,715	18.7 %
2065 - Health Insurance	114,052	107,238	101,977	136,661	27.4 %
2109 - SEC 125 Flex Spending	—	300	—	300	— %
2200 - Retiree Health Care	13,902	12,781	12,473	14,444	13.0 %
2208 - Vacation	2,180	5,600	1,171	5,600	— %
<b>Total Salaries &amp; Benefits</b>	695,810	698,909	666,523	815,064	16.6 %
<b>Operating Costs</b>					
2006 - Postage	72,791	75,000	74,598	75,000	— %
2008 - Printing & Publishing	1,687	2,500	2,179	2,500	— %
2009 - Office Supplies	9,744	14,000	10,877	14,000	— %
2010 - Travel/Per Diem	4,696	12,000	146	12,000	— %
2011 - Vehicle - Gas & Oil	1,839	3,000	1,009	3,000	— %
2012 - Maintenance	4,328	15,000	5,356	15,000	— %
2016 - Education/Registration/Dues	7,719	10,000	5,784	10,000	— %
2111 - Vehicle - Maintenance	4,022	2,000	50	2,000	— %
2130 - Computers And Peripherals	1,721	6,000	5,978	6,000	— %
2152 - Contract Labor/Professional Service	3,750	17,500	8,040	77,500	343 %
2165 - Software	64,465	72,325	70,578	72,325	— %
<b>Total Operating Costs</b>	176,762	229,325	184,595	289,325	26.2 %
<b>Total Expenditures</b>	<u>\$ 872,573</u>	<u>\$ 928,234</u>	<u>\$ 851,118</u>	<u>\$ 1,104,389</u>	<u>19.0 %</u>

## 401-75 Finance Department

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>401-75 Finance</b>							
Full-Time Positions							
Administrative Coordinator	1.00	\$ 35,469	\$ 2,713	\$ 5,365	\$ 24,342	\$ 1,011	\$ 68,900
Assistant Finance Director	1.00	—	—	—	—	—	—
Director	1.00	146,366	11,197	22,138	24,342	4,171	208,214
Senior Staff Accountant	1.00	54,600	4,177	8,258	15,073	1,556	83,664
Staff Accountant	1.00	52,962	4,052	8,011	—	1,509	66,534
Buyer	1.00	44,881	3,433	6,788	15,073	1,279	71,455
Chief Procurement Officer	1.00	68,184	5,216	10,313	18,416	1,943	104,073
A/P Coordinator	1.00	38,788	2,967	5,867	15,073	1,105	63,800
Payroll Administrator	1.00	65,542	5,014	9,913	24,342	1,868	106,679
Full-Time Positions Total	9.00	\$ 506,792	\$ 38,770	\$ 76,652	\$ 136,661	\$ 14,444	\$ 773,319
Part Time Positions		11,700	895	—	—	—	12,595
Longevity Pay		13,200	1,010	—	—	—	14,210
Overtime		8,000	612	—	—	—	8,612
SEC 125 Flex Spending		300	—	—	—	—	300
Vacation		5,600	428	—	—	—	6,028
Finance Total	<u>9.00</u>	<u>\$ 545,592</u>	<u>\$ 41,715</u>	<u>\$ 76,652</u>	<u>\$ 136,661</u>	<u>\$ 14,444</u>	<u>\$ 815,064</u>

# Planning Department

## Mission Statement

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*To compile and maintain an Enhanced E911 database that produces maps and assigns rural emergency 911 physical addresses that will meet the necessary standards for accurate and usable emergency response development.*

## Mission Statement

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One major function of the Planning Department is to provide rural addresses. Rural addressing works together with Lea County citizens, other County departments, and other agencies and governmental organizations to maintain an Enhanced E911 database. Lea County E911 Rural Addressing assigns rural emergency 911 physical addresses associated with a named road within the County.

E911 Rural Addressing also collects and confirms the accuracy of existing and new data for all roads and structures throughout the County to comply with Enhanced E911 services.

The Planning Department also supplies addresses to the US Post Office when needed, creates precinct maps, and verifies voter registration addresses.

Data collection is done with a GPS (global positioning system) receiver using ArcView and Contact One MagSag Addressing third party software.

This department also works closely with the Planning and Zoning Advisory Board to administer subdivision applications. Subdivision are reviewed by the Planning and Zoning Board prior to being submitted to the Lea County Board of County Commissioners for consideration.

## Staff

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The Planning Department is staffed by a Staff Engineer and a Planner. The Staff Engineer is a new position that will be funded 50% by the Planning Department.

## Accomplishments

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Community Development	2017	2018	2019	2020	2021
Number of Exemptions	32	25	29	35	37
Number of Replats	3	10	5	10	5
Number of Subdivisions	6	7	5	6	5
Number of New Addressess Issued	80	158	133	171	113

## 401-76 Planning Department

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
Salaries & Benefits					
2002 - Full-Time Positions	\$ 56,844	\$ 55,723	\$ 55,723	\$ 61,869	11.0 %
2063 - PERA	8,423	8,428	8,428	8,850	5.0 %
2064 - FICA	4,272	4,339	4,186	4,810	10.8 %
2065 - Health Insurance	16,960	17,539	17,027	18,416	5.0 %
2200 - Retiree Health Care	1,588	1,588	1,588	1,668	5.0 %
2208 - Vacation	—	1,000	—	1,000	— %
<b>Total Salaries &amp; Benefits</b>	<u>88,087</u>	<u>88,617</u>	<u>86,952</u>	<u>96,612</u>	<u>9.0 %</u>
<b>Operating Costs</b>					
2007 - Communications	700	1,500	575	1,500	— %
2008 - Printing & Publishing	1,332	3,000	964	3,000	— %
2009 - Office Supplies	319	2,000	36	2,000	— %
2010 - Travel/Per Diem	—	2,000	—	2,000	— %
2011 - Vehicle - Gas & Oil	—	500	—	500	— %
2016 - Education/Registration/Dues	—	1,500	—	1,500	— %
2077 - Tools & Supplies	—	500	—	500	— %
2111 - Vehicle - Maintenance	—	500	—	500	— %
2130 - Computers And Peripherals	1,000	2,000	1,852	2,000	— %
2152 - Contract Labor/Professional Service	—	20,000	—	20,000	— %
2165 - Software	—	2,500	1,010	2,500	— %
<b>Total Operating Costs</b>	<u>3,351</u>	<u>36,000</u>	<u>4,437</u>	<u>36,000</u>	<u>— %</u>
<b>Total Expenditures</b>	<u>\$ 91,439</u>	<u>\$ 124,617</u>	<u>\$ 91,389</u>	<u>\$ 132,612</u>	<u>6.4 %</u>

## 401-76 Planning Department

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>401-76 Planning</b>							
Full-Time Positions							
Planner	1.00	\$ 58,509	\$ 4,476	\$ 8,850	\$ 18,416	\$ 1,668	\$ 91,918
Staff Engineer	0.50	—	—	—	—	—	—
Full-Time Positions Total	<u>1.50</u>	<u>\$ 58,509</u>	<u>\$ 4,476</u>	<u>\$ 8,850</u>	<u>\$ 18,416</u>	<u>\$ 1,668</u>	<u>\$ 91,918</u>
Longevity Pay		3,360	257	—	—	—	3,617
Vacation		1,000	77	—	—	—	1,077
Planning Total	<u>1.50</u>	<u>\$ 62,869</u>	<u>\$ 4,810</u>	<u>\$ 8,850</u>	<u>\$ 18,416</u>	<u>\$ 1,668</u>	<u>\$ 96,612</u>

# Emergency Management

## Mission Statement

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The Lea County Office of Emergency Management will ensure, through coordination with County, Municipal, and Local shareholders that the county is prepared to respond to, and recover from, all natural and man-made emergencies. This office will provide support and leadership to reduce the loss of life and property through an effective all-hazards emergency management program of mitigation, preparedness, response and recovery throughout Lea County.

## Function

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The Lea County Office of Emergency Management as well as the Knowles, Maljamar, Monument, and Lea County Regional Airport Fire Departments provides to the best of our ability professional, ethical, and proficient emergency response throughout Lea County. These departments remain vigilant and dedicated to life safety, property conservation and incident stabilization. Our Fire Prevention Division continues to focus on engineering, enforcement, and education, to assist with preventing and preparing for emergencies that put citizens at risk. We are aggressive in approach, open minded to change, and understanding with each situation that occurs. Emergency services are provided for Lea County by a mixture of full-time employees, part-time employees and many volunteers. Although the regions of service that are covered by each individual fire station are different, all stand ready to provide aid to another district.

## Staff

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The Lea County Office of Emergency Management is under the Supervision of the Emergency Services Director, who also serves as the County Fire Marshal. This Staff includes a Public Safety Administrator, Administrative Coordinator, Enforcement Officer, 1 Full-Time Airport Firefighter, and 7 part-time airport firefighters. This office assists with the daily operations of 3 county fire departments who are supervised by three county fire chiefs. A total of 51 volunteer firefighters including 9 licensed EMT Basics, 3 EMT Intermediates, and 3 paramedics which are divided among Knowles, Monument, and Maljamar Volunteer Fire Departments.

## Funds

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407-14 - Maljamar Fire Department  
408-15 - Knowles Fire Department  
409-16 - Lea Regional Airport Fire Department  
410-17 - Monument Fire Department  
604-47 - Knowles EMS  
613-48 - Maljamar EMS  
618-79 - Lea County Fire Marshall  
619-59 - Fire Excise Tax  
621-61 - Monument EMS

## 401-77 Emergency Management

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	\$ 130,947	\$ 144,021	\$ 129,219	\$ 154,414	7.2 %
2004 - Temporary Positions	—	15,600	—	15,600	— %
2005 - Overtime	—	—	(174)	—	— %
2063 - PERA	18,715	21,783	19,602	22,872	5.0 %
2064 - FICA	10,220	12,364	9,526	13,159	6.4 %
2065 - Health Insurance	25,538	31,354	27,203	32,922	5.0 %
2200 - Retiree Health Care	2,174	4,105	2,340	4,310	5.0 %
2208 - Vacation	—	2,000	—	2,000	— %
<b>Total Salaries &amp; Benefits</b>	<u>187,594</u>	<u>231,227</u>	<u>187,717</u>	<u>245,277</u>	<u>6.1 %</u>
<b>Operating Costs</b>					
2007 - Communications	763	2,000	1,328	2,000	— %
2008 - Printing & Publishing	3,604	5,000	1,685	5,000	— %
2009 - Office Supplies	1,957	2,000	1,888	2,000	— %
2010 - Travel/Per Diem	1,713	4,500	—	4,500	— %
2011 - Vehicle - Gas & Oil	12,623	13,500	11,225	13,500	— %
2016 - Education/Registration/Dues	545	2,000	361	2,000	— %
2111 - Vehicle - Maintenance	2,997	3,000	1,793	3,000	— %
2130 - Computers And Peripherals	24,799	27,000	1,821	27,000	— %
2152 - Contract Labor/Professional Service	—	30,000	—	30,000	— %
2446 - Fire Chiefs Expense	11,069	133,500	25,644	133,500	— %
2448 - Fire Truck Repair	—	37,000	—	37,000	— %
2891 - Wildland Fire Reimbursement	—	60,000	12,706	60,000	— %
<b>Total Operating Costs</b>	<u>60,070</u>	<u>319,500</u>	<u>58,450</u>	<u>319,500</u>	<u>— %</u>
<b>Total Expenditures</b>	<u>\$ 247,664</u>	<u>\$ 550,727</u>	<u>\$ 246,167</u>	<u>\$ 564,777</u>	<u>2.6 %</u>



## 401-77 Emergency Management

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>401-77 Emergency Management</b>							
Full-Time Positions							
Administrative Coordinator	0.50	\$ 21,982	\$ 1,682	\$ 3,325	\$ 12,171	\$ 626	\$ 39,786
Director	0.45	49,860	3,814	7,541	8,287	1,421	70,924
Technician	0.50	16,380	1,253	2,477	4,155	467	24,732
Fire Marshal	1.00	63,000	4,820	9,529	8,309	1,796	87,453
Full-Time Positions Total	<u>2.45</u>	<u>151,222</u>	<u>11,568</u>	<u>22,872</u>	<u>32,922</u>	<u>4,310</u>	<u>222,894</u>
Longevity Pay		3,192	244	—	—	—	3,436
Temporary Positions		15,600	1,193	—	—	—	16,793
Vacation		2,000	153	—	—	—	2,153
Emergency Management Total	<u>2.45</u>	<u>\$ 172,014</u>	<u>\$ 13,159</u>	<u>\$ 22,872</u>	<u>\$ 32,922</u>	<u>\$ 4,310</u>	<u>\$ 245,277</u>

# COUNTY DEPARTMENTS



## Lea County Assessor's Valuation Fund



Sharla Kennedy - Lea County Assessor

# Assessor's Property Valuation Fund

## Mission Statement

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*To provide fair and equitable assessment of real and personal property at a reasonable cost and maintain a current tax base upon which local government can apply tax levies.*

## Function

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Recipients of revenue produced through ad valorem levies are required to pay counties an administrative charge to offset collection cost. Prior to distribution to a revenue recipient, the county treasurer shall deduct an administrative charge equaling one percent of the revenue received. Once the administrative charges have been deducted by the county treasurer, the funds are distributed into the property valuation fund. Expenditures from the property valuation fund shall be made pursuant to a property valuation program that is presented by the county assessor and is approved by a majority vote by the county commissioners.

The property valuation fund has to be used in a manner in which falls under Section 7-38-38.1 the ways in which the funds may be used are as follows:

- Full time employee salaries are not permitted, however, full time employees that work in the assessor's office and do work pertaining to a property valuation program may, have their salaries prorated between the general fund and the property valuation fund.
- Part time employees hired for the purpose of assisting with the property valuation program.
- Overtime expenses associated with conducting a property valuation program.
- Capital outlay purchases related to the sole purpose of conducting a reappraisal program.
- Travel expenditures associated with reappraisal.
- Any debt service incurred from conducting a property valuation program.
- County property valuation fund is a restricted fund, meaning transfers out of the fund are not permitted.
- Cash balances remaining at the end of the fiscal year, transform into the beginning cash balance in the fund. They may not be transferred to another fund.
- Maintenance and repair expenses associated with the equipment belonging to the fund and/or equipment used for reappraisal purposes.

## Goals

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It is the goal of the Lea County Assessor to update the GIS Department within the Assessor's Office, with software to keep all records updated within a timely manner. The Lea County Assessor will continue every two years to have the Satellite Imagery updated, and continue to use the ChangeFinder software. The Lea County Assessor will continue to educate the employees of the Assessor's office by offering incentive pay for Appraisers receiving certifications from IAAO (International Association of Assessing Officers) according to New Mexico State Statute Section 4-39-5 NMSA 1978 and approved by the Lea County Commission in 2015. The Lea County Assessor's Office will continue to help property owners understand their tax assessment; by presenting at civic and community functions.

## 499-46 County Assessor's Valuation Fund

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Miscellaneous</b>					
1209 - 1% Administrative Fee	\$ 556,138	\$ 417,706	\$ 674,838	\$ 626,827	50.1 %
<b>Miscellaneous Total</b>	<u>556,138</u>	<u>417,706</u>	<u>674,838</u>	<u>626,827</u>	<u>50.1 %</u>
<b>Total Revenue</b>	<u>556,138</u>	<u>417,706</u>	<u>674,838</u>	<u>626,827</u>	<u>50.1 %</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	72,121	104,382	84,035	111,332	6.7 %
2003 - Part Time Positions	12,591	35,594	530	35,594	— %
2063 - PERA	10,994	12,385	11,789	13,004	5.0 %
2064 - FICA	6,440	11,014	5,857	11,546	4.8 %
2065 - Health Insurance	21,905	19,338	16,244	20,306	5.0 %
2200 - Retiree Health Care	2,067	2,334	2,222	2,450	5.0 %
2208 - Vacation	—	4,000	—	4,000	— %
<b>Total Salaries &amp; Benefits</b>	<u>126,119</u>	<u>189,047</u>	<u>120,676</u>	<u>198,231</u>	<u>4.9 %</u>
<b>Operating Costs</b>					
2008 - Printing & Publishing	13,164	16,000	12,858	16,000	— %
2009 - Office Supplies	14,955	15,000	14,279	15,000	— %
2010 - Travel/Per Diem	9,651	16,000	—	16,000	— %
2011 - Vehicle - Gas & Oil	3,219	10,000	2,681	10,000	— %
2012 - Maintenance	44,697	74,000	48,590	74,000	— %
2016 - Education/Registration/Dues	4,949	37,500	1,789	37,500	— %
2111 - Vehicle - Maintenance	332	5,000	1,479	5,000	— %
2130 - Computers And Peripherals	9,640	10,000	7,959	10,000	— %
2152 - Staff Labor	219,028	253,485	323,096	400,000	58 %
2158 - NMAC Conference	4,174	10,000	3,014	10,000	— %
2165 - Software	—	50,000	—	50,000	— %
<b>Total Operating Costs</b>	<u>323,810</u>	<u>496,985</u>	<u>415,745</u>	<u>643,500</u>	<u>29.5 %</u>
<b>Total Expenditures</b>	<u>449,928</u>	<u>686,032</u>	<u>536,421</u>	<u>841,731</u>	<u>22.7 %</u>
<b>Net Change from Operations</b>	<u>106,210</u>	<u>(268,326)</u>	<u>138,417</u>	<u>(214,904)</u>	<u>(19.9)%</u>
<b>Capital Outlays (See Detail)</b>	<u>50,789</u>	<u>30,000</u>	<u>35,084</u>	<u>30,000</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	<u>55,421</u>	<u>(298,326)</u>	<u>103,332</u>	<u>(244,904)</u>	<u>(17.9)%</u>
<b>Cash Fund Balance Beginning of Year</b>	1,108,641	1,164,062	1,164,062	1,267,394	8.9 %
<b>Cash Transfer from the General Fund</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 1,164,062</u>	<u>\$ 865,736</u>	<u>\$ 1,267,394</u>	<u>\$ 1,022,490</u>	<u>18.1 %</u>

## 499-46 County Assessor's Valuation Fund

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>499-46 Assessor's Valuation</b>							
Full-Time Positions							
Chief Appraiser	0.30	\$ 24,039	\$ 1,839	\$ 3,636	\$ 2,493	\$ 685	\$ 32,692
Chief Deputy Assessor	0.30	22,736	1,739	3,439	2,493	648	31,055
Deputy Assessor	0.60	25,035	1,915	3,787	12,827	714	44,278
Field Appraiser	0.60	14,165	1,084	2,143	2,493	404	20,288
Incentive Pay	—	22,500	1,721	—	—	—	24,221
Full-Time Positions Total	1.80	108,476	8,298	13,004	20,306	2,450	152,534
Longevity Pay		2,856	218	—	—	—	3,074
Part-Time Positions Total		35,594	2,723	—	—	—	38,317
Vacation		4,000	306	—	—	—	4,306
Assessor's Valuation Total	<u>1.80</u>	<u>\$ 150,926</u>	<u>\$ 11,546</u>	<u>\$ 13,004</u>	<u>\$ 20,306</u>	<u>\$ 2,450</u>	<u>\$ 198,231</u>

## 499-46 County Assessor's Valuation Fund

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Capital Outlays</b>					
4324 - Copier	\$ —	\$ 30,000	\$ 35,084	\$ 30,000	— %
4382 - Vehicle	50,789	—	—	—	— %
<b>Total Capital Outlays</b>	<u>\$ 50,789</u>	<u>\$ 30,000</u>	<u>\$ 35,084</u>	<u>\$ 30,000</u>	<u>— %</u>

## County Clerk's Recording & Filing Fee Fund



Keith Manes - Lea County Clerk



# Lea County Clerk Recording and Filing Fee

## Mission Statement

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*To produce and maintain the best permanent public records in the nation, provide quality service to taxpayers, and ensure the public retains a high opinion of Lea County, the County Clerk's Office, and the elected official who manages it; and conduct the most correct, trouble-free elections that ensures hassle-free voting for Lea County citizens.*

## Function

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Section 14-8-12.2 and 14-8-15, New Mexico Statutes Annotated, 1978 as amended, allows the County Clerk to charge a recording fee of twenty-five dollars (\$25.00) for each document filed or recorded by the County Clerk. For each fee of twenty-five dollars (\$25) collected by the County Clerk pursuant to this section, eighteen dollars (\$18) shall be deposited in the county general fund and seven dollars (\$7.00) shall be deposited in the county clerk recording and filing fund. Expenditures from the recording and filing fund may only be used for:

1. to rent, purchase, lease or lease-purchase recording equipment and for supplies, training and maintenance for such equipment;
2. to rent, purchase, lease or lease-purchase equipment associated with all regular duties in the county clerk's office and for supplies, training and maintenance for such equipment;
3. to rent, purchase, lease or lease-purchase vehicles associated with all regular duties in the county clerk's office and for supplies, training and maintenance for such vehicles, provided that the county clerk shall report annually to the board of county commissioners the usage, mileage and necessity of any vehicle acquired pursuant to this paragraph;
4. for technical assistance or for training associated with all regular duties of the county clerk's office; or
5. for staff travel associated with all regular duties of the county clerk's office pursuant to the Per Diem and Mileage Act [[10-8-1](#) through [10-8-8](#) NMSA 1978].

## 405-54 County Clerk's Recording & Filing Fund

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Charges for Services</b>					
1211 - Clerk Filing/Recording	\$ 110,047	\$ 100,000	\$ 107,262	\$ 100,000	— %
<b>Charges for Services Total</b>	<u>110,047</u>	<u>100,000</u>	<u>107,262</u>	<u>100,000</u>	<u>— %</u>
<b>Total Revenue</b>	<u>110,047</u>	<u>100,000</u>	<u>107,262</u>	<u>100,000</u>	<u>— %</u>
<b>Expenditures</b>					
<b>Operating Costs</b>					
2009 - Office Supplies	10,963	13,000	405	13,000	— %
2010 - Travel/Per Diem	500	6,500	—	6,500	— %
2011 - Vehicle - Gas & Oil	1,659	3,100	1,850	3,100	— %
2016 - Education/Registration/Dues	411	3,500	55	3,500	— %
2111 - Vehicle - Maintenance	159	3,000	2,480	3,000	— %
2130 - Computers And Peripherals	26,686	34,500	8,187	34,500	— %
2152 - Contract Labor/Professional Service	198,019	84,768	—	84,768	— %
<b>Total Operating Costs</b>	<u>238,397</u>	<u>148,368</u>	<u>12,977</u>	<u>148,368</u>	<u>— %</u>
<b>Total Expenditures</b>	<u>238,397</u>	<u>148,368</u>	<u>12,977</u>	<u>148,368</u>	<u>(94.6)%</u>
<b>Net Change from Operations</b>	<u>(128,350)</u>	<u>(48,368)</u>	<u>94,285</u>	<u>(48,368)</u>	<u>(173.5)%</u>
<b>Capital Outlays (See Detail)</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	<u>(128,350)</u>	<u>(48,368)</u>	<u>94,285</u>	<u>(48,368)</u>	<u>(173.5)%</u>
<b>Cash Fund Balance Beginning of Year</b>	249,560	121,209	121,209	215,495	77.8 %
<b>Cash Transfer from the General Fund</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 121,209</u>	<u>\$ 72,841</u>	<u>\$ 215,495</u>	<u>\$ 167,127</u>	<u>129.4 %</u>

# Indigent Gross Receipts Tax



# Indigent Claims Fund

## Mission Statement

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*To provide assistance to indigent residents of Lea County, contributions to the New Mexico Medicare Fund and support of mental health organizations per the Indigent Hospital Claims Administration Ordinance No. 61.*

## Function

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The intent and purpose of the Indigent Hospital and County Health Care Act is to provide a funding source of last resort for the care of indigent patients living in Lea County.

The funding source for the indigent program is a 1/8th county-wide gross receipts tax that was originally levied by an ordinance approved in 1989. Due to the COVID-19 pandemic and subsequent oil price crash and industry slowdown, gross receipts tax revenue decreased 27.55% to \$6,710,614 in FY 20/21.

Lea County is mandated to remit 50% of the prior year Indigent Gross Receipts Tax received to the New Mexico Human Services Division to support state Medicaid Services. Medicaid contributions for FY 21/22 are projected to be \$3,690,837.

New Mexico Senate Bill 268, passed during FY13/14, requires that the County transfer a sum equal to 66% of the prior year Indigent Gross Receipts Tax received, estimated to be \$6,272,505 for FY21/22, to the State's response to the Affordable Health Care Act - the Safety Net Care Pool. Together with the mandated Medicaid Contributions, Lea County is required to transfer 116.7% of the prior year Indigent Care Gross Receipts Tax received to the State which creates a budget deficit before other budgeted indigent expenditures.

Although not paying the hospitals directly for Indigent Claims, Lea County remains liable for indigent claims not paid through the State's "Safety Net Care Pool" program and continues to administer indigent claims applications received from local hospitals. Applications are processed to identify those individuals who qualify for indigent status by applying guidelines identified in the Indigent Hospital Claims Administration Ordinance.

Indigent Claims Funds are also used to provide certain mental/physical health services to indigent county residents. Services provided range from prenatal care for at-risk pregnancies to half-way houses for those recovering from alcohol and drug addictions. Lea County has budgeted \$319,000 for those services.

In order to meet the mandated Medicaid and Safety Net Care Pool contributions along with the other budgeted expenditures, Lea County has budgeted a transfer from the General Fund of \$4,500,000.

## Staff

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The Indigent Claims program is administered through the Finance Department and has one employee assigned to assist applicants.

## 406-13 Indigent GRT

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Gross Receipts Taxes</b>					
1410 - Gross Receipts Tax	\$ 9,262,354	\$ 2,580,072	\$ 6,710,614	\$ 4,650,072	80.2 %
<b>Gross Receipts Taxes Total</b>	<u>9,262,354</u>	<u>2,580,072</u>	<u>6,710,614</u>	<u>4,650,072</u>	<u>80.2 %</u>
<b>Miscellaneous</b>					
1381 - Miscellaneous	35,034	—	—	—	— %
1420 - Recoveries	495	500	420	500	— %
<b>Miscellaneous</b>	<u>35,529</u>	<u>500</u>	<u>420</u>	<u>500</u>	
<b>Total Revenue</b>	<u>9,297,884</u>	<u>2,580,572</u>	<u>6,711,034</u>	<u>4,650,572</u>	<u>80.2 %</u>
<b>Operating Costs</b>					
2017 - Indigent Burial	8,700	10,000	9,000	10,000	— %
2058 - Diabetes Program	720	5,000	400	5,000	— %
2097 - Medicaid	4,400,475	5,000,000	4,201,792	3,690,837	(26.2)%
2110 - Mental Health - Contract Service	224,739	218,000	217,053	319,000	46.3 %
2207 - State Administrative Fee	273,145	175,000	182,504	152,000	(13.1)%
2890 - 1/12 <sup>th</sup> GRT State Redirect	5,867,299	6,600,000	4,201,792	6,272,505	(5.0)%
<b>Total Operating Costs</b>	<u>10,775,077</u>	<u>12,008,000</u>	<u>8,812,541</u>	<u>10,449,342</u>	<u>(13.0)%</u>
<b>Total Expenditures</b>	<u>10,775,077</u>	<u>12,008,000</u>	<u>8,812,541</u>	<u>10,449,342</u>	<u>(13.0)%</u>
<b>Net Change from Operations</b>	<u>(1,477,193)</u>	<u>(9,427,428)</u>	<u>(2,101,507)</u>	<u>(5,798,770)</u>	<u>(38.5)%</u>
<b>Capital Outlays (See Detail)</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	<u>(1,477,193)</u>	<u>(9,427,428)</u>	<u>(2,101,507)</u>	<u>(5,798,770)</u>	<u>(38.5)%</u>
<b>Cash Fund Balance Beginning of Year</b>	1,582,444	105,250	105,250	1,554,191	1,376.7 %
<b>Cash Transfer from the General Fund</b>	<u>—</u>	<u>9,450,000</u>	<u>3,550,448</u>	<u>4,500,000</u>	<u>(52.4)%</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 105,250</u>	<u>\$ 127,822</u>	<u>\$ 1,554,191</u>	<u>\$ 255,421</u>	<u>99.8 %</u>

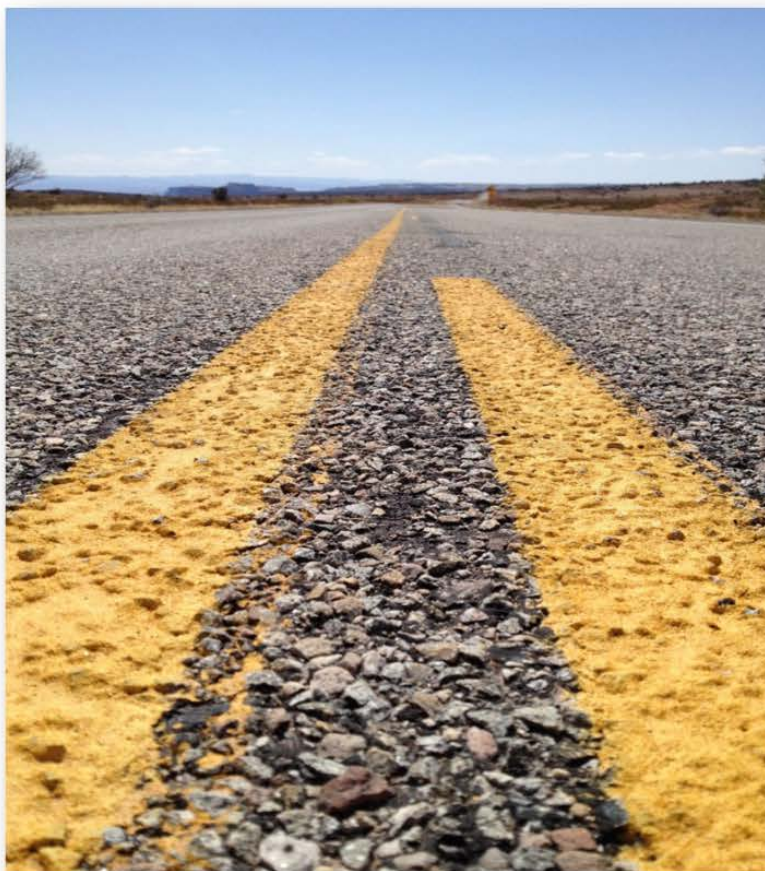
## Lea County Public Works Department



- Lea County Road Department
- Lea County Farm and Range Fund
- Lea County Paving Districts Fund
- Lea County Airports



# Lea County Road Department



# Lea County Road Department

## Mission Statement

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*The provide safe and efficient roadways and services to the citizens of Lea County, understanding that it is the Road Department's duty to maintain the County's network of roadways for not only the traveling public, but also for the economic prosperity of the County.*

## Function

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The Lea County Road Department is responsible for the construction and maintenance of County Roadways.

## Staff

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The Public Works Director supervises the Lea County Road Department. The department employs a variety of staff with skill sets that equal the variety of duties performed. The department's 44 employees range from heavy equipment operators to mechanics, from welders and fabricators to ditch mowers and everything in between.

## Accomplishments

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In FY 19/20 the Lea County Road Department completed maintenance chip seal on over 34 miles of roadway and oversaw the conversion of existing caliche roadways to new reconstructed chip seal roadways throughout the county.

The Road Department continues to maintain over 1,296 miles of roadway and replaced 12 cattle guards.

## Goals

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The Lea County Road Department plans to continue its ongoing maintenance of county roadways but also plans on focusing on rebuilding vital arterial roadways in the county.

Other projects will include the reconstruction and paving of roadways on the perimeter of Lovington and Hobbs, as well as reconstruct roadways in the oil rich areas in the southern end of the county.

## Funding

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Lea County is estimating grant revenue totaling \$905,166 for road construction during FY 20/21 from the New Mexico Department of Transportation. The County is also expecting to receive more than \$1 million dollars in Motor Vehicle and Gasoline Tax revenue. The County has budgeted more that \$1 million in General Fund transfers to provide for road maintenance and repair.





## 402-10 Road

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Intergovernmental</b>					
1665 - 20 SB ST	\$ —	\$ 50,000	\$ —	\$ 50,000	— %
1670 - 19 CO-OP ST	75,000	75,000	200,000	75,000	— %
1726 - 20 CO-OP ST	—	75,000	—	75,000	— %
1737 - 19 SB ST	40,000	40,000	—	40,000	— %
1738 - 19 CAP ST	226,245	226,245	228,953	226,245	— %
1743 - 18 CAP ST	—	212,676	—	212,676	— %
1756 - FEMA Road Grant 75% Share	—	—	495,903	—	— %
1757 - State Road Grant 12.5% Share	—	—	82,650	—	— %
1922 - 20 CAP ST	—	226,245	—	226,245	— %
<b>Intergovernmental Total</b>	<b>341,245</b>	<b>905,166</b>	<b>1,007,506</b>	<b>905,166</b>	<b>— %</b>
<b>Miscellaneous</b>					
1260 - Refunds	12,212	—	2,057	—	— %
<b>Miscellaneous</b>	<b>12,212</b>	<b>—</b>	<b>2,057</b>	<b>—</b>	<b>— %</b>
<b>Other Taxes</b>					
1510 - Motor Vehicle-Road	757,070	665,000	825,776	665,000	— %
1520 - Gasoline Tax (Suspense)	376,189	360,904	365,913	360,904	— %
<b>Other Taxes Total</b>	<b>1,133,259</b>	<b>1,025,904</b>	<b>1,191,689</b>	<b>1,025,904</b>	<b>— %</b>
<b>Total Revenue</b>	<b>1,486,716</b>	<b>1,931,070</b>	<b>2,201,252</b>	<b>1,931,070</b>	<b>— %</b>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	1,386,352	1,345,152	1,143,603	1,476,416	9.8 %
2005 - Overtime	40,250	50,000	40,733	50,000	— %
2063 - PERA	205,070	203,454	173,143	215,721	6.0 %
2064 - FICA	108,987	108,259	90,028	118,301	9.3 %
2065 - Health Insurance	481,813	529,493	377,988	508,675	(3.9)%
2109 - SEC 125 Flex Spending	—	310	—	310	— %
2200 - Retiree Health Care	38,669	38,337	32,560	40,648	6.0 %
2208 - Vacation	11,428	20,000	10,345	20,000	— %
<b>Total Salaries &amp; Benefits</b>	<b>2,272,568</b>	<b>2,295,005</b>	<b>1,868,399</b>	<b>2,430,071</b>	<b>5.9 %</b>
<b>Operating Costs</b>					
2006 - Postage	123	500	94	500	— %
2007 - Communications	16,704	20,000	12,805	20,000	— %
2008 - Printing & Publishing	172	2,000	197	2,000	— %
2009 - Office Supplies	4,650	8,750	4,700	8,750	— %
2010 - Travel/Per Diem	2,018	2,000	—	2,000	— %
2013 - Rental Of Equipment	5,168	7,500	1,450	7,500	— %
2016 - Education/Registration/Dues	1,864	6,000	175	6,000	— %
2023 - Maintenance - Building	5,473	10,000	1,663	10,000	— %
2025 - Utilities	41,680	52,500	36,199	52,500	— %
2040 - Contractual Services - Mowing	—	2,500	—	2,500	— %

## 402-10 Road

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
2043 - Surveying, Engineering & Planning	203,309	—	—	—	— %
2046 - Janitor Supplies	6,352	9,000	7,680	9,000	— %
2051 - Maintenance - Roads	2,035,561	1,130,000	679,464	2,600,000	130.1 %
2052 - Striping	115,811	175,000	34,201	175,000	— %
2075 - Maintenance - Equipment	279,835	325,000	274,229	325,000	— %
2076 - Equipment Operating	505,533	600,000	440,297	600,000	— %
2077 - Tools & Supplies	2,801	10,000	2,271	10,000	— %
2079 - Contractual Service - Maintenance	5,383	6,525	6,497	4,525	(30.7)%
2082 - Safety Equipment	2,868	8,750	5,054	8,750	— %
2086 - Contractual Service - Physicals	—	4,000	—	4,000	— %
2130 - Computers And Peripherals	1,362	4,000	2,975	4,000	— %
2131 - Uniforms	12,045	12,000	11,603	15,000	25.0 %
2133 - Fencing	—	10,000	10,000	10,000	— %
2169 - Lab Testing	—	5,000	—	5,000	— %
2201 - Signs - Construction & Road	12,810	15,000	14,320	15,000	— %
2802 - Staff Labor	144,372	250,000	116,928	250,000	— %
<b>Total Operating Costs</b>	<u>3,405,894</u>	<u>2,676,025</u>	<u>1,662,801</u>	<u>4,147,025</u>	<u>55.0 %</u>
<b>Total Expenditures</b>	<u>5,678,461</u>	<u>4,971,030</u>	<u>3,531,200</u>	<u>6,577,096</u>	<u>32.3 %</u>
<b>Net Change from Operations</b>	<u>(4,191,746)</u>	<u>(3,039,960)</u>	<u>(1,329,948)</u>	<u>(4,646,027)</u>	<u>52.8 %</u>
<b>Capital Outlays (See Detail)</b>	<u>4,269,968</u>	<u>12,261,168</u>	<u>9,884,301</u>	<u>10,939,398</u>	<u>(10.8)%</u>
<b>Net Change in Fund Balance</b>	<u>(8,461,714)</u>	<u>(15,301,128)</u>	<u>(11,214,249)</u>	<u>(15,585,425)</u>	<u>1.9 %</u>
<b>Cash Fund Balance Beginning of Year</b>	1,132,889	1,346,176	1,346,176	4,831,927	258.9 %
<b>Cash Transfer from the General Fund</b>	<u>8,675,000</u>	<u>15,434,952</u>	<u>14,700,000</u>	<u>14,000,000</u>	<u>(9.3)%</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 1,346,176</u>	<u>\$ 1,480,000</u>	<u>\$ 4,831,927</u>	<u>\$ 3,246,502</u>	<u>119.4 %</u>

## 402-10 Road

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>402-10 Road</b>							
Full-Time Positions							
Administrative Coordinator	2.00	\$ 79,410	\$ 6,075	\$ 12,011	\$ 39,415	\$ 2,263	\$ 139,174
Crew Supervisor	2.00	55,932	4,279	8,460	24,342	1,594	94,607
Equipment Operator	5.00	104,919	8,026	15,869	32,651	2,990	164,456
Mechanic	1.00	55,910	4,277	8,456	18,416	1,593	88,653
Operator III	31.00	998,570	76,391	151,034	345,167	28,459	1,599,621
Superintendent	1.00	94,210	7,207	14,249	24,342	2,685	142,693
Public Works Director	0.50	—	—	—	—	—	—
Welder	1.00	37,303	2,854	5,642	24,342	1,063	71,204
Full-Time Positions Total	43.50	1,426,256	109,109	215,721	508,675	40,648	2,300,409
Longevity Pay		50,160	3,837	—	—	—	53,997
Overtime		50,000	3,825	—	—	—	53,825
SEC 125 Flex Spending		310	—	—	—	—	310
Vacation		20,000	1,530	—	—	—	21,530
Road Total	<u>43.50</u>	<u>\$ 1,546,726</u>	<u>\$ 118,301</u>	<u>\$ 215,721</u>	<u>\$ 508,675</u>	<u>\$ 40,648</u>	<u>\$ 2,430,071</u>

## 402-10 Road

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Capital Outlays</b>					
4220 - Mower	\$ —	\$ 180,000	\$ 167,219	\$ —	(100.0)%
4251 - Road Construction New Chip Seal	2,667,457	8,820,000	7,824,145	8,127,741	(7.8)%
4315 - Pickup (s)	113,061	116,000	91,101	98,000	(15.5)%
4412 - Dump Trucks	404,164	245,000	190,632	245,000	— %
4436 - Trailer	—	650,000	621,756	—	(1)
4506 - Road Widener	—	103,514	103,514	—	(100.0)%
4558 - Broom (s)	59,500	—	—	52,000	— %
4596 - Distributor	223,169	285,000	220,685	—	(100.0)%
4599 - Chip Spreader	308,210	440,000	—	440,000	— %
4616 - Video Message System	—	20,000	—	20,000	— %
4624 - Road Facility Remodel	21,690	75,000	73,944	75,000	— %
4701 - 20 SB Co	21,667	—	—	—	—
4702 - 20 SB State	4,636	—	—	—	—
4703 - 20 COOP Co	33,334	25,000	66,667	118,120	4
4704 - 20 COOP State	100,000	75,000	167,621	200,000	2
4705 - 20 CAP Co	78,351	75,415	—	104,119	—
4706 - 20 CAP State	—	226,245	—	228,953	—
4750 - Tracked Skid Steer	81,395	245,000	174,468	245,000	— %
4764 - 19 CAP County	—	75,415	—	91,595	21.5 %
4765 - 19 CAP State	—	226,245	—	274,800	21.5 %
4766 - 19 CO-OP County	25,000	25,000	—	69,700	178.8 %
4767 - 19 CO-OP State	75,000	75,000	—	207,110	176.1 %
4768 - 19 SB County	13,333	13,334	—	85,560	541.7 %
4769 - 19 SB State	40,000	40,000	—	256,700	541.8 %
4779 - Rubber Tire Roller	—	225,000	182,548	—	(100.0)%
<b>Total Capital Outlays</b>	<u>\$ 4,269,968</u>	<u>\$ 12,261,168</u>	<u>\$ 9,884,301</u>	<u>\$ 10,939,398</u>	<u>(10.8)%</u>

# Lea County Farm and Range Fund



# Farm and Range Fund

## Mission Statement

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*To benefit the County in the conservation of soil and water, the control of rodents and predatory animals and the extermination of poisonous and noxious weeds.*

## Function

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The purpose of the Farm and Range Fund is to account for expenditures of Taylor Grazing Act Funding received along with the contribution from Lea County. Currently, Lea County contracts with two outside agencies to provide these services. Those agencies and their purposes are as follows:

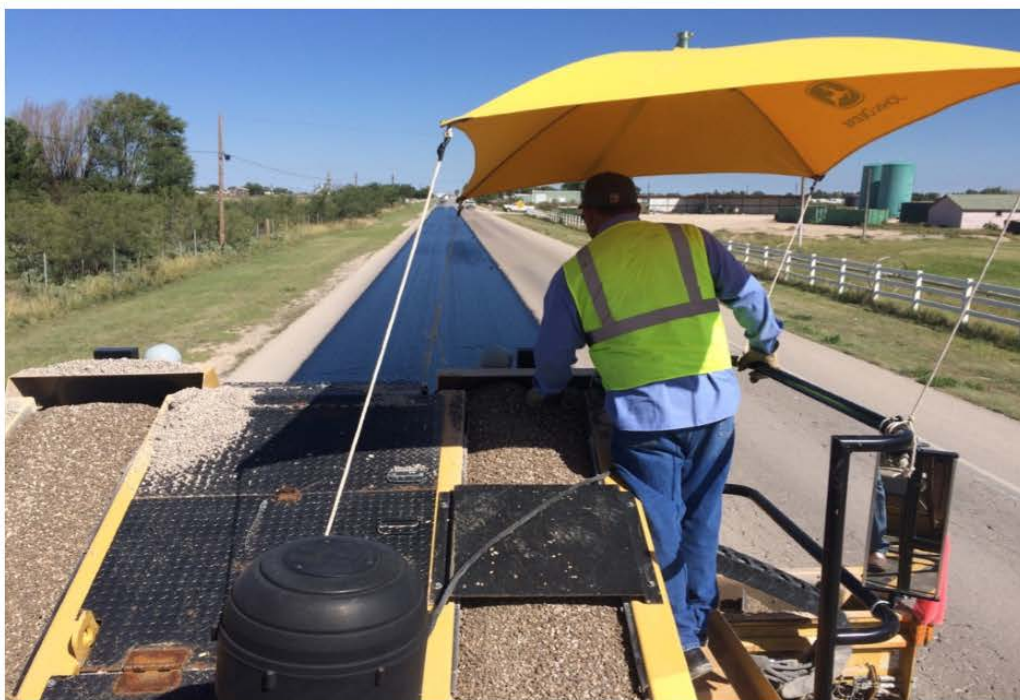
1. USDA Animal and Plant Inspection Service - to maintain a biologically-sound Integrated Wildlife Damage Management Plan to assist property owners, businesses, private citizens, and governmental agencies in resolving wildlife damage problems and conductor control activities in accordance with applicable Federal, State and local laws and regulations.
2. Lea County Soil and Water Conservation District -
  - provide educational training to the youth of Lea County explaining the effects of soil erosion and how to correct these problems.
  - continue the noxious weed effort throughout the County.
  - continue efforts in decommissioning abandoned water wells, which will prevent health and safety hazards, and will in recharging the aquifer.
  - provide lease equipment for local operators, brush control products, tree plantings, drip irrigation demonstrations, education exhibits and stewardship programs.

## 403-11 Farm & Range

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Intergovernmental</b>					
1640 - Taylor Grazing	\$ 40,574	\$ 20,000	\$ 14,558	\$ 20,000	— %
<b>Miscellaneous Total</b>	40,574	20,000	14,558	20,000	— %
<b>Total Revenue</b>	40,574	20,000	14,558	20,000	— %
<b>Expenditures</b>					
<b>Operating Costs</b>					
2091 - Soil & Water - Contract Service	65,000	62,400	62,400	65,000	4.2 %
2092 - Wildlife - Contract Service	58,500	56,160	56,160	56,160	— %
<b>Total Operating Costs</b>	123,500	118,560	118,560	121,160	2.2 %
<b>Total Expenditures</b>	123,500	118,560	118,560	121,160	2.2 %
<b>Net Change from Operations</b>	(82,926)	(98,560)	(104,002)	(101,160)	2.6 %
<b>Capital Outlays (See Detail)</b>	—	—	—	—	— %
<b>Net Change in Fund Balance</b>	(82,926)	(98,560)	(104,002)	(101,160)	2.6 %
<b>Cash Fund Balance Beginning of Year</b>	22,765	51,839	51,839	22,836	(55.9)%
<b>Cash Transfer from the General Fund</b>	112,000	100,000	75,000	125,000	25.0 %
<b>Cash Fund Balance End of Year</b>	<u>\$ 51,839</u>	<u>\$ 53,279</u>	<u>\$ 22,836</u>	<u>\$ 46,676</u>	<u>(12.4)%</u>



## Lea County Paving Districts Fund



# Lea County Paving Districts

## Mission Statement

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To provide for the creation of an improvement district as authorized by the County Improvement District Act that the Commission deems is necessary for the public safety, health or welfare of the citizens of Lea County.

## Function

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Per 4-55A-4 NMSA 1978 the purpose of an improvement district is as follows:

An improvement district may be created as authorized in the County Improvement District Act in order to construct, acquire, repair or maintain in one or more locations any one or any combination of the following projects, including land served by any project and any right of way, easement or privilege appurtenant or related thereto:

A. a street, road, bridge, walkway, overpass, underpass, parkway, alley, curb, gutter or sidewalk project, including median and divider strips, parkways and boulevards, ramps and stairways, interchanges, alleys and intersections, arches, support structures and pilings and the grading, regrading, oiling, surfacing, graveling, excavating, macadamizing, paving, repairing, laying, backfilling, leveling, lighting, landscaping, beautifying or in any manner improving of all or any part of one or more streets, roads, bridges, walkways, pathways, curbs, gutters or sidewalks or any combination of the foregoing;

B. any utility project for providing gas, water, electricity or telephone service;

C. any storm sewer project, sanitary sewer project or water project, including investigating, planning, constructing, acquiring, excavating, laying, leveling, backfilling or in any manner improving all or any part of one or more storm sewers, drains, sanitary sewers, water lines, trunk lines, mains, laterals and property connections and acquiring or improving hydrants, meters, valves, catch basins, inlets, outlets, lift or pumping stations and machinery and equipment incidental thereto or any combination of the foregoing;

D. a flood control or storm drainage project, including the investigation, planning, construction, improvement, replacement, repair or acquisition of dams, dikes, levees, ditches, canals, basins and appurtenances such as spillways, outlets, syphons and drop structures, channel construction, diversions, rectification and protection with appurtenant structures such as concrete lining, banks, revetments, culverts, inlets, bridges, transitions and drop structures, rundowns and retaining walls, storm sewers and related appurtenances such as inlets, outlets, manholes, catch basins, syphons and pumping stations, appliances, machinery and equipment and property rights connected therewith or incidental thereto convenient and necessary to control floods or to provide drainage and lessen their danger and damages;

E. railroad spurs, railroad tracks, railyards, rail switches and any necessary real property; or

F. on-site or off-site improvements required as a condition to obtaining required approvals of a development to be served by a project, including the payment of any fees or charges levied as a means of paying for all or part of such on-site or off-site improvements.

History: Laws 1980, ch. 91, § 4; 1987, ch. 47, § 4; 1991, ch. 199, § 33; 2000, ch. 63, § 1; 2001, ch. 312, § 10

## 416-19 Paving Districts

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Property Taxes</b>					
1281 - Paving Districts	\$ —	\$ —	\$ —	\$ —	— %
<b>Property Taxes Total</b>	—	—	—	—	— %
<b>Total Revenue</b>	—	—	—	—	— %
<b>Expenditures</b>					
<b>Operating Costs</b>					
2308 - Improvement District	—	—	—	—	— %
<b>Total Operating Costs</b>	—	—	—	—	— %
<b>Total Expenditures</b>	—	—	—	—	— %
<b>Net Change from Operations</b>	—	—	—	—	— %
<b>Capital Outlays (See Detail)</b>	—	—	—	—	— %
<b>Net Change in Fund Balance</b>	—	—	—	—	— %
<b>Cash Fund Balance Beginning of Year</b>	2,538	2,538	2,538	2,538	— %
<b>Cash Transfer from the General Fund</b>	—	—	—	—	— %
<b>Cash Fund Balance End of Year</b>	<u>\$ 2,538</u>	<u>\$ 2,538</u>	<u>\$ 2,538</u>	<u>\$ 2,538</u>	<u>— %</u>

# Lea County Airports



# Lea County Airports

## Mission Statement

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*To maintain safe, efficient facilities throughout the airport system while leveraging three airports that differ greatly in size to improve and offer economic opportunisms to the region.*

## Function

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The Airport Department is responsible for the operation of three County owned airports:

1. Lea Regional Airport located in Hobbs.
2. Zip Franklin Memorial Airport located in Lovington.
3. Lea County Jal Airport located in Jal.

The Airport Department works hand in hand with a commercial air carrier and the Economic Development Corporation of Lea County to provide and promote airline service to residents of, and visitors to, Lea County out of Lea Regional Airport.

## Staff

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The staffing for the County airports consists of six personnel. Their diverse backgrounds and experience allow the staff to complete a large variety of duties to improve the facilities as well as maintain the necessary QA/QC functions associated with running a commercial airport.

## Accomplishments

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Lea County has completed a variety of different projects at all 3 airports over the last fiscal year. Lovington Zip Franklin and Jal Airport both had new electrical vaults and PAPI (Precision Approach Path Indicator) lighting systems installed.

Additionally, Lea County Regional Airport saw the completion of the terminal building, parking lots, commercial aircraft parking apron and improvements to the runway safety area for Runway 21.

## Goals

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FY 21/22 will usher in the eighth year of improvement defined in the Master Plan, completed in FY 12/13. The focus of the airports will be the completed design for the Runway 3 extension at Lea County Regional Airport.

## Funds

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454 -18 - Lea Regional Airport  
455 -18 - Lovington Zip Franklin Airport  
456 -18 - Jal Airport

# Lea County Regional Airport



## 454-18 Lea Regional Airport

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Charges for Services</b>					
1260 - Refunds	\$ 1,080	\$ —	\$ 857	\$ —	— %
1270 - Insurance	—	8,800	—	8,800	— %
1460 - Airport Rentals	42,542	50,400	31,277	50,400	— %
1461 - Fuel Flowage Fees	22,666	20,000	8,473	20,000	— %
1462 - Concession Lease Car Rental	134,619	50,000	14,850	50,000	— %
1463 - Concession Sale Car Rental	—	—	12,783	—	— %
<b>Charges for Services Total</b>	<u>200,906</u>	<u>129,200</u>	<u>68,241</u>	<u>129,200</u>	<u>— %</u>
<b>Intergovernmental</b>					
1481 - FAA Concrete Apron Grant	502,213.14	318,037	753,247.86	—	(100.0)%
1508 - Federal FAA Grant	—	468,750	—	—	(100.0)%
1604 - CARES Act Grant	—	608,000	—	608,000	— %
1612 - FAA Grant - Paving	71,444	200,000	149,535	200,000	— %
1617 - Wildlife Fence Design FAA	—	—	—	62,500	— %
1618 - Wildlife Fence Design NMDOT	—	60,000	—	—	(100.0)%
1629 - Airfield Supplies	5,203	10,000	4,541	10,000	— %
1642 - Design RW 3-21 Ext ST	59,413	3,346,875	105,587	3,346,875	— %
1747 - NM DOT Aviation Grant	—	400,000	—	400,000	— %
1752 - NM DOT Aviation Grant	—	—	—	179,000	— %
1841 - Terminal Reconstruction (Hobbs)	324,914	74,000	300,000	—	(100.0)%
1843 - Safety Area Improvement	1,053,717	703,125	528,724	1,218,750	73.3 %
1846 - Property Part 139 Hobbs Airport	—	194,000	—	194,000	— %
1849 - RW 3/21 RSA Environmental Assessment	61,713	155,000	—	9,375	(94.0)%
<b>Intergovernmental Total</b>	<u>2,078,617</u>	<u>6,537,787</u>	<u>1,841,634</u>	<u>6,228,500</u>	<u>(4.7)%</u>
<b>Total Revenue</b>	<u>2,279,524</u>	<u>6,666,987</u>	<u>1,909,875</u>	<u>6,357,700</u>	<u>(4.6)%</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	82,456	71,001	69,847	76,711	8.0 %
2003 - Part Time Positions	2,000	4,420	—	4,420	— %
2005 - Overtime	4,543	5,000	2,338	5,000	— %
2063 - PERA	12,134	10,739	10,432	11,276	5.0 %
2064 - FICA	6,823	6,229	6,203	6,666	7.0 %
2065 - Health Insurance	20,833	33,803	20,936	35,494	5.0 %
2200 - Retiree Health Care	2,338	2,024	2,024	2,125	5.0 %
2208 - Vacation	771	1,000	1,000	1,000	— %
<b>Total Salaries &amp; Benefits</b>	<u>131,898</u>	<u>134,216</u>	<u>112,780</u>	<u>142,690</u>	<u>6.3 %</u>
<b>Operating Costs</b>					
2007 - Communications	6,332	8,000	7,045	8,000	— %
2008 - Printing & Publishing	631	1,600	263	1,600	— %
2009 - Office Supplies	2,750	2,750	875	2,750	— %

## 454-18 Lea Regional Airport

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
2010 - Travel/Per Diem	832	3,500	—	3,500	— %
2011 - Vehicle - Gas & Oil	5,934	8,500	8,500	10,500	23.5 %
2012 - Maintenance	7,890	15,000	13,281	15,000	— %
2013 - Rental Of Equipment	611	2,500	—	2,500	— %
2016 - Education/Registration/Dues	1,500	3,500	3,165	3,500	— %
2023 - Maintenance - Building	19,138	37,000	3,685	37,000	— %
2025 - Utilities	85,905	135,000	78,595	135,000	— %
2079 - Contractual Service - Maintenance	10,953	20,000	13,219	14,000	(30.0)%
2111 - Vehicle - Maintenance	3,768	5,000	3,276	5,000	— %
2123 - Air Field Maintenance	36,648	45,000	42,961	45,000	— %
2131 - Uniforms	1,000	2,000	878	2,000	— %
2181 - Air Field Supplies	10,000	10,000	4,162	10,000	— %
2405 - Federal Grant - FAA Tower	98,592	110,000	90,376	110,000	— %
2450 - NMDOT Marketing Grant	—	400,000	—	400,000	— %
2701 - Maintenance - Airport	14,167	25,000	23,914	25,000	— %
2802 - Staff Labor	—	11,500	—	11,500	— %
<b>Total Operating Costs</b>	<u>306,652</u>	<u>845,850</u>	<u>294,195</u>	<u>841,850</u>	<u>(0.5)%</u>
<b>Total Expenditures</b>	<u>438,550</u>	<u>980,066</u>	<u>406,975</u>	<u>984,540</u>	<u>0.5 %</u>
<b>Net Change from Operations</b>	<u>1,840,974</u>	<u>5,686,921</u>	<u>1,502,900</u>	<u>5,373,160</u>	<u>(5.5)%</u>
<b>Capital Outlays (See Detail)</b>	<u>6,991,468</u>	<u>11,207,000</u>	<u>3,185,636</u>	<u>8,554,681</u>	<u>(23.7)%</u>
<b>Net Change in Fund Balance</b>	<u>(5,150,494)</u>	<u>(5,520,079)</u>	<u>(1,682,736)</u>	<u>(3,181,521)</u>	<u>(42.4)%</u>
<b>Cash Fund Balance Beginning of Year</b>	31,106	880,612	880,612	1,697,876	92.8 %
<b>Cash Transfer from the General Fund</b>	<u>6,000,000</u>	<u>5,160,000</u>	<u>2,500,000</u>	<u>2,000,000</u>	<u>(61.2)%</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 880,612</u>	<u>\$ 520,533</u>	<u>\$ 1,697,876</u>	<u>\$ 516,355</u>	<u>(0.8)%</u>



## 454-18 Lea Regional Airport

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>454-18 Lea Regional Airport</b>							
Full-Time Positions							
Supervisor	0.50	\$ 23,871	\$ 1,826	\$ 3,611	\$ 12,171	\$ 680	\$ 42,159
Airport Tech	1.50	50,680	3,877	7,665	23,323	1,444	86,989
Full-Time Positions Total	2.00	74,551	5,703	11,276	35,494	2,125	129,148
Longevity Pay		2,160	165	—	—	—	2,325
Overtime		5,000	383	—	—	—	5,383
Part-Time Positions		4,420	338	—	—	—	4,758
Vacation		1,000	77	—	—	—	1,077
Lea Regional Airport Total	<u>2.00</u>	<u>\$ 87,131</u>	<u>\$ 6,666</u>	<u>\$ 11,276</u>	<u>\$ 35,494</u>	<u>\$ 2,125</u>	<u>\$ 142,690</u>

## 454-18 Lea Regional Airport

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Capital Outlays</b>					
4104 - Capital Improvements	\$ —	\$ 120,000	\$ —	\$ 139,831	16.5 %
4125 - Facility Improvements	666,320	1,850,000	15,964	2,025,000	9.5 %
4209 - Terminal Reconstruction-Hobbs	3,530,045	2,259,000	1,809,542	200,000	(91.1)%
4287 - Safety Area Imp - Design & Environmental	113,961	10,000	10,000	10,000	— %
4288 - Safety Area Imp	1,378,229	1,300,000	207,474	1,300,000	— %
4294 - Property Part 139 Hobbs Airport	4,954	200,000	—	200,000	— %
4310 - Wildlife Fencing Design/Environmental	—	125,000	—	125,000	— %
4382 - Vehicle(s)	28,115	72,000	71,684	—	(100.0)%
4461 - Storage Building	—	50,000	—	50,000	— %
4592 - Firefighting Training Facility	—	40,000	—	40,000	— %
4707 - ARFF Building	—	76,000	73,284	76,000	— %
4708 - Parking Lot	541,923	400,000	185,558	600,000	50.0 %
4713 - Mower - Rotary	—	65,000	—	58,850	(9.5)%
4714 - Security Improvements	10,762	15,000	—	15,000	— %
4743 - Hobbs RW 3/21 Extension	110,488	3,570,000	98,950	3,570,000	— %
4745 - Hobbs STARS LITE Design	—	30,000	—	30,000	— %
4746 - Concrete Apron	586,848	830,000	713,180	—	(100.0)%
4755 - Hangar Improvements	—	115,000	—	115,000	— %
4760 - ASP Grant Airline Equipment	19,821	80,000	—	—	(100.0)%
<b>Total Capital Outlays</b>	<u>\$ 6,991,468</u>	<u>\$ 11,207,000</u>	<u>\$ 3,185,636</u>	<u>\$ 8,554,681</u>	<u>(23.7)%</u>

## Lovington Zip Franklin Airport



## 455-18 Lovington Zip Franklin Airport

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Charges for Services</b>					
1460 - Airport Rentals	\$ 9,263.20	\$ 5,000.00	\$ 12,103.63	\$ 5,000	— %
<b>Charges for Services Total</b>	<u>9,263.20</u>	<u>5,000.00</u>	<u>12,103.63</u>	<u>5,000</u>	<u>— %</u>
<b>Intergovernmental</b>					
1508 - Federal FAA Grant	—	158,333	24,790	158,333	— %
1604 - CARES Act Grant	—	20,000	—	20,000	— %
1629 - Airfield Supplies	3,598	10,000	4,067	10,000	— %
1845 - Property Part 139 Lovington Airport	—	47,500	—	47,500	— %
1985 - Electrical Vault & Generator	1,227	190,000	33,709	190,000	— %
<b>Intergovernmental Total</b>	<u>4,825</u>	<u>425,833</u>	<u>62,566</u>	<u>425,833</u>	<u>— %</u>
<b>Total Revenue</b>	<u>14,088</u>	<u>430,833</u>	<u>74,670</u>	<u>430,833</u>	<u>— %</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	39,226	35,500	34,687	38,355	8.0 %
2003 - Part Time Positions	—	2,210	—	2,210	— %
2005 - Overtime	696	2,000	802	2,000	— %
2063 - PERA	5,822	5,369	5,190	5,638	5.0 %
2064 - FICA	3,100	3,114	2,671	3,333	7.0 %
2065 - Health Insurance	9,135	16,902	8,380	17,747	5.0 %
2200 - Retiree Health Care	1,079	1,012	997	1,062	5.0 %
2208 - Vacation	385	1,000	1,000	1,000	— %
<b>Total Salaries &amp; Benefits</b>	<u>59,444</u>	<u>67,107</u>	<u>53,726</u>	<u>71,345</u>	<u>6.3 %</u>
<b>Operating Costs</b>					
2007 - Communications	1,549	2,000	1,219	2,000	— %
2008 - Printing & Publishing	—	500	—	500	— %
2009 - Office Supplies	314	875	—	875	— %
2010 - Travel/Per Diem	—	—	—	—	— %
2011 - Vehicle - Gas & Oil	94	2,250	1,920	2,250	— %
2012 - Maintenance	7,482	5,500	5,500	5,500	— %
2016 - Education/Registration/Dues	750	0	0	0	— %
2023 - Maintenance - Building	—	2,000	—	2,000	— %
2025 - Utilities	7,842	11,000	7,854	11,000	— %
2079 - Contractual Services - Maintenance	—	—	—	—	— %
2111 - Vehicle - Maintenance	1,325	2,000	2,000	2,000	— %
2112 - Rental Of Land	9,000	9,000	9,000	13,000	44.4 %
2123 - Air Field Maintenance	3,118	16,750	16,643	16,750	— %
2131 - Uniforms	499	500	—	500	— %
2181 - Air Field Supplies	8,692	10,000	—	10,000	— %
2701 - Maintenance - Airport	6,849	10,000	9,607	10,000	— %
2802 - Staff Labor	—	—	—	—	— %
<b>Total Operating Costs</b>	<u>47,516</u>	<u>72,375</u>	<u>53,744</u>	<u>76,375</u>	<u>5.5 %</u>

## 455-18 Lovington Zip Franklin Airport

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Total Expenditures</b>	<u>106,959</u>	<u>139,482</u>	<u>107,470</u>	<u>147,720</u>	<u>5.9 %</u>
<b>Net Change from Operations</b>	<u>(92,871)</u>	<u>291,351</u>	<u>(32,801)</u>	<u>283,113</u>	<u>(2.8) %</u>
<b>Capital Outlays (See Detail)</b>	<u>57,454</u>	<u>621,667</u>	<u>50,330</u>	<u>1,141,667</u>	<u>83.6 %</u>
<b>Net Change in Fund Balance</b>	<u>(150,325)</u>	<u>(330,316)</u>	<u>(83,130)</u>	<u>(858,554)</u>	<u>159.9 %</u>
<b>Cash Fund Balance Beginning of Year</b>	<u>152,261</u>	<u>1,936</u>	<u>1,936</u>	<u>18,805</u>	<u>871.6 %</u>
<b>Cash Transfer from the General Fund</b>	<u>—</u>	<u>350,000</u>	<u>100,000</u>	<u>1,000,000</u>	<u>185.7 %</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 1,936</u>	<u>\$ 21,620</u>	<u>\$ 18,805</u>	<u>\$ 160,251</u>	<u>641.2 %</u>

## 455-18 Lovington Zip Franklin Airport

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>455-18 Lovington Zip Franklin Airport</b>							
Full-Time Positions							
Supervisor	0.25	\$ 11,936	\$ 913	\$ 1,805	\$ 6,086	\$ 340	\$ 21,080
Airport Technician	0.75	25,340	1,938	3,833	11,661	722	43,494
Full-Time Positions Total	1.00	37,275	2,852	5,638	17,747	1,062	64,574
Longevity Pay		1,080	83	—	—	—	1,163
Overtime		2,000	153	—	—	—	2,153
Part-Time Positions		2,210	169	—	—	—	2,379
Vacation		1,000	77	—	—	—	1,077
Lovington Zip Franklin Airport Total	<u>1.00</u>	<u>\$ 43,565</u>	<u>\$ 3,333</u>	<u>\$ 5,638</u>	<u>\$ 17,747</u>	<u>\$ 1,062</u>	<u>\$ 71,345</u>

## 455-18 Lovington Zip Franklin Airport

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Capital Outlays</b>					
4104 - Capital Improvements	\$ —	\$ 40,000	\$ —	\$ 110,000	175.0 %
4292 - Property Part 139 Lovington Airport	—	50,000	—	50,000	— %
4440 - Equipment - Capital	—	100,000	—	100,000	— %
4493 - Electrical Vault & Generator	36,795	200,000	—	200,000	— %
4495 - PAPI System Installation	20,659	166,667	10,330	166,667	— %
4542 - Lighting Upgrade	—	—	—	450,000	— %
4714 - Security Improvements	—	15,000	—	15,000	— %
4736 - Improvements - Lovington Airport	—	50,000	40,000	50,000	— %
<b>Total Capital Outlays</b>	<u>\$ 57,454</u>	<u>\$ 621,667</u>	<u>\$ 50,330</u>	<u>\$ 1,141,667</u>	<u>83.6 %</u>

## Lea County Jal Airport





## 456-18 Jal Airport

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Charges for Services</b>					
1460 - Airport Rentals	\$ 6,961	\$ 2,500	\$ 4,672	\$ 2,500	—
<b>Charges for Services Total</b>	<u>6,961</u>	<u>2,500</u>	<u>4,672</u>	<u>2,500</u>	<u>—</u>
<b>Intergovernmental</b>					
1508 - Federal FAA Grant	22,247	158,334	9,270	158,334	— %
1592 - COVID Relief Grant	—	—	—	20,000	—
1604 - Grant Revenue	897	20,000	1,346	20,000	—
1629 - Airfield Supplies	4,996	10,000	1,399	10,000	—
1985 - Electrical Vault & Generator	59,578	190,000	110,341	190,000	— %
<b>Intergovernmental Total</b>	<u>87,718</u>	<u>378,334</u>	<u>122,356</u>	<u>398,334</u>	<u>5.3 %</u>
<b>Total Revenue</b>	<u>94,679</u>	<u>380,834</u>	<u>127,028</u>	<u>400,834</u>	<u>5.3 %</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	39,197	35,500	34,686	38,355	8.0 %
2003 - Part Time Positions	—	2,210	—	2,210	— %
2005 - Overtime	696	2,000	801	2,000	— %
2063 - PERA	5,585	5,369	5,190	5,638	5.0 %
2064 - FICA	2,929	3,114	2,634	3,333	7.0 %
2065 - Health Insurance	8,073	16,902	8,171	17,747	5.0 %
2200 - Retiree Health Care	1,022	1,012	901	1,062	5.0 %
2208 - Vacation	385	1,000	1,000	1,000	— %
<b>Total Salaries &amp; Benefits</b>	<u>57,886</u>	<u>67,107</u>	<u>53,384</u>	<u>71,345</u>	<u>6.3 %</u>
<b>Operating Costs</b>					
2007 - Communications	393	1,500	506	1,500	— %
2008 - Printing & Publishing	—	625	—	625	— %
2009 - Office Supplies	371	875	—	875	— %
2010 - Travel/Per Diem	—	—	—	—	— %
2011 - Vehicle - Gas & Oil	—	2,250	1,028	2,250	— %
2012 - Maintenance	—	5,000	—	5,000	— %
2013 - Rental Of Equipment	—	750	—	750	— %
2016 - Education/Registration/Dues	260	750	710	750	— %
2023 - Maintenance - Building	—	2,500	—	2,500	— %
2025 - Utilities	2,601	5,000	2,959	5,000	— %
2079 - Contractual Service - Maintenance	—	—	—	—	— %
2111 - Vehicle - Maintenance	1,654	2,500	1,454	2,500	— %
2123 - Air Field Maintenance	1,125	16,750	9,977	16,750	— %
2131 - Uniforms	499	500	—	500	— %
2181 - Air Field Supplies	7,304	10,000	—	10,000	— %
2701 - Maintenance - Airport	5,377	12,500	124	12,500	— %
2802 - Staff Labor	—	1,500	—	1,500	— %
<b>Total Operating Costs</b>	<u>19,585</u>	<u>63,000</u>	<u>16,758</u>	<u>63,000</u>	<u>— %</u>

## 456-18 Jal Airport

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Total Expenditures</b>	<u>77,471</u>	<u>130,107</u>	<u>70,142</u>	<u>134,345</u>	<u>3.3 %</u>
<b>Net Change from Operations</b>	<u>17,207</u>	<u>250,727</u>	<u>56,886</u>	<u>266,489</u>	<u>6.3 %</u>
<b>Capital Outlays (See Detail)</b>	<u>191,610</u>	<u>456,667</u>	<u>73,198</u>	<u>685,000</u>	<u>50.0 %</u>
<b>Net Change in Fund Balance</b>	<u>(174,402)</u>	<u>(205,940)</u>	<u>(16,311)</u>	<u>(418,511)</u>	<u>103.2 %</u>
<b>Cash Fund Balance Beginning of Year</b>	<u>35,044</u>	<u>54,300</u>	<u>54,300</u>	<u>87,989</u>	<u>62.0 %</u>
<b>Cash Transfer from the General Fund</b>	<u>193,658</u>	<u>225,000</u>	<u>50,000</u>	<u>500,000</u>	<u>122.2 %</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 54,300</u>	<u>\$ 73,360</u>	<u>\$ 87,989</u>	<u>\$ 169,477</u>	<u>131.0 %</u>

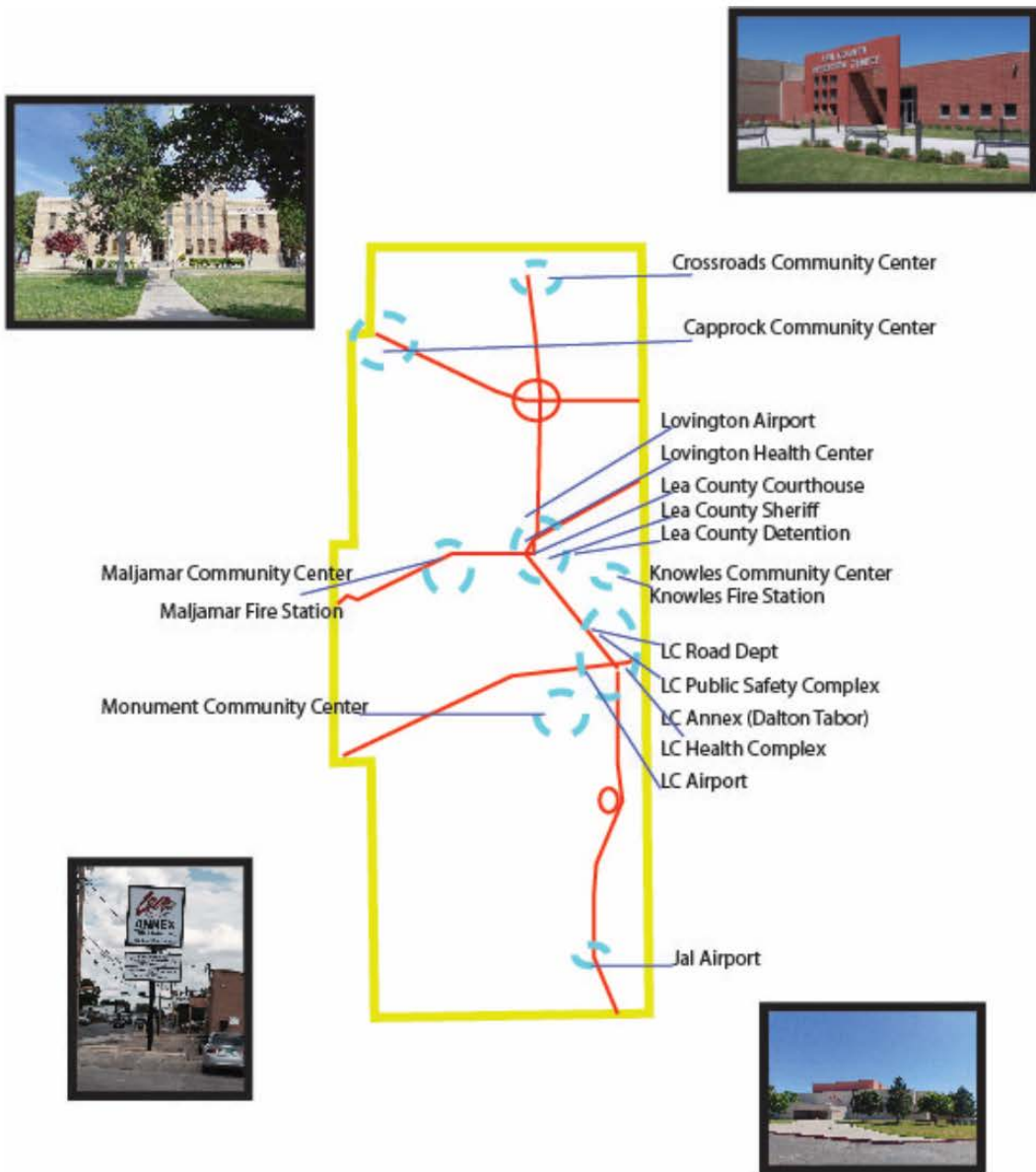
## 456-18 Jal Airport

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>456-18 Jal Airport</b>							
Full-Time Positions							
Airport Tech	0.75	\$ 25,340	\$ 1,938	\$ 3,833	\$ 11,661	\$ 722	\$ 43,494
Supervisor	0.25	11,936	913	1,805	6,086	340	21,080
Full-Time Positions Total	1.00	37,275	2,852	5,638	17,747	1,062	64,574
Longevity Pay		1,080	83	—	—	—	1,163
Overtime		2,000	153	—	—	—	2,153
Part-Time Positions		2,210	169	—	—	—	2,379
Vacation		1,000	77	—	—	—	1,077
Jal Airport Total	1.00	\$ 43,565	\$ 3,333	\$ 5,638	\$ 17,747	\$ 1,062	\$ 71,345

## 456-18 Jal Airport

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Capital Outlays</b>					
4104 - Capital Improvements	\$ —	\$ 40,000	\$ —	\$ 110,000	175.0 %
4373 - Jal Airport Improvements	26,914	60,000	14,952	60,000	— %
4493 - Electrical Vault & Generator	118,752	125,000	36,944	—	(100.0)%
4495 - PAPI System Installation	25,369	166,667	3,903	—	(100.0)%
4547 - Pavement Rehabilitation	—	—	—	450,000	— %
4714 - Security Improvements	6,828	15,000	—	15,000	— %
4737 - Improvements - Jal Airport	13,748	50,000	17,399	50,000	— %
<b>Total Capital Outlays</b>	<u>\$ 191,610</u>	<u>\$ 456,667</u>	<u>\$ 73,198</u>	<u>\$ 685,000</u>	<u>50.0 %</u>

# Lea County Facilities Department



## Lea County Community Centers



# Community Centers

## Mission Statement

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*To provide and maintain public spaces in unincorporated rural areas throughout the County for use by residents.*

## Function

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Lea County maintains Community Centers in the rural areas of Caprock, Knowles, Monument, Crossroads and Maljamar. The purpose of this fund is to account for operating expenses of each facility.

For FY 21/22, Lea County has budgeted \$100,000 in capital improvements for these Community Centers.

## 404-12 Community Centers

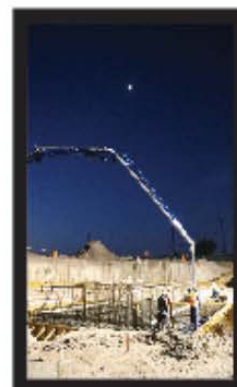
	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Operating Costs</b>					
2023 - Maintenance - Building	\$ —	\$ 50,000	\$ —	\$ 50,000	— %
2025 - Utilities	11,093	15,000	10,805	21,000	40 %
2079 - Contractual Service - Maintenance	4,677	5,670	5,645	5,670	— %
<b>Total Operating Costs</b>	<u>15,771</u>	<u>70,670</u>	<u>16,450</u>	<u>76,670</u>	<u>8.5 %</u>
<b>Total Expenditures</b>	<u>15,771</u>	<u>70,670</u>	<u>16,450</u>	<u>76,670</u>	<u>8.5 %</u>
<b>Net Change from Operations</b>	<u>(15,771)</u>	<u>(70,670)</u>	<u>(16,450)</u>	<u>(76,670)</u>	<u>8.5 %</u>
<b>Capital Outlays (See Detail)</b>	<u>700</u>	<u>100,000</u>	<u>—</u>	<u>100,000</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	<u>(16,471)</u>	<u>(170,670)</u>	<u>(16,450)</u>	<u>(176,670)</u>	<u>4 %</u>
<b>Cash Fund Balance Beginning of Year</b>	37,908	21,438	21,438	4,988	4 %
<b>Cash Transfer from the General Fund</b>	<u>—</u>	<u>171,571</u>	<u>—</u>	<u>200,000</u>	<u>16.6 %</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 21,438</u>	<u>\$ 22,339</u>	<u>\$ 4,988</u>	<u>\$ 28,318</u>	<u>26.8 %</u>



## 404-12 Community Centers

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Capital Outlays</b>					
4104 - Improvements	\$ 700	\$ 100,000	\$ —	\$ 100,000	— %
<b>Total Capital Outlays</b>	<u>\$ 700</u>	<u>\$ 100,000</u>	<u>\$ —</u>	<u>\$ 100,000</u>	<u>— %</u>

# Lea County Capital Projects Fund



## 430 - Lea County Capital Projects

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Intergovernmental</b>					
1458 - NM Legislative Grant - Courthouse Renewal	\$ —	\$ 1,963,000	\$ —	\$ 3,163,000	61 %
<b>Intergovernmental Total</b>	<u>—</u>	<u>1,963,000</u>	<u>—</u>	<u>3,163,000</u>	<u>61 %</u>
<b>Total Revenue</b>	<u>—</u>	<u>1,963,000</u>	<u>—</u>	<u>3,163,000</u>	<u>61.1 %</u>
<b>Capital Outlay</b>					
4106 - Donated Buildings	126,303	—	—	—	— %
4110 - Judicial Complex - Sheriff	99,448	100,000	86,697	100,000	— %
4123 - County Fire Department Improvements	—	—	—	3,000,000	— %
4125 - Facility Improvements	9,211	500,000	315,525	500,000	— %
4139 - General Services Building	214,483	500,000	76,095	500,000	— %
4250 - Water Rights	—	300,000	—	300,000	— %
4315 - Pickup(s) (Environmental)	—	180,000	132,320	300,000	66.7 %
4324 - Copier (Sheriff)	—	16,000	16,000	—	(100.0)%
4328 - Remodel Courthouse	171,095	20,800,000	—	21,800,000	4.8 %
4331 - Server Upgrade (Info Technology)	59,861	107,000	88,822	120,000	12.1 %
4331 - Server Upgrade (Sheriff)	31,000	31,000	31,000	31,000	— %
4333 - Judicial Complex	2,012,862	5,000,000	2,941,937	2,000,000	(60.0)%
4367 - Equipment (Info Technology)	—	—	—	160,000	— %
4367 - Equipment (DWI Probation)	—	18,000	9,954	18,000	— %
4367 - Equipment (Environmental)	—	244,350	242,132	180,000	(26.3)%
4367 - Equipment (Facilities)	305,931	127,000	80,196	75,000	(40.9)%
4367 - Equipment (EMS Command Post)	—	—	—	350,000	— %
4382 - Vehicle(s) (Facilities)	—	45,500	30,240	55,000	20.9 %
4382 - Vehicle(s) (Info Technology)	40,000	40,000	—	40,000	— %
4382 - Vehicle(s) (Sheriff)	998,066	783,410	779,867	802,995	2.5 %
4382 - Vehicle(s) (Commission)	199,953	—	—	50,000	— %
4382 - Vehicles(s) DWI Probation)	—	—	—	120,000	— %
4438 - Fire Trucks	—	—	—	607,000	— %
4440 - Equipment - Sheriff's Office	269,736	217,834	172,293	96,290	(55.8)%
4442 - Sheriff's Office	884,995	200,000	164,394	200,000	— %
4461 - Storage Building	227,163	60,000	20,263	60,000	— %
4499 - Fire Department Water Systems	—	—	—	300,000	— %
4589 - Convenience Center (Environmental)	—	1,500,000	102,106	2,100,000	40.0 %
4641 - Computer Equipment (Environmental)	—	25,000	4,365	40,000	60.0 %
4734 - Lea County Annex Remodel	259,789	500,000	327,746	500,000	— %
4776 - Accounting/Financial System	94,498	396,000	—	100,000	(74.7)%
4778 - Lea County Health Facility	237,096	2,000,000	33,988	2,600,000	30.0 %
<b>Total Capital Outlays</b>	<u>6,241,490</u>	<u>33,691,094</u>	<u>5,655,941</u>	<u>37,105,285</u>	<u>10.1 %</u>
<b>Net Change in Fund Balance</b>	<u>(6,241,490)</u>	<u>(31,728,094)</u>	<u>(5,655,941)</u>	<u>(33,942,285)</u>	<u>7.0 %</u>
<b>Cash Fund Balance Beginning of Year</b>	<u>1,156,434</u>	<u>914,944</u>	<u>914,944</u>	<u>759,003</u>	<u>(17.0)%</u>
<b>Cash Transfer to/from the General Fund</b>	<u>6,000,000</u>	<u>30,900,755</u>	<u>5,500,000</u>	<u>35,500,000</u>	<u>14.9 %</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 914,944</u>	<u>\$ 87,605</u>	<u>\$ 759,003</u>	<u>\$ 2,316,718</u>	<u>— %</u>

## Lea County Event Facilities



# Lea County Event Center



# Lea County Event Center

## Mission Statement

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*The Lea County Event Center (LCEC) strives to provide the citizens, businesses and organizations of Lea County and the surrounding area with the perfect venue for meetings, private gatherings and public event of all sizes.*

## Function

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With rooms of various sizes that can accommodate events for as few as ten people or as many as 6,500, as well as a mobile stage that can be set-up at outlying locations, the function of the LCEC is to assist customers with realizing their perfect event and to bring high-quality entertainment events to Lea County.

## Staff

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The LCEC is currently staffed by the General Manager as well as two full-time employees, along with a select group of temporary employees who operate and maintain the facility on a daily basis.

## Goals

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The goal of the LCEC is to be the go-to venue for a wide variety of events that provide cultural, recreational and educational opportunities to citizens and foster a sense of community in Lea County while keeping the health and safety of patrons as a priority by following established COVID-safe practices and guidelines..

## Activities

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In Fiscal Year 2020/2021, while following COVID-safe practices established by the State of New Mexico, LCEC hosted several vaccination clinics, law enforcement trainings, safety meetings and committee meetings.

## Coming Up in FY 21/22

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FY 2021/2022 will see the return of several community favorites such as the spring carnival, the annual FeBREWary Fest, and bull riding. FY 21/22 will also see events new to the Event Center, such as Hobbs August Nights, New Mexico Junior College Community Band performances and the Lea County Teambuilding Event. Additionally, LCEC strives to serve the community by providing a convenient polling place for the 2021 general election and the 2022 municipal election as well as providing space for COVID-19 testing.

## 463-31 Lea County Event Center

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Miscellaneous</b>					
1016 - RV Rental Space	\$ —	\$ 1,700	\$ —	\$ 1,700	— %
1260 - Refunds	496	—	—	—	— %
1301 - LCEC Ticket Sales	841	5,000	—	5,000	— %
1302 - LCEC Concession Sales	25,890	55,000	—	55,000	— %
1303 - LCEC Merchandising	324	—	—	—	— %
1305 - LCEC Rental	95,278	125,000	7,723	125,000	— %
1308 - LCEC RV Parking	7,031	—	1,028	—	— %
1309 - LCEC Security	20,442	15,000	120	15,000	— %
1311 - LCEC House Staffing	16,391	11,000	120	11,000	— %
1312 - LCEC Sheriff's Officers	9,235	9,000	—	9,000	— %
1314 - Special Production	2,850	—	—	—	— %
1318 - Linens	19,029	7,000	773	7,000	— %
<b>Miscellaneous</b>	<u>197,807</u>	<u>228,700</u>	<u>9,763</u>	<u>228,700</u>	<u>— %</u>
<b>Total Revenue</b>	<u>197,807</u>	<u>228,700</u>	<u>9,763</u>	<u>228,700</u>	<u>— %</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	172,976	170,075	170,075	186,979	9.9 %
2005 - Overtime	8,711	5,500	2,179	5,500	— %
2063 - PERA	25,632	25,724	25,718	27,010	5.0 %
2064 - FICA	14,029	14,197	13,148	15,490	9.1 %
2065 - Health Insurance	41,571	41,865	41,734	35,034	(16.3)%
2208 - Vacation	—	10,000	—	10,000	— %
2200 - Retiree Health Care	4,833	4,847	4,846	5,089	5.0 %
<b>Total Salaries &amp; Benefits</b>	<u>267,751</u>	<u>272,208</u>	<u>257,700</u>	<u>285,102</u>	<u>4.7 %</u>
<b>Operating Costs</b>					
2006 - Postage	—	50	8	50	— %
2007 - Communications	7,738	8,000	7,194	8,000	— %
2008 - Printing & Publishing	—	2,500	43	2,500	— %
2009 - Office Supplies	2,378	2,656	1,790	2,656	— %
2010 - Travel/Per Diem	—	1,000	—	1,000	— %
2011 - Vehicle - Gas & Oil	995	2,500	890	2,500	— %
2012 - Maintenance	37,534	77,500	23,967	77,500	— %
2013 - Rental Of Equipment	—	1,000	—	1,000	— %
2016 - Education/Registration/Dues	836	1,500	1,073	1,500	— %
2025 - Utilities	166,452	215,000	170,493	215,000	— %
2027 - Advertising	3,213	7,000	2,743	7,000	— %
2046 - Janitors Supplies	18,592	20,000	5,833	20,000	— %
2079 - Contractual Service - Maintenance	100,173	135,000	120,901	120,000	(11.1)%
2111 - Vehicle - Maintenance	—	2,500	—	2,500	— %
2130 - Computers And Peripherals	3,800	1,500	—	1,500	— %
2131 - Uniforms	692	500	—	500	— %
2165 - Software	—	5,000	—	5,000	— %

## 463-31 Lea County Event Center

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
2232 - Non-Capital Equipment	2,265	6,839	—	56,839	731.1 %
2438 - Special Productions	10,703	—	—	350,000	— %
2802 - Staff Labor	106,477	96,500	12,772	105,000	8.8 %
2875 - Bank Service Charges	1,699	3,000	274	3,000	— %
2879 - Catering/Linens	40,565	40,000	2,220	40,000	— %
2895 - Refunds	3,344	4,000	3,723	4,000	— %
<b>Total Operating Costs</b>	<u>507,453</u>	<u>633,545</u>	<u>353,923</u>	<u>1,027,045</u>	<u>62.1 %</u>
<b>Total Expenditures</b>	<u>775,205</u>	<u>905,753</u>	<u>611,623</u>	<u>1,312,147</u>	<u>44.9 %</u>
<b>Net Change from Operations</b>	<u>(577,398)</u>	<u>(677,053)</u>	<u>(601,860)</u>	<u>(1,083,447)</u>	<u>60.0 %</u>
<b>Capital Outlays (See Detail)</b>	<u>85,171</u>	<u>363,819</u>	<u>—</u>	<u>1,147,000</u>	<u>215.3 %</u>
<b>Net Change in Fund Balance</b>	<u>(662,569)</u>	<u>(1,040,872)</u>	<u>(601,860)</u>	<u>(2,230,447)</u>	<u>114.3 %</u>
<b>Cash Fund Balance Beginning of Year</b>	100,000	97,431	97,431	545,571	460.0 %
<b>Cash Transfer from the General Fund</b>	<u>660,000</u>	<u>1,400,000</u>	<u>1,050,000</u>	<u>2,000,000</u>	<u>42.9 %</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 97,431</u>	<u>\$ 456,559</u>	<u>\$ 545,571</u>	<u>\$ 315,124</u>	<u>(31.0)%</u>



## 463-31 Lea County Event Center

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>463-31 Event Center</b>							
Full-Time Positions							
Director	1.00	\$ 96,133	\$ 7,354	\$ 14,540	\$ 18,416	\$ 2,740	\$ 139,183
Operations Supervisor	1.00	48,703	3,726	7,366	8,309	1,388	69,492
Operations Technician	2.00	33,743	2,581	5,104	8,309	962	50,698
Administrative Coordinator	1.00	—	—	—	—	—	—
Full-Time Positions Total	5.00	178,579	13,661	27,010	35,034	5,089	259,374
Longevity Pay		8,400	643	—	—	—	9,043
Overtime		5,500	421	—	—	—	5,921
Vacation		10,000	765	—	—	—	10,765
Event Center Total	<u>5.00</u>	<u>\$ 202,479</u>	<u>\$ 15,490</u>	<u>\$ 27,010</u>	<u>\$ 35,034</u>	<u>\$ 5,089</u>	<u>\$ 285,102</u>

## 463-31 Lea County Event Center

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Capital Outlays</b>					
4367 - Equipment	\$ 10,181	\$ 266,819	\$ —	\$ 50,000	(81.26)%
4382 - Vehicle	—	40,000	—	40,000	— %
4557 - Event Center Improvements ( Facilities)	74,990.4	—	—	—	— %
4778 - Buildings Improvements (Banquet Hall)	—	57,000	—	1,057,000	1,754.39 %
<b>Total Capital Outlays</b>	<u>\$ 85,171</u>	<u>\$ 363,819</u>	<u>\$ —</u>	<u>\$ 1,147,000</u>	<u>215.27 %</u>

# Lea County Fairgrounds



# Lea County Fairgrounds

## Mission Statement

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Lea county Fairgrounds is committed to the Mission Statement of Lea County:

**"Lea County shall be results oriented, accountable to the public, with professional and regional leadership focused on economic vitality, healthy lifestyles, quality of life and safety of the community."**

More specifically, the Lea County Board of County Commissioners has entrusted the operation of the annual Lea County Fair & PRCA Rodeo to the Lea County Fair Board and the Management of the Lea County Fairgrounds. With this in mind, four key performance indicators (KPI) will be established to measure specific areas and total overall performance of the event:

- Revenue Growth
- Profit Margin
- Sponsorship Retention
- Customer Satisfaction

In order to successfully track the KPI's increase or decrease, four methods will put into place to assist in gathering information:

1. **Input** Collaboration between County Administration, Fair Board, Fairgrounds Management will determine budget, times of operation, gate/vendor fees, entertainment options, contestants' payout.
2. **Output** Through the above discussions, determinations will move forward to Fairgrounds Management, Fair Board and County Commission for final approval.
3. **Efficiency** How well the Fairgrounds Management and Fair Board follow through with implementation of output will have impact on the four key performance indicators.
4. **Quality** During and after event, discussions will take place with patrons, vendors, sponsors and contestants to assess if the decisions made from input resulted in the failed, moderate or exceeded expectations. This may include the mentioned discussions, website/social media/paper surveys.

Lea County will strive to present a multi-purpose, year-round facility which is safe and well-managed. It shall meet the diverse educational and entertainment needs of the residents of Lea County. The Lea County Fairgrounds Management will be innovative in planning and growth while protecting the public's investment, maintaining sensitivity to our environment and preserving and caring for our County's heritage while exploring new cultural traditions.

## Function

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Lea County Fairgrounds can offer an affordable choice for most types of activities. Three buildings, ranging from 5,200 sq. ft. to 13,000 sq. ft. are available for rent, with one building equipped with commercial kitchen. A covered livestock barn can house steers, lambs, goats, swine and heifers with a separate building for poultry and rabbits. Jake McClure arena is located at the Fairgrounds with covered grandstands which will seat approximately 6,000 guests. The arena has fully operational roping chute and eight bucking chutes. The arena also has numerous pens, both large and small, in order to keep livestock on site during functions. The Fairgrounds has 148 horse stalls and 75 RV full service hook-ups available for patrons to utilize.

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## Values

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The Lea County Fairgrounds has an obligation to support all of Lea County's communities with regard to education, recreation, health and entertainment. The Fairgrounds wishes to maintain a clean, safe and attractive facility which provides a positive economic impact for all of Lea County.

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## Events

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With 2020 finally over, the Lea County Fairgrounds was able to "open" the facility for business! The spring season saw our facility host to many events such as arts & crafts shows, quinceañeras, livestock jackpots, private wedding ceremonies and receptions, 4H workshops and private business training seminars. The summer brought back the County's single largest event - the annual Lea County Fair & PRCA Rodeo. This nine day family oriented event featured professional cowboys and cowgirls competing for approximately \$130,000 additional prize money. Over 65,000 attendees were met with quality rodeo performances, junior livestock show, over 100 vendor booths and displays, amusement rides and games, everyone's favorite fair food and six nights of live concert entertainment from some of the biggest entertainers in the Hispanic, country, Christian and rock and roll music industries. The Lea County Fairgrounds was selected to host the State of New Mexico's Junior High and High School Rodeo finals the week and weekend of Memorial Day. This event brought young rodeo competitors from around the state to Lovington in order to compete for a place at the National Finals. Many community partners helped to make this five day event one of the most successful State Finals we have seen.

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## Accomplishments

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In 2021, this facility finalized approval and completion of a new restroom and office area for the livestock barn. Over the years, the former restrooms had become one of the most used facilities during the annual Fair and Rodeo. Recognizing this fact, the County Administration approved the construction and the building was completed just in time for the 2021 Lea County Fair & PRCA Rodeo. This new addition was met with great appreciation from the livestock exhibitors, as well as patrons of our annual event. The addition of the new General Service Building, which is located on Fairgrounds property, was also completed. This building will house various County Departments once the remodel of the existing Courthouse begins. The County Departments will operate from this new building throughout the remodel process. Once the Courthouse project is completed, this building should add to the available rental space of the Lea County Fairgrounds. Lea County was once again selected by the New Mexico Junior High and High School Rodeo Association to be the host site for the State Finals. The Association additionally selected Lovington to host a regular season rodeo in the spring.

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## Coming Up In FY 21/22

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Lea County now has sole possession of the Sheriff's Posse area located just east of the Fairgrounds arena. This area has been used during the Fair and Rodeo and has thirty stalls and a building that can be used for catering and various meetings. The plumbing and electrical needs to be updated and brought up to code, so plans are being made to accomplish this. The entire inside of the building will go through demolition of existing sheetrock and tile floors in order to offer a more accommodating facility. The Fairgrounds is also looking to possibly utilize the Sheriff's Posse area for an additional small arena to be used when having multiple equine events. Lea County has submitted a bid to host the 2022 Turquoise Circuit Rodeo Finals in October/November. The Fairgrounds has also reached out to be a host site for the Firefighters Combat Challenge in 2022. A spring County sponsored event with a Food Truck Challenge, Car/Motorcycle Show and concert is being discussed as well.

## Funds

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460-32 - Lea County Fairgrounds

461-33 - Lea County Fair and Rodeo

462-34 - Lea County Hispanic Heritage Night





## Lea County Fairgrounds Operations



## 460-32 Lea County Fairgrounds

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Intergovernmental</b>					
1396 - NM Legislative Grant	\$ 100,000	\$ 100,000	\$ —	\$ —	(100.0)%
<b>Total Intergovernmental</b>	<u>100,000</u>	<u>100,000</u>	<u>—</u>	<u>—</u>	<u>(100.0)%</u>
<b>Miscellaneous</b>					
1005 - Arena/Stall Rental	6,400	8,000	16,620	10,000	25.0 %
1016 - RV Space Rental	1,519	2,000	5,567	3,000	50.0 %
1226 - Special Productions	—	30,000	—	30,000	— %
1227 - Christmas Celebration	—	—	—	5,000	— %
1292 - Event Staff	4,798	10,000	600	10,000	— %
1298 - Fairground Building Rent	15,450	25,000	3,080	20,000	(20.0)%
1299 - Ranch Rodeo	—	—	—	12,000	— %
1314 - Special Productions	—	8,000	3,714	5,000	(37.5)%
1440 - Credit Card Charges	51	—	57	—	— %
<b>Total Miscellaneous</b>	<u>28,218</u>	<u>83,000</u>	<u>29,638</u>	<u>95,000</u>	<u>14.5 %</u>
<b>Total Revenue</b>	<u>128,218</u>	<u>183,000</u>	<u>29,638</u>	<u>95,000</u>	<u>(48.1)%</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	228,281	189,984	190,306	209,683	10.4 %
2005 - Overtime	13,079	15,000	8,052	15,000	— %
2063 - PERA	33,693	28,735	29,295	30,809	7.2 %
2064 - FICA	18,845	15,918	14,910	17,425	9.5 %
2065 - Health Insurance	63,452	52,220	52,313	54,831	5.0 %
2200 - Retiree Health Care	6,353	5,415	5,659	5,805	7.2 %
2208 - Vacation	3,100	3,100	—	3,100	— %
<b>Total Salaries &amp; Benefits</b>	<u>366,802</u>	<u>310,372</u>	<u>300,533</u>	<u>336,653</u>	<u>8.5 %</u>
<b>Operating Costs</b>					
2006 - Postage	227	1,000	442	1,000	— %
2007 - Communications	3,845	5,000	3,857	4,000	(20.0)%
2008 - Printing & Publishing	365	2,000	286	2,000	— %
2009 - Office Supplies	4,499	5,000	3,766	5,000	— %
2010 - Travel / Per Diem	—	2,000	—	2,000	— %
2011 - Vehicle - Gas & Oil	3,469	7,000	2,566	5,000	(28.6)%
2012 - Maintenance	34,858	48,000	38,035	35,000	(27.1)%
2013 - Rental Of Equipment	51	2,500	157	2,000	(20.0)%
2016 - Education/Registration/Dues	386	1,500	719	1,000	(33.3)%
2020 - Supplies	9,630	5,000	4,134	6,000	20.0 %
2025 - Utilities	110,133	100,000	101,441	115,000	15.0 %
2027 - Advertising	1,341	2,000	(35)	2,000	— %
2046 - Janitors Supplies	2,070	4,000	1,923	3,000	(25.0)%
2075 - Maintenance - Equipment	9,797	7,000	5,327	6,000	(14.3)%
2076 - Equipment Operating	358	5,000	2,289	3,000	(40.0)%
2079 - Contractual Service - Maintenance	36,870	40,025	39,897	33,000	(17.6)%
2111 - Vehicle - Maintenance	7,574	7,000	3,749	5,000	(28.6)%



## 460-32 Lea County Fairgrounds

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
2130 - Computers And Peripherals	15,000	8,000	6,456	7,000	(12.5)%
2131 - Uniforms	3,849	4,000	3,349	4,000	— %
2153 - Disposal	198	4,000	—	3,000	(25.0)%
2503 - Rodeo Production	8,110	80,000	76,326	80,000	— %
2504 - Ranch Rodeo	—	—	—	10,000	— %
2505 - Meal Expense	41.54	—	—	200	— %
2551 - County Sponsored Events	15,580	—	—	30,000	— %
2552 - Christmas Celebration	—	—	—	30,000	— %
2895 - Refunds	1,000	1,000	900	1,000	— %
<b>Total Operating Costs</b>	<u>269,252</u>	<u>341,025</u>	<u>295,583</u>	<u>395,200</u>	<u>15.9 %</u>
<b>Total Expenditures</b>	<u>636,053</u>	<u>651,397</u>	<u>596,116</u>	<u>731,853</u>	<u>12.4 %</u>
<b>Net Change from Operations</b>	<u>(507,836)</u>	<u>(468,397)</u>	<u>(566,478)</u>	<u>(636,853)</u>	<u>36.0 %</u>
<b>Capital Outlays (See Detail)</b>	<u>3,655,817</u>	<u>1,012,333</u>	<u>824,868</u>	<u>813,500</u>	<u>(19.6)%</u>
<b>Net Change in Fund Balance</b>	<u>(4,163,653)</u>	<u>(1,480,730)</u>	<u>(1,391,345)</u>	<u>(1,450,353)</u>	<u>(2.1)%</u>
<b>Cash Fund Balance Beginning of Year</b>	497,239	83,586	83,586	492,241	488.9 %
<b>Cash Transfer from the General Fund</b>	<u>3,750,000</u>	<u>1,600,000</u>	<u>1,800,000</u>	<u>1,000,000</u>	<u>(37.5)%</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 83,586</u>	<u>\$ 202,856</u>	<u>\$ 492,241</u>	<u>\$ 41,887</u>	<u>(79.4)%</u>

## 460-32 Lea County Fairgrounds

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>460-32 Fairgrounds</b>							
Full-Time Positions							
Maintenance Tech	1.72	\$ 33,264	\$ 2,545	\$ 5,031	\$ 12,963	\$ 948	\$ 54,750
Office Manager	0.86	35,593	2,723	5,383	20,934	1,014	65,647
Maintenance Lead	0.86	—	—	—	—	—	—
General Manager	0.86	82,680	6,325	12,505	—	2,356	103,867
Event Coordinator	0.86	52,160	3,990	7,889	20,934	1,487	86,460
Full-Time Positions Total	<u>5.16</u>	<u>203,697</u>	<u>15,583</u>	<u>30,809</u>	<u>54,831</u>	<u>5,805</u>	<u>310,725</u>
Longevity Pay		5,986	458	—	—	—	6,444
Overtime		15,000	1,148	—	—	—	16,148
Vacation		3,100	237	—	—	—	3,337
Fairgrounds Total	<u>5.16</u>	<u>\$ 227,783</u>	<u>\$ 17,425</u>	<u>\$ 30,809</u>	<u>\$ 54,831</u>	<u>\$ 5,805</u>	<u>\$ 336,653</u>

## 460-32 Lea County Fairgrounds

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Capital Outlays</b>					
4125 - Facility Improvements	\$ 100,386	148,000	67,419	\$ 200,000	35.1 %
4242 - Chairs	—	5,000	2,635	2,000	(60.0)%
4246 - Tables	4,544	12,500	—	4,000	(68.0)%
4313 - All Terrain Vehicle	—	10,000	10,000	12,500	25.0 %
4315 - Pickup(s)	—	45,000	—	45,000	— %
4367 - AV Equipment	14,651	50,000	47,981	—	(100.0)%
4389 - Tractor	—	45,000	—	50,000	11.1 %
4515 - Portable Sound System	1,060	—	—	—	— %
4585 - PY Fairground Improvements	1,944,147	696,833	696,833	—	(100.0)%
4586 - Fairgrounds Improvements	1,591,028	—	—	500,000	— %
<b>Total Capital Outlays</b>	<u>\$ 3,655,817</u>	<u>1,012,333</u>	<u>824,868</u>	<u>\$ 813,500</u>	<u>(19.6)%</u>

# Lea County Fair and Rodeo



## 461-33 Lea County Fair & Rodeo

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Intergovernmental</b>					
1487 - Lodger's Tax Grant	\$ 118,378	\$ 150,000	\$ —	\$ 75,000	(50.0) %
<b>Total Governmental</b>	<u>118,378</u>	<u>150,000</u>	<u>—</u>	<u>75,000</u>	<u>(50.0) %</u>
<b>Miscellaneous</b>					
1001 - Rodeo Ticket Sales	38,743	45,000	38,457	43,200	(4.0) %
1002 - Concessions	—	35,000	—	35,000	— %
1004 - Rodeo Sponsorships	162,875	320,000	88,500	300,000	(6.3) %
1005 - Arena/Stall Rental	—	—	—	—	— %
1016 - RV Space Rental	4,357	6,700	10,205	6,700	— %
1259 - Refund Performance Fee	2,700	6,000	—	4,000	(33.3) %
1260 - Refunds	36,521	—	18,429	—	— %
1270 - Insurance Recovery	—	20,000	—	20,000	— %
1294 - Fair Comm Booth Rentals	24,255	28,000	21,255	30,000	7.1 %
1295 - Fair Gate Ticket Sales	215,577	320,000	—	300,000	(6.3) %
1296 - Fair Carnival Rental	161,490	195,000	—	180,000	(7.7) %
1297 - Fair Outside Space Rental	52,137	26,000	21,400	25,000	(3.8) %
1300 - Fiddler's Contest	130	—	—	1,000	— %
1440 - Credit Card Fees	381	—	513	—	— %
1801 - Entry Fees	8,481	10,000	4,661	8,000	(20.0) %
1802 - Equine Facility Sales	14,920	18,000	—	18,000	— %
1803 - Yucca Activities	685	1,000	—	1,500	50.0 %
1902 - Deposits	200	1,000	—	1,000	— %
1907 - Buckle Donation Committee	7,445	15,000	8,005	18,000	20.0 %
<b>Miscellaneous</b>	<u>730,898</u>	<u>1,046,700</u>	<u>211,425</u>	<u>991,400</u>	<u>(5.3) %</u>
<b>Total Revenue</b>	<u>849,276</u>	<u>1,196,700</u>	<u>211,425</u>	<u>1,066,400</u>	<u>(10.9) %</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	34,181	26,509	26,509	29,258	10.4 %
2003 - Part Time Positions	—	3,600	—	3,600	— %
2005 - Overtime	73,779	75,556	23,301	75,556	— %
2063 - PERA	5,194	4,010	4,010	4,299	7.2 %
2064 - FICA	3,008	8,083	3,615	8,294	2.6 %
2065 - Health Insurance	9,748	7,287	7,287	7,651	5.0 %
2200 - Retiree Health Care	979	756	756	810	7.1 %
<b>Total Salaries &amp; Benefits</b>	<u>126,889</u>	<u>125,801</u>	<u>65,476</u>	<u>129,467</u>	<u>2.9 %</u>
<b>Operating Costs</b>					
2006 - Postage	343	3,000	611	3,000	— %
2008 - Printing & Publishing	8,027	9,000	2,627	9,000	— %
2009 - Office Supplies	4,453	5,000	2,490	5,000	— %
2010 - Travel/Per Diem	3,257	6,000	1,246	5,000	(16.7) %
2012 - Maintenance	13,626	25,000	17,687	25,000	— %

## 461-33 Lea County Fair & Rodeo

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
2013 - Rental Of Equipment	8,638	8,000	5,918	5,000	(37.5) %
2016 - Education/Registration/Dues	190	3,000	693	1,000	(66.7) %
2020 - Supplies	15,000	15,000	12,170	20,000	33.3 %
2025 - Utilities	—	2,000	2,000	2,000	— %
2027 - Advertising	147,758	165,700	43,231	165,000	(0.4) %
2046 - Janitors Supplies	12,238	12,000	8,193	18,000	50.0 %
2067 - Property/Liability Insurance	15,500	40,000	1,311	40,000	— %
2152 - Contract Labor/Professional Service	49,099	50,000	—	60,000	20.0 %
2153 - Disposal	4,008	7,000	—	7,000	— %
2174 - Buckle Donation Committee	16,990	20,000	12,008	20,000	— %
2327 - Judges & Parade	12,416	15,000	4,974	15,000	— %
2328 - Premiums	6,902	10,000	3,782	9,500	(5.0) %
2399 - Entertainment	529,399	612,750	109,443	665,000	8.5 %
2502 - Queen	6,493	8,000	3,987	9,528	19.1 %
2503 - Rodeo Production	477,584	368,110	57,056	438,659	19.2 %
2510 - Sign Upkeep	4,678	10,000	6,904	12,000	20.0 %
2533 - Team Roping	15,300	—	—	15,000	— %
2536 - Fiddler's Contest	4,886	7,000	1,185	7,000	— %
2802 - Staff Labor	75,375	30,000	13,257	65,000	116.7 %
2875 - Bank Service Charges	962	1,000	1,000	1,200	20.0 %
2895 - Refunds	6,418	185,000	123,783.43	6,000	(96.8) %
<b>Total Operating Costs</b>	<u>1,439,541</u>	<u>1,617,560</u>	<u>435,558</u>	<u>1,628,887</u>	<u>0.7 %</u>
<b>Total Expenditures</b>	<u>1,566,430</u>	<u>1,743,361</u>	<u>501,034</u>	<u>1,758,354</u>	<u>0.9 %</u>
<b>Net Change from Operations</b>	<u>(717,154)</u>	<u>(546,661)</u>	<u>(289,609)</u>	<u>(691,954)</u>	<u>26.6 %</u>
<b>Capital Outlays (See Detail)</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	<u>(717,154)</u>	<u>(546,661)</u>	<u>(289,609)</u>	<u>(691,954)</u>	<u>26.6 %</u>
<b>Cash Fund Balance Beginning of Year</b>	287,760	570,606	570,606	580,997	1.8 %
<b>Cash Transfer from the General Fund</b>	<u>1,000,000</u>	<u>300,000</u>	<u>300,000</u>	<u>600,000</u>	<u>100.0 %</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 570,606</u>	<u>\$ 323,945</u>	<u>\$ 580,997</u>	<u>\$ 489,043</u>	<u>51.0 %</u>

## 461-33 Lea County Fair & Rodeo

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>461-33 Fair &amp; Rodeo</b>							
Full-Time Positions							
Maintenance Tech	0.24	\$ 4,641	\$ 355	\$ 702	\$ 1,809	\$ 132	\$ 7,640
Office Manager	0.12	4,966	380	751	2,921	142	9,160
Maintenance Lead	0.12	—	—	—	—	—	—
General Manager	0.12	11,537	883	1,745	—	329	14,493
Event Coordinator	0.12	7,278	557	1,101	2,921	207	12,064
Full-Time Positions Total	0.72	28,423	2,174	4,299	7,651	810	43,357
Longevity Pay		835	64	—	—	—	899
Part Time Positions		3,600	275	—	—	—	3,875
Overtime		75,556	5,780	—	—	—	81,336
Fair & Rodeo Total	<u>0.72</u>	<u>\$ 108,413</u>	<u>\$ 8,294</u>	<u>\$ 4,299</u>	<u>\$ 7,651</u>	<u>\$ 810</u>	<u>\$ 129,467</u>

# Lea County Fair and Rodeo Hispanic Heritage Night Celebration





## 462-34 Hispanic Heritage Night

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Miscellaneous</b>					
1004 - Rodeo Sponsorships	\$ —	\$ 10,000	\$ 500	\$ 5,000	(50.0)%
1295 - Fair Gate Ticket Sales	90,150	56,516	—	80,000	41.6 %
1296 - Fair Carnival Rental	—	30,000	—	30,000	— %
<b>Miscellaneous</b>	<u>90,150</u>	<u>96,516</u>	<u>500</u>	<u>115,000</u>	<u>19.2 %</u>
<b>Total Revenue</b>	<u>90,150</u>	<u>96,516</u>	<u>500</u>	<u>115,000</u>	<u>19.2 %</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	5,619	4,418	4,418	4,876	10.4 %
2005 - Overtime	9,444	9,444	4,535	9,444	— %
2063 - PERA	849	668	668	716	7.3 %
2064 - FICA	564	1,060	409	1,096	3.4 %
2065 - Health Insurance	1,592	1,214	1,214	1,275	5.0 %
2200 - Retiree Health Care	160	126	126	135	7.1 %
<b>Total Salaries &amp; Benefits</b>	<u>18,230</u>	<u>16,930</u>	<u>11,371</u>	<u>17,543</u>	<u>3.6 %</u>
<b>Operating Costs</b>					
2006 - Postage	—	100	—	100	— %
2008 - Printing & Publishing	—	1,000	—	1,000	— %
2009 - Office Supplies	—	300	—	—	(100.0)%
2010 - Travel/Per Diem	—	1,000	—	1,000	— %
2012 - Maintenance	495	1,500	—	1,000	(33.3)%
2020 - Supplies	—	1,000	—	1,000	— %
2025 - Utilities	—	500	500	—	(100.0)%
2027 - Advertising	10,000	10,000	—	10,000	— %
2046 - Janitors Supplies	—	1,000	1,000	—	(100.0)%
2067 - Property/Liability Insurance	384	—	—	—	— %
2152 - Contract Labor/Professional Service	900	900	—	1,000	11.1 %
2153 - Disposal	—	1,000	—	—	(100.0)%
2399 - Entertainment	156,757	156,100	100,675	163,000	4.4 %
2502 - Queen	1,900	3,500	1,655	3,500	— %
2802 - Staff Labor	10,000	3,000	1,987	4,000	33.3 %
2875 - Bank Service Charges	476	500	500	500	— %
<b>Total Operating Costs</b>	<u>180,911</u>	<u>181,400</u>	<u>106,317</u>	<u>186,100</u>	<u>2.6 %</u>
<b>Total Expenditures</b>	<u>199,142</u>	<u>198,330</u>	<u>117,688</u>	<u>203,643</u>	<u>2.7 %</u>
<b>Net Change from Operations</b>	<u>(108,992)</u>	<u>(101,814)</u>	<u>(117,188)</u>	<u>(88,643)</u>	<u>(12.9)%</u>
<b>Capital Outlays (See Detail)</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	<u>(108,992)</u>	<u>(101,814)</u>	<u>(117,188)</u>	<u>(88,643)</u>	<u>(12.9)%</u>
<b>Cash Fund Balance Beginning of Year</b>	19,701	37,756	37,756	20,568	(45.5)%
<b>Cash Transfer from the General Fund</b>	<u>127,047</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>— %</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 37,756</u>	<u>\$ 35,942</u>	<u>\$ 20,568</u>	<u>\$ 31,925</u>	<u>(11.2)%</u>

## 462-34 Hispanic Heritage Night

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>462-34 Hispanic Heritage Night</b>							
Full-Time Positions							
Maintenance Tech	0.04	\$ 774	\$ 59	\$ 117	\$ 301	\$ 22	\$ 1,273
Office Manager	0.02	828	63	125	487	24	1,527
Maintenance Lead	0.02	—	—	—	—	—	—
General Manager	0.02	1,923	147	291	—	55	2,416
Event Coordinator	0.02	1,213	93	183	487	35	2,011
Full-Time Positions Total	0.12	4,737	362	716	1,275	135	7,226
Longevity Pay		139	11	—	—	—	150
Overtime		9,444	722	—	—	—	10,167
Hispanic Heritage Night Total	<u>0.12</u>	<u>\$ 14,321</u>	<u>\$ 1,096</u>	<u>\$ 716</u>	<u>\$ 1,275</u>	<u>\$ 135</u>	<u>\$ 17,543</u>



# Misdemeanor Compliance Program



# Lea County Misdemeanor Probation Compliance

## Mission Statement

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*The mission of Lea County Probation is to provide a safer community for Lea County residents by monitoring convicted offenders to ensure court ordered probation stipulations are met and rehabilitation efforts are completed, resulting in changes of behavior.*

## Function

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LCMCP is tasked with monitoring and supervising convicted offenders to ensure court ordered probation stipulations are met and rehabilitation efforts are completed to attain the needed changes in behavior to shape clients into successful members of society.

## Staff

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Staff consists of the director, supervisors, compliance officers, and support staff.

## Accomplishments

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LCMCP is proudly an accredited program. The staff takes great pride in providing best practices and is often used as an example across the State. LCMCP is often observed and shadowed by other counties for training and operation practices. Additionally, LCMCP was one on the first Compliance Programs to implement alternative COVID-19 practices which provided safety for their staff while still providing quality services and supervision to clients in a time of crisis. LCMCP was strategic while under State COVID-19 social distancing restrictions and implemented alternative in-person supervision and interlock checks which abided by restrictions while providing a more in-depth supervision. These practices were again sought out as an example of alternative operations for other county program across the State.

Alternative Sentencing	2017	2018	2019	2020	2021
Individuals Treated - Adult Misdemeanor Compliance	728	530	564	614	665
Individuals Treated - DWI Treatment Facility	252	290	368	355	293

## Goals

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Further implementation of alternative sentencing tools to increase capabilities of alcohol monitoring and house arrest processes. Additionally, LCMCP has been developing alternative supervision strategies and practices which will provide services to offenders via satellite stations across the County. By increasing the opportunity for indigent clients and those who are not allowed to drive due to DWI convictions to receive better quality services, we lower costs of incarcerating offenders, expand the ability to monitor alcohol intake and abstinence, and provide a more controlled supervision of offenders. These steps lower the risk of community corrections and increases positive changes in behaviors.

## Funds

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401-81 - Misdemeanor Compliance  
412-43 - DWI Alcohol  
439-81 - Misdemeanor Compliance

## 439-81 Misdemeanor Compliance

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Charges for Services</b>					
1416 - DWI-Alcohol Screen Fees	\$ 96	\$ 4,000	\$ 530	\$ —	(100.0)%
1426 - Drug Tests	2,176	3,000	396	1,500	(50.0)%
1429 - Ankle Monitoring	786	2,000	611	1,000	(50.0)%
1438 - Treatment ADT	—	100	—	—	(100.0)%
<b>Charges for Services Total</b>	<u>3,058</u>	<u>9,100</u>	<u>1,537</u>	<u>2,500</u>	<u>(72.5)%</u>
<b>Miscellaneous</b>					
1233 - Restitution Fees	56	—	143	—	— %
1240 - Treatment Fees	50	500	100	—	(100.0)%
1425 - Probation Fees	31,707	32,000	26,567	30,000	(6.3)%
1440 - Credit Card Charges	542	750	—	—	(100.0)%
<b>Miscellaneous</b>	<u>32,355</u>	<u>33,250</u>	<u>26,809</u>	<u>30,000</u>	<u>(9.8)%</u>
<b>Total Revenue</b>	<u>35,413</u>	<u>42,350</u>	<u>28,346</u>	<u>32,500</u>	<u>(23.3)%</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	10,587	—	(2)	—	— %
2063 - PERA	4,096	—	—	—	— %
2064 - FICA	815	—	—	—	— %
2065 - Health Insurance	9,164	—	—	—	— %
2200 - Retiree Health Care	774	—	—	—	— %
<b>Total Salaries &amp; Benefits</b>	<u>25,435</u>	<u>—</u>	<u>(2)</u>	<u>—</u>	<u>— %</u>
<b>Operating Costs</b>					
2010 - Travel/Per Diem	—	—	—	5,000	— %
2604 - Supplies	—	32,000	2,940	40,000	25.0 %
2605 - Operating Costs	800	3,000	1,397	—	(100.0)%
<b>Total Operating Costs</b>	<u>800</u>	<u>35,000</u>	<u>4,337</u>	<u>45,000</u>	<u>28.6 %</u>
<b>Total Expenditures</b>	<u>26,235</u>	<u>35,000</u>	<u>4,335</u>	<u>45,000</u>	<u>28.6 %</u>
<b>Net Change from Operations</b>	<u>9,178</u>	<u>7,350</u>	<u>24,012</u>	<u>(12,500)</u>	<u>(270.1)%</u>
<b>Capital Outlays (See Detail)</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	<u>9,178</u>	<u>7,350</u>	<u>24,012</u>	<u>(12,500)</u>	<u>(270.1)%</u>
<b>Cash Fund Balance Beginning of Year</b>	<u>8,341</u>	<u>17,519</u>	<u>17,519</u>	<u>41,531</u>	<u>137.1 %</u>
<b>Cash Transfer from the General Fund</b>	<u>—</u>	<u>35,000</u>	<u>—</u>	<u>—</u>	<u>(100.0)%</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 17,519</u>	<u>\$ 59,869</u>	<u>\$ 41,531</u>	<u>\$ 29,031</u>	<u>(51.5)%</u>

## Lea County DWI Program



# Lea County DWI Probation Program

## Mission Statement

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*The mission of the Lea County DWI Program is to reduce the occurrences of drinking and driving and to provide best practices in DWI prevention and treatment, providing a stronger, safer community for Lea County residents.*

## Function

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The Lea County DWI Program utilizes a multi-pronged approach to reducing DWI, alcoholism, and alcohol abuse with the objective of generating a change in behavior.

**Prevention** - The active process that promotes the personal, physical and social well-being of individuals, families and communities to reinforce positive behaviors and healthy lifestyles.

**Treatment** - An array of individual, family, group or social program or activity alternatives directed to intervene and address DWI, alcohol dependencies and substance abuse. Treatment seeks to improve physical health, family and social relationships, emotional health, well-being, and general life functioning.

**Law Enforcement** - LCDWI funds overtime and equipment for local law enforcement officers to support sobriety checkpoints and saturation patrols, warrant roundups, and underage drinking activities.

**Screening** - It is mandatory for each county to have a screening program in place for use by all courts pursuant to Section 66-8-102(K) NMSA 1978, which states a DWI offender shall be required to participate in and complete an alcohol or drug abuse screening program.

**Compliance** - The purpose of supervision is to enforce compliance with the conditions of release, to protect the public by minimizing risk, and assist the DWI offender in maintaining a law-abiding lifestyle.

**Alternative Sentencing** - Alternative sentencing provides alternatives to traditional incarceration, including electronic monitoring devices, alcohol monitoring devices, community custody, and community service.

## Staff

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Staff includes the Director, Supervisor, a DWI Preventionist, Compliance Officers, Treatment Counselors, and support staff.

## Accomplishments

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LCDWI has increased their safe ride program “Tipsy Taxi” to include coverage of community events throughout the year, along with still providing the free designated driver service every holiday season from Thanksgiving to New Year’s Eve. This service provides free rides to reduce the occurrence of impaired driving and alcohol involved fatality crashes.

LCDWI has added mental health treatment services for DWI offenders who have co-occurring diagnoses of substance abuse and mental health issues. They have a full-time on-staff Clinical Mental Health Counselor (LPCC) who has recently become their new Clinical Manager. LCDWI has also integrated treatment, intervention and prevention efforts into one Division for more well-rounded services.



## Goals

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LCDWI plans to implement prevention services in more schools to provide anti-drug and alcohol education to our youth. Additionally, staff is working on strategies to provide Victim Impact Panel services to clients and general education for the communities on an online platform for easier access. LCDWI will expand the use of online platforms in other areas of prevention to provide better services, not only their clients, but Lea County communities as a whole as well. LCDWI also plans to purchase a DWI driving simulator which will be used in the education of young drivers, DWI offenders, and at community events to teach the effects of driving under the influence.

## Funds

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401-56 - DWI Program  
412-43 - DWI LDWI - Distribution  
435-56 - DWI Program Local Revenue  
436-65 - LDWI Grant  
437-66 - CDWI Grant

## Lea County DWI Alcohol Program



*NOT WORTH IT...*

- LEA COUNTY DWI PROGRAM

## 412-43 LDWI - Distribution

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Intergovernmental</b>					
1274 - DWI State Grant Current Year	\$ 568,702	\$ 576,976	\$ 623,257	\$ 622,222	7.8 %
1275 - DWI Local Grant Previous Year	—	—	—	—	— %
<b>Intergovernmental Total</b>	<u>568,702</u>	<u>576,976</u>	<u>623,257</u>	<u>622,222</u>	<u>7.8 %</u>
<b>Miscellaneous</b>					
1260 - Refunds	—	—	—	—	— %
<b>Miscellaneous</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Total Revenue</b>	<u>568,702</u>	<u>576,976</u>	<u>623,257</u>	<u>622,222</u>	<u>7.8 %</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	299,092	350,082	333,177	367,112	4.9 %
2005 - Overtime	11,744	18,000	12,784	—	(100.0)%
2063 - PERA	43,409	52,950	49,756	55,526	4.9 %
2064 - FICA	22,872	28,426	25,277	28,084	(1.2)%
2065 - Health Insurance	97,823	125,182	120,124	147,475	17.8 %
2200 - Retiree Health Care	8,185	9,977	9,376	10,463	4.9 %
2208 - Vacation	1,279	3,500	—	—	(100.0)%
<b>Total Salaries &amp; Benefits</b>	<u>484,403</u>	<u>588,117</u>	<u>550,493</u>	<u>608,659</u>	<u>3.5 %</u>
<b>Operating Costs</b>					
2641 - Enforcement - Contract Service	—	—	—	15,000	— %
2666 - Repay of Prior Yr Balance LDWI	—	75,320	75,318	73,000	(3.1)%
<b>Total Operating Costs</b>	<u>—</u>	<u>75,320</u>	<u>75,318</u>	<u>88,000</u>	<u>16.8 %</u>
<b>Total Expenditures</b>	<u>484,403</u>	<u>663,437</u>	<u>625,811</u>	<u>696,659</u>	<u>5.0 %</u>
<b>Net Change from Operations</b>	<u>84,299</u>	<u>(86,461)</u>	<u>(2,554)</u>	<u>(74,437)</u>	<u>(13.9)%</u>
<b>Net Change in Fund Balance</b>	<u>84,299</u>	<u>(86,461)</u>	<u>(2,554)</u>	<u>(74,437)</u>	<u>(13.9)%</u>
<b>Cash Fund Balance Beginning of Year</b>	<u>97,818</u>	<u>182,117</u>	<u>182,117</u>	<u>179,564</u>	<u>(1.4)%</u>
<b>Cash Transfer from the General Fund</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 182,117</u>	<u>\$ 95,656</u>	<u>\$ 179,564</u>	<u>\$ 105,127</u>	<u>9.9 %</u>

## 412-43 DWI - State Grant

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>412-43 DWI-State</b>							
Full-Time Positions							
Compliance Officer	1.00	\$ 43,156	\$ 3,301	\$ 6,527	\$ 24,342	\$ 1,230	\$ 78,557
Court Compliance	2.00	88,999	6,808	13,461	48,684	2,536	160,489
Compliance Supervisor	1.00	56,217	4,301	8,503	18,416	1,602	89,039
Administrative Coordinator	2.00	73,667	5,636	11,142	23,382	2,100	115,926
Office Manager	1.00	54,600	4,177	8,258	24,342	1,556	92,933
Training Coordinator/ Officer	1.00	50,472	3,861	7,634	8,309	1,438	71,715
Full-Time Positions Total	8.00	367,112	28,084	55,526	147,475	10,463	608,659
Overtime		—	—	—	—	—	—
DWI-State Total	<u>8.00</u>	<u>\$ 367,112</u>	<u>\$ 28,084</u>	<u>\$ 55,526</u>	<u>\$ 147,475</u>	<u>\$ 10,463</u>	<u>\$ 608,659</u>

## DWI Revenue Fund



## 435-56 DWI Program Local Revenue

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Charges for Services</b>					
1233 - Restitution Fees	\$ —	\$ —	\$ 56	\$ —	— %
1240 - Treatment Fees	300	340	698	—	(100.0)%
1426 - Drug Tests	4,203	5,000	688	1,000	(80.0)%
1429 - Ankle Monitoring	5,298	9,000	2,783	2,000	(77.8)%
1438 - Treatment ADT	—	800	8	—	(100.0)%
<b>Charges for Services Total</b>	<u>9,801</u>	<u>15,140</u>	<u>4,233</u>	<u>3,000</u>	<u>(80.2)%</u>
<b>Miscellaneous</b>					
1260 - Refunds	125	—	—	—	— %
1416 - DWI-Alcohol Screen Fees	14,415	20,000	11,856	15,000	(25.0)%
1418 - Donations-DWI	3,400	4,000	2,848	2,000	(50.0)%
1425 - Probation Fees	86,070	80,000	72,032	65,000	(18.8)%
1430 - Collections	—	290	—	—	(100.0)%
1439 - Educational Services	20	100	—	—	(100.0)%
1440 - Credit Card Charges	2,249	2,000	—	—	(100.0)%
<b>Miscellaneous</b>	<u>106,279</u>	<u>106,390</u>	<u>86,736</u>	<u>82,000</u>	<u>(22.9)%</u>
<b>Total Revenue</b>	<u>116,080</u>	<u>121,530</u>	<u>90,969</u>	<u>85,000</u>	<u>(30.1)%</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	3,238	—	(16)	60,549	— %
2005 - Overtime	5,000	11,200	1,452	28,000	150.0 %
2063 - PERA	940	—	—	7,198	— %
2064 - FICA	888	972	179	7,042	624.5 %
2065 - Health Insurance	2,345	—	—	24,342	— %
2200 - Retiree Health Care	178	—	—	1,356	— %
2208 - Vacation	1,500	1,500	882	3,500	133.3 %
2209 - Straight Time - OT	36	—	—	—	— %
<b>Total Salaries &amp; Benefits</b>	<u>14,125</u>	<u>13,672</u>	<u>2,498</u>	<u>131,987</u>	<u>865.4 %</u>
<b>Operating Costs</b>					
2010 - Travel/Per Diem	5,004	8,000	16	2,000	(75.0)%
2604 - Supplies	2,740	40,000	31,303	5,000	(87.5)%
2605 - Operating Costs	11,077	56,000	43,413	5,000	(91.1)%
2608 - Safe Ride	—	6,000	2,655	6,000	— %
2609 - Alcohol Free Events	—	5,000	4,222	5,000	— %
2628 - Supervision - Screening	1,305	10,000	8,279	10,000	— %
2895 - Refunds	950	3,000	372	2,500	(16.7)%
<b>Total Operating Costs</b>	<u>21,076</u>	<u>128,000</u>	<u>90,260</u>	<u>35,500</u>	<u>(72.3)%</u>
<b>Total Expenditures</b>	<u>35,201</u>	<u>141,672</u>	<u>92,758</u>	<u>167,487</u>	<u>18.2 %</u>
<b>Net Change from Operations</b>	<u>80,878</u>	<u>(20,142)</u>	<u>(1,789)</u>	<u>(82,487)</u>	<u>309.5 %</u>
<b>Capital Outlays (See Detail)</b>	<u>9,738</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	<u>71,140</u>	<u>(20,142)</u>	<u>(1,789)</u>	<u>(82,487)</u>	<u>309.5 %</u>
<b>Cash Fund Balance Beginning of Year</b>	<u>52,328</u>	<u>123,468</u>	<u>123,468</u>	<u>121,679</u>	<u>(1.4)%</u>
<b>Cash Transfer from the General Fund</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 123,468</u>	<u>\$ 103,326</u>	<u>\$ 121,679</u>	<u>\$ 39,192</u>	<u>(62.1)%</u>

## 435-56 DWI Program Local Revenue

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>435-56 DWI Program</b>							
Full-Time Positions							
Administrative Coordinator	<u>1.00</u>	<u>\$ 47,589</u>	<u>\$ 3,641</u>	<u>\$ 7,198</u>	<u>\$ 24,342</u>	<u>\$ 1,356</u>	<u>\$ 84,126</u>
Full-Time Positions Total	<u>1.00</u>	<u>47,589</u>	<u>3,641</u>	<u>7,198</u>	<u>24,342</u>	<u>1,356</u>	<u>84,126</u>
Longevity Pay		12,960	991	—	—	—	13,951
Overtime		28,000	2,142	—	—	—	30,142
Vacation		3,500	268	—	—	—	3,768
DWI Program Total	<u>1.00</u>	<u>\$ 92,049</u>	<u>\$ 7,042</u>	<u>\$ 7,198</u>	<u>\$ 24,342</u>	<u>\$ 1,356</u>	<u>\$ 131,987</u>

## 435-56 DWI Program Local Revenue

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Capital Outlays</b>					
4324 - Copier	\$ 9,738	\$ —	\$ —	\$ —	— %
<b>Total Capital Outlays</b>	<u>\$ 9,738</u>	<u>\$ —</u>	<u>\$ —</u>	<u>\$ —</u>	<u>— %</u>



## LDWI Grant



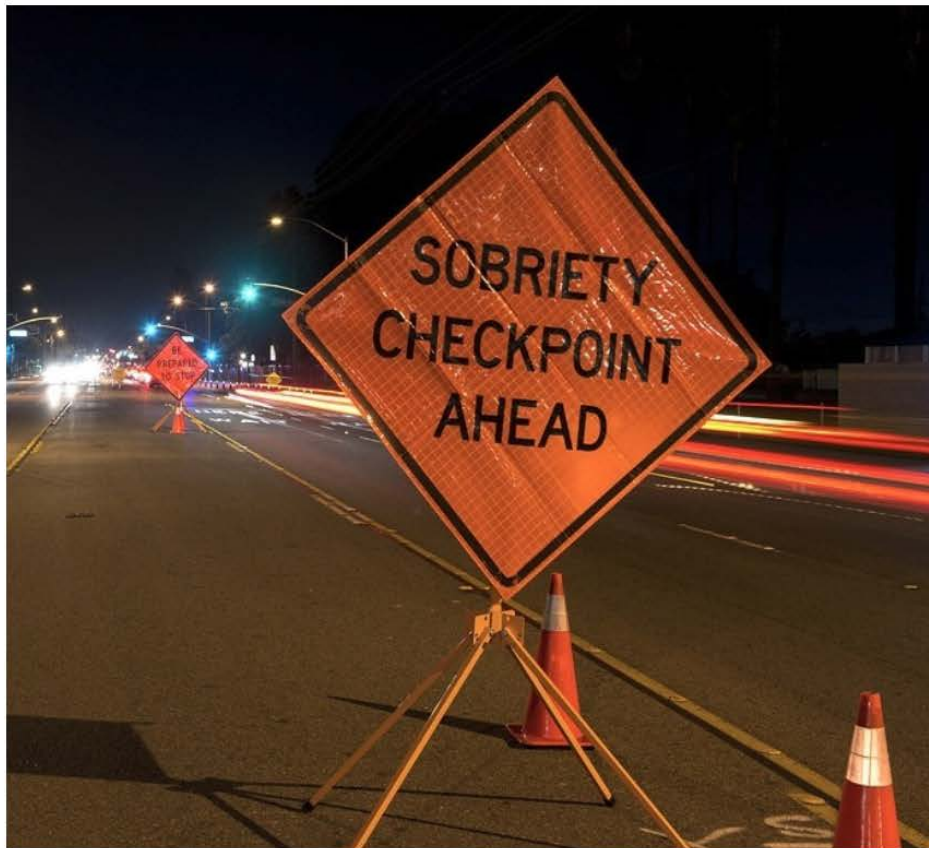
## 436-65 LDWI Grant

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Intergovernmental</b>					
1274 - DWI State Grant Current Year	\$ 215,310	\$ 348,752	\$ 186,530	\$ 220,000	(36.9)%
<b>Intergovernmental Total</b>	<u>215,310</u>	<u>348,752</u>	<u>186,530</u>	<u>220,000</u>	<u>(36.9)%</u>
<b>Total Revenue</b>	<u>215,310</u>	<u>348,752</u>	<u>186,530</u>	<u>220,000</u>	<u>(36.9)%</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	136,529	192,000	187,959	129,533	(32.5)%
2005 - Overtime	3,910	8,000	7,659	—	(100.0)%
2063 - PERA	17,621	20,449	20,449	19,592	(4.2)%
2064 - FICA	10,434	16,350	16,320	9,909	(39.4)%
2065 - Health Insurance	30,860	62,192	62,162	46,769	(24.8)%
2200 - Retiree Health Care	3,320	6,326	6,286	3,692	(41.6)%
<b>Total Salaries &amp; Benefits</b>	<u>202,675</u>	<u>305,317</u>	<u>300,835</u>	<u>209,496</u>	<u>(31.4)%</u>
<b>Operating Costs</b>					
2604 - Supplies	—	20,000	16,057	10,000	(50.0)%
<b>Total Operating Costs</b>	<u>—</u>	<u>20,000</u>	<u>16,057</u>	<u>10,000</u>	<u>(50.0)%</u>
<b>Total Expenditures</b>	<u>202,675</u>	<u>325,317</u>	<u>316,892</u>	<u>219,496</u>	<u>(32.5)%</u>
<b>Net Change from Operations</b>	<u>12,636</u>	<u>23,435</u>	<u>(130,362)</u>	<u>504</u>	<u>(97.8)%</u>
<b>Capital Outlays (See Detail)</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	<u>12,636</u>	<u>23,435</u>	<u>(130,362)</u>	<u>504</u>	<u>(97.8)%</u>
<b>Cash Fund Balance Beginning of Year</b>	<u>18,535</u>	<u>31,170</u>	<u>31,170</u>	<u>100,808</u>	<u>223.4 %</u>
<b>Cash Transfer from the General Fund</b>	<u>—</u>	<u>—</u>	<u>200,000</u>	<u>—</u>	<u>— %</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 31,170</u>	<u>\$ 54,605</u>	<u>\$ 100,808</u>	<u>\$ 101,312</u>	<u>85.5 %</u>

## 436-65 LDWI Grant

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>436-65 LDWI Grant</b>							
Full-Time Positions							
Administrative Coordinator	—	\$ —	\$ —	\$ —	\$ —	\$ —	\$ —
Counselor	1.58	85,853	6,568	12,985	22,427	2,447	130,281
Preventionist	—	—	—	—	—	—	—
Full-Time Positions Total	2.58	129,533	9,909	19,592	46,769	3,692	209,496
Overtime	—	6,000	459	—	—	—	—
LDWI Grant Total	<u>3.00</u>	<u>\$ 143,457</u>	<u>\$ 10,974</u>	<u>\$ 20,173</u>	<u>\$ 40,960</u>	<u>\$ 3,692</u>	<u>\$ 209,496</u>

## CDWI Program



## 437-66 CDWI Grant

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Intergovernmental</b>					
1274 - DWI State Grant Current Year	\$ —	\$ 7,996	\$ 8,895	\$ 7,996	— %
<b>Intergovernmental Total</b>	<u>—</u>	<u>7,996</u>	<u>8,895</u>	<u>7,996</u>	<u>— %</u>
<b>Charges for Services</b>					
1425 - Probation Fees	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Charges for Services Total</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Total Revenue</b>	<u>—</u>	<u>7,996</u>	<u>8,895</u>	<u>7,996</u>	<u>— %</u>
<b>Expenditures</b>					
<b>Operating Costs</b>					
2601 - Contract Service	<u>9,195</u>	<u>7,996</u>	<u>7,996</u>	<u>7,996</u>	<u>— %</u>
<b>Total Operating Costs</b>	<u>9,195</u>	<u>7,996</u>	<u>7,996</u>	<u>7,996</u>	<u>— %</u>
<b>Total Expenditures</b>	<u>9,195</u>	<u>7,996</u>	<u>7,996</u>	<u>7,996</u>	<u>— %</u>
<b>Net Change from Operations</b>	<u>(9,195)</u>	<u>—</u>	<u>899</u>	<u>—</u>	<u>— %</u>
<b>Capital Outlays (See Detail)</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	<u>(9,195)</u>	<u>—</u>	<u>899</u>	<u>—</u>	<u>— %</u>
<b>Cash Fund Balance Beginning of Year</b>	44,314	35,119	35,119	36,018	2.6 %
<b>Cash Transfer from the General Fund</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 35,119</u>	<u>\$ 35,119</u>	<u>\$ 36,018</u>	<u>\$ 36,018</u>	<u>2.6 %</u>

## Lea County Detention Center



# Lea County Detention Facility

## Mission Statement

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*To provide a safe, secure, and humane environment for the detainees in Lea County Detention Center custody in a professional and fiscally responsible manner.*

## Function

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The Detention Facility is tasked with housing detainees awaiting trial or serving short term sentences. During their incarceration, the Detention Center will provide each detainee, regardless of their crime, creed, national origin, or gender, with their basic need such as shelter, food, clothing, and medical care. In addition, the Detention Facility will provide for the basic physical, emotional, religious, and educational needs of the detainees within the abilities of Lea County and its staff.

## Staff

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There are eighty-nine employees at the Detention Center including the Warden, a Chief of Security, four Lieutenants, three Sergeants, Training Coordinator, seventy-three Detention Officers, four Administrative Staff and two Maintenance personnel.

Detention Officers are eligible for a retention incentive payment of \$250 after six months and one year and \$500 per year each year thereafter.

## Accomplishments

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The Detention Facility has the capacity to house 400 adult detainees and 32 juvenile detainees. Average adult population for 20/21 was 157 and 10 juvenile offenders per month.

The Detention Facility also houses an average of 41 federal detainees for which Lea County received \$608,692 in FY 19/20. This revenue offsets 11.90% of the total operational cost for the facility for the fiscal year.

Detainees that have attained "Trustee" status provide a valuable service to Lea County by participating in work details to clean County highways, fairgrounds during the fair and rodeo, detainee food service, detainee laundry services, and inside facilities cleaning.

Corrections/Adult & Youth Detention	2017	2018	2019	2020	2021
Number of Adults Prisoners in Custody (Average)	367	333	270	210	157
Number of Juveniles Prisoners in Custody (Average)	5	4	5	6	10
Number of Beds (Adults)	400	400	400	400	400
Number of Beds ( Juveniles)	32	32	32	32	32
Per Diem Rate	54.56	59.29	75.57	108.84	115
Inmate Worker (trustee) hours worked	23712	23712	23712	23712	31330

## Accreditation

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The Detention Facility received accreditation from the Adult Detention Professional Standards Council in June 2013 and then a re-accreditation in July 2016. This accreditation, awarded by the New Mexico Municipal League and the New Mexico Association of Counties, assures citizens that the highest professional standards required to operate and adult detention facility have been met.

## Funds

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415-45 Correction Fees -	Funds allocated from the State of New Mexico for facility maintenance.
418-23 Detention Facility	- Operating fund for the Detention Facility.

Effective with the FY 21 budget year, the Correction Fee fund (415-45) has been merged into the Detention Facility Fund.



## Lea County Corrections Fee Fund



## 415-45 Correction Fees

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Intergovernmental</b>					
1593 - Collections	\$ 130,413	\$ —	\$ —	\$ —	— %
<b>Intergovernmental Total</b>	<u>130,413</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Total Revenue</b>	<u>130,413</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Expenditures</b>					
<b>Operating Costs</b>					
2012 - Maintenance	31,965	—	—	—	— %
2702 - Maintenance - Detention	<u>108,805</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Total Operating Costs</b>	<u>140,769</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Total Expenditures</b>	<u>140,769</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change from Operations</b>	<u>(10,356)</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Capital Outlays (See Detail)</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	<u>(10,356)</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Cash Fund Balance Beginning of Year</b>	808,067	797,711	797,711	—	(100.0)%
<b>Cash Transfer from the General Fund</b>	<u>—</u>	<u>(797,711)</u>	<u>(797,711)</u>	<u>—</u>	<u>(100.0)%</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 797,711</u>	<u>\$ —</u>	<u>\$ —</u>	<u>\$ —</u>	<u>— %</u>

# Lea County Detention Center



## 418-23 Detention Center

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Care of Prisoners</b>					
1217 - Detention Commissary	\$ 50,330	\$ 40,212	\$ 59,322	\$ 40,212	— %
1260 - Refunds	619	500	183	500	— %
1310 - Care Municipal Prisoners	18,111	30,000	4,452	30,000	— %
1320 - Care Of Federal Prisoners	1,123,063	1,500,000	608,692	1,500,000	— %
1325 - Care State Prisoners	58,350	70,000	61,876	70,000	— %
1326 - Prisoner-Social Security	3,800	5,000	800	5,000	— %
1330 - Care Of Other County Prisoners	23,779	20,000	263,685	20,000	— %
1331 - Juvenile-Care/Other County Prisoners	41,875	30,000	227,125	30,000	— %
1380 - Forfeited Inmate Funds	4,548	3,000	2,593	3,000	— %
1590 - Transportation Of Federal Prisoners	95,393	85,000	262,694	85,000	— %
<b>Care of Prisoners Total</b>	<u>1,419,867</u>	<u>1,783,712</u>	<u>1,491,422</u>	<u>1,783,712</u>	<u>— %</u>
<b>Intergovernmental</b>					
1396 - NM Legislative Grant	100,000	—	—	1,000,000	— %
1593 - Collections	—	150,000	163,038	150,000	— %
<b>Intergovernmental Total</b>	<u>100,000</u>	<u>150,000</u>	<u>163,038</u>	<u>1,150,000</u>	<u>666.7 %</u>
<b>Total Revenue</b>	<u>1,519,867</u>	<u>1,933,712</u>	<u>1,654,460</u>	<u>2,933,712</u>	<u>51.7 %</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	4,130,484	4,033,522	3,777,139	4,378,039	8.5 %
2005 - Overtime	949,652	979,000	967,693	950,000	(3.0)%
2063 - PERA	592,266	601,823	551,959	628,401	4.4 %
2064 - FICA	382,443	388,055	356,914	412,185	6.2 %
2065 - Health Insurance	1,174,156	1,232,520	1,137,970	1,415,286	14.8 %
2068 - Life Insurance - Detention Officer	1,549	1,700	1,452	1,700	— %
2109 - SEC 125 Flex Spending	—	1,020	—	1,020	— %
2200 - Retiree Health Care	111,655	113,401	104,069	118,409	4.4 %
2208 - Vacation	10,526	60,000	7,493	60,000	— %
<b>Total Salaries &amp; Benefits</b>	<u>7,352,732</u>	<u>7,411,041</u>	<u>6,904,688</u>	<u>7,965,041</u>	<u>7.5 %</u>
<b>Operating Costs</b>					
2006 - Postage	1,836	2,500	1,897	3,000	20.0 %
2007 - Communications	14,356	18,000	17,703	18,000	— %
2008 - Printing & Publishing	3,652	4,000	3,284	4,000	— %
2009 - Office Supplies	15,176	16,500	11,256	17,000	3.0 %
2010 - Travel/Per Diem	4,113	6,072	1,121	6,072	— %
2011 - Vehicle - Gas & Oil	15,280	20,000	9,182	25,000	25.0 %
2012 - Maintenance	—	150,000	150,000	200,000	33.3 %
2013 - Rental Of Equipment	1,430	1,700	1,430	1,700	— %
2016 - Education/Registration/Dues	11,006	10,500	2,005	10,500	— %
2018 - Nor-Lea Prisoner Care Contract	978,075	300,000	203,676	1,300,000	333.3 %
2019 - Contract Service - Housing	840	5,000	1,645	5,000	— %

## 418-23 Detention Center

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
2020 - Supplies	77,066	95,000	71,732	100,000	5.3 %
2025 - Utilities	165,377	220,000	193,168	220,000	— %
2036 - Operational Expense	—	100,000	18,120	—	(100.0)%
2046 - Janitors Supplies	46,620	50,000	33,562	60,000	20.0 %
2049 - Contracted Services - Meals	584,406	623,910	496,047	635,910	1.9 %
2079 - Contractual Service - Maintenance	91,774	111,200	110,764	107,200	(3.6)%
2111 - Vehicle - Maintenance	7,219	10,000	3,700	15,000	50.0 %
2130 - Computers And Peripherals	24,985	52,000	32,497	93,000	78.8 %
2131 - Uniforms	26,659	19,000	17,861	23,000	21.1 %
2136 - Inmate Work Detail	2,420	2,500	912	2,500	— %
2139 - Inmate Programs	9,990	12,000	9,925	15,000	25.0 %
<b>Total Operating Costs</b>	<u>2,082,280</u>	<u>1,829,882</u>	<u>1,391,488</u>	<u>2,861,882</u>	<u>56.4 %</u>
<b>Total Expenditures</b>	<u>9,435,012</u>	<u>9,240,923</u>	<u>8,296,175</u>	<u>10,826,923</u>	<u>17.2 %</u>
<b>Net Change from Operations</b>	<u>(7,915,145)</u>	<u>(7,307,211)</u>	<u>(6,641,716)</u>	<u>(7,893,211)</u>	<u>8.0 %</u>
<b>Capital Outlays (See Detail)</b>	<u>665,479</u>	<u>6,275,000</u>	<u>378,312</u>	<u>7,362,000</u>	<u>17.3 %</u>
<b>Net Change in Fund Balance</b>	<u>(8,580,624)</u>	<u>(13,582,211)</u>	<u>(7,020,027)</u>	<u>(15,255,211)</u>	<u>12.3 %</u>
<b>Cash Fund Balance Beginning of Year</b>	835,428	504,804	504,804	1,184,777	134.7 %
<b>Cash Transfer from the General Fund</b>	<u>8,250,000</u>	<u>13,200,000</u>	<u>7,700,000</u>	<u>14,500,000</u>	<u>9.8 %</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 504,804</u>	<u>\$ 122,593</u>	<u>\$ 1,184,777</u>	<u>\$ 429,566</u>	<u>250.4 %</u>

## 418-23 Detention Center

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>418-23 Detention Center</b>							
Full-Time Positions							
Warden	1.00	\$ 114,924	\$ 8,792	\$ 17,382	\$ 24,342	\$ 3,275	\$ 168,715
Chief of Security	1.00	91,928	7,032	13,904	24,342	2,620	139,826
Lieutenant	4.00	264,016	20,197	39,932	57,988	7,524	389,658
Business Manager	1.00	—	—	—	—	—	—
Sergeant	3.00	187,129	14,315	28,303	37,774	5,333	272,855
Fin Officer	1.00	67,060	5,130	10,143	8,309	1,911	92,553
Detention Officer	71.00	3,032,391	231,978	458,649	1,120,625	86,423	4,930,066
Records Officer	3.00	164,838	12,610	24,932	63,757	4,698	270,834
Transport	1.00	63,279	4,841	9,571	24,342	1,803	103,836
Maintenance Technician	1.00	50,418	3,857	7,626	24,342	1,437	87,679
Administrative Officer	1.00	66,663	5,100	10,083	8,309	1,900	92,055
Class Officer	1.00	52,075	3,984	7,876	21,156	1,484	86,575
Full-Time Positions Total	89.00	4,154,719	317,836	628,401	1,415,286	118,409	6,634,652
Longevity Pay		223,320	17,084	—	—	—	240,404
Detention Officer Life Insurance		—	—	—	1,700	—	1,700
Overtime		950,000	72,675	—	—	—	1,022,675
SEC 125 Flex Spending		1,020	—	—	—	—	1,020
Vacation		60,000	4,590	—	—	—	64,590
Detention Facility Total	<u>89.00</u>	<u>\$ 5,389,059</u>	<u>\$ 412,185</u>	<u>\$ 628,401</u>	<u>\$ 1,416,986</u>	<u>\$ 118,409</u>	<u>\$ 7,965,041</u>

## 418-23 Detention Center

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Capital Outlays</b>					
4238 - Kitchen Equipment	\$ 38,477	\$ 8,000	\$ 7,050	\$ 50,000	525.0 %
4324 - Copier	—	25,000	21,509	10,000	(60.0)%
4362 - Camera (s)	—	20,000	8,871	20,000	— %
4382 - Vehicle	59,014	60,000	57,226	100,000	66.7 %
4440 - Equipment	15,962	557,000	20,734	567,000	1.8 %
4605 - Radio Equipment and Upgrades	20,507	5,000	—	15,000	200.0 %
4749 - Detention - Washers	47,987	—	—	—	— %
4757 - Detention Center Upgrades	483,533	5,600,000	262,922	6,600,000	0.2
<b>Total Capital Outlays</b>	<u>\$ 665,479</u>	<u>\$ 6,275,000</u>	<u>\$ 378,312</u>	<u>\$ 7,362,000</u>	<u>17.3 %</u>

# Lea County Emergency Management And Environmental Services





# Environmental Gross Receipt Tax



# Lea County Environmental Services

The state repealed the environmental tax increment and it is now considered unrestricted revenue. Lea County elected to move environmental services to the General Fund.

Lea County Environmental Services - General Fund ..... [144](#)

## 411-27 Environmental GRT

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Miscellaneous</b>					
1381 - Miscellaneous	\$ 37,467	\$ —	\$ —	\$ —	— %
1062 - Administrative Fee	115,773	—	—	—	— %
<b>Miscellaneous Total</b>	<u>153,240</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Other Taxes</b>					
1800 - Gross Receipts Tax	5,126,275	—	—	—	— %
<b>Other Taxes Total</b>	<u>5,126,275</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Total Revenue</b>	<u>5,279,515</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	349,124	—	—	—	— %
2005 - Overtime	20,834	—	—	—	— %
2063 - PERA	49,349	—	—	—	— %
2064 - FICA	28,713	—	—	—	— %
2065 - Health Insurance	117,670	—	—	—	— %
2200 - Retiree Health Care	8,703	—	—	—	— %
2208 - Vacation	2,490	—	—	—	— %
2209 - Straight Time - OT	—	—	—	—	— %
<b>Total Salaries &amp; Benefits</b>	<u>576,882</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Operating Costs</b>					
2007 - Communications	10,060	—	—	—	— %
2008 - Printing & Publishing	3,274	—	—	—	— %
2009 - Office Supplies	3,639	—	—	—	— %
2010 - Travel/Per Diem	1,378	—	—	—	— %
2011 - Vehicle - Gas & Oil	41,110	—	—	—	— %
2012 - Maintenance	96,474	—	—	—	— %
2013 - Rental Of Equipment	4,780	—	—	—	— %
2088 - Animal Control	6,065	—	—	—	— %
2016 - Education/Registration/Dues	3,062	—	—	—	— %
2025 - Utilities	4,642	—	—	—	— %
2111 - Vehicle - Maintenance	12,214	—	—	—	— %
2113 - Supplies - Vector Control	1,785	—	—	—	— %
2130 - Computers And Peripherals	9,607	—	—	—	— %
2137 - Disposal Fee	—	—	—	—	— %
2160 - Environmental Clean-Up	20,766	—	—	—	— %
2131 - Uniforms	5,623	—	—	—	— %
2151 - Contract Hauling	447,544	—	—	—	— %
2152 - Contract Labor/Professional Service	490,704	—	—	—	— %
2153 - Disposal	467,739	—	—	—	— %
2207 - State Administrative Fee	155,795	—	—	—	— %
<b>Total Operating Costs</b>	<u>1,786,261</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>

## 411-27 Environmental GRT

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Total Expenditures</b>	<u>2,363,144</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change from Operations</b>	<u>2,916,371</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Capital Outlays (See Detail)</b>	<u>780,295</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	<u>2,136,077</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Cash Fund Balance Beginning of Year</b>	5,679,848	7,815,924	7,815,924	—	(100.0)%
<b>Cash Transfer from the General Fund</b>	<u>—</u>	<u>(7,815,924)</u>	<u>(7,815,924)</u>	<u>—</u>	<u>(100.0)%</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 7,815,924</u>	<u>\$ —</u>	<u>\$ —</u>	<u>\$ —</u>	<u>— %</u>

411 - Environmental Gross Receipts Tax - Legislation enacted in 2020 by the New Mexico Legislature converted the Environmental Gross Receipts Tax to a County Local Option Tax and removed the restrictions. Lea County elected to transfer the fund balance to the General Fund and budget expenditures for Environmental Services in Department 26 of the General Fund. The associated Gross Receipt Tax revenue has been designated as General Fund revenue.

## 411-27 Environmental GRT

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Capital Outlays</b>					
4315 - Pickup (s)	\$ 154,966	\$ —	\$ —	\$ —	— %
4367 - Equipment	111,641	—	—	—	— %
4641 - Computer Equipment	24,600	—	—	—	— %
4647 - Airport Improvements	380,000	—	—	—	— %
4589 - North Hobbs Convenience Center	33,563	—	—	—	— %
4778 - Building Improvements	75,525	—	—	—	— %
<b>Total Capital Outlays</b>	<u>\$ 780,295</u>	<u>\$ —</u>	<u>\$ —</u>	<u>\$ —</u>	<u>— %</u>

## Tire Recycling Grant



## 426-26 Tire Recycling

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Intergovernmental</b>					
1782 - State Grant-Tire Recycling	\$ —	\$ —	\$ —	\$ —	— %
<b>Intergovernmental Total</b>	—	—	—	—	— %
<b>Miscellaneous</b>					
1381 - Miscellaneous	—	—	—	—	— %
<b>Miscellaneous</b>	—	—	—	—	— %
<b>Total Revenue</b>	—	—	—	—	— %
<b>Operating Costs</b>					
2076 - Equipment Operating	—	—	—	—	— %
2605 - Operating Costs	—	—	—	—	— %
<b>Total Operating Costs</b>	—	—	—	—	— %
<b>Total Expenditures</b>	—	—	—	—	— %
<b>Net Change from Operations</b>	—	—	—	—	— %
<b>Capital Outlays (See Detail)</b>	—	—	—	—	— %
<b>Net Change in Fund Balance</b>	—	—	—	—	— %
<b>Cash Fund Balance Beginning of Year</b>	1,800	1,800	1,800	—	(100.0)%
<b>Cash Transfer from the General Fund</b>	—	(1,800)	(1,800)	—	(100.0)%
<b>Cash Fund Balance End of Year</b>	<u>\$ 1,800</u>	<u>\$ —</u>	<u>\$ —</u>	<u>\$ —</u>	<u>— %</u>

426 - Tire Recycling - \$1800 cash balance was transferred to the General Fund.

# Lea County Emergency Management Services





# Lea County Emergency Management

## Mission Statement

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*The Lea County Office of Emergency Management will ensure, through coordination with County, Municipal, and local shareholders that the county is prepared to respond to, and recover from, all natural and man-made emergencies. This office will provide support and leadership to reduce the loss of life and property through an effective all hazards emergency management program of mitigation, preparedness, response and recovery throughout Lea County.*

## Function

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The Lea County Office of Emergency Management as well as the Maljamar, Knowles, Monument and the Lea Regional Airport Fire Departments, provide professional, ethical, and proficient emergency response throughout Lea County. These departments remain vigilant and dedicated to life safety, property conservation and incident stabilization. Our Fire Prevention Division continues to focus on engineering, enforcement, and education, to assist with preventing and preparing for emergencies that put citizens at risk. We are aggressive in approach, open minded to change, and have an understanding of each situation that occurs. Emergency services are provided for Lea County by a mixture of full-time employees, part-time employees and many volunteers. Although the regions of service that are covered by each individual fire station are different, all stand ready to provide aid to another district.

## Staff

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The Lea County Office of Emergency Management is under the Supervision of the Emergency Services Director, who also serves as the County Fire Marshal. This Staff includes a Public Safety Administrator, Administrative Coordinator, Enforcement Officer, 1 Full-Time Airport Firefighter, and 4 part-time airport firefighters. This office assists with the daily operations of 3 county fire departments who are supervised by three county fire chiefs. A total of 51 volunteer firefighters including 9 licensed EMT Basics, 3 EMT Intermediates, and 3 paramedics which are divided among Knowles, Monument, and Maljamar Volunteer Fire Departments.

## Accomplishments

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Many goals were reached by individual fire departments and the emergency services program as a whole:

Worked diligently to lower each County Fire Departments Property Protection Classification through ISO. We were being funded through the State of New Mexico Fire Fund as Class 9 Departments. In 2015 we did complete our ISO Inspections and received classifications of 5 in Monument, 6 in Knowles, and 7 in Maljamar. This increased the amount of yearly funding to each department by approximately \$25,000.00. This also significantly lowered insurance premiums for county residents residing in each of these fire districts.

Currently have 45 IFSAC Firefighter I and II, Hazardous Materials Operations, 10 IFSAC Driver Operators, 10 IFSAC Pump Operators, 10 IFSAC Fire Service Instructor I, 10 Fire Service Company Officer I, and 5 Fire Investigator I IFSAC Certified Personnel at our County Fire Departments.

The Airport Fire Department located at the Lea County Regional Airport in Hobbs continues to pass the PART 139 inspection during FY each year, ensuring compliance with federal safety standards. Inspectors conduct a timed-response drill; review aircraft rescue and firefighting personnel training records, including annual live-fire drill and documentation of basic emergency medical care training; and check equipment and protective clothing for operation, condition, and availability. Lea County Airport Fire Department also inspects fuel stations and ensures

compliance with FAA safety standards for 2 "Fixed Base Operator" aircraft refueling businesses.

Lea County Emergency Management worked with local agencies, hospitals, and New Mexico Department of Health to develop, implement, and staff large scale mass COVID-19 Testing and Vaccination Clinics throughout Lea County. Through cooperation with New Mexico National Guard and New Mexico Department of Homeland Security, provided transport for personal protective equipment, hospital, and public school supplies during shortages.

Lea County Emergency Management and Lea County Environmental made a team of officers to assist non-profit, government, and religious facilities continue to operate during the Public Health Order restrictions by offering free travelling decontamination sprays using premium grade equipment throughout Lea County. Hundreds of decontamination operations were conducted saving qualified Lea County entities thousands of dollars.

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## **Goals**

With the development of a Hybrid Fire Department Training platform we will continue to expand the training division and level of certification courses. This is both time and cost effective as employee and volunteer firefighters can complete the academy with no cost for tuition or travel.

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## **Grants**

Grant revenue for all emergency services programs are used for the operations of the three rural fire departments and the operations of the County Fire Marshal's Office. This funding comes from the State Fire Marshal's Office.

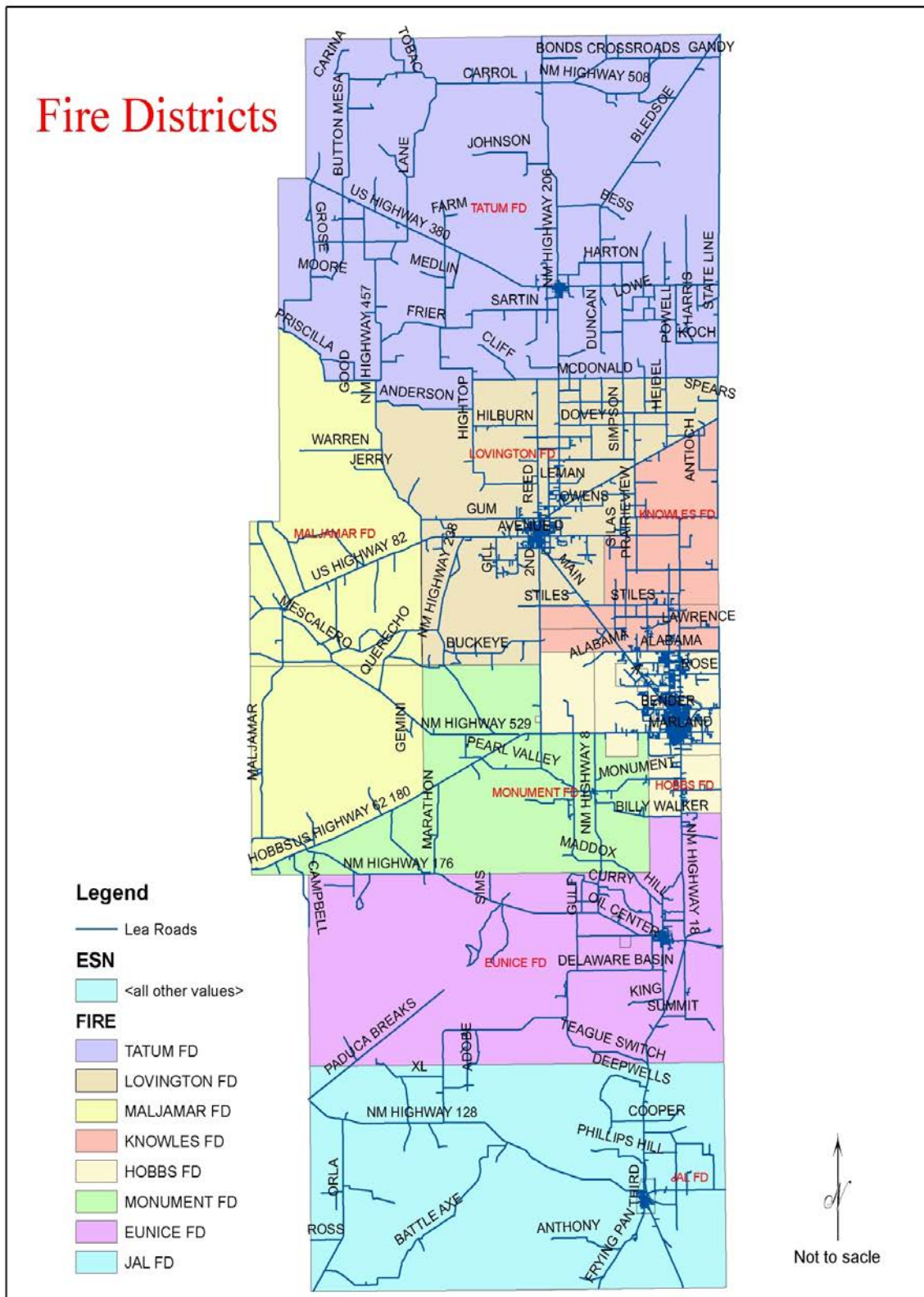
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## **Capital Projects**

Lea County has several projects planned to improve fire department response in the rural parts of the County. The County has budgeted for the Knowles Fire Department Station #2 which will provide more service to the growing population of the North Hobbs area and the Maljamar Fire Department Station # 2 which will serve as a quick response station for Maljamar Volunteer Firefighters. The County budgeted over \$3 million for fire improvements to the County Fire Departments to improve fire suppression, rescue, and EMS response for homeowners and travelers in Lea County.

Water Storage Projects for fire suppression around our county have been ongoing and are close to design finalization for project completion. These projects in Maljamar, Monument, and Knowles are budgeted at \$320,000 with adjustments being reviewed for completion during COVID-19 shortages in labor and materials.

# County Fire District Map



## Funds

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407-14 - Maljamar Fire Department  
408-15 - Knowles Fire Department  
409-16 - Lea Regional Airport Fire Department  
410-17 - Monument Fire Department  
604-47 - Knowles EMS  
613-48 - Maljamar EMS  
618-79 - Lea County Fire Marshall  
619-59 - Fire Excise Tax  
621-61 - Monument EMS

# Maljamar Volunteer Fire Department

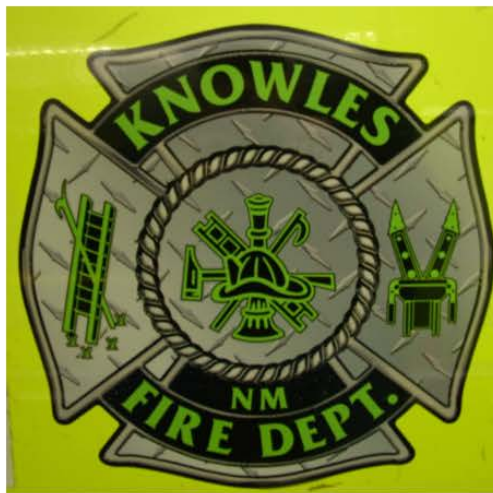


## 407-14 Maljamar Fire Department

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Intergovernmental</b>					
1490 - State Grant	\$ —	\$ —	\$ —	\$ —	— %
1560 - State Fire Allotment	96,545	75,062	83,920	75,062	— %
<b>Intergovernmental Total</b>	<u>96,545</u>	<u>75,062</u>	<u>83,920</u>	<u>75,062</u>	<u>— %</u>
<b>Miscellaneous</b>					
1381 - Miscellaneous	—	—	—	—	— %
<b>Miscellaneous</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Total Revenue</b>	<u>96,545</u>	<u>75,062</u>	<u>83,920</u>	<u>75,062</u>	<u>— %</u>
<b>Expenditures</b>					
<b>Operating Costs</b>					
2007 - Communications	1,584	3,000	1,557	3,000	— %
2009 - Office Supplies	—	500	—	500	— %
2010 - Travel/Per Diem	—	1,500	—	1,500	— %
2013 - Rental Of Equipment	1,602	1,700	1,602	1,700	— %
2016 - Education/Registration/Dues	—	1,000	—	1,000	— %
2023 - Maintenance - Building	—	2,000	—	2,000	— %
2025 - Utilities	2,836	6,500	2,504	6,500	— %
2076 - Equipment Operating	28,243	64,004	20,827	64,004	— %
2505 - Meal Expense	—	250	—	250	— %
<b>Total Operating Costs</b>	<u>34,266</u>	<u>80,454</u>	<u>26,491</u>	<u>80,454</u>	<u>— %</u>
<b>Total Expenditures</b>	<u>34,266</u>	<u>80,454</u>	<u>26,491</u>	<u>80,454</u>	<u>— %</u>
<b>Net Change from Operations</b>	<u>62,279</u>	<u>(5,392)</u>	<u>57,429</u>	<u>(5,392)</u>	<u>— %</u>
<b>Capital Outlays (See Detail)</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	62,279	(5,392)	57,429	(5,392)	(7.8)%
<b>Cash Fund Balance Beginning of Year</b>	129,224	191,503	191,503	248,932	30.0 %
<b>Cash Transfer from the General Fund</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 191,503</u>	<u>\$ 186,111</u>	<u>\$ 248,932</u>	<u>\$ 243,540</u>	<u>30.9 %</u>



# Knowles Volunteer Fire Department



## 408-15 Knowles Fire Department

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Intergovernmental</b>					
1490 - State Grant	\$ —	\$ —	\$ —	\$ —	— %
1560 - State Fire Allotment	101,909	79,232	88,582	79,232	— %
<b>Intergovernmental Total</b>	<u>101,909</u>	<u>79,232</u>	<u>88,582</u>	<u>79,232</u>	<u>— %</u>
<b>Miscellaneous</b>					
1262 - Volunteer Firefighter Reimbursement	—	—	—	—	— %
<b>Miscellaneous</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Total Revenue</b>	<u>101,909</u>	<u>79,232</u>	<u>88,582</u>	<u>79,232</u>	<u>— %</u>
<b>Expenditures</b>					
<b>Operating Costs</b>					
2007 - Communications	1,892	3,000	1,849	3,000	— %
2009 - Office Supplies	—	600	229	600	— %
2010 - Travel/Per Diem	—	1,500	—	1,500	— %
2013 - Rental Of Equipment	961	1,000	—	1,000	— %
2016 - Education/Registration/Dues	(1,725)	1,000	—	1,000	— %
2023 - Maintenance - Building	—	1,500	—	1,500	— %
2025 - Utilities	6,542	7,500	6,257	7,500	— %
2076 - Equipment Operating	46,403	68,574	27,630	68,574	— %
2505 - Meal Expense	—	250	—	250	— %
<b>Total Operating Costs</b>	<u>54,073</u>	<u>84,924</u>	<u>35,966</u>	<u>84,924</u>	<u>— %</u>
<b>Total Expenditures</b>	<u>54,073</u>	<u>84,924</u>	<u>35,966</u>	<u>84,924</u>	<u>— %</u>
<b>Net Change from Operations</b>	<u>47,836</u>	<u>(5,692)</u>	<u>52,616</u>	<u>(5,692)</u>	<u>— %</u>
<b>Capital Outlays (See Detail)</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	<u>47,836</u>	<u>(5,692)</u>	<u>52,616</u>	<u>(5,692)</u>	<u>— %</u>
<b>Cash Fund Balance Beginning of Year</b>	65,213	113,049	113,049	165,665	46.5 %
<b>Cash Transfer from the General Fund</b>	<u>—</u>	<u>5,700</u>	<u>—</u>	<u>—</u>	<u>(100.0)%</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 113,049</u>	<u>\$ 113,057</u>	<u>\$ 165,665</u>	<u>\$ 159,973</u>	<u>41.5 %</u>



# Lea Regional Aircraft Rescue and Firefighting Department



## 409-16 Lea Regional Airport Fire Department

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Miscellaneous</b>					
1381 - Miscellaneous	\$ —	\$ —	\$ —	\$ —	— %
<b>Miscellaneous Total</b>	—	—	—	—	— %
<b>Total Revenue</b>	—	—	—	—	— %
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	37,317	48,547	35,780	72,005	48.3 %
2003 - Part Time Positions	81,994	124,800	30,107	124,800	— %
2005 - Overtime	2,465	2,500	926	2,500	— %
2063 - PERA	5,367	7,403	5,371	10,600	43.2 %
2064 - FICA	2,998	13,559	2,765	15,323	13.0 %
2065 - Health Insurance	22,419	33,326	22,507	48,684	46.1 %
2200 - Retiree Health Care	1,012	1,395	1,012	1,997	43.2 %
2208 - Vacation	—	1,000	—	1,000	— %
<b>Total Salaries &amp; Benefits</b>	153,571	232,530	98,468	276,910	19.1 %
<b>Operating Costs</b>					
2007 - Communications	—	6,000	—	6,000	— %
2009 - Office Supplies	317	1,000	657	1,000	— %
2010 - Travel/Per Diem	1,105	3,500	719	3,500	— %
2016 - Education/Registration/Dues	4,796	5,000	4,841	5,000	— %
2023 - Maintenance - Building	1,158	3,000	779	3,000	— %
2025 - Utilities	6,184	8,000	4,674	8,000	— %
2076 - Equipment Operating	30,645	53,000	31,898	53,000	— %
2505 - Meal Expense	—	500	63	500	— %
<b>Total Operating Costs</b>	44,205	80,000	43,630	80,000	— %
<b>Total Expenditures</b>	197,776	312,530	142,098	356,910	14.2 %
<b>Net Change from Operations</b>	(197,776)	(312,530)	(142,098)	(356,910)	14.2 %
<b>Capital Outlays (See Detail)</b>	—	—	—	—	— %
<b>Net Change in Fund Balance</b>	(197,776)	(312,530)	(142,098)	(356,910)	14.2 %
<b>Cash Fund Balance Beginning of Year</b>	17,222	19,446	19,446	47,348	143.5 %
<b>Cash Transfer from the General Fund</b>	200,000	300,000	170,000	375,000	25.0 %
<b>Cash Fund Balance End of Year</b>	<u>\$ 19,446</u>	<u>\$ 6,916</u>	<u>\$ 47,348</u>	<u>\$ 65,439</u>	<u>846.1 %</u>

## 409-16 Lea Regional Airport Fire Department

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>409-16 Airport Fire Dept</b>							
Full-Time Positions							
Firefighter	<u>2.00</u>	<u>\$ 70,085</u>	<u>\$ 5,361</u>	<u>\$ 10,600</u>	<u>\$ 48,684</u>	<u>\$ 1,997</u>	<u>\$ 136,728</u>
Full-Time Positions Total	<u>2.00</u>	<u>70,085</u>	<u>5,361</u>	<u>10,600</u>	<u>48,684</u>	<u>1,997</u>	<u>136,728</u>
Longevity Pay		1,920	147	—	—	—	2,067
Overtime		2,500	191	—	—	—	2,691
Part-Time Positions		124,800	9,547	—	—	—	134,347
Vacation	<u>      </u>	<u>1,000</u>	<u>77</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>1,077</u>
Emergency Management Total	<u>2.00</u>	<u>\$ 200,305</u>	<u>\$ 15,323</u>	<u>\$ 10,600</u>	<u>\$ 48,684</u>	<u>\$ 1,997</u>	<u>\$ 276,910</u>

# Monument Volunteer Fire Department



## 410-17 Monument Fire Department

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Intergovernmental</b>					
1560 - State Fire Allotment	\$ 107,272	\$ 83,401	\$ 93,244	\$ 83,401	— %
<b>Intergovernmental Total</b>	<u>107,272</u>	<u>83,401</u>	<u>93,244</u>	<u>83,401</u>	<u>— %</u>
<b>Miscellaneous</b>					
1381 - Miscellaneous	—	—	—	—	— %
<b>Miscellaneous Total</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Total Revenue</b>	<u>107,272</u>	<u>83,401</u>	<u>93,244</u>	<u>83,401</u>	<u>— %</u>
<b>Expenditures</b>					
<b>Operating Costs</b>					
2007 - Communications	2,152	3,000	2,259	3,000	— %
2009 - Office Supplies	—	600	107	600	— %
2010 - Travel/Per Diem	—	1,500	—	1,500	— %
2013 - Rental Of Equipment	—	500	173	500	— %
2016 - Education/Registration/Dues	—	1,000	—	1,000	— %
2023 - Maintenance - Building	—	2,000	—	2,000	— %
2025 - Utilities	3,499	6,500	3,833	6,500	— %
2076 - Equipment Operating	31,842	74,043	48,767	124,043	67.5 %
2505 - Meal Expense	—	250	—	250	— %
<b>Total Operating Costs</b>	<u>37,493</u>	<u>89,393</u>	<u>55,139</u>	<u>139,393</u>	<u>55.9 %</u>
<b>Total Expenditures</b>	<u>37,493</u>	<u>89,393</u>	<u>55,139</u>	<u>139,393</u>	<u>47.1 %</u>
<b>Net Change from Operations</b>	<u>69,778</u>	<u>(5,992)</u>	<u>38,105</u>	<u>(55,992)</u>	<u>(45.4)%</u>
<b>Capital Outlays (See Detail)</b>	<u>99,016</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	<u>(29,238)</u>	<u>(5,992)</u>	<u>38,105</u>	<u>(55,992)</u>	<u>(230.3)%</u>
<b>Cash Fund Balance Beginning of Year</b>	<u>132,100</u>	<u>102,863</u>	<u>102,863</u>	<u>140,968</u>	<u>37.0 %</u>
<b>Cash Transfer from the General Fund</b>	<u>—</u>	<u>30,000</u>	<u>—</u>	<u>—</u>	<u>(100.0)%</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 102,863</u>	<u>\$ 126,871</u>	<u>\$ 140,968</u>	<u>\$ 84,976</u>	<u>(33.0)%</u>

## 410-17 Monument Fire Department

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Capital Outlays</b>					
4638 - Fire Apparatus	\$ 99,016	\$ —	\$ —	\$ —	— %
<b>Total Capital Outlays</b>	<u>\$ 99,016</u>	<u>\$ —</u>	<u>\$ —</u>	<u>\$ —</u>	<u>— %</u>

## Knowles EMS



## 604-47 EMS Knowles

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Intergovernmental</b>					
1630 - Emergency Medical SRV	\$ 5,166	\$ 5,000	\$ 5,006	\$ 5,000	— %
<b>Intergovernmental Total</b>	<u>5,166</u>	<u>5,000</u>	<u>5,006</u>	<u>5,000</u>	<u>— %</u>
<b>Total Revenue</b>	<u>5,166</u>	<u>5,000</u>	<u>5,006</u>	<u>5,000</u>	<u>— %</u>
<b>Expenditures</b>					
<b>Operating Costs</b>					
2044 - Supplies	<u>1,725</u>	<u>5,000</u>	<u>2,524</u>	<u>5,000</u>	<u>— %</u>
<b>Total Operating Costs</b>	<u>1,725</u>	<u>5,000</u>	<u>2,524</u>	<u>5,000</u>	<u>— %</u>
<b>Total Expenditures</b>	<u>1,725</u>	<u>5,000</u>	<u>2,524</u>	<u>5,000</u>	<u>— %</u>
<b>Net Change from Operations</b>	<u>3,441</u>	<u>—</u>	<u>2,482</u>	<u>—</u>	<u>— %</u>
<b>Capital Outlays (See Detail)</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	<u>3,441</u>	<u>—</u>	<u>2,482</u>	<u>—</u>	<u>— %</u>
<b>Cash Fund Balance Beginning of Year</b>	18,820	22,261	22,261	24,743	11.1 %
<b>Cash Transfer from the General Fund</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 22,261</u>	<u>\$ 22,261</u>	<u>\$ 24,743</u>	<u>\$ 24,743</u>	<u>11.1 %</u>



## Maljamar EMS



## 613-48 EMS Fund - Maljamar

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Expenditures</b>					
<b>Operating Costs</b>					
2044 - Supplies	\$ —	\$ 6,993	\$ —	\$ 6,993	— %
<b>Total Operating Costs</b>	<u>—</u>	<u>6,993</u>	<u>—</u>	<u>6,993</u>	<u>— %</u>
<b>Total Expenditures</b>	<u>—</u>	<u>6,993</u>	<u>—</u>	<u>6,993</u>	<u>— %</u>
<b>Net Change from Operations</b>	<u>—</u>	<u>(6,993)</u>	<u>—</u>	<u>(6,993)</u>	<u>— %</u>
<b>Capital Outlays (See Detail)</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	<u>—</u>	<u>(6,993)</u>	<u>—</u>	<u>(6,993)</u>	<u>— %</u>
<b>Cash Fund Balance Beginning of Year</b>	6,994	6,994	6,994	6,994	— %
<b>Cash Transfer from the General Fund</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 6,994</u>	<u>\$ 1</u>	<u>\$ 6,994</u>	<u>\$ 1</u>	<u>— %</u>

# Lea County Fire Marshal



## 618-79 Lea County Fire Marshal

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Intergovernmental</b>					
1396 - NM Legislative Grant	\$ —	\$ 200,000	\$ —	\$ —	(100.0)%
1560 - State Fire Allotment	103,406	79,232	88,582	79,232	— %
<b>Intergovernmental Total</b>	<u>103,406</u>	<u>279,232</u>	<u>88,582</u>	<u>79,232</u>	<u>(71.6)%</u>
<b>Total Revenue</b>	<u>103,406</u>	<u>279,232</u>	<u>88,582</u>	<u>79,232</u>	<u>(71.6)%</u>
<b>Expenditures</b>					
<b>Operating Costs</b>					
2007 - Communications	3,245	2,500	2,012	2,500	— %
2009 - Office Supplies	1,425	1,500	791	1,500	— %
2010 - Travel/Per Diem	205	3,000	—	3,000	— %
2016 - Education/Registration/Dues	—	2,500	1,400	2,500	— %
2076 - Equipment Operating	52,544	69,232	44,424	69,232	— %
2505 - Meal Expense	—	500	182	500	— %
<b>Total Operating Costs</b>	<u>57,418</u>	<u>79,232</u>	<u>48,809</u>	<u>79,232</u>	<u>— %</u>
<b>Total Expenditures</b>	<u>57,418</u>	<u>79,232</u>	<u>48,809</u>	<u>79,232</u>	<u>— %</u>
<b>Net Change from Operations</b>	<u>45,988</u>	<u>200,000</u>	<u>39,773</u>	<u>—</u>	<u>(100.0)%</u>
<b>Capital Outlays (See Detail)</b>	<u>187,445</u>	<u>3,300,000</u>	<u>210,453</u>	<u>—</u>	<u>(100.0)%</u>
<b>Net Change in Fund Balance</b>	<u>(141,457)</u>	<u>(3,100,000)</u>	<u>(170,679)</u>	<u>—</u>	<u>(100.0)%</u>
<b>Cash Fund Balance Beginning of Year</b>	<u>99,984</u>	<u>158,527</u>	<u>158,527</u>	<u>87,848</u>	<u>(44.6)%</u>
<b>Cash Transfer from the General Fund</b>	<u>200,000</u>	<u>3,300,000</u>	<u>100,000</u>	<u>—</u>	<u>(100.0)%</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 158,527</u>	<u>\$ 358,527</u>	<u>\$ 87,848</u>	<u>\$ 87,848</u>	<u>(75.5)%</u>

## 618-79 Lea County Fire Marshal

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Capital Outlays</b>					
4493 - Knowles, Maljamar & Monument Water Systems	\$ —	\$ 300,000	\$ 118,808.62	\$ —	(100.0)%
4123 - County Fire Department Improvements	187,445.13	3,000,000	91,644.12	\$ —	(100.0)%
<b>Total Capital Outlays</b>	<u>\$ 187,445</u>	<u>\$ 3,300,000</u>	<u>\$ 210,453</u>	<u>\$ —</u>	<u>(100.0)%</u>

## Fire Excise Tax



## 619-59 Fire Excise

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Miscellaneous</b>					
1180 - Interest On Investments	\$ 2,947	\$ 4,000	\$ —	\$ —	(100.0)%
<b>Miscellaneous</b>	<u>2,947</u>	<u>4,000</u>	<u>—</u>	<u>—</u>	<u>(100.0)%</u>
<b>Total Revenue</b>	<u>2,947</u>	<u>4,000</u>	<u>—</u>	<u>—</u>	<u>(100.0)%</u>
<b>Expenditures</b>					
<b>Operating Costs</b>					
2231 - Equipment	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Total Operating Costs</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Total Expenditures</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change from Operations</b>	<u>2,947</u>	<u>4,000</u>	<u>—</u>	<u>—</u>	<u>(100.0)%</u>
<b>Capital Outlays (See Detail)</b>	<u>475,210</u>	<u>357,000</u>	<u>—</u>	<u>—</u>	<u>(100.0)%</u>
<b>Net Change in Fund Balance</b>	<u>(472,264)</u>	<u>(353,000)</u>	<u>—</u>	<u>—</u>	<u>(100.0)%</u>
<b>Cash Fund Balance Beginning of Year</b>	<u>447,547</u>	<u>75,283</u>	<u>75,283</u>	<u>—</u>	<u>(100.0)%</u>
<b>Cash Transfer from the General Fund</b>	<u>100,000</u>	<u>224,717</u>	<u>(75,283)</u>	<u>—</u>	<u>(100.0)%</u>
<b>Cash Fund Balance End of Year</b>	<u><u>\$ 75,283</u></u>	<u><u>\$ (53,000)</u></u>	<u><u>\$ —</u></u>	<u><u>\$ —</u></u>	<u><u>(100.0)%</u></u>

## 619-59 Fire Excise

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Capital Outlays</b>					
4438 - Fire Truck	\$ 250,000	\$ —	\$ —	\$ —	— %
4638 - Apparatus	225,210	357,000	—	—	(100.0)%
<b>Total Capital Outlays</b>	<u>\$ 475,210</u>	<u>\$ 357,000</u>	<u>\$ —</u>	<u>\$ —</u>	<u>(100.0)%</u>



## Monument EMS



## 621-61 EMS Monument

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Intergovernmental</b>					
1630 - Emergency Medical SRV	\$ —	\$ —	\$ —	\$ 5,000	— %
<b>Intergovernmental Total</b>	—	5,000	—	5,000	— %
<b>Total Revenue</b>	—	5,000	—	5,000	— %
<b>Expenditures</b>					
<b>Operating Costs</b>					
2044 - Supplies	—	5,000	—	5,000	— %
<b>Total Operating Costs</b>	—	5,000	—	5,000	— %
<b>Total Expenditures</b>	—	5,000	—	5,000	— %
<b>Net Change from Operations</b>	—	—	—	—	— %
<b>Capital Outlays (See Detail)</b>	—	—	—	—	— %
<b>Net Change in Fund Balance</b>	—	—	—	—	— %
<b>Cash Fund Balance Beginning of Year</b>	1,017	1,017	1,017	1,017	— %
<b>Cash Transfer from the General Fund</b>	—	—	—	—	— %
<b>Cash Fund Balance End of Year</b>	<u>\$ 1,017</u>	<u>\$ 1,017</u>	<u>\$ 1,017</u>	<u>\$ 1,017</u>	<u>— %</u>

# Emergency Management Performance Grant



# Emergency Management Performance Grant

## Mission Statement

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To provide resources to assist state, local, tribal and territorial governments in preparing for all hazards.

## Function

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The EMPG program plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and deliver of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation. The Federal government, through the EMPG program, provides the necessary direction, coordination, and guidance, and necessary assistance, as authorized in this act so that comprehensive emergency preparedness system exists for all hazards.

## Staff

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This grant award pays for a portion of the salaries and benefits for the Lea County Emergency Management Director and an Administrative Coordinator.

## 424-77 EMPG Reimbursement

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Intergovernmental</b>					
1435 - EMPG Prior Year	\$ —	\$ —	\$ —	\$ —	— %
1436 - EMPG Current Year	10,153	50,731	—	50,731	— %
<b>Intergovernmental Total</b>	<u>10,153</u>	<u>50,731</u>	<u>—</u>	<u>50,731</u>	<u>— %</u>
<b>Total Revenue</b>	<u>10,153</u>	<u>50,731</u>	<u>—</u>	<u>50,731</u>	<u>— %</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	26,380	26,381	25,569	28,540	8.2 %
2063 - PERA	3,987	3,990	3,867	4,190	5.0 %
2064 - FICA	2,015	2,018	1,953	2,183	8.2 %
2065 - Health Insurance	4,240	4,385	4,115	4,604	5.0 %
2200 - Retiree Health Care	—	752	—	789	5.0 %
<b>Total Salaries &amp; Benefits</b>	<u>36,623</u>	<u>37,526</u>	<u>35,504</u>	<u>40,306</u>	<u>7.4 %</u>
<b>Total Expenditures</b>	<u>36,623</u>	<u>37,526</u>	<u>35,504</u>	<u>40,306</u>	<u>7.4 %</u>
<b>Net Change from Operations</b>	<u>(26,470)</u>	<u>13,205</u>	<u>(35,504)</u>	<u>10,425</u>	<u>(21.1)%</u>
<b>Capital Outlays (See Detail)</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	<u>(26,470)</u>	<u>13,205</u>	<u>(35,504)</u>	<u>10,425</u>	<u>(21.1)%</u>
<b>Cash Fund Balance Beginning of Year</b>	23,536	52,066	52,066	16,562	(68.2)%
<b>Cash Transfer from the General Fund</b>	<u>55,000</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 52,066</u>	<u>\$ 65,271</u>	<u>\$ 16,562</u>	<u>\$ 26,986</u>	<u>(58.7)%</u>

## 424-77 EMPG Reimbursement

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>424-77 EMPG Reimbursement</b>							
Emergency Management							
Full-Time Positions							
Director	<u>0.25</u>	<u>\$ 27,700</u>	<u>\$ 2,119</u>	<u>\$ 4,190</u>	<u>\$ 4,604</u>	<u>\$ 789</u>	<u>\$ 39,402</u>
Full-Time Positions Total	<u>0.25</u>	<u>27,700</u>	<u>2,119</u>	<u>4,190</u>	<u>4,604</u>	<u>789</u>	<u>39,402</u>
Longevity Pay		<u>840</u>	<u>64.26</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>904.26</u>
EMPG Reimbursement Total	<u><u>0.25</u></u>	<u><u>\$ 28,540</u></u>	<u><u>\$ 2,183</u></u>	<u><u>\$ 4,190</u></u>	<u><u>\$ 4,604</u></u>	<u><u>\$ 789</u></u>	<u><u>\$ 40,306</u></u>

## Other Grants



# Other Grants

## Mission Statement

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*To administer grant funds not required to be accounted for in a special revenue fund with due diligence and proper oversight with strong communication between County personnel and outside funding sources.*

## Function

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Lea County actively pursues federal and state grant opportunities that will provide much needed funding for County projects. The Other Grants Fund is used to account for grant funding received that is not required to have a separate special revenue fund. Some examples of grants received are:

### **State Homeland Security Grant**

Provides funds to purchase supplies and equipment for first responders.

### **NMDOT Aviation Grant**

Pays for a portion of the advertising expenses for the Lea Regional Airport airlines.



## 431-51 Grant Funding

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Intergovernmental</b>					
1231 - Fiscal Agent Grants	\$ —	\$ —	\$ —	\$ 90,000	— %
1604 - Federal Grant Revenue	—	639,900	584,139	87,500	(86.3)%
1759 - NMDOT Aviation Grant 2016	7,664	—	—	—	— %
1760 - Lea County Health Council	3,423	5,000	1,800	5,000	— %
1813 - SHSGP 2018	71,110	—	26,677	—	— %
<b>Intergovernmental Total</b>	<u>82,197</u>	<u>644,900</u>	<u>612,616</u>	<u>182,500</u>	<u>(71.7)%</u>
<b>Total Revenue</b>	<u>82,197</u>	<u>644,900</u>	<u>612,616</u>	<u>182,500</u>	<u>(71.7)%</u>
<b>Expenditures</b>					
<b>Operating Costs</b>					
2255 - Fiscal Agent Grants	—	—	—	90,000	— %
2605 - CARES Act Funding	—	587,550	551,355	35,581	(93.9)%
2437 - FEMA Mitigation Grant	—	52,350	—	52,350	— %
2454 - Lea County Health Council	608	26,335	935	27,472	4.3 %
<b>Total Operating Costs</b>	<u>608</u>	<u>666,235</u>	<u>552,290</u>	<u>205,403</u>	<u>(69.2)%</u>
<b>Total Expenditures</b>	<u>608</u>	<u>666,235</u>	<u>552,290</u>	<u>205,403</u>	<u>(69.2)%</u>
<b>Net Change from Operations</b>	<u>81,589</u>	<u>(21,335)</u>	<u>60,326</u>	<u>(22,903)</u>	<u>7.3 %</u>
<b>Capital Outlays (See Detail)</b>	<u>49,680</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	<u>31,909</u>	<u>(21,335)</u>	<u>60,326</u>	<u>(22,903)</u>	<u>7.3 %</u>
<b>Cash Fund Balance Beginning of Year</b>	<u>193,683</u>	<u>225,592</u>	<u>225,592</u>	<u>285,918</u>	<u>26.7 %</u>
<b>Cash Transfer from the General Fund</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 225,592</u>	<u>\$ 204,257</u>	<u>\$ 285,918</u>	<u>\$ 263,016</u>	<u>28.8 %</u>

## 431-51 Grant Funding

	<u>FY 18 Actual</u>	<u>FY 19 Adjusted</u>	<u>FY 19 Actual</u>	<u>FY 20 Budget</u>	<u>% Change</u>
<b>Capital Outlays</b>					
4109 - NM DOT Aviation Grant	\$ 15,328	\$ —	\$ —	\$ —	— %
4407 - Homeland Security 2018	34,352	—	—	—	— %
<b>Total Capital Outlays</b>	<u>\$ 49,680</u>	<u>\$ —</u>	<u>\$ —</u>	<u>\$ —</u>	<u>— %</u>

# Lea County Law Enforcement



# Law Enforcement Protection Grant



# Law Enforcement Protection Grant

## Mission Statement

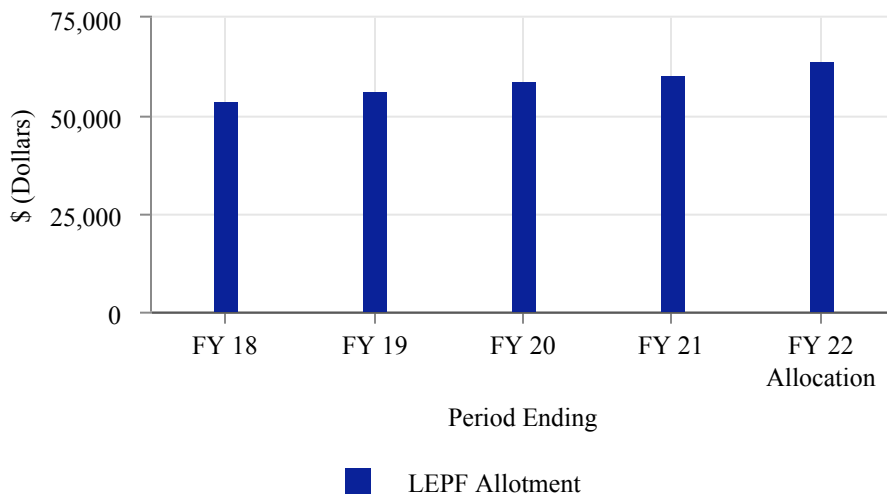
*To project the utmost professionalism in actions, as well as appearance, treating all citizens with the dignity and respect they deserve. It is our objective to do our part to improve the quality of life for all residents of Lea County. This can only be accomplished through accountability, involvement in the community and working closely with the citizens to resolve many of the critical issues which we are currently facing.*

## Function

The Law Enforcement Protection Fund (LEPF) was created to provide equitable distribution of money to local law enforcement departments to enhance the efficiency and effectiveness of services. It also serves to sustain the Peace Officer's Survivor's Fund which provides payments to surviving eligible family members of peace officers killed in the line of duty.

The source of funds is 10% of certain fees, penalties and taxes from life, general casualty and title insurance in New Mexico. Distribution to law enforcement agencies is based on the number of certified officers. Lea County receives a base amount of \$30,000 plus \$600 per certified officer. Eligible expenditures are for repair or purchase of law enforcement equipment, advanced law enforcement planning and training or matching funds for federal criminal justice programs.

**LEPF Annual Allotments**



## 605-39 Law Enforcement Protection Fund

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Intergovernmental</b>					
1720 - LEPF Allotment	\$ 59,000	\$ 61,400	\$ 61,400	\$ 64,400	4.9 %
<b>Intergovernmental Total</b>	<u>59,000</u>	<u>61,400</u>	<u>61,400</u>	<u>64,400</u>	<u>4.9 %</u>
<b>Total Revenue</b>	<u>59,000</u>	<u>61,400</u>	<u>61,400</u>	<u>64,400</u>	<u>4.9 %</u>
<b>Expenditures</b>					
<b>Operating Costs</b>					
2039 - LEPF Expenditures	<u>87,600</u>	<u>61,400</u>	<u>60,932</u>	<u>64,400</u>	<u>4.9 %</u>
<b>Total Operating Costs</b>	<u>87,600</u>	<u>61,400</u>	<u>60,932</u>	<u>64,400</u>	<u>4.9 %</u>
<b>Total Expenditures</b>	<u>87,600</u>	<u>61,400</u>	<u>60,932</u>	<u>64,400</u>	<u>4.9 %</u>
<b>Net Change from Operations</b>	<u>(28,600)</u>	<u>—</u>	<u>468</u>	<u>—</u>	<u>— %</u>
<b>Capital Outlays (See Detail)</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	<u>(28,600)</u>	<u>—</u>	<u>468</u>	<u>—</u>	<u>— %</u>
<b>Cash Fund Balance Beginning of Year</b>	30,050	1,450	1,450	1,918	32.2 %
<b>Cash Transfer from the General Fund</b>	<u>—</u>	<u>500</u>	<u>—</u>	<u>—</u>	<u>(100.0)%</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 1,450</u>	<u>\$ 1,950</u>	<u>\$ 1,918</u>	<u>\$ 1,918</u>	<u>(1.7)%</u>

## JAG Grant



# Justice Assistance Grant (JAG)

## Function

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The JAG Program, authorized under 42 USC 3751(a), is the leading source of federal justice funding to state and local jurisdictions. The JAG Program provides states, tribes, and local governments with critical funding necessary to support a range of program areas including law enforcement, prosecution, indigent defense, courts, crime prevention and education, corrections and community corrections, drug treatment and enforcement, planning , evaluation, technology improvement, and crime victim and witness initiatives and mental health programs and related law enforcement and corrections programs, including behavioral programs and crisis intervention teams.



## 607-67 JAG Grant

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Intergovernmental</b>					
1766 - JAG Grant	\$ 26,783	\$ —	\$ 6,582	\$ —	— %
<b>Intergovernmental Total</b>	<u>26,783</u>	<u>—</u>	<u>6,582</u>	<u>—</u>	<u>— %</u>
<b>Total Revenue</b>	<u>26,783</u>	<u>—</u>	<u>6,582</u>	<u>—</u>	<u>— %</u>
<b>Expenditures</b>					
<b>Operating Costs</b>					
2212 - JAG Grant Expenditures	<u>24,794</u>	<u>—</u>	<u>6,582</u>	<u>—</u>	<u>— %</u>
<b>Total Operating Costs</b>	<u>24,794</u>	<u>—</u>	<u>6,582</u>	<u>—</u>	<u>— %</u>
<b>Total Expenditures</b>	<u>24,794</u>	<u>—</u>	<u>6,582</u>	<u>—</u>	<u>— %</u>
<b>Net Change from Operations</b>	<u>1,990</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Capital Outlays (See Detail)</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	<u>1,990</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Cash Fund Balance Beginning of Year</b>	10,347	12,336	12,336	12,336	— %
<b>Cash Transfer from the General Fund</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 12,336</u>	<u>\$ 12,336</u>	<u>\$ 12,336</u>	<u>\$ 12,336</u>	<u>— %</u>

## HIDTA Region VI Drug Task Force



# Region VI High Intensity Drug Task Force

## Mission Statement

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*To develop a synchronized system involving coordinated intelligence, interdiction, investigation, and prosecution efforts to measurably reduce drug trafficking; thereby reducing the impact of illicit drugs in New Mexico and other areas of the Country - Office of the National Drug Control Policy.*

## Function

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The Lea County Drug Task Force (LCDTF) is a component unit of the High Intensity Drug Trafficking Area (HIDTA) Region VI Task Force. HIDTA Region VI is part of the Southwest Border HIDTA New Mexico Partnership. Region VI is a multi-agency task force in five areas - Otero, Lea, Lincoln, Eddy and Chaves counties, who "interdict bulk quantities of illicit drugs smuggled into the country from Mexico; and identify and dismantle pipeline organizations and major narcotics suppliers and distributors at the border."

Lea County assumed fiscal agent responsibilities for both the LCDTF and the HIDTA Region VI in 2010. As fiscal agent, Lea County Finance Department provides budget administration, payroll, accounts payable, accounts receivable and procurement functions.

## Funds

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609-71 - Region VI Drug Task Force  
608-41 - Lea County Drug Task Force  
610-73 - Lea County Drug Task Force Forfeitures Fund  
611-74 - Lea County Drug Task Force JAG Program  
612-82 - Region VI JAG Program

## 609-71 Region VI Drug Task Force

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Intergovernmental</b>					
1191 - Region VI - Chaves County	\$ 119,384	\$ 161,681	\$ 139,056	\$ 161,681	— %
1192 - Region VI - Lincoln County	140,779	172,415	157,694	196,015	13.7 %
1194 - Region VI - Pecos Valley	300,875	365,498	338,323	388,037	6.2 %
1195 - Region VI - Administration	83,934	101,315	88,069	101,282	— %
1287 - Region VI HIDTA Grant Prior Year Revenue	288,201	169,483	322,060	191,940	13.3 %
<b>Intergovernmental Total</b>	<u>933,173</u>	<u>970,392</u>	<u>1,045,202</u>	<u>1,038,955</u>	<u>7.1 %</u>
<b>Miscellaneous</b>					
1260 - Refunds	—	—	—	—	— %
<b>Total Miscellaneous</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Total Revenues</b>	<u>933,173</u>	<u>970,392</u>	<u>1,045,202</u>	<u>1,038,955</u>	<u>7 %</u>
<b>Operating Costs</b>					
2291 - Region VI - Chaves County	119,384	161,681	139,056	161,681	— %
2292 - Region VI - Lincoln County	140,779	172,415	157,694	172,415	— %
2294 - Region VI - Pecos Valley	300,875	365,498	338,323	365,498	— %
2295 - Region VI - Administration	83,934	101,315	88,069	101,315	— %
2582 - 15 Task Force Grant	288,201	169,483	322,060	191,940	13.3 %
<b>Total Operating Costs</b>	<u>933,173</u>	<u>970,392</u>	<u>1,045,202</u>	<u>992,849</u>	<u>2.3 %</u>
<b>Total Expenditures</b>	<u>933,173</u>	<u>970,392</u>	<u>1,045,202</u>	<u>992,849</u>	<u>2.3 %</u>
<b>Net Change from Operations</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>46,106</u>	<u>— %</u>
<b>Capital Outlays (See Detail)</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>46,106</u>	<u>— %</u>
<b>Cash Fund Balance Beginning of Year</b>	27,085	27,085	27,085	27,085	— %
<b>Cash Transfer from the General Fund</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 27,085</u>	<u>\$ 27,085</u>	<u>\$ 27,085</u>	<u>\$ 73,191</u>	<u>— %</u>

## Lea County Drug Task Force



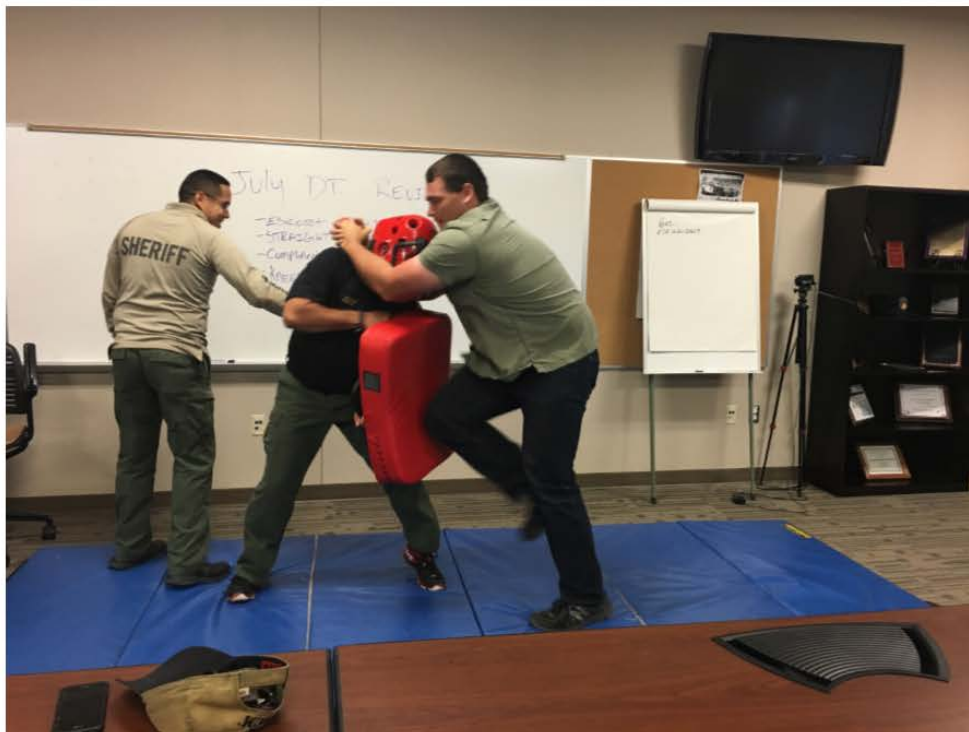
## 608-41 Lea County Drug Task Force

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Intergovernmental</b>					
1282 - Task Force Grant	\$ 298,131	\$ 399,211	\$ 326,375	\$ 405,211	1.5 %
1286 - Lea County HIDTA Grant Prior Year Revenue	116,588	65,000	125,461	65,000	— %
<b>Intergovernmental Total</b>	<u>414,719</u>	<u>464,211</u>	<u>451,835</u>	<u>470,211</u>	<u>1.3 %</u>
<b>Miscellaneous</b>					
1260 - Refunds	108	—	215	—	— %
<b>Miscellaneous</b>	<u>108</u>	<u>—</u>	<u>215</u>	<u>—</u>	<u>— %</u>
<b>Total Revenue</b>	<u>414,827</u>	<u>464,211</u>	<u>452,050</u>	<u>470,211</u>	<u>1.3 %</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	221,700	230,169	219,554	243,921	6.0 %
2005 - Overtime	35,575	40,569	15,235	40,569	— %
2063 - PERA	9,340	9,989	9,342	10,489	5.0 %
2064 - FICA	4,812	8,156	4,915	8,409	3.1 %
2065 - Health Insurance	7,353	7,913	7,913	8,309	5.0 %
2200 - Retiree Health Care	1,761	1,882	1,760	1,976	5.0 %
<b>Total Salaries &amp; Benefits</b>	<u>280,541</u>	<u>298,678</u>	<u>258,719</u>	<u>313,673</u>	<u>5.0 %</u>
<b>Operating Costs</b>					
2566 - 16 Task Force Grant	26,047	65,000	72,082	65,000	— %
2583 - 17 Task Force Grant	103,983	86,751	89,077	92,178	6.3 %
<b>Total Operating Costs</b>	<u>130,030</u>	<u>151,751</u>	<u>161,159</u>	<u>157,178</u>	<u>3.6 %</u>
<b>Total Expenditures</b>	<u>410,572</u>	<u>450,429</u>	<u>419,878</u>	<u>470,851</u>	<u>4.5 %</u>
<b>Net Change from Operations</b>	<u>4,255</u>	<u>13,782</u>	<u>32,172</u>	<u>(640)</u>	<u>— %</u>
<b>Capital Outlays (See Detail)</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	<u>4,255</u>	<u>13,782</u>	<u>32,172</u>	<u>(640)</u>	<u>— %</u>
<b>Cash Fund Balance Beginning of Year</b>	113,940	118,195	118,195	150,367	27.2 %
<b>Cash Transfer from the General Fund</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Cash Fund Balance End of Year</b>	<u><u>\$ 118,195</u></u>	<u><u>\$ 131,977</u></u>	<u><u>\$ 150,367</u></u>	<u><u>\$ 149,727</u></u>	<u><u>13.4 %</u></u>

## 608-41 Lea County Drug Task Force

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
Special Revenue Funds							
<b>608-41 Lea County Drug Task Force</b>							
Drug Task Force							
Full-Time Positions							
Administrative Assistant	1.00	\$ 69,348	\$ 5,305	\$ 10,489	\$ 8,309	\$ 1,976	\$ 95,427
Deputy	1.00	71,238	—	—	—	—	71,238
Task Force Commander	1.00	97,335	—	—	—	—	97,335
Full-Time Positions Total	<u>3.00</u>	<u>237,921</u>	<u>5,305</u>	<u>10,489</u>	<u>8,309</u>	<u>1,976</u>	<u>264,000</u>
Longevity Pay		6,000	—	—	—	—	6,000
Overtime		40,569	3,104	—	—	—	43,673
Lea County Drug Task Force Total	<u>3.00</u>	<u>\$ 284,490</u>	<u>\$ 8,409</u>	<u>\$ 10,489</u>	<u>\$ 8,309</u>	<u>\$ 1,976</u>	<u>\$ 313,673</u>

## LCDTF Forfeitures Fund





## 610-73 LCDTF Forfeitures Fund

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Miscellaneous</b>					
1180 - Interest On Investments	\$ 7,839	\$ 30	\$ (124)	\$ 30	— %
1920 - Forfeitures Revenues	7,627	—	20,053	—	— %
<b>Miscellaneous Total</b>	<u>15,466</u>	<u>30</u>	<u>19,929</u>	<u>30</u>	<u>— %</u>
<b>Total Revenue</b>	<u>15,466</u>	<u>30</u>	<u>19,929</u>	<u>30</u>	<u>— %</u>
<b>Expenditures</b>					
<b>Operating Costs</b>					
2499 - Forfeitures Expense	11,272	20,000	20,307	20,000	— %
<b>Total Operating Costs</b>	<u>11,272</u>	<u>20,000</u>	<u>20,307</u>	<u>20,000</u>	<u>— %</u>
<b>Total Expenditures</b>	<u>11,272</u>	<u>20,000</u>	<u>20,307</u>	<u>20,000</u>	<u>— %</u>
<b>Net Change from Operations</b>	<u>4,193</u>	<u>(19,970)</u>	<u>(378)</u>	<u>(19,970)</u>	<u>— %</u>
<b>Capital Outlays (See Detail)</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	4,193	(19,970)	(378)	(19,970)	— %
<b>Cash Fund Balance Beginning of Year</b>	19,660	23,853	23,853	23,475	(1.6)%
<b>Cash Transfer from the General Fund</b>	<u>—</u>	<u>20,000</u>	<u>—</u>	<u>—</u>	<u>(100.0)%</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 23,853</u>	<u>\$ 23,883</u>	<u>\$ 23,475</u>	<u>\$ 3,505</u>	<u>(85.3)%</u>

## Additional Funds

421 - Revolving Loan Fund - The cash balance of \$101,105 is a restricted balance. There is no projected activity in the budget year.

433 - Jal CDBG Wastewater - The cash of \$21,882 is a restricted balance. There is no projected activity in the budget year.

# LEA COUNTY DEBT SERVICE FUND



# Debt Service Fund

## Function

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In 2003, Lea County issued \$13,595,000 Subordinate Lien Gross Receipts Tax (GRT) Revenue Bonds for the purpose of constructing the Lea County Detention Center. In FY 12/13, the interest rate on the bonds for the remainder of the term ranged from 3.75% to 4.85%.

Taking advantage of historically low municipal bond rates, Lea County issued \$10,000,000 in Refunding Revenue Bonds and paid off the 2003 issue. The interest rate on the refunding series was a low average rate of 2.14%.

The pledged revenue on the new series is the same 0.125% County Gross Receipts Tax that was pledged for the 2003 series.

The refunding of the 2003 series resulted in a \$1,565,935 present-value savings for Lea County. Yearly payments over the next twelve years were reduced by \$287,000 per year.

Due to the increase in revenue in recent years, Lea County retired the remaining outstanding debt through an early retirement. On December 12, 2019, the County paid \$4,983,301.71 which consisted of principal, interest and a breakage fee to retire the bonds. . The early retirement will save the County \$316,051 in future interest payments and decrease total annual debt expenditures by approximately \$870,000 annually.

According to Section 4-62-1.B, NMSA 1978 funds remaining from the pledged revenue stream after debt service obligations have been met for the fiscal year may be transferred to any other fund of the County. Lea County has elected to transfer the remaining fund balance of \$4,955,346 to the General Fund to be used for future County capital projects. Future revenue will be recorded in the General Fund and the Debt Service Fund will be eliminated until such time as it is needed again.

Currently, Lea County plans to remain debt free and budget future capital expenditures using cash reserves.

## 658-58 Debt Service GRT

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Gross Receipts Taxes</b>					
1800 - Gross Receipts Tax	\$ 9,262,354	\$ —	\$ —	\$ —	— %
<b>Gross Receipts Taxes Total</b>	<u>9,262,354</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Miscellaneous</b>					
1391 - Interest on Investments	1,600	—	—	—	— %
<b>Miscellaneous Total</b>	<u>1,600</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Total Revenue</b>	<u>9,263,955</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Expenditures</b>					
<b>Operating Costs</b>					
2207 - State Administrative Fee	273,145	—	—	—	— %
2339 - Principal Payment	—	—	—	—	— %
2340 - Interest Payment	55,350	—	—	—	— %
2341 - Bond Refund/Restructure	4,980,114	—	—	—	— %
<b>Total Operating Costs</b>	<u>5,308,609</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Total Expenditures</b>	<u>5,308,609</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change from Operations</b>	<u>3,955,346</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Capital Outlays (See Detail)</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	<u>3,955,346</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Cash Fund Balance Beginning of Year</b>	1,000,001	4,955,346	4,955,346	—	(100.0)%
<b>Cash Transfer from the General Fund</b>	<u>—</u>	<u>(4,955,346)</u>	<u>(4,955,346)</u>	<u>—</u>	<u>(100.0)%</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 4,955,346</u>	<u>\$ —</u>	<u>\$ —</u>	<u>\$ —</u>	<u>(100.0)%</u>

658 - Debt Service - Lea County retired the outstanding revenue bond debt in December 2019. The County has no plans to issue debt in the near term. The revenue used to fund the annual debt payments was a dedicated 1/8th County Wide Gross Receipts Tax increment. That revenue is now budgeted and accounted for in the General Fund.

# LEA COUNTY ENTERPRISE FUNDS



# Lea County Water Service Fund



# Water Service Fund

## Mission Statement

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*To promote new economic development projects in Lea County by providing assistance in obtaining a sustainable water source for use by industry.*

## Function

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The water service project began in late 2012. Obtaining sustainable water sources has become a major challenge for new industry due to the difficulties associated with acquiring water rights and other water restrictions. The first phase included drilling two water wells and installing a seven mile, eight inch water line from Lea County owned property and well field near NM Highway 483. The line has served a biofuels production plant with a reliable water source since December 2012.

Currently, the biofuels plant has ceased production and Lea County is assessing the long plans for the Water Service Fund.



## 675-85 Water Service Fund

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Charges for Services</b>					
1182 - Water Sales	\$ —	\$ —	\$ —	\$ —	— %
<b>Charges for Services Total</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Miscellaneous</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Total Revenue</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Expenditures</b>					
<b>Operating Costs</b>					
2112 - Rental Of Land	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Total Operating Costs</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Total Expenditures</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change from Operations</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Capital Outlays (See Detail)</b>	<u>624</u>	<u>148,434</u>	<u>1,305</u>	<u>148,434</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	<u>(624)</u>	<u>(148,434)</u>	<u>(1,305)</u>	<u>(148,434)</u>	<u>— %</u>
<b>Cash Fund Balance Beginning of Year</b>	343,121	342,496	342,496	341,192	(0.4)%
<b>Cash Transfer from the General Fund</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 342,496</u>	<u>\$ 194,062</u>	<u>\$ 341,192</u>	<u>\$ 192,758</u>	<u>(0.7)%</u>

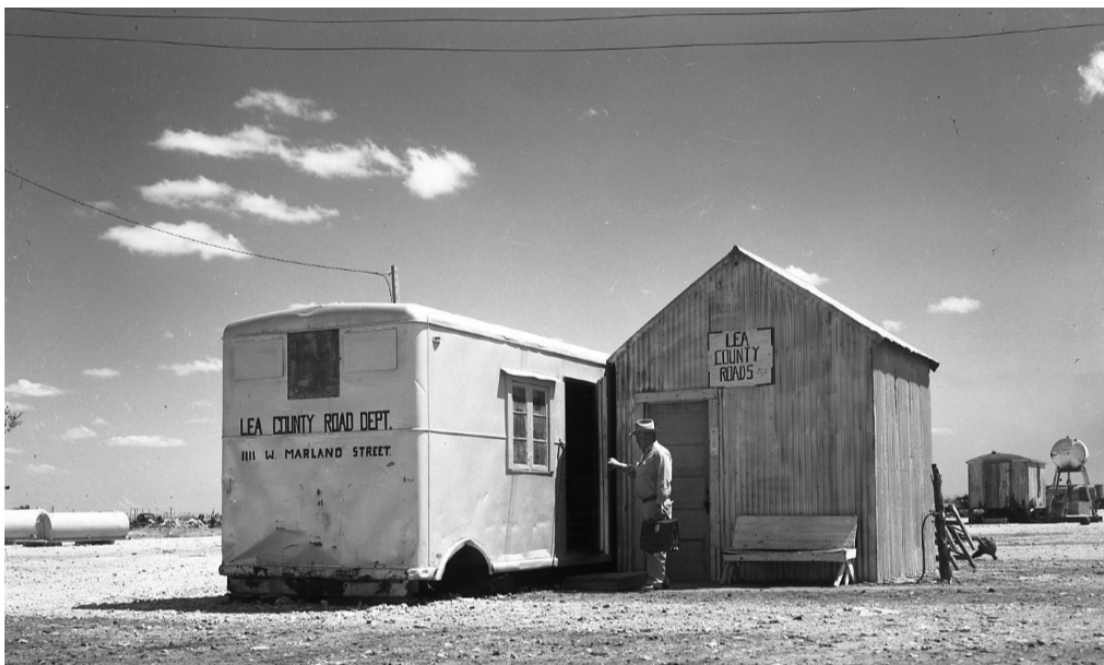
## 675-85 Water Service Fund

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Capital Outlays</b>					
4499 - Water/Sewer System	\$ 624	\$ 148,434	\$ 1,305	\$ 148,434	— %
<b>Total Capital Outlays</b>	<u>\$ 624</u>	<u>\$ 148,434</u>	<u>\$ 1,305</u>	<u>\$ 148,434</u>	<u>— %</u>

# TRUST AND AGENCY FUNDS



## Trust & Agency Fund



# Trust and Agency Fund

## Mission Statement

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*To collect and distribution funds held in trust by the County to ensure that each entity receives the funds that they are entitled too.*

## Function

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The Trust and Agency Fund is for the purpose of holding funds that are passed through the County, but are not actual operating revenues or expenditures of the County. These funds may include Governmental Gross Receipts Taxes that are collected by the County on certain sales and submitted to the New Mexico Taxation and Revenue Department, pass-through revenue generated at the Lea County Fair and Rodeo, and funds temporarily held in regards to Section 125 employee flex spending accounts.

## 800-70 Trust & Agency

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Miscellaneous</b>					
1245 - Promoter Event Pass Through	\$ 4,752	\$ 125,000	\$ —	\$ 125,000	— %
1324 - Gross Receipts-Solid Waste	213,778	200,000	180,501	200,000	— %
1346 - Pass Through Revenue	1,904	—	—	—	— %
1411 - Gross Receipts	30,551	50,000	3,586	50,000	— %
1428 - SEC 125 Contribution	59,657	85,000	66,308	85,000	— %
1901 - Livestock Sale	607,145	700,000	578,763	700,000	— %
<b>Miscellaneous Total</b>	<u>917,787</u>	<u>1,160,000</u>	<u>829,157</u>	<u>1,160,000</u>	<u>— %</u>
<b>Total Revenue</b>	<u>917,787</u>	<u>1,160,000</u>	<u>829,157</u>	<u>1,160,000</u>	<u>— %</u>
<b>Expenditures</b>					
<b>Operating Costs</b>					
2109 - SEC 125 Flex Spending	67,424	85,000	70,625	85,000	— %
2121 - Gross Receipts Tax	245,088	250,000	186,118	250,000	— %
2173 - Pass Through	4,144	125,000	1,904	125,000	— %
2330 - Junior Livestock Sale	594,723	700,000	562,983	700,000	— %
<b>Total Operating Costs</b>	<u>911,378</u>	<u>1,160,000</u>	<u>821,631</u>	<u>1,160,000</u>	<u>— %</u>
<b>Total Expenditures</b>	<u>911,378</u>	<u>1,160,000</u>	<u>821,631</u>	<u>1,160,000</u>	<u>— %</u>
<b>Net Change from Operations</b>	<u>6,409</u>	<u>—</u>	<u>7,526</u>	<u>—</u>	<u>— %</u>
<b>Capital Outlays (See Detail)</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	<u>6,409</u>	<u>—</u>	<u>7,526</u>	<u>—</u>	<u>— %</u>
<b>Cash Fund Balance Beginning of Year</b>	55,082	61,491	61,491	69,017	12.2 %
<b>Cash Transfer from the General Fund</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 61,491</u>	<u>\$ 61,491</u>	<u>\$ 69,017</u>	<u>\$ 69,017</u>	<u>12.2 %</u>

# Lea County Communications Authority



# Lea County Communications Authority

## Mission Statement

*To provide quality service to all public safety agencies, enable these agencies to perform their duties effectively and efficiently and to provide requested services to citizens and other departments in a courteous, helpful, and timely manner, while maintaining a high standard of professionalism.*

## Function

The Lea County Communications Authority Fund is an agency fund. Revenues and expenditures are not recognized in the County's financial statements. The Lea County Communications Authority was created through a joint powers agreement between Lea County and the City of Hobbs to provide consolidated dispatch services for all of Lea County law enforcement and emergency response personnel. Currently the dispatch center answers 911 calls for all Lea County and dispatches for the Lea County Sheriff's Department, Hobbs Police Department, Hobbs Fire Department, Knowles Fire Department, Maljamar Fire Department, Monument Fire Department, Lovington Fire Department and Lea County Environmental.

The JPA stipulates that Lea County will act as the fiscal agent for the LCCA, thereby administering the budget and other fiscal responsibilities of the Authority. The JPA also distributes the cost of operations at 50% for Lea County and 50% for the City of Hobbs.

LCCA's expenditure recognition is accounted for in the Lea County Board of County Commissioners' expenditure budget.

## Staff

The Lea County Communications Authority's (LCCA) staff of 27 dispatchers and one IT Administrator is under the direction of the LCCA Director. LCCA staff strives to be courteous to all citizens of Lea County while having a commitment to customer services and providing assurance that the community's emergency service communications need are met. All dispatchers are cross trained and LCCA was the first agency accredited in the state and nationally on a state level. LCCA is the only agency in the state to have received their full certification for the missing and exploited children through the National Center for Missing and Exploited Children.

## Performance Measures and Objectives

Performance Measures	FY2018	FY2019	FY2020	FY2021
Answers a MINIMUM of 95% of 9-1-1 Calls Within 10 Seconds	99.84%	98.62%	98.97%	98.78%
QA 7% of All EMD Calls Per Month	100.00%	100.00%	100.00%	100.00%
Agency QA at 95%	96.91%	96.69%	97.00%	95.60%
*NCIC Accuracy Greater Than 95%	99.41%	98.92%	99.67%	99.80%
<b>Overall Mission Accuracy</b>	99.04%	98.55%	98.91%	98.54%

### New Mexico Emergency Communications Professional Standards Accreditation

Accreditation is the on-going process whereby agencies evaluate policy and procedure against established criteria and have compliance with that criteria verified by an independent and authoritative body. The criteria, or standards, are policy development guidelines that represent a level of quality service delivery. The true indicator of compliance,



however, lies with an evaluation by trained, independent professional peers. The establishment of meaningful and professional standards and an evaluation for compliance to those standards are, therefore, the two fundamentals of an accreditation program.

The attitudes, training, and actions of employees of New Mexico’s Emergency Communications Centers best reflect compliance with the standards. Policy and procedures, effective and comprehensive leadership through professionally based policy development directly influences the agency’s capacity to deliver mandated services.

The ultimate goal of our accreditation program is to enhance service delivery and to provide effective and efficient communications to service agencies and residence of Lea County by adherence to the Professional Standards Accreditation.

**Lea County Communications received its accreditation through the New Mexico Municipal League and New Mexico Counties. Lea County Communication Authority received its accreditation by meeting 108 standards to include sub-standards**

<b>Initial Accreditation</b>	<b>Reaccreditation</b>	<b>Next Reaccreditation</b>
<b>April 2015M</b>	<b>March 2018</b>	<b>November 2021</b>

### Goals

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LCCA received their re-accreditation in May 2018, and is leading the project to get every 911 center in the state to become accredited.

LCCA is continuing to work with each agency that is on the new Computer Aided Dispatch software to provide faster response times and accurate call information to all first responders.



## 808-78 Lea County Communications Authority

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Intergovernmental</b>					
1687 - County Contribution	\$ 1,849,869	\$ 1,710,794	\$ 1,430,234	\$ 1,773,210	3.6 %
1688 - City Contribution	1,869,880	1,740,009	1,427,435	1,816,325	4.4 %
1691 - DFA 911 Grant	—	—	5,505	—	— %
<b>Intergovernmental Total</b>	<u>3,719,749</u>	<u>3,450,803</u>	<u>2,863,174</u>	<u>3,589,535</u>	<u>4.0 %</u>
<b>Miscellaneous</b>					
1450 - Xerox, Maps, Voters List	6,135	—	544	—	— %
1260 - Refunds	—	—	—	—	— %
<b>Miscellaneous</b>	<u>6,135</u>	<u>—</u>	<u>544</u>	<u>—</u>	<u>— %</u>
<b>Total Revenue</b>	<u>3,725,884</u>	<u>3,450,803</u>	<u>2,863,718</u>	<u>3,589,535</u>	<u>4.0 %</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	1,273,129	1,231,613	1,151,768	1,390,970	12.9 %
2005 - Overtime	279,033	295,000	289,849	300,000	1.7 %
2063 - PERA	180,275	186,478	166,735	203,378	9.1 %
2064 - FICA	118,376	118,316	110,202	130,889	10.6 %
2065 - Health Insurance	321,358	338,867	289,016	456,885	34.8 %
2200 - Retiree Health Care	33,992	35,138	31,418	38,323	9.1 %
2208 - Vacation	15,861	20,000	20,000	20,000	— %
<b>Total Salaries &amp; Benefits</b>	<u>2,222,026</u>	<u>2,225,412</u>	<u>2,058,988</u>	<u>2,540,445</u>	<u>14.2 %</u>
<b>Operating Costs</b>					
2006 - Postage	1,382	2,000	1,210	2,000	— %
2007 - Communications	52,564	70,000	57,252	70,000	— %
2008 - Printing & Publishing	1,816	2,500	1,441	2,500	— %
2009 - Office Supplies	23,509	20,000	17,698	20,000	— %
2010 - Travel/Per Diem	2,522	10,000	—	5,000	(50.0)%
2011 - Vehicle - Gas & Oil	1,625	5,000	1,331	5,000	— %
2012 - Maintenance	79,636	80,000	79,257	60,000	(25.0)%
2016 - Education/Registration/Dues	13,109	20,000	17,816	35,000	75.0 %
2023 - Maintenance - Building	80,078	82,000	80,431	82,000	— %
2025 - Utilities	53,541	55,000	56,329	55,000	— %
2046 - Janitors Supplies	2,886	5,000	4,152	5,000	— %
2062 - Audit	7,591	7,591	7,591	7,591	— %
2066 - Insurance - Worker's Comp	—	5,000	5,000	5,000	— %
2067 - Property/Liability Insurance	30,211	32,000	26,983	32,000	— %
2079 - Contractual Service - Maintenance	22,840	32,000	27,566	29,000	(9.4)%
2086 - Contractual Service - Physicals	4,898	8,000	3,774	10,000	25.0 %
2104 - Contract - Other Services	201,704	210,000	195,874	210,000	— %
2111 - Vehicle - Maintenance	1,753	5,000	487	5,000	— %
2130 - Computers And Peripherals	54,719	45,000	43,785	45,000	— %
2131 - Uniforms	489	8,000	6,461	8,000	— %

## 808-78 Lea County Communications Authority

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
2152 - Contract Labor/Professional Service	11,693	15,000	9,495	15,000	— %
2287 - Software License Agreement	6,200	60,000	49,000	195,000	225.0 %
2810 - Radio Repair, Software, Maintenance	46,369	20,000	14,695	20,000	— %
2814 - Data Connectivity	41,800	46,000	45,600	46,000	— %
2902 - Tower Lease(s)	53,764	54,000	49,127	54,000	— %
<b>Total Operating Costs</b>	<u>796,698</u>	<u>899,091</u>	<u>802,355</u>	<u>1,023,091</u>	<u>13.8 %</u>
<b>Total Expenditures</b>	<u>3,018,724</u>	<u>3,124,503</u>	<u>2,861,343</u>	<u>3,563,536</u>	<u>14.1 %</u>
<b>Net Change from Operations</b>	<u>707,159</u>	<u>326,300</u>	<u>2,375</u>	<u>25,999</u>	<u>(92.0)%</u>
<b>Capital Outlays (See Detail)</b>	<u>665,564</u>	<u>371,300</u>	<u>348,778</u>	<u>20,000</u>	<u>(94.6)%</u>
<b>Net Change in Fund Balance</b>	<u>41,596</u>	<u>(45,000)</u>	<u>(346,403)</u>	<u>5,999</u>	<u>(113.3)%</u>
<b>Cash Fund Balance Beginning of Year</b>	<u>748,046</u>	<u>789,642</u>	<u>789,642</u>	<u>443,239</u>	<u>(43.9)%</u>
<b>Cash Transfer from the General Fund</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Cash Fund Balance End of Year</b>	<u><u>\$ 789,642</u></u>	<u><u>\$ 744,642</u></u>	<u><u>\$ 443,239</u></u>	<u><u>\$ 449,238</u></u>	<u><u>(39.7)%</u></u>

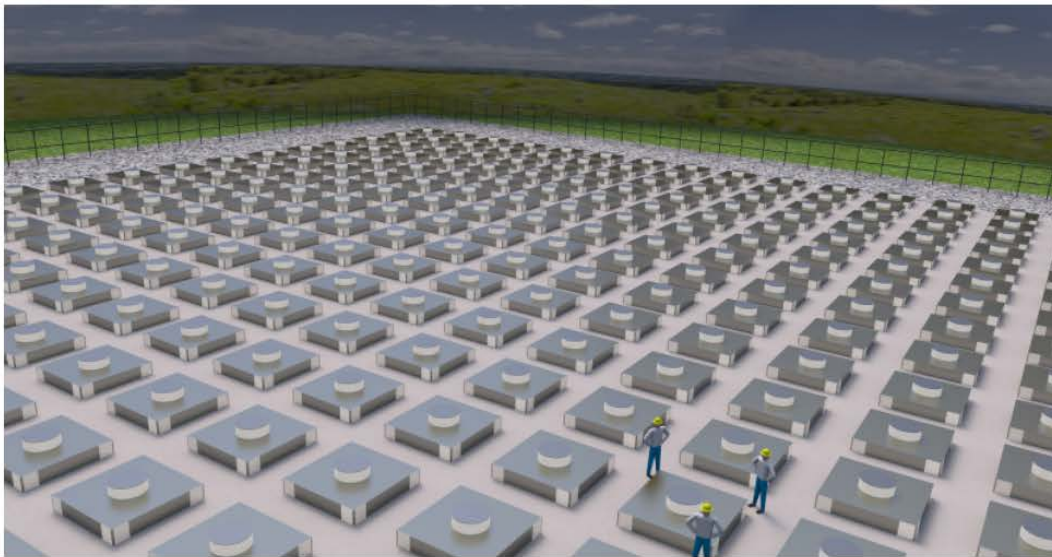
## 808-78 Lea County Communications Authority

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>808-78 Lea County Communications Authority</b>							
Full-Time Positions							
Director	1.00	\$ 104,637	\$ 8,005	\$ 15,826	\$ —	\$ 2,982	\$ 131,450
Supervisor	1.00	56,347	4,311	8,523	18,416	1,606	89,202
Quality Assurance	1.00	66,787	5,109	10,101	7,230	1,903	91,131
Training Coordinator	1.00	57,486	4,398	8,695	24,342	1,638	96,558
ECS	24.00	998,678	76,399	151,050	398,588	28,462	1,653,178
IT Coordinator	1.00	60,715	4,645	9,183	8,309	1,730	84,582
Full-Time Positions Total	<u>29.00</u>	<u>1,344,650</u>	<u>102,866</u>	<u>203,378</u>	<u>456,885</u>	<u>38,323</u>	<u>2,146,101</u>
Longevity Pay		46,320	3,543	—	—	—	49,863
Overtime		300,000	22,950	—	—	—	322,950
Vacation		<u>20,000</u>	<u>1,530</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>21,530</u>
Lea County Communications Authority Total	<u>29.00</u>	<u>\$ 1,710,970</u>	<u>\$ 130,889</u>	<u>\$ 203,378</u>	<u>\$ 456,885</u>	<u>\$ 38,323</u>	<u>\$ 2,540,445</u>

## 808-78 Lea County Communications Authority

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Capital Outlays</b>					
4324 - Copier	\$ —	\$ 25,000	\$ 13,033	\$ —	(100.0)%
4331 - Server Upgrade	186,000	275,000	271,547	—	(100.0)%
4641 - Computer Equipment	—	51,300	44,199	10,000	(80.5)%
4714 - Security Improvements	479,564	20,000	20,000	10,000	(50.0)%
<b>Total Capital Outlays</b>	<u>\$ 665,564</u>	<u>\$ 371,300</u>	<u>\$ 348,778</u>	<u>\$ 20,000</u>	<u>(94.6)%</u>

## Eddy Lea Energy Alliance



# Eddy-Lea Energy Alliance

## Mission Statement

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*To allow Lea County, Eddy County, the City of Hobbs, and the City of Carlsbad to cooperate in promoting and developing a nuclear storage facility near the border of Lea and Eddy County.*

## Function

---

Lea County assumed fiscal responsibilities for the Eddy-Lea Energy Alliance (ELEA) at the end of FY 13. Members of the Alliance are Lea County, Eddy County, the City of Hobbs, and the City of Carlsbad.

The purpose of the Alliance is to promote and develop a nuclear storage facility along the Eddy/Lea property line.

In October 2016, ELEA entered into an option agreement to sell its 960 acres of land to a third party. The third party has agreed to pay an annual amount for the option. The option is for 13 years and the price will be determined on the appraised value of the land at the time that the option would be exercised. The exercise of the option is dependent upon the third receiving permission from the Nuclear Regulatory Agency to construct an interim nuclear storage facility.

## 809-83 Eddy-Lea Energy Alliance

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Intergovernmental</b>					
1687 - County Contribution	\$ 25,000	\$ 100,000	\$ —	\$ —	(100.0)%
1688 - City Contributions	—	100,000	—	—	(100.0)%
<b>Intergovernmental Total</b>	<u>25,000</u>	<u>200,000</u>	<u>—</u>	<u>—</u>	<u>(100.0)%</u>
<b>Miscellaneous</b>					
1290 - Rental of Property	11,434	11,547	—	—	(100.0)%
1381 - Miscellaneous	—	—	—	—	— %
<b>Miscellaneous</b>	<u>11,434</u>	<u>11,547</u>	<u>—</u>	<u>—</u>	<u>(100.0)%</u>
<b>Total Revenue</b>	<u>36,434</u>	<u>211,547</u>	<u>—</u>	<u>—</u>	<u>(100.0)%</u>
<b>Expenditures</b>					
<b>Operating Costs</b>					
2009 - Office Supplies	—	1,000	—	—	(100.0)%
2010 - Travel/Per Diem	—	20,000	—	—	(100.0)%
2012 - Maintenance	—	1,000	—	—	(100.0)%
2027 - Advertising	1,447	3,000	368	—	(100.0)%
2067 - Property/Liability Insurance	2,777	6,000	3,068	—	(100.0)%
2102 - Contract - Legal	3,830	117,000	52,383	—	(100.0)%
2152 - Contract Labor/Professional Service	64,525	67,000	39,468	—	(100.0)%
<b>Total Operating Costs</b>	<u>72,579</u>	<u>215,000</u>	<u>95,287</u>	<u>—</u>	<u>(100.0)%</u>
<b>Total Expenditures</b>	<u>72,579</u>	<u>215,000</u>	<u>95,287</u>	<u>—</u>	<u>(100.0)%</u>
<b>Net Change from Operations</b>	<u>(36,145)</u>	<u>(3,453)</u>	<u>(95,287)</u>	<u>—</u>	<u>(100.0)%</u>
<b>Capital Outlays (See Detail)</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	<u>(36,145)</u>	<u>(3,453)</u>	<u>(95,287)</u>	<u>—</u>	<u>(100.0)%</u>
<b>Cash Fund Balance Beginning of Year</b>	131,432	95,287	95,287	—	(100.0)%
<b>Cash Transfer from the General Fund</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Cash Fund Balance End of Year</b>	<u>\$ 95,287</u>	<u>\$ 91,834</u>	<u>\$ —</u>	<u>\$ —</u>	<u>(100.0)%</u>

809 - Eddy-Lea Energy Alliance - Lea County was the designated fiscal agent for the Alliance until December 31, 2020. The City of Carlsbad, New Mexico is now the acting fiscal agent. The cash fund balance of \$52,382.73 was transferred to the City of Carlsbad in January 2021.



# Lea County Solid Waste Authority



# Lea County Solid Waste Authority

## Mission Statement

*To provide waste disposal services to County residents and businesses in a fiscally and environmentally sound manner.*

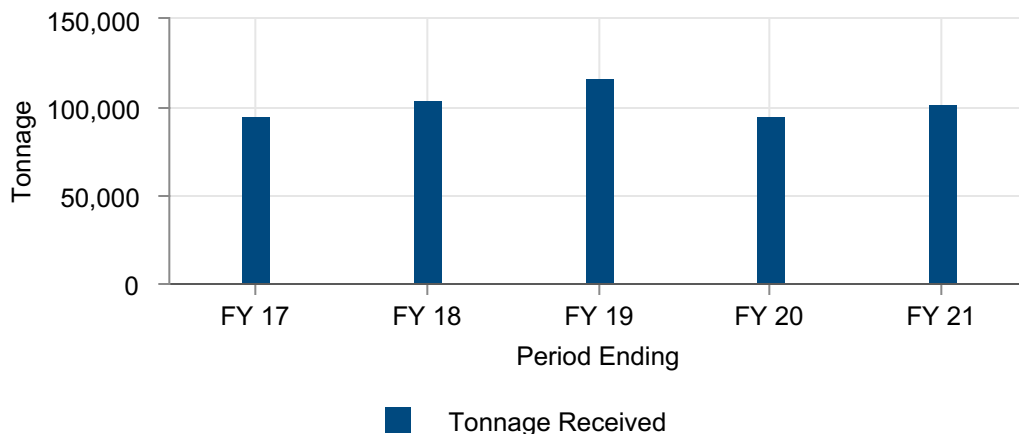
## Function

Lea County is the fiscal agent for the Lea County Solid Waste Authority (LCSWA) which was created in 1999. Members of the Authority are Lea County, the cities of Lovington, Hobbs, Eunice and Jal, and the Town of Tatum.

LCSWA owns a landfill located east of the town of Eunice near the New Mexico/Texas border. Operations of the landfill are under contract management with a private landfill operation firm. LCSWA has completed the process of constructing a new cell for the landfill. It was placed in service during the FY 19 fiscal year. This is the fifth (5th) cell constructed since the opening of the landfill.

Lea County collects an annual administrative fee of 3% of the prior year annual revenue for providing fiscal management of the Authority. Fees have averaged approximately \$100,000 over the past five fiscal years.

## Tonnage Received



## 810-20 Lea County Solid Waste Authority

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Charges for Services</b>					
1328 - Tipping Fees	\$ 4,275,558	\$ 2,970,000	\$ 3,610,011	\$ 2,970,000	— %
1329 - Solid Waste Rental	1,100	1,000	1,200	1,000	— %
<b>Charges for Services Total</b>	<u>4,276,658</u>	<u>2,971,000</u>	<u>3,611,211</u>	<u>2,971,000</u>	<u>— %</u>
<b>Miscellaneous</b>					
1260 - Refunds	—	100	—	100	— %
1381 - Miscellaneous	—	1,000	—	1,000	— %
1391 - Interest On Investments	14,482	3,000	483	3,000	— %
<b>Miscellaneous</b>	<u>14,482</u>	<u>4,100</u>	<u>483</u>	<u>4,100</u>	<u>— %</u>
<b>Total Revenue</b>	<u>4,291,140</u>	<u>2,975,100</u>	<u>3,611,694</u>	<u>2,975,100</u>	<u>— %</u>
<b>Expenditures</b>					
<b>Salaries &amp; Benefits</b>					
2002 - Full-Time Positions	69,909	68,574	68,574	75,219	9.7 %
2005 - Overtime	2,152	5,000	5,000	5,000	— %
2063 - PERA	10,281	10,372	10,372	10,890	5.0 %
2064 - FICA	5,639	5,705	5,705	6,213	8.9 %
2065 - Health Insurance	20,283	21,258	20,835	22,322	5.0 %
2200 - Retiree Health Care	1,638	1,954	1,638	2,052	5.0 %
2208 - Vacation	—	1,000	—	1,000	— %
<b>Total Salaries &amp; Benefits</b>	<u>109,902</u>	<u>113,863</u>	<u>112,124</u>	<u>122,696</u>	<u>7.8 %</u>
<b>Operating Costs</b>					
2007 - Communications	1,551	4,000	2,174	4,000	— %
2008 - Printing & Publishing	2,939	10,000	311	10,000	— %
2009 - Office Supplies	8,971	12,000	9,263	12,000	— %
2010 - Travel/Per Diem	—	2,000	—	2,000	— %
2011 - Vehicle - Gas & Oil	1,588	15,000	4,816	15,000	— %
2016 - Education/Registration/Dues	700	3,600	—	3,600	— %
2025 - Utilities	17,842	25,000	24,131	25,000	— %
2062 - Audit	7,591	7,800	7,591	7,800	— %
2111 - Vehicle - Maintenance	178	1,500	1,149	1,500	— %
2130 - Computers And Peripherals	1,497	5,000	—	5,000	— %
2203 - Contract Services	46,677	250,000	14,488	50,000	(80.0)%
2204 - Landfill Operator (Camino Real)	1,620,997	1,681,000	1,476,419	1,681,000	— %
2207 - Administrative Fee	115,773	128,735	128,734	128,735	— %
2700 - Maintenance	10,453	20,000	19,704	20,000	— %
2802 - Staff Labor	55,000	55,000	52,855	55,000	— %
2895 - Refunds	—	750	38	750	— %
2908 - Permit Renewal	42,614	220,000	123,004	—	(100.0)%
<b>Total Operating Costs</b>	<u>1,934,371</u>	<u>2,441,385</u>	<u>1,864,677</u>	<u>2,021,385</u>	<u>(17.2)%</u>
<b>Total Expenditures</b>	<u>2,044,272</u>	<u>2,555,248</u>	<u>1,976,800</u>	<u>2,144,081</u>	<u>(16.1)%</u>
<b>Net Change from Operations</b>	<u>2,246,867</u>	<u>419,852</u>	<u>1,634,894</u>	<u>831,019</u>	<u>97.9 %</u>

## 810-20 Lea County Solid Waste Authority

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
Capital Outlays (See Detail)	<u>20,850</u>	<u>200,000</u>	<u>11,383</u>	<u>1,000,000</u>	<u>400.0 %</u>
Net Change in Fund Balance	2,226,017	219,852	1,623,511	(168,981)	(177)%
Cash Fund Balance Beginning of Year	8,559,119	10,894,265	10,894,265	12,478,687	14.5 %
Cash Transfer to/from the LCSWA Sinking Fund	<u>109,129</u>	<u>(39,090)</u>	<u>(39,090)</u>	<u>—</u>	<u>(100.0)%</u>
Cash Fund Balance End of Year	<u>\$ 10,894,265</u>	<u>\$ 11,075,028</u>	<u>\$ 12,478,687</u>	<u>\$ 12,309,706</u>	<u>11.1 %</u>

## 810-20 Lea County Solid Waste Authority

	<u>FTE</u>	<u>Salary</u>	<u>FICA &amp; Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
<b>810-20 LCSWA</b>							
Full-Time Positions							
Director	0.10	\$ 11,080	\$ 848	\$ 1,676	\$ 1,842	\$ 316	\$ 15,761
Environmental Tech	1.00	35,315	2,702	5,341	8,309	1,006	52,674
Supervisor	0.50	25,607	1,959	3,873	12,171	730	44,340
Full-Time Positions Total	1.60	72,003	5,508	10,890	22,322	2,052	112,775
Longevity Pay		3,216	246	—	—	—	3,462
Overtime		5,000	383	—	—	—	5,383
Vacation		1,000	77	—	—	—	1,077
Solid Waste Authority Total	<u>1.60</u>	<u>\$ 81,219</u>	<u>\$ 6,213</u>	<u>\$ 10,890</u>	<u>\$ 22,322</u>	<u>\$ 2,052</u>	<u>\$ 122,696</u>

## 810-20 Lea County Solid Waste Authority

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Capital Outlays</b>					
4642 - Landfill Improvements	\$ 20,850	\$ 200,000	\$ 11,383	\$ 1,000,000	400.0 %
<b>Total Capital Outlays</b>	<u>\$ 20,850</u>	<u>\$ 200,000</u>	<u>\$ 11,383</u>	<u>\$ 1,000,000</u>	<u>400.0 %</u>

# Lea County Solid Waste Authority Sinking Fund



# Lea County Solid Waste Authority Sinking Fund

## Mission Statement

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*To ensure that funds are available to meet the state requirements for closure and post-closures costs of the landfill facility.*

## Function

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The Lea County Solid Waste Authority (LCSWA) Board of Directors has approved a resolution securing funds to meet the required closure and post-closure costs of the landfill facility. Estimates for closure and post-closure expenses are calculated annually by an outside engineering firm and it is the intention of the board to secure funds annually based upon these estimates. As of June 30, 2020, the amount of funds secured is \$2,623,228.

Currently, the LCSWA is the only landfill in the State of New Mexico who fully funds closure and post-closures expenses.



## 811 - Lea County Solid Waste Authority Sinking Fund

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Miscellaneous</b>					
1391 - Interest On Investments	\$ 22,498	\$ 3,000	\$ 835	3,000	— %
<b>Miscellaneous</b>	<u>22,498</u>	<u>3,000</u>	<u>835</u>	<u>3,000</u>	<u>— %</u>
<b>Total Revenue</b>	<u>22,498</u>	<u>3,000</u>	<u>835</u>	<u>3,000</u>	<u>— %</u>
<b>Net Change from Operations</b>	<u>22,498</u>	<u>3,000</u>	<u>835</u>	<u>3,000</u>	<u>— %</u>
<b>Capital Outlays (See Detail)</b>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
<b>Net Change in Fund Balance</b>	22,498	3,000	835	3,000	— %
<b>Cash Fund Balance Beginning of Year</b>	2,669,934	2,583,304	2,583,304	2,623,228	1.5 %
<b>Cash Transfer from the LCSWA Operating Fund</b>	<u>(109,129)</u>	<u>—</u>	<u>39,090</u>	<u>—</u>	<u>— %</u>
<b>Cash Fund Balance End of Year</b>	<u><u>\$ 2,583,304</u></u>	<u><u>\$ 2,586,304</u></u>	<u><u>\$ 2,623,228</u></u>	<u><u>\$ 2,626,228</u></u>	<u><u>1.5 %</u></u>

# Lea County Water Users Association



# Lea County Water Users Association

## Mission Statement

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*To facilitate the cooperation of Lea County, the City of Hobbs, the City of Lovington, the City of Eunice, the City of Jal, and the Town of Tatum in addressing water rights issues throughout the County.*

## Function

---

The Lea County Water User's Association (LCWUA) was formed in 1997 by Lea County, the Town of Tatum and the Cities of Eunice, Hobbs, Jal and Lovington to address certain water rights issues and to formulate a 40 year water plan.

The original water plan is complete but due to increased interest in water rights in Lea County, the authority continues to exist and is available should the Association be needed.

## 635-35 Lea County Water User's Association

	<u>FY 20 Actual</u>	<u>FY 21 Adjusted</u>	<u>FY 21 Actual</u>	<u>FY 22 Budget</u>	<u>% Change</u>
<b>Revenue</b>					
<b>Miscellaneous</b>					
1681 - WUA Revenue	\$ —	\$ —	\$ —	\$ —	— %
<b>Miscellaneous Total</b>	—	—	—	—	— %
<b>Total Revenue</b>	—	—	—	—	— %
<b>Expenditures</b>					
<b>Operating Costs</b>					
2008 - Printing & Publishing	1,094	1,350	1,274	1,350	— %
<b>Total Operating Costs</b>	1,094	1,350	1,274	1,350	— %
<b>Total Expenditures</b>	1,094	1,350	1,274	1,350	— %
<b>Net Change from Operations</b>	(1,094)	(1,350)	(1,274)	(1,350)	— %
<b>Capital Outlays (See Detail)</b>	—	—	—	—	— %
<b>Net Change in Fund Balance</b>	(1,094)	(1,350)	(1,274)	(1,350)	— %
<b>Cash Fund Balance Beginning of Year</b>	24,273	23,179	23,179	21,905	(5.5)%
<b>Cash Transfer from the General Fund</b>	—	—	—	—	— %
<b>Cash Fund Balance End of Year</b>	<u>\$ 23,179</u>	<u>\$ 21,829</u>	<u>\$ 21,905</u>	<u>\$ 20,555</u>	<u>(5.8)%</u>

# APPENDICES

# Lea County Tax Levies

## Dollars & Cents per \$1,000 Net Taxable Value

	2016	2017	2018	2019	2020	2021
STATE						
Debt Service	\$ 1.360	\$ 1.360	\$ 1.360	\$ 1.360	\$ 1.360	\$ 1.360
COUNTY						
Operational Residential	\$ 6.947	\$ 6.916	\$ 7.041	\$ 7.110	\$ 7.099	\$ 7.011
Operational Non-Residential	\$ 10.600	\$ 10.600	\$ 10.600	\$ 10.600	\$ 10.600	\$ 10.600
MUNICIPAL						
LOVINGTON						
Operational Residential	\$ 3.709	\$ 3.699	\$ 3.733	\$ 3.800	\$ 3.759	\$ 3.719
Operational Non-Residential	\$ 5.650	\$ 5.650	\$ 5.650	\$ 5.650	\$ 5.650	\$ 5.650
EUNICE						
Operational Residential	\$ 5.428	\$ 5.359	\$ 5.405	\$ 5.467	\$ 5.419	\$ 5.365
Operational Non-Residential	\$ 7.251	\$ 7.650	\$ 7.650	\$ 7.650	\$ 7.650	\$ 7.650
HOBBS						
Operational Residential	\$ 3.918	\$ 3.900	\$ 3.984	\$ 4.014	\$ 4.022	\$ 3.973
Operational Non-Residential	\$ 5.555	\$ 5.555	\$ 5.555	\$ 5.555	\$ 5.555	\$ 5.555
JAL						
Operational Residential	\$ 5.830	\$ 5.816	\$ 5.893	\$ 5.820	\$ 5.722	\$ 5.673
Operational Non-Residential	\$ 7.639	\$ 7.650	\$ 7.650	\$ 7.650	\$ 7.650	\$ 7.650
TATUM						
Operational Residential	\$ 3.078	\$ 3.090	\$ 3.126	\$ 3.100	\$ 3.113	\$ 3.078
Operational Non-Residential	\$ 4.225	\$ 4.225	\$ 4.225	\$ 4.225	\$ 4.225	\$ 4.225
SCHOOL DISTRICTS						
LOVINGTON						
Operational Residential	\$ 0.231	\$ 0.230	\$ 0.232	\$ 0.236	\$ 0.235	\$ 0.232
Operational Non-Residential	\$ 0.500	\$ 0.500	\$ 0.500	\$ 0.500	\$ 0.500	\$ 0.500
Capital Improvement HB33 Residential	\$ 1.780	\$ 2.000	\$ 2.000	\$ 2.000	\$ 1.987	\$ 1.959
Capital Improvement HB33 Non-Res.	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000
Capital Improvement Residential	\$ 1.931	\$ 1.924	\$ 1.944	\$ 2.000	\$ 1.987	\$ 1.959
Capital Improvement Non-Residential	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000
Debt Service	\$ 7.248	\$ 7.205	\$ 7.205	\$ 6.351	\$ 6.413	\$ 7.22
School Dist. Ed. Tech. Debt Service	\$ —	\$ —	\$ —	\$ 0.861	\$ 0.810	\$ —

# Lea County Tax Levies

## Dollars & Cents per \$1,000 Net Taxable Value

	2016	2017	2018	2019	2020	2021
<b>EUNICE</b>						
Operational Residential	\$ 0.260	\$ 0.258	\$ 0.262	\$ 0.266	\$ 0.264	\$ 0.261
Operational Non-Residential	\$ 0.500	\$ 0.500	\$ 0.500	\$ 0.500	\$ 0.500	\$ 0.500
Capital Improvement HB33 Residential	\$ 6.000	\$ 5.947	\$ 6.000	\$ 6.000	\$ 2.000	\$ 1.979
Residential	\$ 6.000	\$ 6.000	\$ 6.000	\$ 6.000	\$ 2.000	\$ 2.000
Capital Improvement Residential	\$ 2.000	\$ 1.982	\$ 2.000	\$ 2.000	\$ 1.984	\$ 1.963
Capital Improvement Non-Residential	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000
Debt Service	\$ 6.387	\$ 6.337	\$ 5.933	\$ 5.721	\$ 7.517	\$ 3.965
<b>HOBBS</b>						
Operational Residential	\$ 0.253	\$ 0.252	\$ 0.257	\$ 0.259	\$ 0.259	\$ 0.256
Operational Non-Residential	\$ 0.500	\$ 0.500	\$ 0.500	\$ 0.500	\$ 0.500	\$ 0.500
Capital Improvement HB33 Residential	\$ 3.920	\$ 3.901	\$ 3.982	\$ 4.000	\$ 4.000	\$ 4.000
Capital Improvement HB33 Non-Residential	\$ 4.000	\$ 4.000	\$ 4.000	\$ 4.000	\$ 4.000	\$ 4.000
Capital Improvement Residential	\$ 1.960	\$ 1.951	\$ 1.991	\$ 2.000	\$ 2.000	\$ 2.000
Capital Improvement Non-Residential	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000
Debt Service	\$ 6.845	\$ 5.816	\$ 3.918	\$ 4.043	\$ 4.512	\$ 5.108
<b>JAL</b>						
Operational Residential	\$ 0.383	\$ 0.382	\$ 0.386	\$ 0.382	\$ 0.375	\$ 0.369
Operational Non-Residential	\$ 0.500	\$ 0.500	\$ 0.500	\$ 0.500	\$ 0.500	\$ 0.500
Capital Improvement Residential	\$ 1.748	\$ 2.000	\$ 1.878	\$ 1.978	\$ 1.941	\$ 1.911
Capital Improvement Non-Residential	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000
Debt Service	\$ 3.619	\$ 3.626	\$ 4.724	\$ 3.010	\$ 2.403	\$ 2.402
School Dist. Ed. Tech. Debt Service	\$ —	\$ —	\$ —	\$ 0.614	\$ 1.222	\$ 1.225
<b>TATUM</b>						
Operational Residential	\$ 0.233	\$ 0.234	\$ 0.238	\$ 0.239	\$ 0.240	\$ 0.239
Operational Non-Residential	\$ 0.500	\$ 0.500	\$ 0.500	\$ 0.500	\$ 0.500	\$ 0.500
Capital Improvement Residential	\$ 1.840	\$ 1.849	\$ 1.878	\$ 2.000	\$ 2.000	\$ 1.990
Capital Improvement Non-Residential	\$ 1.999	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000
Debt Service	\$ 5.902	\$ 5.165	\$ 4.724	\$ 4.734	\$ 1.762	\$ 1.764
School District Ed. Tech. Debt Service	\$ —	\$ —	\$ —	\$ —	\$ 2.992	\$ 2.987

# Lea County Tax Levies

## Dollars & Cents per \$1,000 Net Taxable Value

	2016	2017	2018	2019	2020	2021
<b>OTHER DISTRICTS</b>						
NEW MEXICO JUNIOR COLLEGE						
Residential	\$ 3.540	\$ 3.524	\$ 3.588	\$ 3.623	\$ 3.618	\$ 3.573
Non-Residential	\$ 5.000	\$ 5.000	\$ 5.000	\$ 5.000	\$ 5.000	\$ 5.000
NOR-LEA HOSPITAL DISTRICT						
Residential	\$ 3.861	\$ 4.000	\$ 4.000	\$ 4.000	\$ 3.977	\$ 4.000
Non-Residential	\$ 4.000	\$ 4.000	\$ 4.000	\$ 4.000	\$ 4.000	\$ 4.000
EUNICE HOSPITAL DISTRICT						
Residential	\$ 1.917	\$ 1.900	\$ 1.930	\$ 2.000	\$ 1.984	\$ 1.963
Non-Residential	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000
<b>LIVESTOCK</b>						
Cattle Indemnity	\$ 8.049	\$ 10.000	\$ 10.000	\$ 10.000	\$ 10.000	\$ 10.000
Sheep & Goats	\$ 9.428	\$ 10.000	\$ 10.000	\$ 10.000	\$ 10.000	\$ 9.649
Dairy Cattle	\$ 4.220	\$ 5.000	\$ 5.000	\$ 5.000	\$ 5.000	\$ 5.000
Bison	\$ 9.986	\$ 9.972	\$ 10.000	\$ 9.659	\$ 10.000	\$ 10.000
Horses	\$ 8.777	\$ 6.965	\$ 7.833	\$ 8.504	\$ 8.256	\$ 8.466
<b>TOTAL LEVIES (Includes State, County, Municipal, Schools and Special Districts)</b>						
<b>LOVINGTON</b>						
Residential Inside	\$ 30.607	\$ 30.858	\$ 31.103	\$ 31.341	\$ 31.245	\$ 31.033
Residential Outside	\$ 26.898	\$ 27.159	\$ 27.370	\$ 27.541	\$ 27.486	\$ 27.314
Non-Residential Inside	\$ 38.358	\$ 38.315	\$ 38.315	\$ 38.322	\$ 38.333	\$ 38.33
Non-Residential Outside	\$ 32.708	\$ 32.665	\$ 32.665	\$ 32.672	\$ 32.683	\$ 32.68
<b>EUNICE</b>						
Residential Inside	\$ 33.839	\$ 33.583	\$ 33.519	\$ 33.547	\$ 31.245	\$ 27.44
Residential Outside	\$ 28.411	\$ 28.224	\$ 28.114	\$ 28.080	\$ 25.826	\$ 22.075
Non-Residential Inside	\$ 41.098	\$ 41.447	\$ 41.043	\$ 40.831	\$ 38.627	\$ 35.075
Non-Residential Outside	\$ 33.847	\$ 33.797	\$ 33.393	\$ 33.181	\$ 30.977	\$ 27.425
<b>HOBBS</b>						
Residential Inside	\$ 28.743	\$ 27.620	\$ 26.121	\$ 26.409	\$ 26.870	\$ 27.281
Residential Outside	\$ 24.825	\$ 23.720	\$ 22.137	\$ 22.395	\$ 22.848	\$ 23.308
Non-Residential Inside	\$ 35.860	\$ 34.831	\$ 32.933	\$ 33.058	\$ 33.527	\$ 34.123
Non-Residential Outside	\$ 30.305	\$ 29.276	\$ 27.378	\$ 27.503	\$ 27.972	\$ 28.568



# Lea County Tax Levies

Dollars & Cents per \$1,000 Net Taxable Value

	2016	2017	2018	2019	2020	2021
JAL						
Residential Inside	\$ 26.427	\$ 26.614	\$ 26.892	\$ 26.864	\$ 26.740	\$ 26.477
Residential Outside	\$ 20.597	\$ 20.798	\$ 20.999	\$ 21.044	\$ 21.018	\$ 20.804
Non-Residential Inside	\$ 33.718	\$ 33.736	\$ 33.734	\$ 33.734	\$ 33.735	\$ 33.737
Non-Residential Outside	\$ 26.079	\$ 26.086	\$ 26.084	\$ 26.084	\$ 26.085	\$ 26.087
TATUM						
Residential Inside	\$ 26.761	\$ 26.138	\$ 25.955	\$ 26.166	\$ 26.161	\$ 26.002
Residential Outside	\$ 23.683	\$ 23.048	\$ 22.829	\$ 23.066	\$ 23.048	\$ 22.924
Non-Residential Inside	\$ 33.586	\$ 32.850	\$ 32.409	\$ 32.419	\$ 32.439	\$ 32.436
Non-Residential Outside	\$ 29.361	\$ 28.625	\$ 28.184	\$ 28.194	\$ 28.214	\$ 28.211

## Infrastructure Capital Improvement Plan FY 2023-2027

### Lea County Project Summary

ID	Year	Rank	Project Title	Category	Funded to date	2023	2024	2025	2026	2027	Total Project Cost	Amount Not Yet Funded	Phases?
25414	2023	001	Lea County Courthouse Remodel	Facilities - Administrative Facilities	21,900,000	4,100,000	4,000,000	0	0	0	30,000,000	8,100,000	No
31829	2023	002	Detention Center Renovation Project	Facilities - Other	6,700,000	4,500,000	3,000,000	3,000,000	3,000,000	3,000,000	23,200,000	16,500,000	Yes
28210	2023	003	Alabama Road Rehabilitation	Transportation - Highways/Roads/Bridges	0	2,100,000	900,000	0	0	0	3,000,000	3,000,000	Yes
25407	2023	004	Event Center Infrastructure	Facilities - Other	1,057,000	1,236,000	1,057,000	0	4,650,000	0	8,000,000	6,943,000	Yes
37760	2023	005	Technology Infrastructure	Other - Other	160,000	250,000	250,000	250,000	250,000	250,000	1,410,000	1,250,000	Yes
33043	2023	006	ISO Fire Improvements	Facilities - Fire Facilities	2,000,000	500,000	500,000	0	0	0	3,000,000	1,000,000	Yes
35112	2023	007	Battle Axe Road Widening & Reconstruction	Transportation - Highways/Roads/Bridges	1,530,000	1,000,000	1,400,000	2,300,000	2,000,000	0	8,230,000	6,700,000	Yes
37761	2023	008	Maljamar Fire Station #2	Facilities - Fire Facilities	1,000,000	1,105,000	0	0	0	0	2,105,000	1,105,000	No
28310	2023	009	Hobbs Convenience Center expansion	Other - Other	2,100,000	200,000	200,000	200,000	1,000,000	0	3,700,000	1,600,000	No
35113	2023	010	Knowles Road Reconstruct (Alabama to Stiles)	Transportation - Highways/Roads/Bridges	510,000	600,000	760,000	0	0	0	1,870,000	1,360,000	Yes
30135	2023	011	New County Road Development	Transportation - Highways/Roads/Bridges	400,000	150,000	150,000	150,000	150,000	150,000	1,150,000	750,000	Yes
23179	2023	012	Fairgrounds Renovations	Facilities - Other	200,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,200,000	5,000,000	Yes
33005	2023	013	Community Center Renovations	Facilities - Administrative Facilities	200,000	100,000	100,000	0	0	0	400,000	200,000	No
28327	2023	014	Runway 1-19 Jal Airport Rehab	Transportation - Airports	0	100,000	0	0	0	0	100,000	100,000	No
28237	2023	015	Property Acquisition Lovington Airport	Transportation - Airports	0	35,000	0	0	0	0	35,000	35,000	No

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Infrastructure Capital Improvement Plan FY 2023-2027													
28246	2023	016	HOB Runway 3-21 Extension	Transportation - Airports	0	1,685,000	0	0	0	0	1,685,000	1,685,000	No
35117	2024	001	Stiles Road Widening & Reconstruction	Transportation - Highways/Roads/Bridges	0	0	2,910,000	0	0	0	2,910,000	2,910,000	No
28258	2024	002	Property Acquisition Jal Airport	Transportation - Airports	0	0	75,000	0	0	0	75,000	75,000	No
28243	2025	001	MHI/Overlay Parallel Taxiway	Transportation - Airports	0	0	0	1,000,000	0	0	1,000,000	1,000,000	No
33109	2025	002	HOB - ARFF Fire Truck Replacement	Vehicles - Public Safety Vehicle	0	0	0	700,000	0	0	700,000	700,000	No
35121	2025	003	World Road Reconstruction	Transportation - Highways/Roads/Bridges	0	0	0	805,000	0	0	805,000	805,000	No
35118	2026	001	Maljamar Road Reconstruction	Transportation - Highways/Roads/Bridges	0	0	0	0	2,500,000	0	2,500,000	2,500,000	No
32943	2026	002	HOB - RW 17-35 Rehab	Transportation - Airports	0	0	0	0	1,100,000	0	1,100,000	1,100,000	No
28281	2026	003	Taxiway C Relocation HOB	Transportation - Airports	0	0	0	0	1,200,000	0	1,200,000	1,200,000	No
28279	2026	004	Renovations to Taxiways HOB	Transportation - Airports	0	0	0	0	800,000	0	800,000	800,000	No
32945	2027	001	Buckeye Road Rehabilitation	Transportation - Highways/Roads/Bridges	0	0	0	0	0	3,230,000	3,230,000	3,230,000	No
35119	2027	002	Lea Regional Airport - Reconfigure Taxiway D	Transportation - Airports	0	0	0	0	0	200,000	200,000	200,000	No
35120	2027	003	Lea Regional Airport - Lighting on Taxiway D and E	Transportation - Airports	0	0	0	0	0	630,000	630,000	630,000	No
28298	2027	004	Property Acquisition HOB RW 12-30	Transportation - Airports	0	100,000	0	0	0	0	100,000	100,000	No
Number of projects: 29													
Funded to date:				Year 1:	Year 2:	Year 3:	Year 4:	Year 5:	Total Project Cost:	Total Not Yet Funded:			
Grand Totals				37,757,000	18,761,000	16,302,000	9,405,000	8,460,000	108,335,000	70,578,000			
Tuesday, August 31, 2021													Lea County/ICIF 06000

# Glossary

**Accrual Basis of Accounting:**

Method of accounting that recognizes the financial effect of transactions, events, and interfund activity when they occur, regardless of the timing of related cash flows.

**Budget:**

A forecast by a government of its expenditures and revenues for a specific period of time. It provides control over the revenues and expenditures of the government.

**Budget Adjustment:**

A process by which the County makes changes to the approved budget. Proposed adjustments are presented to the County Commissioners for review and approval. Approved adjustments must be submitted to the New Mexico DFA - Local Government Division for review and approval.

**Capital Assets:**

Land, buildings, vehicles, machinery, equipment and infrastructure (roads) that are used in operations and have unit cost of greater than \$5,000 and a useful life of more than one year.

**Capital Budget:**

A plan of proposed capital expenditures and the means of financing them. The capital budget is included in the annual budget and is approved as a part of the total budget which includes both operating and capital expenditures.

**Cash Basis of Accounting:**

Under this basis of accounting, revenues are not recorded until cash is received and expenditures are recorded only when cash is disbursed.

**County Department:**

A division of the County lead by a County Department Manager. Each department is responsible for the overall operation of a group of related services provided by the County.

**Fund:**

A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein.

**Fund Balance:**

Net position of a governmental fund (difference between assets, liabilities, deferred outflows of resources, and deferred inflows of resources).

**General Fund:**

The General Fund serves as the chief operating fund for the County. The General Fund is used to account for all financial resources not accounted for in other funds.

**General Obligation Bonds:**

Bonds issued by the County to finance capital improvements. Property tax revenue is used to pay the principal and interest on these bonds. Lea County currently has no outstanding General Obligation Bonds.

**Infrastructure Capital Investment Plan:**

A plan for capital expenditures to be incurred each year over the next five (5) years. The State of New Mexico requires that the plan be updated and submitted annually in order to qualify for capital outlay funding.

**Independent Public Accountant:**

# Glossary

Accountants who are independent, both in fact and appearance, of the entities they audit. Both GAAS and GAGAS set specific criteria that must be met for an auditor to be independent.

**Investments:**

The investing of excess funds in order to gain profitable returns such as interest. Section 6-6-10 NMSA 1978 governs the type of investments that the County may purchase.

**Revenue Bonds:**

Bonds whose principal and interest are payable exclusively from revenue of an enterprise fund or in the case of Lea County, revenue from a dedicated Gross Receipts Tax.

**Special Revenue Fund:**

A governmental fund type used to account for the proceeds of specific revenue sources that are restricted or committed to expenditures for a specified purpose.

A plan that outlines the short-term and long-term goals of the County. It is used to provide guidance to County officials concerning future resource allocations.

# Acronyms

<b>CASA</b>	Court Appointed Special Advocate
<b>CGMA</b>	Chartered Global Management Accountant
<b>CPA</b>	Certified Public Accountant
<b>DWI</b>	Driving While Intoxicated
<b>EDCLC</b>	Economic Development Corporation of Lea County
<b>ELEA</b>	Eddy-Lea Energy Alliance
<b>EMPG</b>	Emergency Management Performance Grant
<b>ETZ</b>	Extra-Territorial Zone
<b>FAA</b>	Federal Aviation Administration
<b>FTE</b>	Full Time Equivalent
<b>FY</b>	Fiscal year
<b>GAAS</b>	Generally Accepted Auditing Standards
<b>GAGAS</b>	Generally Accepted Governmental Auditing Standards
<b>GASB</b>	Governmental Accounting Standards Board
<b>GFOA</b>	Government Finance Officers Association
<b>GIS</b>	Geographic Information Systems
<b>GRT</b>	Gross Receipts Tax
<b>HIDTA</b>	High Intensity Drug Trafficking Area
<b>IAAO</b>	International Association of Assessing Officers
<b>ICIP</b>	Infrastructure Capital Improvement Plan
<b>IT</b>	Information Technology
<b>JAG</b>	Justice Assistance Grant
<b>JPA</b>	Joint Powers Agreement
<b>LCCA</b>	Lea County Communications Authority
<b>LCDTF</b>	Lea County Drug Task Force
<b>LCJRA</b>	Lea County Junior Rodeo Association
<b>LCMCP</b>	Lea County Misdemeanor Probation Compliance
<b>LCSWA</b>	Lea County Solid Waste Authority
<b>LEPF</b>	Law Enforcement Protection Fund
<b>LGBMS</b>	Local Government Budget Management System
<b>LGD</b>	Local Government Division
<b>LPB</b>	Local Public Body
<b>NM DFA LGD</b>	New Mexico Department of Finance and Administration Local Government Division
<b>NM-OSA</b>	New Mexico Office of the State Auditor
<b>NMDOT</b>	New Mexico Department of Transportation
<b>NMAC</b>	New Mexico Administrative Code
<b>NMJC</b>	New Mexico Junior College
<b>NMSA 1978</b>	New Mexico Statutes Annotated 1978
<b>NMSU</b>	New Mexico State University
<b>NMTRD</b>	New Mexico Taxation and Revenue Department
<b>PE</b>	Professional Engineer
<b>PILT</b>	Payment in Lieu of Taxes
<b>UNM-BBER</b>	University of New Mexico - Bureau of Economic Research
<b>WHI</b>	Weekend Hunger Initiative
<b>WTI</b>	West Texas Intermediate