

# Lincoln County Fair Merchandise Vendor and Other Vendors Agreement

**General Information:** Vendors are responsible for any required licenses and sales/use tax liabilities in conjunction with their operation of services during the Lincoln County Fair. This agreement shall apply to any non-food and beverage vendor who sells merchandise, advertises businesses, or promotes/provides any other type of exhibit (non-food and beverage vendors hereafter referred to as “Non-Food Vendor”).

Parking: Vendors will be provided 1 parking permit. All other vehicles parked without an approved parking permit **WILL BE TOWED AT OWNERS EXPENSE.**

THIS AGREEMENT is entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2022 by and between The Lincoln County Fair, herein after referred to as Fair and \_\_\_\_\_, herein after referred to as “Vendor” for use of merchandise vending, advertising, or other exhibit facilities located at the Lincoln County Fairgrounds in Afton, Wyoming.

Based on the mutual promises and covenants contained herein the parties agree as follows:

1. Vendor may use facilities at the Lincoln County Fairgrounds for the purposes of providing merchandise for sale to the public, advertising to the public, or other exhibiting on the following date’s: **August 6<sup>th</sup> – August 13<sup>th</sup> 2022.**
2. Fair will provide only the facilities necessary (electricity) to facilitate the operation of Non-Food Vendor’s equipment required at the Lincoln County Fairgrounds. The Vendor will provide all equipment and labor necessary for its operations.
3. Vendor is required to clean assigned area at the end of the specified operating period. Failure to do so may result in additional fees being assessed and forfeiture of future operating privileges.
4. **Payment of registration fees is required at time of registration.** Failure to provide payment will result in forfeiture of reservation of vending space.
5. Vendor is entitled to all revenues and receipts obtained from the sale of food and beverage at the Lincoln County Fairgrounds.
6. Vendor trailers, equipment and structures are expected to be maintained in a clean and orderly fashion so as to present a professional appearance. Consideration should be given to appropriate signage, displays, and artwork.
7. A general list of intended items to be offered for sale during event or an explanation of the intended use of the booth is required to be submitted at time of application. An effort to provide a variety of vendor items for sale will be made and priority given on a “first come, first served” basis. Preference will also be considered for established vendors returning year after year provided they are in good standing.
8. Vendor will indemnify, defend and hold harmless Lincoln County and the Lincoln County Fair Board from and against all claims, demands, causes of action, losses, damages, fines, penalties, liabilities, costs and expenses, including attorney’s fees sustained and incurred by or asserted against Lincoln County and the Lincoln County Fair Board arising out of Vendor’s use of the Lincoln County Fairgrounds facilities and vendor purposes at the Lincoln County Fairgrounds.
9. Lincoln County does not waive its sovereign immunity by entering into this agreement and specifically retains immunity and all other defenses available to it as a sovereign pursuant to W.S. § 1-39-104(a) and all other state laws.

**[Signature Page to Follow]**

Signature below indicates acceptance of and compliance to all requirements listed above.

\_\_\_\_\_ Date \_\_\_\_\_  
Vendor

\_\_\_\_\_ Date \_\_\_\_\_  
Lincoln County Fair Board

**Vendor Contact Information:**

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Type of Space requested (i.e. Booth, trailer space, tent, etc.) \_\_\_\_\_

Measurements \_\_\_\_\_

Electrical requirements \_\_\_\_\_

Special Request \_\_\_\_\_

Description of Items Sold/Advertised/Purpose of Booth:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Provide Merchandise List with Application  N/A

**Mail completed application and payment to:**

Brandon Taylor  
Lincoln County Fair  
P. O. Box 1596  
Afton, WY. 83110

(Make checks payable to Lincoln County Fair)

Please direct any concerns or inquiries to Brandon Taylor, Lincoln County Fair Board at the following email address: [Brandon.Taylor@lcwy.org](mailto:Brandon.Taylor@lcwy.org)