



# Details for all Vendors

Fair Dates are June 26 – June 30, 2024

Physical address: 201 Central City Road Central, City Iowa 52214

Mailing address: P.O. Box 329 Central City, Iowa 52214

Fair Office Phone: 319-929-3247

## Food Vendor Information

- All food Vendors need to send in a menu due to some exclusion on food items and pictures of their food trailers. Please let us know what area of the trailer you will be serving out of.
- Food Vendors need to be set up on Monday June 24th after 4:00 p.m. or Tuesday June 25th from 9:00 am. until 5:00 p.m.
- Food Vendors need to be open Wednesday by 12:00 p.m.
- Food Vendor Hours 10:30 a.m. until ½ hour after the grandstand event. May stay open longer.
- Please be prompt on the opening time
- Each food vendor will receive 4 wristbands total if application is approved.
- Food Vendors are responsible for transporting their own products to their food trailer.
- All vendors must have proof of insurance before anyone is allowed to set up. Food Vendors must have a Temporary Linn County Health Permit. Here is a link to the website [www.linncounty.org/health](http://www.linncounty.org/health) on the right hand bottom click more forms. The Linn County Health Department will be checking for correct documentation and doing inspections during the fair. Any questions for permits please contact Linn County Health Department at 319-892-6000. Please see Albert Martin during the set up for disposal of grey water, grease, and cardboard.
- If the electrical power cords are in a high traffic area, they must be covered for safety purposes.
- Due to the restriction put on The Linn County Fair for certain foods, there will be a rotation on the food menus. This will be determined by The Linn County Fair on a yearly basis.

- All Food Vendors are to provide their own condiments for their customers. Do not send your patrons to other concessionaires for condiments.
- New for 2024: Voucher tickets are given to the 4-H kids and volunteers. Voucher tickets can only be redeemed on Wednesday. The vouchers will be collected by a fair association member Wednesday night by 10 P.M. The money for the voucher tickets will be reimbursed to the vendor on Sunday evening a ½ hour after the final grandstand event. Voucher reimbursement will be handed Sunday evening and will not be mailed.
- Early close or departure will not be permitted until all grandstand events are concluded. Those that do not abide by this will not be given first-chance for 2025.
- Your Vendor areas are to be kept clean and free of garbage.
- No bad mouthing of other vendors will be tolerated. You will be asked to leave.
- Parking area TBD at a later date. There is limited access to parking inside of fair grounds during the fair.
- If problems should arise, please notify Albert Martin at 319-560-5675 ASAP.

### **Commercial, Home-based and Non-Profits** **Except “Youth Day” and “Community Day” Participants**

- Commercial, Home-based and Non-Profits can start setting up any time Tuesday from 9:00 a.m. until 5 p.m. Fair starts on Wednesday the 28th. For special arrangements please contact Albert Martin at 319-560-5675 or [Vendors@thelinncountyfair.com](mailto:Vendors@thelinncountyfair.com) for Commercial, Home based and Non Profits.
- All vendors must have proof of insurance before anyone is allowed to set up.
- Please be prompt on the opening time
- Outdoor Vendors 9 a.m. until ½ hour after grandstand events daily. Approx. 10:00 p.m.
- Your approved vendor application will include 2 wristbands. If you want to purchase additional wristbands, they can be purchased at the gate building. You can purchase up to 4 additional wristbands.

## **Additional Information**

- We encourage everyone to tie down tents, equipment and take merchandise with them after the grandstand events each evening, security will be limited. The Linn County Fair Association is not responsible for any stolen or damaged items, including items damaged by Mother Nature.
- Tear down start time is no earlier than ½ hour after the grandstand event on your last day and no later than midnight on Sunday June 30th.
- Trash must be placed in dumpsters located at a place TBD each night.
- You must provide your own tent, tables, and chairs for outdoor vendor spaces.
- There will be no parking on the fairgrounds.