

# Bar Service Form

Event hosted at the Linn County Fairgrounds

**Form due 30 days prior to event with payment**

Complete form and email to **rentals@thelinncountyfair.com** OR

mail to **PO Box 329**

**Central City, IA 52214**

OR drop off in the **drop box at the front of the LDM building**

Any event with more than 300 guests may be subject to the need for an additional bartender. They will be billed an additional \$50 for a 3rd bartender to serve during peak hours.

## EVENT INFORMATION

Event Name:

Event Date:

Contact Person:

Phone #:

Expected # of guests:

Bar service start time:

Last Call (Typically 30 min prior to DJ's end time):

## DRINK OPTIONS

*We will do our best to accommodate requests depending on what is in stock with our vendors.*

### Beer

(12oz cans)

Busch Light, Bud Light, Budweiser, Busch, Coors Light, Michelob Ultra

### Seltzers and Craft Beer

White Claw, Shocktop, Mikes Hard Lemonade, Truly (flavor vary by season)

### Spirits (Hard Liquor)

Jack Daniels, Black Velvet Whiskey, Smirnoff Vodka, Captain Morgan Rum

Wine options are available upon request.

\*If a specific beverage is needed for your event, please let us know and we try our best to accommodate.

\*Pop and water served will be Coke Products

Pre-payment of the bar tab can be paid with check or credit card. If you would like to pay with credit card please call 319-929-3247.



**\$200 staffing fee is required for all events serving alcohol as per original contract**

**Questions?**

319-929-3247

## PACKAGE OPTIONS

Bar service includes 2 bartenders for max of 5 hrs. Any additional hours will be billed at a rate of \$40/ hr (\$20 per bartender)

### Choose ONE

**Cash Bar \$4 per canned drink.** Guests pay for all drinks.

**Pre- Purchased Bar Tab of \$**

(\$4 per canned drink)

- Once this amount is passed all sales become "Cash Bar" and all beverages will be sold at \$4.
- Unspent bar tab will be reimbursed in product. No cash refunds will be given.

**Full Open Bar during designated times**

- Tab to be paid in full by renters from \_\_\_\_\_ p.m. to \_\_\_\_\_ p.m.
- Outside of the designated time it becomes a cash bar paid for by the guests.

**Full Open Bar**

- Tab to be paid in full by renters at the end of the night. (CC must be on file)

### Choose ONE

**Yes, we would like spirits served during the event. (\$6 per drink)**

- Spirits can be charged to the tab
- Spirits can only be served as cash sales only

**No, we prefer no spirits be served during our event.**

### Choose ONE

I would like the Linn County Fairgrounds to provide pop and water to my guests at \$1/ can/bottle. They will be cold in a cooler provided by TLCF for guests to self serve. We would like to have a pre paid budget of \$ \_\_\_\_\_ for pop/ water drinks. Anything not used at the end of the night is for the renters to take as it was pre paid for.

I will be providing my own pop/ water/ other non alcoholic drink and will provide our own coolers, ice, and servers

**Please Initial:**

I agree no additional alcohol is to be brought into rental facility during rental. If additional alcohol is brought in during the event, I will forfeit my damage deposit.

I understand as renter I am responsible for clean up any spills during the event, including: food, drink and any bodily fluids.

Please list any special accommodations or preference requests:

**Pre-paid bar tab payment included:**