BAR SERVICE FORM

EVENT INFORMATION

Event Name:
Event Date:
Contact Person:
Phone:
Expected # of Guests:
Bar Start Time:
Bar End Time:
Bar Staff Payment: _____total hrs serving x $50/hr (includes two bar staff) + $50 for any parties over 300 guests for a 3rd bartender for 2 hrs during peak time.

Total Due:

Bar Staff is paid $25/ hr/ staff member. There must be a minimum of two bar staff for any event.
Any party over 300 will require a third staff member for two hours during peak time.

RENTER RESPONSIBILITY AGREEMENT

Please Initial:

_____ I agree no additional alcohol can be brought into the rental facility during the rental. If additional alcohol is brought in during the event, I will forfeit my damage deposit.

_____ I understand as a renter I am responsible for cleaning up any spills during the event, including food, drink, and bodily fluids.

_____ I promise to ensure the tab is paid in full at the end of the event.

_____ I understand any specially ordered product will be charged to my account and taken at the end of the event.

_____
Renter Signature

For Office Use Only
Bar Staff #1 _____
Payment Total: _____
Bar Staff #2 _____
Payment Total: _____
Over 300- Bar Staff #3: _____ _____
Payment Total: _____
Under 300- On Call Person:_____ _____

Forms due 60 days prior to event
Complete form and email to
Rentals@TheLinnCountyFair.com
OR mail it to
PO Box 329
Central City, IA 52214
OR drop off in the **drop box at the front of the LDM building**

[redacted]

BAR PACKAGE OPTIONS

BAR TYPE | CHOOSE ONE

☐ **Cash Bar** $4 per canned drink. Guests pay for all drinks.

☐ **Pre- Purchased Bar Tab** of $_____

Once this amount is reached, all sales will become Cash Bar, and all beverages will be sold at $4.

☐ **Full Open Bar** during designated times _____ p.m. to _____ p.m.

Outside of the designated time, it becomes a cash bar.

☐ **Full Open Bar**

Tab to be paid in full by renters at the end of the night by cash, check, or credit card (3% fees on cc). Give payment to the Bar Staff for processing.

SPIRITS | CHOOSE ONE

☐ **Yes**, we would like spirits served during the event. ($6 per drink)

- ☐ Spirits can be charged to the tab
- ☐ Spirits can only be served as cash sales only

☐ **No**, we prefer no spirits be served during our event

POP & WATER | CHOOSE ONE

☐ I would like the Linn County Fairgrounds to provide pop and water to my guests at $1/ can/bottle. Drinks will be in a cooler provided by TLCF for guests to self-serve. Our pre-paid budget for pop/water is $_____

Products will be a mix of the following quantities:

- _____ cans - Sprite (all 12 oz cans)
- _____ cans - Coke
- _____ cans - Diet Coke
- _____ bottles - Water (Dasani 16 oz bottles)

Any pop/water not used by the end of the event is for the renters to take as they were pre-paid for.

☐ I will provide my own pop/ water/other non-alcoholic drinks and will provide our own coolers, ice, and servers.

SPECIAL REQUESTS

Please list any special accommodations or drink preference requests, including quantities. Special request drinks will be ordered as requested. Any unopened special order requests will be charged to the renters and taken with them at the end of the event.

BAR DRINK OPTIONS

BEER & SELTZERS | 12 OZ CANS | $4 EACH

Busch Light
Budweiser
Coors Light
Michelob Ultra
Busch Light NA
Topo Chico Hard Seltzer Strawberry Guava
Mikes Hard Black Cherry
Carbliss Pineapple
Carbliss Cranberry
Cayman Jack Original Margarita

SPIRITS | MIXED DRINKS $6 EACH

Jack Daniels
Titos Vodka
Captain Morgan
Crown Royal
Crown Royal Apple
Malibu Rum

WINE | 9 OZ GLASS | $4 EACH

Moscato (sweet, white wine)
Cabernet Sauvignon (dry, red wine)
Pinot Grigio (white, medium bodied)

ADDITIONAL INFORMATION

If you would like to request a specific beverage for your event, please let us know on your Bar Service Form and we will do our best to accommodate.

Bar tabs can be paid with cash, check, or credit card (a 3% processing fee applies). Tabs are due the night of the event.

Payments are made to the Bar Staff.

Bar Staff retains all tips.