

**LYNNWOOD PUBLIC FACILITIES DISTRICT  
NOVEMBER BOARD MEETING  
TUESDAY NOV. 1ST  
10 AM-12:15  
HYBRID MEETING WITH ZOOM AND AT THE LYNNWOOD CONVENTION CENTER  
3711 196<sup>TH</sup> ST SW  
JOIN ZOOM MEETING**

J

[HTTPS://US02WEB.ZOOM.US/J/81629795431?PWD=DGROZGJXAGTNU0D5MHI3MVHXZHVQQT09](https://us02web.zoom.us/j/81629795431?pwd=DGROZGJXAGTNU0D5MHI3MVHXZHVQQT09)

**MEETING ID: 816 2979 5431  
PASSCODE: 685278  
ONE TAP MOBILE  
+12532158782,,81629795431#,,,,\*685278# US (TACOMA)**

<b>BOARD</b>	<b>STAFF/OTHER</b>
Rosario Reyes, Chair	Janet Pope, Executive Director, Lynnwood PFD
Taylor Nordby, Vice-Chair – Parental Leave	Josh Cain, Director of Finance
Shawn Walker- Secretary	Matt Hendricks, Attorney, Lynnwood PFD
Michelle Meyer, Treasurer (ex officio)	Nancy Lambert, Business Administrator, Lynnwood PFD
Wally Webster II	David Kleitsch, City of Lynnwood
Mike Miller	Julieta Altamirano-Crosby, Lynnwood City Council
	Dan Fenton, JLL
	Juliet Velazquez, JLL
	Greg Whitney, JLL
	Francesca Howard, JLL
	Andrew Palmer, LCC Director of Finance
	Erin Jepson, LCC GM

<b>Time</b>	<b>Action Items</b>	<b>Presenters</b>
10:00	<b>A. Call to Order</b>	Chair Reyes
	Roll Call	Chair Reyes
10:02	<b>B. Approval of Agenda</b>	Chair Reyes
	<b>Motion to Approve Agenda*</b>	
10:04	<b>C. Announcements &amp; Communications</b>	ED Pope/ Chair Reyes
	<b>D. Consent Agenda</b>	
10:06	Approve Minutes of Sept. 6 <sup>th</sup> , Sept. 13 <sup>th</sup> , Oct. 21 <sup>st</sup> *	Chair Reyes
	<b>Motion to Approve Minutes</b>	Board
10:10	Accounts Payable, Plaza Maintenance Report*	ED Pope
	<b>Motion to Approve Accounts Payable Report</b>	Board
	<b>E. Business Items</b>	
10:15	Quarterly Financials: P & L*, Cash Report*	ED Pope/Dir. Cain
10:30	KPI Dashboard *	Dan Fenton, Juliet Velazquez, JLL
10:45	2023 Budget*	ED Pope, Dir. Cain
11:25	ED Report *	ED Pope

Future Meeting Dates  
Next Board Meetings  
December 6<sup>th</sup>  
January 3<sup>rd</sup>, 2023

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11:35	<b>F. Updates on City Planning</b>	Director Kleitsch
11:40	<b>G. Comments from CM Altamirano-Crosby</b>	CM Altamirano-Crosby
11:45	<b>H. Board Comments for the Good of the Order</b>	PFD Board
11:47	<b>I. Executive Session RCW 42.30.110 (1) to review performance of a public employee</b>	PFD Board
12:15	<b>Adjournment</b>	Chair Reyes

\*= materials attached

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