

LYNNWOOD PUBLIC FACILITIES DISTRICT
AUGUST BOARD MEETING
TUESDAY SEPTEMBER 6TH
10 AM-12:15 PM
HYBRID MEETING WITH ZOOM AND AT THE LYNNWOOD CONVENTION CENTER
3711 196TH ST SW
JOIN ZOOM MEETING
HTTPS://US02WEB.ZOOM.US/J/87500799747?PWD=VDNCWKG1NWTMA2LQK3NCVFJUDVYZUT09
MEETING ID: 875 0079 9747
PASSCODE: 015534
ONE TAP MOBILE
+12532158782,,87500799747#,,,,*015534# US (TACOMA)

BOARD	STAFF/OTHER
Rosario Reyes, Chair	Janet Pope, Executive Director, Lynnwood PFD
Taylor Nordby, Vice-Chair – Parental Leave	Josh Cain, Director of Finance
Shawn Walker- Secretary	Matt Hendricks, Attorney, Lynnwood PFD
Michelle Meyer, Treasurer (ex officio)	Nancy Lambert, Business Administrator, Lynnwood PFD
Wally Webster II	David Kleitsch, City of Lynnwood
Mike Miller	Julieta Altamirano-Crosby, Lynnwood City Council
	Dan Fenton, JLL
	Juliet Velazquez, JLL
	Greg Whitney, JLL
	Francesca Howard, JLL
	Kelly Carr, OVG
	Allen Oakley, Director of Sales & Marketing, LCC

Time	Action Items	Presenters
10:00	A. Call to Order	Chair Reyes
	Roll Call	Chair Reyes
10:02	B. Approval of Agenda	Chair Reyes
	Motion to Approve Agenda*	
10:04	C. Announcements & Communications	ED Pope/ Chair Reyes
	D. Consent Agenda	
10:06	Approve Minutes of July 12, 2022*	Chair Reyes
	Motion to Approve Minutes from July 12th	Board
10:10	Accounts Payable, Plaza Maintenance Report*	ED Pope
	Motion to Approve Accounts Payable Report	Board
	E. Business Items	
10:15	Quarterly Financials: P & L*, Cash Report*, Reserves*	ED Pope/Dir. Cain
10:30	New Bond Purchase*	ED Pope/Dir. Cain
10:35	New Credit Line	Dir. Cain
	Motion to Approve New Credit Line	Board
10:45	KPI Dashboard*	Dan Fenton/ Juliet Velazquez
11:05	Association Outreach	Dir. Oakley
11:15	Branding Update	ED Pope
11:25	Karen Porterfield Scope of Work*	ED Pope

Future Meeting Dates
 Next Board Meetings
 Board Retreat October 21st 9am-3pm

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11:30	Master Planning Committee Update	JLL Team
11:50	ED Report *	ED Pope
12:00	Special Board Meeting Date (Proposed Sept. 15, 11:00 am)	ED Pope
12:05	F. Updates on City Planning	Director Kleitsch
12:10	G. Comments from CM Altamirano-Crosby	CM Altamirano-Crosby
12:15	H. Board Comments for the Good of the Order	PFD Board
12:20	Adjournment	Chair Reyes

*= materials attached

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