

LYNNWOOD PUBLIC FACILITIES DISTRICT

JULY 13, 2021

6:00 PM

LYNNWOOD CONVENTION CENTER

3717 196TH STREET SW

LYNNWOOD, WA 98036

THE PUBLIC MAY PARTICIPATE

BY CALLING 1 (253)215-8272

MEETING ID: 84213009215#

PIN# 971140#

| BOARD | STAFF/OTHER |
|--|--|
| Rosario Reyes, Chair | Janet Pope Lynnwood PFD |
| Taylor Nordby, Vice-Chair | Josh Cain, Lynnwood PFD |
| Shawn Walker- Secretary | Matt Hendricks Attorney, Lynnwood PFD |
| Michelle Meyer, Treasurer (ex-officio) | Sara Blayne, Lynnwood CC – Excused |
| Wally Webster II | Tracey Morrison, Lynnwood CC |
| | David Kleitsch, City of Lynnwood |
| | Jim Smith, Lynnwood City Council |
| | Sheri Campbell, WA State Auditors & Team |
| | Dan Fenton, Bethanie DeRose, JLL |

| Time | Action Items | Presenters |
|-------------|---|---|
| 6:00 | A. Call to Order | Chair Reyes |
| | Roll Call | Chair Reyes |
| 6:02 | B. Approval of Agenda | Chair Reyes |
| | Motion: Motion to Approve Agenda* | |
| 6:04 | C. Approval of Minutes | |
| | Motion to Approve the Minutes of June 1 st * | |
| 6:07 | D. Announcements & Communications | ED Pope/Chair Reyes |
| 6:10 | E. Consent Agenda | Chair Reyes |
| | Motion: Motion to Approve Accounts Payable Report* | |
| | F. Business Items | |
| 6:20 | Audit Exit Report | Sheri Campbell and WA State Auditors Team |
| 6:45 | Cash Report* & Investment Report* | Finance Analyst Josh Cain |
| 6:55 | Convention Center Report* | CC GM Sara Blayne |
| 7:05 | Determine August Board Meeting | Board Discussion |
| 7:10 | IT Evaluation | ED Pope |
| 7:15 | G. Executive Director Report Questions* | ED Pope |
| 7:20 | H. Master Planning Committee Report | Vice Chair Nordby & ED Pope |
| 7:25 | I. Updates on City Planning | Director Kleitsch |
| 7:35 | J. Comments from CM Smith | CM Smith |

Future Meeting Dates

Next Board Meeting TBD

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|------|---|----------------------------------|
| 7:40 | Executive Session: RCW 42.30.110 (1) (d) to review negotiations on a publicly bid contract | Dan Fenton, Bethanie DeRose, JLL |
| 8:15 | Adjournment | Chair Reyes |

*= materials attached

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Next Board Meeting TBD