



LYNNWOOD
CONVENTION
CENTER



Creating Connections Through Cohesive Wellness - Planning Considerations

#WellnessWednesday

As we continue to contemplate what events will look like when we are able to gather again, we have some ideas for you to consider as you plan.

When you are putting together your agenda:

- Stagger times for arrival and registration to avoid everyone arriving at once
- Account for longer breaks between sessions for sanitizing and to reduce crowds at the restrooms
- Include more time for meals to allow individual tables or breakout rooms to be released to get their food instead of having everyone line up at the same time

Ideas on how to keep networking and collaboration alive:

- Live discussion boards in hallways
- Electronic voting buttons to capture the opinions of the room rather than a shared audience microphone
- Live chat during a presentation for Q&A session
- Speed dating at 6-feet apart

Contact Tracing:

- Make sure your registration page is set up to capture complete contact information
- Consider additional staffing to closely monitor and record who actually attends
- Your final attendee list with contact information should be complete and kept available for Health Officials for weeks following your event

If you have other ideas, we would love to hear them as this is a great opportunity to get creative! Please post your ideas on our [Facebook page](#).

Until we meet again,
The Lynnwood Convention Center Team

Visit our website to find:

[Physical Distancing Seating Capacities](#)
[Wellness Menu](#)

For additional resources, visit:
[Snohomish County Health District](#)
[King County Public Health](#)
[Centers for Disease Control and Prevention](#)

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