

## Submission Guidelines for 2021-22 LCC Art Shows

- Artists must be willing to exhibit work for approximately 6 months.
- Work must be original, in any 2D medium, with a size of approximately 4 square feet (2'x2') **or more**, and a maximum weight of 30#.
- All work for the show must be prepped to gallery standards and ready to hang. The LCC and Gallery Services will not accept liability for work that is damaged due to the failure of hanging hardware attached by the artist.
- Prints submitted- including photos- must be signed by the artist, numbered, and/or contain some certification for the originality of the work.
- A minimum of 3, and a maximum of 5, digital images may be submitted for exhibit, along with details of the work (recommended).
- Title (or an abbreviation of the title) for each work should be included in the file name of the photo.
- Digital images should be formatted at 300 DPI and constrained at 5"x7" or similar proportions.
- All work is juried and selected for exhibit by the Lynnwood Convention Center Art Committee.
- The Convention Center is a public space visited by people of many cultures and nationalities, and of all ages. We reserve the right to not exhibit work that we deem unsuitable for family audiences.
- We reserve the right to invite artists who do not apply, and the right to disqualify an artist through this application process.
- A gallery commission of 25% is charged on any work sold during the show. Transactions are handled through the Curator (contact information below).
- Artwork will need to be hand delivered and picked up by the artist during the drop off/ take down dates and times provided. There is no storage at the Convention Center for packing materials.
- All Western Washington Artists are encouraged to submit work, but be mindful that the dates and times for dropping off/picking up work are limited. Artists must provide transportation for work submitted within scheduled time frames. Any work that requires shipping must be pre-arranged with the Curator.
- Permission for use of the digital images of work submitted must be provided to the LCC, for advertising and promotional materials developed for the show, and for an online gallery.

**Questions? Contact Us:** Call or email: **Ann Morgan** [anmorgan@mac.com](mailto:anmorgan@mac.com) / 425.330.1275