

LYNNWOOD PUBLIC FACILITIES DISTRICT

TUESDAY JANUARY 4TH, 2022

3:00-5:00 PM

THIS MEETING WILL BE HELD ON ZOOM

JOIN ZOOM MEETING

[HTTPS://US02WEB.ZOOM.US/J/87121864812?PWD=BWCZC2TQBFB1N2HTAVPIYW5MSEG4ZZ09](https://us02web.zoom.us/j/87121864812?pwd=BWCZC2TQBFB1N2HTAVPIYW5MSEG4ZZ09)

MEETING ID: 871 2186 4812

PASSCODE: 373139

ONE TAP MOBILE

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BOARD	STAFF/OTHER
Rosario Reyes, Chair	Janet Pope, Executive Director, Lynnwood PFD
Taylor Nordby, Vice-Chair	Josh Cain, Financial Analyst, Lynnwood PFD
Shawn Walker- Secretary	Nancy Lambert, Business Administrator Lynnwood PFD
Michelle Meyer, Treasurer (ex-officio)	Matt Hendricks, Attorney, Lynnwood PFD
Wally Webster II	Sara Blayne, GM, Lynnwood CC
Mike Miller	David Kleitsch, City of Lynnwood
	Jim Smith, Lynnwood City Council

Time	Action Items	Presenters
3:00	A. Call to Order	Chair Reyes
	Roll Call	Chair Reyes
3:02	B. Approval of Agenda	Chair Reyes
	Motion: Motion to Approve Agenda*	
3:04	C. Announcements & Communications	ED Pope/Chair Reyes
3:06	D. Consent Agenda	Chair Reyes
	Approval of Minutes of December 14 th .*	
	Executive Director Report*	
	Revolving Board Calendar*	
	Convention Center Report*	
	E. Business Items	
3:20	Accounts Payable, Plaza Maintenance and Payroll Report*	Josh Cain/ ED Pope
	Motion: Motion to approve accounts payable & payroll report	
3:25	Cash Report	Josh Cain
3:30	Budget Review PFD Admin Budget*	Josh Cain/ED Pope
3:45	Fiscal & Sponsorship Policies Review*	Josh Cain/ED Pope
	Motion: Motion to approve LPFD Fiscal Policies	
4:10	ED & Board Evaluation Policy Review*	ED Pope
	Motion: Motion to approve ED & Board Evaluation Policies	
4:30	F. Updates on City Planning	Director Kleitsch

Future Meeting Dates
 Next Board Meetings:
 Tuesday Feb. 1, 3:00 pm
 Tuesday March 1st, 3:00 pm

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4:35	G. Comments from CM Smith	CM Smith
4:40	Executive Session: RCW 42.30.110 (1) (d) to review negotiations on a publicly bid contract and RCW 42.30.110(1)(c) Real Estate Matters	ED Pope/Attorney Hendricks
5:00	Adjournment	Chair Reyes

*= materials attached

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