

LYNNWOOD PUBLIC FACILITIES DISTRICT

JUNE BOARD MEETING

TUESDAY JUNE 7TH

10 AM-12 PM

HYBRID MEETING WITH ZOOM AND AT THE LYNNWOOD CONVENTION CENTER 3815 196TH ST SW

JOIN ZOOM MEETING

HTTPS://US02WEB.ZOOM.US/J/87280342428?PWD=DLJ4T2VOK0ZWCCSXRKX6TUXQCMJKQT09

MEETING ID: 872 8034 2428

PASSCODE: 988918

ONE TAP MOBILE

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BOARD	STAFF/OTHER
Rosario Reyes, Chair	Janet Pope, Executive Director, Lynnwood PFD
Taylor Nordby, Vice-Chair	Josh Cain, Financial Analyst, Lynnwood PFD
Shawn Walker- Secretary	Matt Hendricks, Attorney, Lynnwood PFD
Michelle Meyer, Treasurer (ex-officio)	David Kleitsch, City of Lynnwood
Wally Webster II	Julieta Altamirano-Crosby, Lynnwood City Council
Mike Miller	Dan Fenton, JLL
	Dave Anderson, OVG
	Kelly Carr, OVG

Time	Action Items	Presenters
10:00	A. Call to Order	Chair Reyes
	Roll Call	Chair Reyes
10:02	B. Approval of Agenda	Chair Reyes
	Motion: Motion to Approve Agenda*	
10:04	C. Announcements & Communications	ED Pope/ Chair Reyes
	D. Consent Agenda	
10:06	Approve Minutes of May 3 rd , 2022*	Chair Reyes
10:10	Accounts Payable, Plaza Maintenance Report*	FA Cain
	E. Business Items	
10:15	Cash Flow Report Presentation and Discussion*	ED Pope, FA Cain, Board
	Motion: Motion to Add Cash Flow Document to Board Reports Per Agreed Format	PFD Board
10:30	Board of Directors Roles and Responsibilities with Code of Ethics, Conflict of Interest and Confidentiality Policy*	ED Pope
	Motion: Motion to Approve the Board of Directors Roles and Responsibilities with Code of Ethics, Conflict of Interest and Confidentiality Policy	PFD Board
10:40	Branding and Website	ED Pope
10:55	Art at the Convention Center Update	ED Pope
11:00	LCC Org Chart Updates	Kelly Carr
11:10	LCC Rental Fee Increases	Kelly Carr
	Motion: Motion to Approve the Rental Fee Increases at the Lynnwood Convention Center	PFD Board

Future Meeting Dates
 Next Board Meetings:
 Tuesday July 12th 10:00 AM
No August Board Meeting

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11:20	LCC Capital Needs Request	Kelly Carr
	Motion: Motion to Approve LCC Capital Request	PFD Board
11:30	ED Report and Master Planning Committee Update*	ED Pope
11:45	F. Updates on City Planning	Director Kleitsch
11:50	G. Comments from CM Altamirano-Crosby	CM Altamirano-Crosby
11:55	H. Board Comments for the Good of the Order	PFD Board
12:00	Adjournment	Chair Reyes

*= materials attached

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