

**LYNNWOOD PUBLIC FACILITIES DISTRICT**

**MARCH 2<sup>ND</sup> 2021**

**6:00 PM**

THIS MEETING WILL TAKE PLACE ELECTRONICALLY

THE PUBLIC MAY PARTICIPATE

BY CALLING 1 (866) 730-7514

PARTICIPANT CODE: 947627#

<b>BOARD</b>	<b>STAFF/OTHER</b>
Rosario Reyes, Chair	Janet Pope Lynnwood PFD
Taylor Nordby, Vice-Chair	Kim Koronko, Lynnwood PFD
Loren Simmonds, Secretary	Matt Hendricks, Attorney, Lynnwood PFD
Wally Webster II	Sara Blayne, Lynnwood CC
Shawn Walker	Tracey Morrison, Lynnwood CC
Corbitt Loch, Interim Treasurer (ex-officio)	David Kleitsch, City of Lynnwood
	Councilmember Ian Cotton, City of Lynnwood
	Consultant Karen Porterfield

<b>Time</b>	<b>Action Items</b>	<b>Presenters</b>
6:00	<b>A. Call to Order</b>	Chair Reyes
	Roll Call	Chair Reyes
6:02	<b>B. Approval of Agenda</b>	Chair Reyes
	Motion: Motion to Approve Agenda*	
6:04	<b>C. Approval of Minutes</b>	
	Motion: Motion to Approve Minutes from 2/2/21 & 2/9/21 *	
6:06	<b>D. Announcements &amp; Communications</b>	ED Pope/Chair Reyes
6:08	<b>E. Consent Agenda</b>	Chair Reyes
	Motion: Motion to Approve Accounts Payable Report *	
	<b>F. Business Items</b>	
6:12	Cash In/Out report *	Finance Analyst Koronko
6:15	Convention Center Report*	GM Sara Blayne
6:25	Updating Resolutions* Motion: Motion to Delete Resolutions No Longer Relevant in 2021	ED Pope/Chair Reyes
6:35	Master Planning Committee* Motion: Motion to Approve the Master Planning Committee Description Resolution: A Resolution to Delete the Former Committee Structure and Approve the Current Structure Motion: Motion to approve the Board Representatives on the Master Planning Committee Determine Date for 1 <sup>st</sup> Master Planning Committee Meeting.	Board/ED Pope

Future Meeting Dates

Board Meeting April 6, 2021

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6:50	<b>G. Executive Director Report*</b>	ED Pope
7:00	<b>H. Updates on City Planning</b>	Director Kleitsch
7:10	<b>I. Comments from Councilmember Cotton</b>	CM Cotton
7:15	<b>J. Board Training</b>	
	Board and Committee Responsibilities	Consultant Porterfield
8:00	<b>K. Executive Session- To Review Negotiations on a Publicly Bid Contract</b>	ED Pope
8:10	<b>L. Convention Center Incentive Fee</b> Motion: Motion to Approve the Convention Center Incentive Fee for 2020	ED Pope
8:15	<b>Adjournment</b>	Chair Reyes

\*= materials attached