

LYNNWOOD PUBLIC FACILITIES DISTRICT  
BOARD MEETING MINUTES  
April 16, 2019

**A. CALL TO ORDER**

The meeting of the Lynnwood Public Facilities District was called to order at 5:00 p.m. by Board Chair George Sherwin at the Lynnwood Convention Center.

**B. Board Members Present**

George Sherwin, Chair  
Wally Webster II, Vice Chair  
Taylor Nordby, Secretary  
Lynn Melby  
Rosario Reyes  
Sonja Springer, Treasurer

**Others**

Grant Dull, PFD Executive Director  
Judy Powell, PFD Finance Analyst  
Matt Hendricks, PFD Attorney  
Sara Blayne, LCC General Manager  
David Kleitsch, City of Lynnwood  
Council Member Ian Cotton (ex. Absence)

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**C. AGENDA**

Board Member Reyes moved, seconded by Board Member Nordby, to approve the Agenda. Motion passed, unanimously.

**D. ANNOUNCEMENTS, ORAL AND WRITTEN COMMUNICATIONS**

None

**E. BUSINESS ITEMS**

**1. SMG FIVE-YEAR PLAN**

The Board reviewed the adopted 2020-2024 financial plan for the Convention Center.

**2. TASK FORCE REPORT**

ED Dull presented the written report of the Task Force's second meeting, which occurred on April 10.

**3. PROJECT DEVELOPMENT PLAN**

The Board reviewed the Project Development Plan in greater detail than it did at the April 2 Board Meeting.

**4. I HEART LYNNWOOD**

Board Member Melby and GM Blayne are both on the artist selection committee for the I Heart Lynnwood Art/Security Installation. They discussed the process to locate an art and security structure at the southeast corner of the Convention Center.

**F. EXECUTIVE DIRECTOR'S REPORT**

The Washington State Auditor held the entrance conference on April 15. The audit results will be presented at the June Board Meeting.

**G. COMMENTS FROM COUNCIL MEMBER COTTON**

None

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**H. COMMENTS FROM DIRECTOR DAVID KLEITSCH**

David Kleitsch updated the Board on different projects going on within the City Center.

**I. OLD BUSINESS/NEW BUSINESS**

None

**J. EXECUTIVE SESSION**

The Board went into Executive Session at 6:57 pm for 15 minutes as authorized by RCW42.30.110(1) (d) to discuss real estate matters. At 7:12 pm, the session was extended for 10 minutes and at 7:22 pm the Board extended the session for 5 minutes. At 7:27 pm, the Board came out of Executive Session.

No action was taken.

**ADJOURN**

Meeting adjourned at 7:28 pm.

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George Sherwin, Chair Board Member