

**21-A DISTRICT AGRICULTURAL ASSOCIATION
MADERA DISTRICT FAIRGROUNDS**

EMERGENCY BOARD MEETING NOTICE

The 21-A District Agricultural Association Board of Directors will be holding a regular monthly Fair Board meeting on

**WEDNESDAY, MARCH 18, 2020 at 5:30 P.M.
MADERA DISTRICT FAIRGROUNDS
ADMINISTRATION OFFICE / BOARD ROOM**

BOARD OF DIRECTORS

Director Isabel Barreras – President
Director Patty Manfredi – Vice President
Director Rosanne Bonilla
Director Billie Jelks-Hood
Director Lois Leonard
Director Harvey “Skip” Petitt

Director George “Butch” Ricketts
Director Stephanie Simonian
Director Sheryl Sisil

CEO

Tom Mitchell

PUBLIC PARTICIPATION

Please be informed that any member of the public is welcome and has a right to request items be placed on the agenda of any board meeting. The items must be directly related to the 21-A District Agricultural Association. Any request for inclusion on the agenda must be made in writing and be delivered to the Administration Office of the Madera District Fairgrounds no later than 4:00pm twelve days prior to the regular board meeting. Any items placed on the agenda by the public will be for information and discussion so that the board may be advised of the views of the community.

The board values the participation of the public in meetings. However, the board president reserves the right to limit the time for public comment to a maximum of three (3) minutes during the public comment portion of the meeting or during the discussion of any particular item listed on the agenda. Further the board president may limit the number of participants during public comment in order to proceed with the agenda or to place an item of the agenda of a subsequent meeting for discuss at that time.

AMERICANS WITH DISABILITIES ACT

Pursuant to the Americans with Disabilities act, individuals who, because of a disability, need special assistance to attend or participate in any 21-A District Agricultural Association Board meeting may request assistance at the Administration Office, 1850 West Cleveland Ave, Madera, CA or by calling 559-674-8511 during normal business hours of 8:00am to 4:30pm, Monday through Friday. Please provide one (1) week notice whenever possible.

Agendas are available at www.maderafair.com. Any questions on an agenda item may be directed to the Fair Manager at 559-674-8511.

**21-A DISTRICT AGRICULTURAL ASSOCIATION
MADERA DISTRICT FAIRGROUNDS**
Regular Meeting of the Board of Directors
Administration Office / Board Room
5:30 P.M., Wednesday, March 18, 2020

A G E N D A

1. CALL TO ORDER – President Barreras

Items listed on this agenda may be considered in any order at the discretion of the President. All items listed on this agenda, in any category, may be considered for action by the Board. Any item not listed on the agenda will not be discussed or considered by the Board.

2. ROLL CALL AND DIRECTORS ABSENT

3. DELARATION OF QUORUM / AGENDA APPROVAL

1. Declaration of Quorum
2. Review and Approval of Agenda

4. INTRODUCTION OF GUESTS AND STAFF

5. COVID-19 Pandemic

- a. Executive Order N25-20 (March 4, 2020)
- b. CDPH Guidance – Retail Food, Beverage and Other Related Service Venues
- c. CDPH Guidance – Prevention of COVID-19 Transmission for Gatherings
- d. Report of Current Closures
- e. Consider Motion to Approve Refunds for Building Rentals Through May 31, 2020
- f. Consider Motion to Approve Pro-Rated Refund of Monthly Rent for Miracle Skate
- g. Develop Policy for Events and Activities during Pandemic
Building Rentals, Speedway, Flea Market, Skating Rink, Shopping Center
- h. Consider Motion to Approve Closing Office and Authorizing Administrative Time Off (paid)

6. Building and Grounds Committee & Manager's Report

- a. Approval of \$811,600 Bid from R&H Construction LumberTown remodel
- b. Update on Homeless Executive Order

7. PUBLIC COMMENT

Public comment is a right granted to the public. It is reserved for items that are NOT listed on the agenda, but under the Board's jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with state law, the Board will not comment on or otherwise consider any Public Comment item for business until and unless such item has been properly agendized at a future meeting.

10. ADJOURNMENT

The above Madera District Fair Board of Directors Agenda for the Emergency Meeting of March 18, 2020 was posted in the window at the Fair Office and Online on March 18, 2020 at 4:00pm

Richard Sandoval – Deputy Manager