

**21-A DISTRICT AGRICULTURAL ASSOCIATION
MADERA DISTRICT FAIRGROUNDS**

BOARD MEETING NOTICE

The 21-A District Agricultural Association Board of Directors will be holding a regular monthly Fair Board meeting on

**WEDNESDAY, FEBRUARY 15, 2023 at 5:30 P.M.
MADERA DISTRICT FAIRGROUNDS
ELECTRONIC MEETING / ADMINISTRATION OFFICE**

This meeting will be conducted pursuant to the provisions of the Government Code Sec 11133 which allows for certain modifications to the Bagley-Keene Public Meeting Act through June 30, 2023. Members of the public may participate in the meeting remotely through an electronic meeting in the following ways; via phone by dialing (669) 900-9128 enter Meeting ID: 559 559 1850. Comments will also be accepted via email at info@maderafair.com or by regular mail at 1850 West Cleveland Ave, Madera, CA 93637.

BOARD OF DIRECTORS

Director Sheryl Sisil – President	
Director George “Butch” Ricketts – Vice President	
Director Isabel Barreras	Director Patty Manfredi
Director Rosanne Bonilla	Director Harvey “Skip” Petitt
Director Billie Jelks-Hood	Director Stephanie Simonian
Director Lois Leonard	

CEO

Tom Mitchell

PUBLIC PARTICIPATION

Please be informed that any member of the public is welcome and has a right to request items be placed on the agenda of any board meeting. The items must be directly related to the 21-A District Agricultural Association. Any request for inclusion on the agenda must be made in writing and be delivered to the Administration Office of the Madera District Fairgrounds no later than 4:00pm twelve days prior to the regular board meeting. Any items placed on the agenda by the public will be for information and discussion so that the board may be advised of the views of the community.

The board values the participation of the public in meetings. However, the board president reserves the right to limit the time for public comment to a maximum of three (3) minutes during the public comment portion of the meeting or during the discussion of any particular item listed on the agenda. Further the board president may limit the number of participants during public comment in order to proceed with the agenda or to place an item of the agenda of a subsequent meeting for discuss at that time.

AMERICANS WITH DISABILITIES ACT

Pursuant to the Americans with Disabilities act, individuals who, because of a disability, need special assistance to attend or participate in any 21-A District Agricultural Association Board meeting may request assistance at the Administration Office, 1850 West Cleveland Ave, Madera, CA or by calling 559-674-8511 during normal business hours of 8:00am to 4:30pm, Monday through Friday. Please provide one (1) week notice whenever possible.

Agendas are available at www.maderafair.com. Any questions on an agenda item may be directed to the Fair Manager at 559-674-8511.

**21-A DISTRICT AGRICULTURAL ASSOCIATION
MADERA DISTRICT FAIRGROUNDS**
Regular Meeting of the Board of Directors
Administration Office / Board Room
5:30 P.M., Wednesday, February 15, 2023

A G E N D A

1. CALL TO ORDER – President Sisil

Items listed on this agenda may be considered in any order at the discretion of the President. All items listed on this agenda, in any category, may be considered for action by the Board. Any item not listed on the agenda will not be discussed or considered by the Board.

2. ROLL CALL AND DIRECTORS ABSENT

3. DELARATION OF QUORUM / AGENDA APPROVAL

1. Declaration of Quorum
2. Review and Approval of Agenda

4. INTRODUCTION OF GUESTS AND STAFF

5. PUBLIC COMMENT

Public comment is a right granted to the public. It is reserved for items that are NOT listed on the agenda, but under the Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with state law, the Board will not comment on or otherwise consider any Public Comment item for business until and unless such item has been properly agendized at a future meeting.

6. CORRESPONDENCE

Correspondence from CDFA. CDFA/F&E correspondence may be viewed in entirety at www.cdfa.ca.gov/fe under the “Correspondence” tab.

CDFA Training Requirements
Form 700
2022 Audit Results

7. PRESENTATIONS

None

8. CONSENT CALENDAR

All items under the Consent Calendar will be enacted in accordance with recommended action under one motion unless trailed from the Consent Calendar by the Board. Trailed items will be considered separately after the motion to approve the consent calendar.

1. **Review and Approval of Minutes** – November
2. **Review and Approval of Monthly Financial Statements** – None
3. **Review of Rental, Standard Agreements, and Large Checks** – November, December
January

9. COMMITTEES (Informational Reports and/or Action by Board)

1. **Finance Committee & Manager's Report**
 - a. Financial Status
 - b. 2023 Budget
 - c. Investment Policy
 - d. Report
2. **Livestock Committee & Manager's Report**
 - a. Superintendent Search Update
 - b. Report
3. **Building and Grounds Committee & Manager's Report**
 - a. COVID Activity Update (Testing)
 - b. Rental Fee and Policy
 - c. PG&E / ECO Green Lighting and Energy Efficiency Upgrade
 - d. Paging System Upgrades
 - e. Storm Damage
 - f. Report
4. **Race Committee & Manager's Report**
 - a. Storm Damage
 - b. Season Schedule
 - c. Report
5. **Fair Committee & Manager's Report**
 - a. 2023 Planning and Discussion
 - b. Report
6. **Heritage Foundation**
 - a. Report

10. NEW BUSINESS

1. **Staffing Updates**
2. **Board Policy Updates**
 - a. CEO Report on status of Board Policies
 - b. Selection of Committee to Review and Update Board Policies and Procedures

11. MATTERS OF INFORMATION

1. **Director's Comments**
2. **Manager's Comments**
3. **Next Board Meeting – March 15, 2023**

12. ADJOURNMENT

The above Madera District Fair Board of Directors Agenda for the Regular Meeting of February 15, 2023 was posted in the window at the Fair Office and Online on February 6, 2023.

Tom Mitchell – CEO