

**21-A DISTRICT AGRICULTURAL ASSOCIATION  
MADERA DISTRICT FAIRGROUNDS**

**BOARD MEETING NOTICE**

The 21-A District Agricultural Association Board of Directors will be holding a regular monthly Fair Board meeting on:

**WEDNESDAY, December 18, 2024 at 5:00 P.M.**  
**MADERA DISTRICT FAIRGROUNDS**  
**ADMINISTRATION OFFICE**  
Zoom Meeting  
ID: 559 559 1850  
PASSCODE: 1850

**BOARD OF DIRECTORS**

Director Lois Leonard – President	
Director Rosanne Bonilla - Vice President	
Director Isabel Barreras	Director Billie Jelks-Hood
Director Patty Manfredi	Director Harvey “Skip” Pettitt
Director George “Butch” Ricketts	Director Stephanie Simonian
Director Sheryl Sisil	

**PUBLIC PARTICIPATION**

Please be informed that any member of the public is welcome and has a right to request items be placed on the agenda of any board meeting. The items must be directly related to the 21-A District Agricultural Association. Any request for inclusion on the agenda must be made in writing and be delivered to the Administration Office of the Madera District Fairgrounds no later than 4:00pm twelve days prior to the regular board meeting. Any items placed on the agenda by the public will be for information and discussion so that the board may be advised of the views of the community.

The board values the participation of the public in meetings. However, the board president reserves the right to limit the time for public comment to a maximum of three (3) minutes during the public comment portion of the meeting or during the discussion of any particular item listed on the agenda. Further the board president may limit the number of participants during public comment in order to proceed with the agenda or to place an item of the agenda of a subsequent meeting for discuss at that time.

**AMERICANS WITH DISABILITIES ACT**

Pursuant to the Americans with Disabilities act, individuals who, because of a disability, need special assistance to attend or participate in any 21-A District Agricultural Association Board meeting may request assistance at the Administration Office, 1850 West Cleveland Ave, Madera, CA or by calling 559-674-8511 during normal business hours of 8:00am to 4:30pm, Monday through Friday. Please provide one (1) week notice whenever possible.

Agendas are available at [www.maderafair.com](http://www.maderafair.com). Any questions on an agenda item may be directed to the Fair Manager at 559-674-8511.

**21-A DISTRICT AGRICULTURAL ASSOCIATION  
MADERA DISTRICT FAIRGROUNDS**  
Regular Meeting of the Board of Directors  
Administration Office / Board Room  
**5:30 P.M., Wednesday, December 18, 2024**

**A G E N D A**

**1. CALL TO ORDER – President Leonard**

Items listed on this agenda may be considered in any order at the discretion of the President. All items listed on this agenda, in any category, may be considered for action by the Board. Any item not listed on the agenda will not be discussed or considered by the Board.

**2. ROLL CALL AND DIRECTORS ABSENT**

**3. DELARATION OF QUORUM / AGENDA APPROVAL**

- 1. Declaration of Quorum**
- 2. Review and Approval of Agenda**

**4. INTRODUCTION OF GUESTS AND STAFF**

**5. PUBLIC COMMENT**

Public comment is a right granted to the public. It is reserved for items that are NOT listed on the agenda, but under the Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with state law, the Board will not comment on or otherwise consider any Public Comment item for business until and unless such item has been properly agendized at a future meeting.

**6. CORRESPONDENCE**

Correspondence from CDFA. CDFA/F&E correspondence may be viewed in entirety at [www.cdfa.ca.gov/fe](http://www.cdfa.ca.gov/fe) under the “Correspondence” tab.

**7. PRESENTATIONS-**

**8. CONSENT CALENDAR**

All items under the Consent Calendar will be enacted in accordance with recommended action under one motion unless trailed from the Consent Calendar by the Board. Trailed items will be considered separately after the motion to approve the consent calendar.

- 1. Review and Approval of Minutes – November 20, 2024**
- 2. Review and Approval of Monthly Financial Statements – August and September 2024**
- 3. Review of Rental, Standard Agreements, and Large Checks – December 2024**

## **9. COMMITTEES (Informational Reports and/or Action by Board)**

- 1. Finance Committee & Manager's Report**
  - a. Report
- 2. Livestock Committee & Manager's Report**
  - a. Report
- 3. Building and Grounds Committee & Manager's Report**
  - a. Parking lot by In-n-Out
  - b. Report
- 4. Race Committee & Manager's Report**
  - a. Grandstand Lighting (Review and Approve)
- 5. Fair Committee & Manager's Report**
  - a. Sponsorship RFP
  - b. Report

## **10. NEW BUSINESS**

### **1. DELEGATION OF AUTHORITY**

- a. Delegation of Authority and Check Signing Authority Review and Approval

## **11. OLD BUSINESS- None**

## **12. FUTURE AGENDA ITEMS FOR CONSIDERATION**

Items for consideration at future meetings of the 21-A District Agricultural Association Board of Directors. The Board will not comment on or otherwise consider any Future Agenda item for business until and unless such item has been properly agenzized at a future meeting.

## **13. CLOSED SESSION**

The Board of Directors of the 21A DAA are authorized to meet in Closed Session for the purpose of discussing:

- a. Pending Litigation (Government Code 11126(e) (2))- Crow v. Short Track Management, LLC
- b. Real Estate (Government Code 11126 (e) (1) - Newman Development
- c. Personnel Matters (Government Code 11126 (a)(1)) - CEO Hiring

## **14. CLOSED SESSION REPORT**

## **15. MATTERS OF INFORMATION**

- 1. Director's Comments**
- 2. Manager's Comments**
- 3. Next Board Meeting – January 15, 2024**

## **15. ADJOURNMENT**

The above Madera District Fair Board of Directors Agenda for the Regular Meeting of December 18, 2024 posted in the window at the Fair Office and Online on December 6, 2024.

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**Lois Leonard** – Interim Manager