



## HALLS & GROUNDS RENTAL RATES & FEES

### HATFIELD HALL

Includes tables, chairs, bar & set up for 500 guests.

Rental Fees:	<b>\$2200.00</b>
non-refundable	<b>\$1100.00</b>
Insurance: CFSA	<b>\$115.00</b>
Subject to slight increase.	
Breakage/Cleanup deposit	<b>\$500.00</b>
<b>TOTAL:</b>	<b>\$2815.00</b>
<b>DUE AT RESERVATION:</b>	<b>\$1215.00</b>
*ADD Van Alen Hall	\$500.00

*Bereavement Rate: Mon – Thurs*

Rental Fees:	\$1600.00
non-refundable	\$800.00
Insurance: CFSA	\$115.00
Subject to slight increase.	
Breakage/Cleanup	\$500.00
<b>TOTAL:</b>	<b>\$2215.00</b>
<b>DUE AT RESERVATION:</b>	<b>\$915.00</b>

### HOME ARTS

Includes table, chairs, bar & set up for 250 guests.

Rental Fees:	<b>\$1200.00</b>
non-refundable	<b>\$600.00</b>
Insurance: CFSA	<b>\$115.00</b>
Subject to slight increase.	
Breakage/Cleanup	<b>\$500.00</b>
<b>TOTAL:</b>	<b>\$1815.00</b>
<b>DUE AT RESERVATION:</b>	<b>\$715.00</b>

*Bereavement Rate: Mon – Thurs*

Rental Fees:	\$900.00
non-refundable	\$450.00
Insurance: CFSA	\$115.00
Subject to slight increase.	
Breakage/Cleanup	\$500.00
<b>TOTAL:</b>	<b>\$1515.00</b>
<b>DUE AT RESERVATION:</b>	<b>\$565.00</b>

### LUMBERTOWN

Includes tables, chairs, bar & set up for 199 guests.

Rental Fees:	<b>\$2200.00</b>
non-refundable	<b>\$1100.00</b>
Insurance: CFSA	<b>\$115.00</b>
Subject to slight increase	
Breakage/Cleanup	<b>\$500.00</b>
<b>TOTAL:</b>	<b>\$2815.00</b>
<b>DUE AT RESERVATION:</b>	<b>\$1215.00</b>

### LUMBERTOWN BACKROOM – Single Day Use

Includes tables, chairs, bar & set up for 60 guests.

Rental Fees:	<b>\$600.00</b>
non-refundable	<b>\$300.00</b>
Insurance: CFSA	<b>\$115.00</b>
Subject to slight increase	
Breakage/Cleanup	<b>\$500.00</b>
<b>TOTAL:</b>	<b>\$1215.00</b>
<b>DUE AT RESERVATION:</b>	<b>\$415.00</b>

### VAN ALEN HALL - Single Day Use

Includes tables, chairs, bar & set up for 90 guests.

Rental Fees:	<b>\$600.00</b>
non-refundable	<b>\$300.00</b>
Insurance: CFSA	<b>\$115.00</b>
Subject to slight increase	
Breakage/Cleanup	<b>\$500.00</b>
<b>TOTAL:</b>	<b>\$1215.00</b>
<b>DUE AT RESERVATION:</b>	<b>\$415.00</b>

### PATIO STAGE - Single Day Use

Includes picnic tables for 150 guests.

Not to exceed 8 hours.

#### **BBQ/Picnic Private Event**

Rental Fees:	<b>\$600.00</b>
non-refundable	<b>\$300.00</b>
Insurance: CFSA	<b>\$115.00</b>
Subject to slight increase	
Breakage/Cleanup	<b>\$500.00</b>
<b>TOTAL:</b>	<b>\$1215.00</b>
<b>DUE AT RESERVATION:</b>	<b>\$415.00</b>

**PICNIC or AMPHITHEATER LAWN**

***Single Day Use***

includes picnic tables for 150 guests. Not to exceed 8 hours.

**BBQ/Picnic Private Event**

Rental Fees:	<b>\$600.00</b>
Non-refundable	<b>\$300.00</b>
Insurance: CFSA	<b>\$115.00</b>
Subject to slight increase	
Breakage/Cleanup	<b>\$500.00</b>
<b>TOTAL:</b>	<b>\$1215.00</b>
<b>DUE AT RESERVATION</b>	<b>\$415.00</b>

**GROUNDS BUY OUT BASE FEE: \$4000.00**

Locations, equipment, dates and further pricing arranged with fair management.



**AVAILABLE DATES:** Dates are available no sooner than (1) year exactly from the desired rental date. Rental is on a First Come, First Serve basis, unless date is held for an annual renter or Madera Fair use.

**RENTAL DATES and HOURS:** The day before and day after are included with standard rentals unless otherwise deemed as “Single Day Use” venues. Time permitted daily at the venue is as follows: **DAY BEFORE:** 8:30am-4:30pm, **DAY OF:** 8:00am until 12:00am, **DAY AFTER:** 8am-4:30pm. On day of the event; **event must end at 11:00pm.** Building must be closed at **12:00am.** Renter will be subject to an overtime charge of \$100.00 per hour. Event hours cannot exceed 8 hours. **Bereavement rental is only during business hours Monday through Thursday 9:00am – 4:00pm.** Patio, Stage , Picnic or Amphitheater rentals are not to exceed 8 hours, and event must conclude by dusk. *\*Dusk time will be discussed at time of rental.*

**SET UP:** Renter must submit a floor plan (layout) along with specifications for the event 60 days prior to the day of the event. If the set-up is not turned in on time, we will provide renter with a standard set-up.

**NO glitter, nails, tack pins, staples, or tape that damages the surface may be used to decorate. Full list of requirements will be provided in contract.**

**CLEAN UP:** Buildings or grounds must be in same condition as it was immediately prior to your event. Clean up is as follows but is not limited to all garbage from hall, restroom and kitchen must be picked up, hall, the kitchen and bathroom must be swept. If cleanup is required by the Fair, the renter will be charged at the current hourly rate per maintenance person (\$25 per hr. per person). Total charges will be deducted from the deposit but not limited to the deposit. The renter is responsible for all charges and expenses resulting from damage to the buildings and/or grounds. **\*Fair is not responsible for property that is left behind\***

**ALCOHOL:** Alcohol beverages are permitted but must be kept and served from the bar area. Renter must make reasonable effort to encourage responsible drinking and to prevent **minors** from drinking.

**SECURITY:** Security is required for all functions. Renter must contract with a security company listed from the Madera Fair’s pre-approved list. Security is to begin at start of event until event concludes. 1 security guard for every 50 people is required and 1 additional guard for the parking lot.