



Dog/Llama Care and Feed Book



Circle One:	Dog	Llama	
Circle One:	Junior	Intermediate	Senior

Name _____ Age (September 1) _____

Club _____

Years in Project _____ Years in Project _____

I hereby certify that I have personally been responsible for the care of this/these animal(s), have personally kept records on this project, and have personally completed this Care and Feed Book.

Member Signature _____ Date _____ Initials for fair _____

I/We, the parents/guardian certify that our son/daughter has completed this Care and Feed Book and I/we have reviewed it for completeness and accuracy of reporting.

Parent/Guardian Signature _____ Date _____ Initials for fair _____

I have reviewed this Care and Feed Book for completeness and accuracy of reporting.

Organizational Leader Signature _____ Date _____ Initials for fair _____

FOR USE AT THE MANATEE COUNTY FAIR

Note: The County Fair rules require that you submit a Care and Feed Book to them (check with the Fair Office for due date) if you enter any animal in the County Fair even if you don't show that animal for any reason. If you do not turn in a Care and Feed Book to the Fair, you cannot show ANY animal at next year's County Fair.

Purpose

The purpose of a Dog/Llama project is:

- To acquire an understanding of animal care by preparing for, purchasing, caring for, and keeping records on one or more animals.
- To understand the business aspects and economics of purchasing animals, feeds, facilities, and equipment for an animal project.
- To keep an account of all your activities and accomplishments in one place.
- To develop integrity, sportsmanship, and cooperation.
- To develop leadership abilities, build character, and assume citizenship responsibilities.

Dog/Llama Care and Feed Book Guidelines:

It is suggested that a copy of the Care and Feed Book be made for use as a work copy. Records should then be transferred into this book for submission.

- Your Care and Feed book should start with the **purchase date of your animal or September 1st of the current school year (for ongoing project animals)**.
- Your Care and Feed Book should contain information relating only to your current dog or llama project animals. If you have more than one project animal you must identify which animal when completing the various sections of this Care and Feed Book.
- Always double-check your math and have someone check your Project Essay for spelling and grammar before you write it in the final Care and Feed Book.
- **Your final Care and Feed book must be hand written by the exhibitor (Juniors may use pencil or pen (blue or black ink), Intermediates & Seniors must use pen (blue or black ink), however the Project Essay may be typed (on 8 ½ X 11, single-sided paper, in a 12-point font, double-spaced, by the exhibitor and attached.**
- **The Overall Story is not found in this book. This story is in the finished 4-H Record book that is submitted to 4-H for judging.**
- **Junior members (age 8-10) Project Essay length is at least one (1) page.**
- **Intermediate members (age 11-13) Project Essay length is at least two (2) pages.**
- **Senior members (age 14-18) Project Essay length is at least three (3) pages.**

I. Project Plans and Goals (Answer in complete sentence(s))

These areas are to be filled in, signed and dated at the beginning of the project for full points.

What would you like to learn or accomplish this year? (Goals)

Member Signature: _____ Date: _____

What has your leader agreed to help you with this year?

Leader Signature: _____ Date: _____

How will your parent(s)/guardian(s) help you with this project?

Parent/Guardian Signature: _____ Date: _____

II. THIS INFORMATION TO BE COMPLETED FOR DOG PROJECT ONLY

(You will need to make a copy of this page if you have more than one project animal.)

Information About Your Dog	
My dog's name is:	_____
My dog's breed is:	_____ Circle One: Purebred Crossbred
My dog is registered in:	___ AKC ___ AKC PAL ___ UKC ___ CKC ___ AKC Canine Partners
___ Other (please specify)	_____ None
Dog's Age:	_____ Dog's Sex _____

Pedigree – Complete as much as possible

Name _____

Sire	_____	Paternal Grandsire	_____
Name	Reg. No.	Paternal Granddam	Reg. No.
Dam	_____	Maternal Grandsire	_____
Name	Reg. No.	Maternal Granddam	Reg. No.

Record of Training

Check the Obedience Level at which your dog is training:

___ Basic ___ Sub-Novice ___ Beginner Novice ___ Open ___ Utility

Check the Obedience commands that your dog has learned:

___ Heel On Leash	___ Sit Stay	___ Retrieve a Dumbbell
___ Heel Off Leash	___ Down Stay	___ Retrieve Over High Jump
___ Recall On Leash	___ Stand for Exam	___ Broad Jump
___ Recall Off Leash	___ Drop-on-Recall	___ Scent Discrimination
___ Signal Exercise	___ Directed Retrieve	___ Utility Stand
___ Directed Jumping	___ Other (specify) _____	_____

Did you and your dog graduate from an obedience class? _____ Which one? _____

Check the Agility Level, if any, at which your dog is training: _____ On Leash _____ Off Leash

Check the Agility Obstacles that your dog has learned:

___ A-Frame	___ Dog Walk	___ Teeter-Totter
___ Open Tunnel	___ Closed Tunnel	___ Hoop Tunnel
___ Crawl Tunnel	___ Sway Bridge	___ Swing Plank
___ Weave Poles	___ Platform Jump	___ Pause Table/Box
___ Bar/Wall Jumps	___ Hoop/Tire Jumps	___ Window Jump
___ Other (specify) _____	_____	_____

Check the Junior Showmanship Level, if any, at which your dog is showing:

___ Basic ___ Novice ___ Advanced

II. THIS INFORMATION TO BE COMPLETED FOR LLAMA PROJECT ONLY
 (You will need to a make a copy of this page if you have more than one project animal.)

Information About Your Llama
My llama's name is: _____
Sex: _____ Llama's Age: _____ Date of Birth: _____

Pedigree – Complete as much as possible

Name _____

Sire	Paternal Grandsire	Reg. No.
Name	Reg. No.	Paternal Granddam
		Reg. No.

Dam	Maternal Grandsire	Reg. No.
Name	Reg. No.	Maternal Granddam
		Reg. No.

Record of Training

Check the classes you and your llama participates in during a show:

Halter Showmanship Pack Public Relations Obstacles

List the obstacles that your llama has learned:

1. _____
2. _____
3. _____
4. _____
5. _____

Check the level, if any, at which your llama is showing other than youth classes:

Novice Advanced

Other than showing, what other uses do you have for your llama?

1. _____
2. _____
3. _____
4. _____
5. _____

III. PROJECT INVENTORY * (to be completed by Fair Care and Feed Book check in)

List items you will keep past the end of this project on this page. List all equipment you had at the beginning of the project as well as those items you purchased this year. (Inventory examples include crates, clippers, clipper blades, grooming equip., brushes, leads, collars etc.) **DO NOT** list expendable items such as shampoo. **Wear and tear occurs on equipment we use from year to year. These items will depreciate (go down in value) each year we use them. By listing the depreciated value you will have a more accurate value of your inventory at the end of the project.**

Complete columns pertaining to your age. (Jr., Int., Sr.)

Please refer to Project Terms and Explanation, page 24, for help with this page

Item Description	Year Acquired	Purchase Cost or Value	Depreciation (10% of purchase cost)	Value at beginning of project	Value at end of Current project year
Jr. Int. & Sr.	Jr. Int. & Sr.	Jr. Int. & Sr.	Sr.	Sr.	Sr.
Total Depreciation (Depreciation is an Expense)					
Value at End/Total Assets					

IV. PROJECT ANIMAL INVENTORY

List all animals you own at the beginning of the project and add animals you purchased or animals born during the project year. Animals sold during the year should be recorded under OTHER INCOME. Animals sold should have a \$0 value at end of project for this page.

****Beginning \$ Value:** Value of existing animals at beginning of project OR purchase cost of new animals OR value of animals born.

***\$ Value at end of project:** Your animal's value should increase and is an estimated value.

Animal Description	Breed	Sex	Date Acquired or Born	Beginning \$ Value**	\$ Value at end of project*	Indicate if animal sold, kept, died, etc.
Value at Beginning						
Value at End/Value of Animal Assets						

V. NON-FEED EXPENSES

List non-feed expenses (everything that you spend money on that you will **NOT** have at the end of the project) on pages 6 & 7. This should NOT include feed. This includes entry fees, nail trimming, veterinary expenses (such as vaccinations), bedding, and other expendable items such as shampoo, printing of pictures, ink etc.

List items you will keep past the end of this project on the project inventory page (page 5) only.

Date	Description	Paid to	Total Cost
Total Non-Feed Expenses			

V. NON-FEED EXPENSES continued.

List all non-feed expenses on pages 7 & 8.

Date	Description	Paid to	Total Cost
Total Non-Feed Expenses			

Total Non-Feed Cost page 7		\$ _____
Total Non-Feed Cost page 8	+	\$ _____
Total Non-Feed Cost	=	\$ _____

VI. FEED EXPENSES * (to be up to date by Fair Care and Feed Book check in)

List all feed (feed, supplements, treats, etc.) expenses on pages 9 & 10. Each feed purchase including weight should be listed separately. **Llamas- All hay expenses are to be recorded on page 11.**

Date	Description	Paid To	Pounds	Total Cost
Page Total – Pounds of Feed				
Page Total – Feed Cost				

VI. FEED EXPENSES cont.* (to be up to date by Fair Care and Feed Book check in)

List all feed expenses on pages 9 & 10. Each feed purchase including weight should be listed separately. **Llamas- All hay expenses are to be recorded on page 11.**

Date	Description	Paid To	Pounds	Total Cost
Page Total – Pounds of Feed				
Page Total – Feed Cost				

VII. HAY EXPENSES (Llama only)* (to be up to date by Fair Care and Feed Book check in)

List all hay expenses on this page. Each hay purchase should be listed separately or by month.

Date	Description	Paid To	Quantity	Total Cost
Page Total – Hay Cost				

Total Pounds of Feed page 9 _____
Total Pounds of Feed page 10 + _____
Total Pounds of Feed = _____

Total Feed Cost page 9 \$ _____
Total Feed Cost page 10 \$ _____
Total Hay Cost page 11 + \$ _____
Total Feed & Hay Cost = \$ _____

IX. INCOME - ANIMAL(S) SOLD

If you sold your project animal or any puppies from your project animal list the income from those sales here.

If you have no income from this project, THEN ENTER ZERO.

Date	Description (Breed, ID# if any, # in litter)	Purchased by	Total Paid

Income from Sale of Animal(s) \$ _____

X. OTHER INCOME – SHOW PREMIUMS

Other project income should be recorded here, such as each show premium (**ribbon money**) or other money earned. **If you have no other income from this project, THEN ENTER ZERO.**

Date	Description (Show/contest/demonstration/placing and or ribbon)	Total
Total Other Income, if none, enter zero		

XI. SPONSOR INCOME

In this section record any money given to you by sponsors to support your project. You can also record the estimated value of items given to you by sponsors. See example below.

Example: If someone buys your feed or hay for your animal. **IF NONE, ENTER ZERO.**

Sponsor's Name	Total
Total Sponsor Income, if none, enter zero	

XII. HEALTH AND VETERINARY RECORD

Dog's Veterinarian: _____

Date of Last Inoculation: _____ Rabies Tag#: _____

This should include a record of any health related activities (heartworm control, flea control, deworm, vaccinate, or use of veterinarian's services for any reason. This should include what you used, how much you used, and what you used it for. Fill in all applicable information. **If your animal was healthy throughout the project, or was not due for vaccinations during the 4-H year please note that.**

Date	Description of activity & who administered	Product used	Dosage	Withdrawal Time (Llamas)

XIII. WORK RECORD – Time Spent Training, Grooming and Exercising Animal

	Number of Hours Spent Training	Number of Hours Spent Grooming	Number of Hours Spent Exercising	Monthly Total
September				
October				
November				
December				
January				
February				
March				
April				
May				
June				
July				
August				
Yearly Total				

XIV. BREEDING INFORMATION AND WHELPING CHART(For Dog Projects):

Breeding is not encouraged in the dog program, however, we understand some members may still choose to breed their dogs. Please record Breeding information here.

() Check here is you did not breed your dog during this project.

Whelping Chart (Puppy Birth Record)

Sire's Name _____

Date Whelped _____

Dam's Name _____

Labor Started _____

Dates Bred _____

Puppy No.	Time Whelped	Id Mark	Sex	Color-Markings	Position	Weight	Notes
1							
2							
3							
4							
5							
6							
7							
8							

Notes

XV. WEEKLY WEIGHTS :

Making sure your newborn puppies are continuing to grow at a healthy weight is key to their success. Track your puppy’s weight gains below:

Litter ID: _____ (Example: Bella) Whelp Date: _____

Puppy ID	Week 1	Week 2	Week 4	Week 4	Week 5	Week 6	Week 7	Week 8
Example 1 or Blue (collar)	260 grams	265 grams						
1								
2								
3								
4								
5								
6								
7								

XVI. PUPPY VACCINATIONS/DEWORMING/MICROCHIP:

Record your puppy’s vaccinations, worming and microchip information below. Be sure to include the medications given and at what age.

Breeder comments:												
Puppy ID	5 weeks vaccinations:						Dewormer					
	8 weeks vaccinations:											
	Vaccinations/ Dates						Dewormer / Dates			Microchip		
Ex: 1	5 wks	x	8 wks				6 wks/1	X	6 wks/2	X	6 wks/ 3	XXXXXXXXXXXXX
1												
2												
3												
4												
5												
6												
7												

XVII. PROJECT FINANCIAL SUMMARY

Dogs and llamas are companion animals and family pets. You are not expected to show a profit on your project. This section is to help you recognize the cost involved in caring for and maintaining these animals at home.

If your project ends at the County Fair Complete lines with *. If your project will continue past the County Fair fill in areas with an * in PENCIL for the fair check-in then rewrite in PEN (if you are an Int. or Sr.) before you turn your completed book in.

INCOME		Section Total	Grand Total
1	Income – Animal(s) Sold <i>(From page 13, Sec. IX)</i>		
2	Other Income <i>(From page 13, Sec. X)</i>		
3	Sponsor Income <i>(From page 14)</i>		
4	TOTAL INCOME <i>(Add Lines 1 + 2 + 3)</i>		
EXPENSES			
5	Total Depreciation <i>(From page 6, Sec. III)</i> * ONLY SENIORS COMPLETE THIS LINE		
6	Total Non-Feed Expenses <i>(From page 8, Sec. V)</i> *		
7	Total Feed Expenses <i>(From page 11)</i> *		
8	Total Hay Expenses <i>(From page 11)</i> * Llamas only		
9	TOTAL EXPENSES <i>(Add Lines 5 + 6 + 7 + 8)</i> *		
SUMMARY			
10	FINAL PROFIT/LOSS <i>(Subtract Line 9 from Line 4)</i>		
ASSETS			
11	Value of Project Assets <i>(From page 6, Sec. III)</i> * ONLY SENIORS COMPLETE THIS LINE		
12	Value of Animal Assets <i>(From page 7, Sec. IV)</i> *		
13	Total Assets <i>(Add Lines 11 + 12)</i> ONLY SENIORS COMPLETE THIS LINE		

XVIII. PICTURES OF YOUR PROJECT * (You should have at least 5 pictures by the Fair Care and Feed Book check in)

Show your project from the beginning to the end along with different skills that you have learned. This should include a **minimum of 8 pictures**. Include a caption with each picture. The pictures and captions should compliment your project essay. Explain what you are doing and why you are doing the things shown in the picture. What skills are you demonstrating and why? **Limit the number of pictures of you just posing with your animal to (2) pictures.** Spelling and grammar are included in the judge's decision.

Do not cover up the directions.

DO NOT ADD ADDITIONAL PAGES

Pictures (continued):

DO NOT ADD ADDITIONAL PAGES

Pictures (continued):

DO NOT ADD ADDITIONAL PAGES

XIX. PROJECT HIGHLIGHTS

Record major events and accomplishments having to do with your project in this section.
Example: Selecting your project animal(s), going to a prospect show or a fair show...

Date	Project Event or Accomplishment

XX. PROJECT ESSAY * (to be up to date for the Fair Care and Feed Book check in)

Your essay may be written or typed **(See page 2 for instruction for writing or typing and for the acceptable length of your essay for your age.)** Your essay should be about your project from beginning to end. Be creative, use examples, use interesting facts or statistics, share your experiences, and build strong images by using descriptive words. **BE SURE TO REVISIT AND FINISH YOUR ESSAY BEFORE YOU SUBMIT YOU BOOK TO 4-H..** Your grammar, spelling and neatness will be evaluated.

PROJECT TERMS AND EXPLANATIONS

NOTES AND EXAMPLES FOR PROJECT INVENTORY (page 3)

- **Project Year** - Current project year is the current 4-H year or School year.
- **Year acquired** - List the year you purchased/obtained the item.
- **Purchase cost or value** - What did this item cost when you purchased/obtained it? (Fair market value)
- **Depreciation of 10%** - This will be 10% of the original purchase price. $\$7.30 \times .10$ or $(10\%) = .73$
- **Value at Beginning of Current Project Year**- If purchased in current year the value is the purchase price. If purchased in previous year(s): ie- 2016, there are 4 years from 2016-2019. Depreciate for 3 years to get beginning value for current year $.73 \times 3 = \$2.19$ $\$7.30 - \$2.19 = \$5.11$ Beginning value of current year.
- **Value at the end of the project**- This is the value at the beginning of the project minus the depreciation. Depreciate for one additional year to equal the 4 years mentioned above. $\$5.11 - .73 = \4.38 (Value at end of project)

Examples are done assuming the current year is 2019

Items Description	Year Acquired	Purchase Cost or Value	Depreciation (10% of purchase cost)	Value at beginning of current project year	Value at end of project
Lead	2016	\$7.30	\$.73	Depreciate for 3 years \$5.11	Depreciate for 1 more year \$4.38
Crate	2017	\$19.60	\$1.96	Depreciated for 2 years \$15.68	Depreciate for 1 more year \$13.72
Brush	2018	\$5.85	\$.59	Depreciated for 1 year \$.59	Depreciated for 1 more year \$5.26
Food dish	2019	\$9.10	\$.91	No Depreciation \$9.10	Depreciate for this year \$8.19
Total Depreciation*			\$4.19		
Value of Project Assets					\$31.55

*Depreciation is an expense

10% depreciation: $\$7.30 \times .10$ or $(10\%) = .73$

Value at the beginning of current year if the year is 2019:

From 2016-2019 is 4 years, depreciate for 3 years to get value at beginning of current project year.

$.73 \times 3 = \$2.19$ $\$7.30 - \$2.19 = \$5.11$ (value at beginning of current project year)

$\$5.11 - .73 = \4.38 (value at end of project)

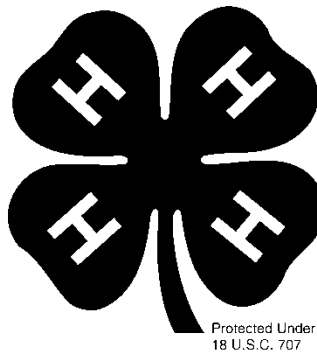
SCORING SYSTEM

Dog/Llama Care and Feed Book

Section	Item	Points Possible
Title page & Summary page	All information completed	5
Properly Tabbed	All required sections of completed 4-H Record Book are tabbed and labeled (ie: Summary page, Overall Story...)	5
Care & Feed Cover	All information and signatures	5
I	Plans and Goals (Answered in complete sentences, signed and dated at beginning of project) (page 3)	10
II	Information for Dog (page 4) or Llama (page 5)	8
III & IV	Project Inventory (page 6) Project Animal Inventory (page 7)	10
V	Non-Feed Expenses (pages 8 & 9)	8
VI, VII & VIII	Feed Expenses & Hay Expenses (page 11) Ration Record (page 12)	8
IX, X & XI	Income – Animal(s) Sold & Other Income Sponsor Income (page 13 & 14)	4
XII	Health Record (page 14)	6
XIII	Work Record (page 15)	10
XIV, XV & XVI	Breeding Information & Whelping Chart (page 16)	3
XVI & XVII	Weekly weights and Puppy Vaccinations (page 17)	5
XVII	Project Financial Summary (page 18)	10
XVIII	Pictures (pages 19-21)	8
XIX	Project Highlights (page 22)	6
XX	Project Story/Essay (page 23-25)	40
Overall Story	Overall Story (This story is not found in this book it is part of the finished 4-H Record book)	45
	Neatness, Accuracy, Grammar & Spelling	6
	Total Points	200

Ribbon Awards

Blue	90% - 100%
Red	80% - 89%
White	79% - 0%



This document, **4-H Dog/Llama Care and Feed Book**, was compiled by Diana L. Smith, Ph.D., Extension 4-H Coordinator, University of Florida/IFAS Extension - Manatee County, December 6, 2004, revised September 7, 2012, July 2015, July 2019.

Credits:

Florida State Fair Youth Dog/Llama Record Book (Revised August 1, 2003).

4-H Dog Care and Feed Record Book (Claudia Cahill, Author), Manatee County 4-H (Revised July 1998)

4-H Llama Care and Feed Record Book (Claudia Cahill, Author), Manatee County 4-H (Revised July 1998)

A special thank you to Christa Kirby, Extension Livestock Agent, University of Florida/IFAS Extension - Manatee County, Lori Jorgensen and a team of Manatee County 4-H volunteers for their diligent efforts in revision process of this Care and Feed book for the Manatee County Fair. (2012) (2015) (2019)(2021)