



4-H Horse Care and Feed Book



Circle One:	Junior	Intermediate	Senior
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Manatee County

Name _____ Age (September 1) _____

Club _____

Years in 4-H _____ Years in Project _____

I hereby certify that I have personally been responsible for the care of this/these animal(s), have personally kept records on this project, and have personally completed this book.

Member Signature _____ Date _____ Initials for fair _____

I/We, the parents/guardian certify that our son/daughter has completed this Care and Feed Book and I/we have reviewed it for completeness and accuracy of reporting.

Parent/Guardian Signature _____ Date _____ Initials for fair _____

I have reviewed this 4-H Care and Feed Book for completeness and accuracy of reporting.

Organizational Leader Signature _____ Date _____ Initials for fair _____

FOR USE AT THE MANATEE COUNTY FAIR AND AS THE 4-H PROJECT BOOK

Note: The County Fair rules require that you submit a Care and Feed Book to them (check with the Fair Office for due date) if you enter any animal in the County Fair even if you don't show that animal for any reason. If you do not turn in a book to the Fair, you cannot show ANY animal at next year's County Fair.

Purpose

The purpose of the 4-H Horse program is to provide young people an opportunity to participate in a series of activities designed to improve citizenship, sportsmanship, horsemanship, character, competitive spirit, discipline and responsibility, while creating an atmosphere for learning and awareness of life around us.

The purpose of a 4-H Horse project is:

- To acquire an understanding of animal care by preparing for, purchasing, caring for, and keeping records on one or more animals.
- To understand the business aspects and economics of purchasing animals, feeds, facilities, and equipment for an animal project.
- To keep an account of all your activities and accomplishments in one place.
- To develop integrity, sportsmanship, and cooperation.
- To develop leadership abilities, build character, and assume citizenship responsibilities.

4-H Horse Care and Feed Book Guidelines:

It is suggested that a copy of the Care and Feed book be made for use as a work copy. Records should then be transferred into this book for submission.

- Your Care and Feed Book should start with the **purchase date of your animal or September 1st of the current 4-H year (for ongoing project animals)**.
- Your Care and Feed Book should contain information relating only to your current horse project animals. If you have more than one project animal you must identify which animal when completing the various sections of this record book.
- Always double-check your math and have someone check your Project Essay for spelling and grammar before you write it in the final Care and Feed Book.
- **Your final Care and Feed Book must be hand written by the 4-H'er (Juniors may use pencil or pen (blue or black ink), Intermediates & Seniors must use pen (blue or black ink), however the Project Essay may be typed (on 8 ½ X 11, single-sided paper, in a 12-point font, double-spaced, by the 4-H member and attached.**
- **The Overall Story is not found in this book. This story is in the finished 4-H Record boo that is submitted to 4-H for judging.**
- **Junior members (age 8-10) Essay length is at least one (1) page.**
- **Intermediate members (age 11-13) Essay length is at least two (2) pages.**
- **Senior members (age 14-18) Essay length is at least three (3) pages.**

I. Project Plans and Goals (Answer in complete sentence(s))

These areas are to be filled in, signed and dated at the beginning of the project for full points.

What would you like to learn or accomplish this year? (Goals)

Member Signature: _____ Date: _____

What has your leader agreed to help you with this year?

Leader Signature: _____ Date: _____

How will your parent(s)/guardian(s) help you with this project?

Parent/Guardian Signature: _____ Date: _____

II. PROJECT INVENTORY * (to be completed by Fair Care and Feed Book check in)

List items you will keep past the end of this project on this page. List all equipment you had at the beginning of the project as well as those items you purchased this year. (Inventory examples include halters, saddles, clippers, clipper blades, feed buckets/feeders, brushes, tack, etc.) **DO NOT** list expendable items such as shampoo. **Wear and tear occurs on equipment we use from year to year. These items will depreciate (go down in value) each year we use them. By listing the depreciated value you will have a more accurate value of your inventory at the end of the project.**

Complete columns pertaining to your age. (Jr., Int., Sr.)

Please refer to Project Terms and Explanation, page 22, for help with this page

Item Description	Year Acquired	Purchase Cost or Value	Depreciation (10% of purchase cost)	Value at beginning of project	Value at end of Current project year
Jr. Int. & Sr.	Jr. Int. & Sr.	Jr. Int. & Sr.	Sr.	Sr.	Sr.
Total Depreciation (Depreciation is an Expense)					
Value at End/Total Assets					

III. PROJECT ANIMAL INVENTORY * (to be completed by Fair Care and Feed Book check in)

List all animals you own at the beginning of the project and add animals you purchased/leased or animals born during the project year. Animals sold should have a \$0 value at end of project for this page.

Animals leased should have a \$0 value at the beginning and end of the project.

Animals received as a gifts should have a \$0 value at the beginning and an estimated \$ value at the end of project.

***Purchase Price:** Value of existing animals at beginning of project OR purchase cost of new animals OR value of animals born.

Name of Horse	Breed	Color	Sex	Weight	Height	Date Acquired or Born	*Purchase Price	Indicate if animal leased, sold, kept, died, etc.
Total Purchase Price								

IV. NON-FEED EXPENSES * (to be completed by Fair Care and Feed Book check in)

List (non-feed expenses) everything that you spent money on that you will **NOT** have at the end of the project. This should **NOT** include feed or hay. This includes entry fees/Fair pass, veterinary expenses (health papers), bedding, pure bred registration fees, breeding expenses, semen, farrier expense, deworming items, boarding and other expendable items such as shampoo, printing of pictures, ink etc.

Date	Description	Paid to	Total Cost
Total Non-Feed Costs			

V. FEED EXPENSES * (to be up to date by Fair Care and Feed Book check in)

List all feed expenses on pages 6 & 7. Each feed purchase including weight should be listed separately or monthly. **All hay expenses are to be recorded on page 9.**

***If feed or hay expenses are included in boarding fee, list amounts but not costs.**

Date	Horse's Name	Type of Feed	Pounds	Cost*

Total \$ _____

V. FEED EXPENSES continued* (to be up to date by Fair Care and Feed Book check in)

Date	Horse's Name	Type of Feed	Pounds	Cost*

Total \$ _____

VI. HAY EXPENSES * (to be up to date by Fair Care and Feed Book check in)

List all hay expenses on this page. Each hay purchase should be listed separately or by month.

Date	Horse's Name	Type of Hay	Quantity	Total Cost

Total \$ _____

VII. MINERAL/SALT * (to be up to date by Fair Record Book check in)

Dates	Month	Type of Mineral/Salt	Form	Pounds	Cost*

Total \$ _____

Feed - Concentrate Cost Total (page 7) \$ _____
Feed - Concentrate Cost Total (page 8) \$ _____
Hay Cost Total (page 9) \$ _____
Mineral/Salt Cost Total (page 10) + \$ _____
Total Feed-Related Costs = \$ _____

VIII. INCOME – ANIMAL(S) SOLD

() Check here if you did not sell your project animal. **If you have no income from this project, THEN ENTER ZERO.**

Date	Description (Breed, ID# if any)	Purchased by	Total Paid

Income from Sale of Animal(s) \$ _____

XII. WORK RECORD – Time Spent Training, Grooming and Exercising Animal(s)

* (to be up to date by Fair Care and Feed Book check in)

	Number of Hours Spent Riding, Training & Lessons	Number of Hours Spent Grooming, Feeding & General Care	Number of Hours Spent on Tack Care & Repair Exercising	Monthly Total
September				
October				
November				
December				
January				
February				
March				
April				
May				
June				
July				
August				
Yearly Total				

XIII. REMARKS AND INCIDENTS* (to be up to date by Fair Record Book check in)

Include any important events or incidents that occurred pertaining to and during this project such as seminars or field trips you attended, or any other non-health related activity or incident. Be sure to include this type of information in your 4-H project essay.

Date	Event, Incident, Type of Activity, etc.

XIV. PROJECT FINANCIAL SUMMARY * (to be up to date by Fair Care and Feed Book check in)

If your project ends at the County Fair complete lines with *. If your project will continue past the County Fair, fill in areas with an * in PENCIL for the fair check in then rewrite in PEN (if you are an Int. or Sr.) before you turn your book in to 4-H for judging.

INCOME		Section Total	Grand Total
1	Income – Animal(s) Sold (<i>page 10, Sec. VIII</i>)		
2	Sponsor Income (<i>page 11, Sec. IX</i>)		
3	Other Income – Show Premiums & Receipts (<i>page 11, Sec. X</i>)		
4	TOTAL INCOME (<i>Add Lines 1 + 2 + 3</i>)		
EXPENSES			
5*	Total Depreciation (<i>page 4, Sec. II</i>) ONLY SENIORS COMPLETE THIS LINE		
6*	Total Non-Feed Expenses (<i>page 5, Sec. IV</i>)		
7*	Total Feed Expenses (<i>page 7 & 8, Sec. V</i>)		
8*	Total Hay Expenses (<i>page 9, Sec. VI</i>)		
9*	Total Minerals/Salt Expenses (<i>page 10, Sec. VII</i>)		
10*	TOTAL EXPENSES (<i>Add Lines 5 + 6 + 7 + 8 + 9</i>)		
SUMMARY			
11	FINAL PROFIT/LOSS (<i>Subtract Line 10 from Line 4</i>)		
ASSETS			
12*	Value of Project Assets (<i>page 4, Sec. II</i>) ONLY SENIORS COMPLETE THIS LINE		
13*	Value of Animal Assets (<i>page 5, Sec. III</i>)		
14	Total Assets (<i>Add Lines 12 + 13</i>) ONLY SENIORS COMPLETE THIS LINE		

XV. PICTURES OF YOUR PROJECT * (You should have at least 5 pictures by the Fair Care and Feed Book check in)

Show your project from the beginning to the end along with different skills that you have learned. This should include a **minimum of 8 pictures**. Include a caption with each picture. The pictures and captions should compliment your project story. Explain what you are doing and why you are doing the things shown in the picture. What skills are you demonstrating and why?

Limit the number of pictures of you just posing with your animal to (2) pictures. Spelling and grammar are included in the judge's decision.

Do not cover up the directions.

DO NOT ADD ADDITIONAL PAGES

Pictures (continued):

DO NOT ADD ADDITIONAL PAGES

Pictures (continued):

DO NOT ADD ADDITIONAL PAGES

PROJECT TERMS AND EXPLANATIONS

NOTES AND EXAMPLES FOR PROJECT INVENTORY (page 4)

- **Project Year** - Current project year is the current 4-H year or School year.
- **Year acquired** - List the year you purchased/obtained the item.
- **Purchase cost or value** - What did this item cost when you purchased/obtained it? (Fair market value)
- **Depreciation of 10%** - This will be 10% of the original purchase price. $\$7.30 \times .10$ or $(10\%) = .73$
- **Value at Beginning of Current Project Year**- If purchased in current year the value is the purchase price. If purchased in previous year(s), i.e. 2016, there are 4 years from 2016-2019. Depreciate for 3 years to get beginning value for current year $.73 \times 3 = \$2.19$ $\$7.30 - \$2.19 = \$5.11$ Beginning value of current year.
- **Value at the end of the project**- This is the value at the beginning of the project minus the depreciation. Depreciate for one additional year to equal the 4 years mentioned above. $\$5.11 - .73 = \4.38 (Value at end of project)

Examples are done assuming the current year is 2019

Items Description	Year Acquired	Purchase Cost or Value	Depreciation (10% of purchase cost)	Value at beginning of current project year	Value at end of project
Rope	2016	\$7.30	\$.73	Depreciate for 3 years \$5.11	Depreciate for 1 more year \$4.38
Halter	2017	\$19.60	\$1.96	Depreciated for 2 years \$15.68	Depreciate for 1 more year \$13.72
Brush	2018	\$5.85	\$.59	Depreciated for 1 year \$.59	Depreciated for 1 more year \$5.26
Bucket	2019	\$9.10	\$.91	No Depreciation \$9.10	Depreciate for this year \$8.19
Total Depreciation*			\$4.19		
Value of Project Assets					\$31.55

*Depreciation is an expense

10% depreciation: $\$7.30 \times .10$ or $(10\%) = .73$

Value at the beginning of current year if the year is 2019:

From 2016-2019 is 4 years, depreciate for 3 years to get value at beginning of current project year.

$.73 \times 3 = \$2.19$ $\$7.30 - \$2.19 = \$5.11$ (value at beginning of current project year)

$\$5.11 - .73 = \4.38 (value at end of project)

SCORING SYSTEM

4-H Horse Care and Feed Record Book

Section	Item	Points Possible
Title page & Summary page	All information completed	5
Properly Tabbed	All required sections of completed 4-H Record Book are tabbed and labeled (ie: Summary page, Overall Story...)	5
Care & Feed Cover	All information and signatures	5
I	Plans and Goals (Answered in complete sentences, signed and dated at beginning of project) (page 3)	10
II	Project Inventory (page 4)	10
III	Project Animal Inventory (page 5)	8
IV	Non-Feed Expenses (page 6)	8
V, VI & VII	Feed Expenses, Hay Expenses & Mineral/Salt (pages 7-10)	8
VIII, IX & X	Income - Animal Sold (page 10), Sponsor Income (page 11), Other Income (page 11)	7
XI	Health & Veterinary Record (page 12)	5
XII	Labor Record (page 13)	8
XIII	Remarks and Incidents (page 14)	10
XIV	Project Financial Summary (page 15)	10
XV	Pictures (pages 16-18)	10
XVI	Project Story (pages 19-21)	40
Overall Story	Overall Story (This story is not found in this book it is part of the finished 4-H Record book)	45
	Neatness, Accuracy, Grammar & Spelling	6
	Total Points	200

Ribbon Awards

Blue	90% - 100%
Red	80% – 89%
White	79% - 0%

NOTES



This document, **4-H Horse Care and Feed Record Book**, was compiled by Diana L. Smith, Ph.D., Extension 4-H Coordinator, University of Florida/IFAS Extension - Manatee County, December 6, 2004, revised September 7, 2012, August 3, 2013, July 2015, July 2019.

Credits: Author Unknown. (Revised August 1, 2003). **Florida State Fair Youth Livestock General Record Book**. Tampa, FL: Florida State Fair Authority.

Cahill, Claudia. (Revised July 1998). **4-H Horse Care and Feed Record Book**. Palmetto, FL: Manatee County 4-H.

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