



4-H Horse Care and Feed Book



Circle One:	Junior	Intermediate	Senior
-------------	--------	--------------	--------

Manatee County

Name _____ Age (September 1) _____

Club _____

Years in 4-H _____ Years in Project _____

I hereby certify that I have personally been responsible for the care of this/these animal(s), have personally kept records on this project, and have personally completed this book.

Member Signature _____ Final Date _____ Initials for fair _____

I, the parent/guardian certify that my child has completed this Care and Feed Book, and I have reviewed it for completeness and accuracy of reporting.

Parent/Guardian Signature _____ Final Date _____ Initials for fair _____

I have reviewed this 4-H Care and Feed Book for completeness and accuracy of reporting.

Organizational Leader Signature _____ Final Date _____ Initials for fair _____

FOR USE AT THE MANATEE COUNTY FAIR AND AS THE 4-H PROJECT RECORD BOOK

Note: The Manatee County Fair requires that a Care and Feed Record Book (this book) is submitted for any project a youth submits a registration for at the Manatee County Fair. Even if the youth doesn't show at the fair or complete the project, they must still submit a Care and Feed Record Book. If you do not turn in a Care and Feed Record Book to the Fair, you may not participate in the next year's Manatee County Fair.

Purpose

The purpose of the 4-H Horse program is to provide young people an opportunity to participate in a series of activities designed to improve citizenship, sportsmanship, horsemanship, character, competitive spirit, discipline and responsibility, while creating an atmosphere for learning and awareness of life around us.

The purpose of a 4-H Horse project is:

- To acquire an understanding of animal care by preparing for, purchasing, caring for, and keeping records on one or more animals.
- To understand the business aspects and economics of purchasing animals, feeds, facilities, and equipment for an animal project.
- To keep an account of all your activities and accomplishments in one place.
- To develop integrity, sportsmanship, and cooperation.
- To develop leadership abilities, build character, and assume citizenship responsibilities.

4-H Horse Care and Feed Book Guidelines:

It is suggested that a copy of the Care and Feed book be made for use as a work copy. Records should then be transferred into this book for submission.

- Your Care and Feed Book should start with the **purchase date of your animal or September 1st of the current 4-H year (for ongoing project animals)**.
- Your Care and Feed Book should contain information relating only to your current horse project animals. If you have more than one project animal you must identify which animal you are referring to when completing the various sections of this record book. **Do not use ditto marks anywhere in this book.**
- Always double-check your math and have someone check your Essay for spelling and grammar before you write it in the final Care and Feed Book.
- **Your final Care and Feed Book must be hand written by you, the 4-H member. Juniors may use pencil or pen (blue or black ink), Intermediates & Seniors must use pen (blue or black ink), however the Project Essay may be typed (on 8 ½ X 11, single-sided paper, in a 12-point font, double-spaced, by the 4-H member) and inserted. If you type your essay or write it on a separate sheet of paper **DO NOT TAPE THE STORY TO THE PAGES, USE HOLE PUNCH AND INSERT THE PAGES.** Write a note on the first page of the essay section to **“SEE ATTACHED”**.**
- **Do not submit your Overall Story to the fair** with this book. **This story should ONLY be included in your 4-H Record Book that is submitted to 4-H for judging.** For more information, see the “How To of Putting Your 4-H Member Record Book Together”.
 - Junior members (age 8-10) Essay length is at least one (1) page.
 - Intermediate members (age 11-13) Essay length is at least two (2) pages.
 - Senior members (age 14-18) Essay length is at least three (3) pages.

I. Project Plans and Goals (Write answers in complete sentences)

These areas are to be filled in, signed, and dated at the beginning of the project for full points.

What would you like to learn or accomplish this year? (Goals)

Member Signature: _____ Date: _____

What has your leader agreed to help you with this year?

Leader Signature: _____ Date: _____

How will your parent(s)/guardian(s) help you with this project?

Parent/Guardian Signature: _____ Date: _____

III. PROJECT ANIMAL INVENTORY * (must be completed by Fair Record Book check in date)

List all animals you own at the beginning of the project and add animals you purchased/leased or animals born during the project year. Animals sold should have a \$0 value at end of project for this page.

Animals leased should have a \$0 value at the beginning and end of the project.

Animals received as a gifts should have a \$0 value at the beginning and an estimated \$ value at the end of project.

****Beginning \$ Value:** Value of existing animals at beginning of project, OR purchase cost of new animals, OR value of animals born.

***\$ Value at End of Project:** this is an estimated value.

Name of Horse	Breed	Color	Sex	Weight	Height	Date Acquired or Born	**Beginning \$ Value	*\$ Value at end of project	Indicate if animal leased, sold, kept, died, etc.
Value at Beginning									
Value at End/Value of Animal Assets									

IV. NON-FEED EXPENSES * (must be completed by Fair Record Book check in date)

List (non-feed expenses) everything that you spent money on that you will **NOT** have at the end of the project, or that you could run out of. This should **NOT** include feed or hay. This includes entry fees/Fair pass, veterinary expenses, Coggins, bedding, pure bred registration fees, breeding expenses, semen, farrier expenses, deworming items, boarding and other expendable items such as shampoo, printing of pictures, ink etc. **Items that can be reused in the future (such as tools) should be listed on the Project Inventory page (page 4) only.**

Date	Description	Paid to	Total Cost
Total Non-Feed Costs			

V. FEED EXPENSES * (must be completed by Fair Record Book check in date)

List all feed expenses on pages 6 & 7. . Each feed purchase should be listed separately or monthly. Be sure to always include the feed weight. **All hay expenses are to be recorded on page 9.**

***If feed or hay expenses are included in boarding fee, list amounts but not costs.**

Date	Horse's Name	Type of Feed	Pounds	Cost*
Page Total – Pounds of Feed				
Page Total – Feed Cost				

V. FEED EXPENSES continued * (must be completed by Fair Record Book check in date)

Date	Horse's Name	Type of Feed	Pounds	Cost*
Page Total – Pounds of Feed				
Page Total – Feed Cost				

Total Pounds of Feed page 7 _____ **Total Feed Cost page 7 \$** _____
Total Pounds of Feed page 8 _____ **Total Feed Cost page 8 \$** _____
Total Pounds of Feed = _____ **Total Feed Cost = \$** _____

XII. LABOR RECORD – Time Spent Training, Grooming, and Exercising Animal(s)

* (must be up to date by Fair Care and Feed Book check in)

	Number of hours spent on riding, training, lessons	Number of hours spent grooming, feeding, providing general care	Number of hours spent on stable/pasture upkeep, cleaning, tack care, repair	Total
September				
October				
November				
December				
January				
February				
March				
April				
May				
June				
July				
August				
Yearly Total				

XIV. PROJECT FINANCIAL SUMMARY * (to be up to date by Fair Care and Feed Book check in)

If your project will continue past the County Fair, fill in areas with an * in PENCIL for the fair check in then rewrite in PEN (if you are an Int. or Sr.) before you turn your book in to 4-H for judging.

INCOME		Section Total	Grand Total
1	Income – Animal(s) Sold (<i>page 10, Sec. VIII</i>)		
2	Sponsor Income (<i>page 11, Sec. IX</i>)		
3	Other Income – Show Premiums & Receipts (<i>page 11, Sec. X</i>)		
4	TOTAL INCOME (<i>Add Lines 1 + 2 + 3</i>)		
EXPENSES			
5*	Total Depreciation (<i>page 4, Sec. II</i>) ONLY SENIORS COMPLETE THIS LINE		
6*	Total Non-Feed Expenses (<i>page 5, Sec. IV</i>)		
7*	Total Feed Expenses (<i>page 7 & 8, Sec. V</i>)		
8*	Total Hay Expenses (<i>page 9, Sec. VI</i>)		
9*	Total Minerals/Salt Expenses (<i>page 10, Sec. VII</i>)		
10*	TOTAL EXPENSES (<i>Add Lines 5 + 6 + 7 + 8 + 9</i>)		
SUMMARY			
11	FINAL PROFIT/LOSS (<i>Subtract Line 10 from Line 4</i>)		
ASSETS			
12*	Value of Project Assets (<i>page 4, Sec. II</i>) ONLY SENIORS COMPLETE THIS LINE		
13*	Value of Animal Assets (<i>page 5, Sec. III</i>)		
14	Total Assets (<i>Add Lines 12 + 13</i>) ONLY SENIORS COMPLETE THIS LINE		

XV. PICTURES OF YOUR PROJECT * (You should have at least half of your pictures by the Fair Record Book check in date)

Show your project from the beginning to the end along with different skills that you have learned.

This should include a **minimum of 8 pictures**. Include a caption with each picture. Captions should be in complete sentences. The pictures and captions should compliment your project essay. Explain what you are doing and why you are doing the things shown in the picture. What skills are you demonstrating and why? **Limit the number of pictures of you just posing with your animal to (2) pictures. Limit the number of pictures of your project animal(s) without you in the picture demonstrating something to 2.** Spelling and grammar are included in the judge's decision.

Do not cover up the directions.

DO NOT ADD ADDITIONAL PAGES
Pictures (continued):

DO NOT ADD ADDITIONAL PAGES

Pictures (continued):

DO NOT ADD ADDITIONAL PAGES

PROJECT TERMS AND EXPLANATIONS

NOTES AND EXAMPLES FOR PROJECT INVENTORY (page 4)

- **Date Acquired** - List the date (mm/dd/yy) you obtained this item. On items older than one year, list only the year.
- **Purchase Cost or Value** - What did this item cost when you first got it? (If you did not purchase this item and it was given to you, what was its value?)
- **Value at Beginning of Project Year** – If you bought the item this 4-H project year, this number would be the same as the “Purchase Cost or Value”. If you had this item last project year, use the “Value at End of Project” from last year’s record book.
- **Depreciation of 10%** - Each year your items will “depreciate” (lose value) by 10% of the original purchase cost. For new items, estimate 10% depreciation even if you have had the item for less than a year (ex: purchased in November of the 4-H year and it is now January).
- **Value at the End of the Project** - This is the value at the beginning of the project year minus the depreciation.

Examples:

Items Description	Date Acquired	Purchase Cost or Value	Value at beginning of project year	Depreciation (10% of purchase cost)	Value at end of project
Rope	Purchased 4 years ago	\$10.00	(Value at end of last year’s project/had already depreciated 10% for 3 years) \$7.00	(\$10 x 0.10) \$1.00	(\$7 - \$1) \$6.00
Comb	Purchased 3 years ago	\$20.00	(Value at end of last year’s project/had already depreciated 10% for 2 years) \$16.00	(\$20 x 0.10) \$2.00	(\$16 - \$2) \$14.00
Brush	Purchased at the beginning of last year’s project	\$5.60	(Value at end of last year’s project/had already depreciated 10% for 1 year) \$5.04	(\$5.60 x 0.10) \$0.56	(\$5.04 - \$0.56) \$4.48
Bucket	Purchased this project year	\$9.10	(No Previous Depreciation) \$9.10	\$0.91	(\$9.10 - \$0.91) \$8.19
Total Depreciation*				\$4.47	
Value of Project Assets					\$32.67

*Depreciation is an expense

SCORING SYSTEM

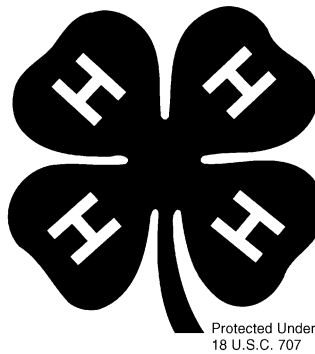
4-H Horse Care and Feed Record Book

Section	Item	Points Possible
Title page & Summary page	All information completed	5
Properly Tabbed	All required sections of completed 4-H Member Record Book are tabbed and labeled	5
Care & Feed Cover Sheet	All information and signatures	5
I	Plans and Goals (Answered in complete sentences, signed and dated at beginning of project) (page 3)	10
II	Project Inventory (page 4)	10
III	Project Animal Inventory (page 5)	8
IV	Non-Feed Expenses (page 6)	8
V, VI & VII	Feed Expenses, Hay Expenses & Mineral/Salt (pages 7-10)	8
VIII, IX & X	Income - Animal Sold (page 10), Sponsor Income (page 11), Other Income (page 11)	7
XI	Health & Veterinary Record (page 12)	5
XII	Labor Record (page 13)	8
XIII	Remarks and Incidents (page 14)	10
XIV	Project Financial Summary (page 15)	10
XV	Pictures (pages 16-18)	10
XVI	Project Story (pages 19-21)	40
Overall Story	Overall Story (This story is not found in this book. It is part of the finished 4-H Member Record Book. See “How To” Guide)	45
	Neatness, Accuracy, Grammar & Spelling	6
	Total Points	200

Ribbon Awards

Blue	90% - 100%
Red	80% – 89%
White	79% - 0%

NOTES



This document, **4-H Horse Care and Feed Record Book**, was originally compiled by Diana L. Smith, Ph.D., Extension 4-H Coordinator, University of Florida/IFAS Extension - Manatee County, December 6, 2004, revised September 7, 2012, August 3, 2013, July 2015, July 2019.

Revised by Alexandra Draper, 4-H Youth Development Extension Agent, University of Florida/IFAS Extension - Manatee County, August 2022.

Credits: Author Unknown. (Revised August 1, 2003). **Florida State Fair Youth Livestock General Record Book**. Tampa, FL: Florida State Fair Authority.

Cahill, Claudia. (Revised July 1998). **4-H Horse Care and Feed Record Book**. Palmetto, FL: Manatee County 4-H.

A special thank you to Christa Kirby, Extension Livestock Agent, University of Florida/IFAS Extension - Manatee County, Lori Jorgensen and a team of dedicated Manatee County 4-H Volunteers for their diligent efforts in the revision process (2012) (2015) (2019) (2021) (2022).