



MANATEE COUNTY 4-H RECORD BOOK DOG PROJECT

FOR USE AT THE MANATEE COUNTY FAIR AND AS THE 4-H PROJECT BOOK

4-H Age Division (Circle One):	Junior (8-10)	Intermediate (11-13)	Senior (14-18)
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Name _____ Age (on September 1, 2023) _____

4-H Club _____ Years in 4-H _____ Years in Project _____

Date You Started this Book _____ Date You Finished this Book _____
Month Day Year Month Day Year

I certify that I have personally been responsible for the care of this/these animal(s), I have personally kept records on this project, and I have personally completed this Record Book.

Youth Member Initials for Fair _____ Final Signature _____ Final Date _____

I (the 4-H member's parent/guardian) certify that my child has personally completed this Record Book, and I have reviewed it for completeness and accuracy of reporting.

Parent/Guardian Initials for Fair _____ Final Signature _____ Final Date _____

I (the 4-H member's Club Leader) certify that this youth is an active member of their 4-H Club. I have reviewed this Record Book for completeness and accuracy of reporting.

4-H Leader Initials for Fair _____ Final Signature _____ Final Date _____

Note: The Manatee County Fair requires that a Care and Feed Record Book (this book) is submitted for any project a youth submits a registration for at the Manatee County Fair. Even if the youth doesn't show at the fair or complete the project, they must still submit a Care and Feed Record Book. If you do not turn in a Care and Feed Record Book to the Fair, you may not participate in the next year's Manatee County Fair.

Purpose

The purpose of the 4-H Dog Project is to:

- To acquire an understanding of animal care by preparing for, purchasing, caring for, and keeping records on one or more animals.
- To understand the business aspects and economics of purchasing animals, feeds, facilities, and equipment for an animal project.
- To keep an account of all your activities and accomplishments in one place.
- Develop integrity, sportsmanship, and cooperation.
- Develop leadership abilities, build character, and assume citizenship responsibilities.

4-H Dog Record Book Guidelines:

It is suggested that a copy of this book be made for use as a work copy. Records can then be transferred into your final copy of the book for submission.

- Your Record Book should start with the **purchase date of your animal or September 1st of the current 4-H year.**
- Section 1 and 2 must be completed at the beginning of your project. Complete the other sections throughout the 4-H year, do not wait until the end of the year to start your book.
- Your Care and Feed Record Book should contain information relating only to your current project animal.
- **Do not use ditto marks anywhere in this book.**
- Always double-check your work, especially your math calculations. Have someone check your Project Essay for spelling and grammar before writing it in your final copy.
- Your Record Book must be handwritten or typed **BY YOU, THE 4-H MEMEBER.** Juniors may use pencil or pen (blue or black ink), Intermediates & Seniors must use pen (blue or black ink).
- Your project Essay may be hand written or typed. If it is typed, it must be printed on 8 ½ X 11, single-sided paper, **in a 12-point font, double-spaced, hole punched** and inserted. If you type your essay or write it on a separate sheet of paper **DO NOT TAPE THE STORY TO THE PAGES, USE A HOLE PUNCH AND INSERT THE PAGES.** Write a note on the first page of the essay section to **“SEE ATTACHED”.**
 - Junior members (age 8-10) Essay length is at least one (1) page.
 - Intermediate members (age 11-13) Essay length is at least two (2) pages.
 - Senior members (age 14-18) Essay length is at least three (3) pages.
- All sections must be completed, or an indication must be made that the section does not apply to your project.
- All Signature/Initial lines must be hand signed. Electronic signatures will not be accepted. Pages with an initial line must be initialed by the youth or the work will not be considered for grading by 4-H.

Section I: PROJECT AGREEMENT

Dog Project Agreement

(To be completed at the beginning of project)

The youth is responsible for caring for their animal, which will include feeding, basic health care, providing fresh and clean water, providing proper housing, and grooming the animal(s). The youth will use this project as an educational tool to learn skills needed in the animal industry. This project will also help the youth to accept success and failure as a learning experience. The youth will keep accurate records on their project animal(s).

I accept these responsibilities _____
Member Signature Date

The parent/guardian is responsible for providing financial help, if needed, along with assistance and encouragement while the youth is raising their animal(s).

I accept these responsibilities _____
Signature of Parent/Guardian/Caretaker Date

Drug Statement

I hereby certify that any medication, antibiotic, or biological residue, which may have been administered by myself, or any other person, was done so in strict compliance with the manufacturers' label requirements.

Member's Signature: _____ **Date:** _____

Parent/Guardian's Signature: _____ **Date:** _____

Section II: PROJECT PLANS AND GOALS

(To be completed, signed, and dated at the beginning of project)

What do you plan to learn or accomplish this year?

Choose at least 2 goals that are obtainable and relevant. Examples of project goals might include: learn how to groom my animal, complete my record book to the best of my ability, exhibit my animal at the County Fair and/or other shows.

Member's Signature: _____ **Date:** _____

What has your leader agreed to help you with this year?

Leader's Signature: _____ **Date:** _____

How will your parent(s)/guardian(s) help you with your project this year?

Parent/Guardian Signature: _____ **Date:** _____

Section III: PROJECT INVENTORY

(Section must be completed by County Fair Check In)

List all equipment and assets you had at the beginning of the project first. After listing existing inventory, you should also list those items you purchased this year that you will keep after the project is finished. Inventory examples include crates, clippers, clipper blades, grooming equipment, brushes, leads, collars, etc. DO NOT list expendable items such as bedding or shampoo. **If you need an additional page** to complete your inventory, copy this page and write "see next page" at the bottom. Then, put the totals from both pages at the bottom of the second page.

Wear and tear occurs on equipment we use from year to year. These items will depreciate (go down in value) each year we use them. By listing the depreciated value you will have a more accurate value of your inventory at the end of the project. Senior 4-H members are required to calculate depreciation of their inventory.

See Page 31 for a sample with terms, definitions, and instructions for calculating depreciation.

(A) Item Description	(B) Date Acquired	(C) Purchase Cost	(D) Value at Beginning of Project <i>(Seniors Only)</i>	(E) Depreciation (10% of Column C) <i>(Seniors Only)</i>	(F) Value at end of Project (Column D-E) <i>(Seniors Only)</i>
Seniors Only: Total Depreciation (Depreciation is an Expense): Column E Total					
Seniors Only: Value of Project Assets at end of Project: Column F Total					

By initialing this page, I certify that I personally wrote this report, and that the information is correct and true _____

Section IV: PROJECT ANIMAL INFORMATION
(Section must be completed by County Fair Check In)

List as much information about your project dog(s) as you can. If information is not available, write N/A. If you have more than two project dogs, make a copy of this page to add additional records for your other project animals.

Animal 1 – Pedigree

Name _____

Sire		Paternal Grandsire	Reg. No.
Name	Reg. No.	Paternal Granddam	Reg. No.
Dam		Maternal Grandsire	Reg. No.
Name	Reg. No.	Maternal Granddam	Reg. No.

Animal 1 – Record of Training

Check the Obedience Level at which your dog is training:

Basic Sub-Novice Beginner Novice Open Utility

Check the Obedience Commands that your dog has learned:

<input type="checkbox"/> Heel On Leash	<input type="checkbox"/> Sit Stay	<input type="checkbox"/> Retrieve a Dumbbell
<input type="checkbox"/> Heel Off Leash	<input type="checkbox"/> Down Stay	<input type="checkbox"/> Retrieve Over High Jump
<input type="checkbox"/> Recall On Leash	<input type="checkbox"/> Stand for Exam	<input type="checkbox"/> Broad Jump
<input type="checkbox"/> Recall Off Leash	<input type="checkbox"/> Drop-on-Recall	<input type="checkbox"/> Utility Stand
<input type="checkbox"/> Signal Exercise	<input type="checkbox"/> Directed Retrieve	<input type="checkbox"/> Directed Jumping
<input type="checkbox"/> Other (specify) _____	<input type="checkbox"/> Other (specify) _____	<input type="checkbox"/> Other (specify) _____

Did you and your dog graduate from an obedience class? _____ **If so, which one?** _____

Check the Agility Level, if any, at which your dog is training: On Leash Off Leash

Check the Agility Obstacles that your dog has learned:

<input type="checkbox"/> A-Frame	<input type="checkbox"/> Dog Walk	<input type="checkbox"/> Teeter-Totter
<input type="checkbox"/> Open Tunnel	<input type="checkbox"/> Platform Jump	<input type="checkbox"/> Hoop Tunnel
<input type="checkbox"/> Crawl Tunnel	<input type="checkbox"/> Hoop/Tire Jumps	<input type="checkbox"/> Pause Table/Box
<input type="checkbox"/> Weave Poles	<input type="checkbox"/> Bar/Wall Jumps	<input type="checkbox"/> Window Jump
<input type="checkbox"/> Other (specify) _____	<input type="checkbox"/> Other (specify) _____	<input type="checkbox"/> Other (specify) _____

Check the Junior Showmanship Level, if any, at which your dog is showing:

Basic Novice Advanced

By initialing this page, I certify that I personally wrote this report, and that the information is correct and true _____

Section IV: PROJECT ANIMAL INFORMATION, Continued

(Section must be completed by County Fair Check In)

List as much information about your project dog(s) as you can. If information is not available, write N/A. If you have more than two project dogs, make a copy of this page to add additional records.

CHECK HERE IF YOU DID NOT HAVE A SECOND PROJECT ANIMAL

Animal 2 – Pedigree

Name _____

Sire		Paternal Grandsire	Reg. No.
Name	Reg. No.	Paternal Granddam	Reg. No.
Dam		Maternal Grandsire	Reg. No.
Name	Reg. No.	Maternal Granddam	Reg. No.

Animal 2 – Record of Training

Check the Obedience Level at which your dog is training:

___ Basic ___ Sub-Novice ___ Beginner Novice ___ Open ___ Utility

Check the Obedience Commands that your dog has learned:

___ Heel On Leash	___ Sit Stay	___ Retrieve a Dumbbell
___ Heel Off Leash	___ Down Stay	___ Retrieve Over High Jump
___ Recall On Leash	___ Stand for Exam	___ Broad Jump
___ Recall Off Leash	___ Drop-on-Recall	___ Utility Stand
___ Signal Exercise	___ Directed Retrieve	___ Directed Jumping
___ Other (specify) _____	___ Other (specify) _____	___ Other (specify) _____

Did you and your dog graduate from an obedience class? _____ If so, which one? _____

Check the Agility Level, if any, at which your dog is training: ___ On Leash ___ Off Leash

Check the Agility Obstacles that your dog has learned:

___ A-Frame	___ Dog Walk	___ Teeter-Totter
___ Open Tunnel	___ Platform Jump	___ Hoop Tunnel
___ Crawl Tunnel	___ Hoop/Tire Jumps	___ Pause Table/Box
___ Weave Poles	___ Bar/Wall Jumps	___ Window Jump
___ Other (specify) _____	___ Other (specify) _____	___ Other (specify) _____

Check the Junior Showmanship Level, if any, at which your dog is showing:

___ Basic ___ Novice ___ Advanced

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Section V: PROJECT ANIMAL INVENTORY
(Section must be completed by County Fair Check In)

List all animals you own at the beginning of the project and add animals you purchased, or animals born during the project year. Animals sold during the year should also be recorded under **INCOME-Animals Sold**. *Animals sold should have a \$0.00 Value at End of Project for this page.*

***Beginning Value** is the value of an animal at the beginning of the project. This could be the purchase cost for animals, or the value at birth for any animals gifted to you or born during your project.

**** Value at End of Project:** Your animal’s value should increase and is an estimated value.

Animal Description	Breed	Sex	Date Acquired or Born	*Beginning Value	**Value at End of Project	Status (sold, kept, died, etc.)
Total Value at Beginning						
Total Value at End/Value of Animal Assets						

By initialing this page, I certify that I personally wrote this report, and that the information is correct and true _____

Section VI: NON-FEED EXPENSES

(Section must be up to date at County Fair Check In)

List everything that you bought throughout the project year, except equipment that you will keep at the end of the project year. Items that will be kept should be listed in Project Inventory. Non-feed expenses include entry fees, exhibitor passes, shampoo, veterinary expenses, health papers, deworming items, nail trimming, printing of pictures, and postage costs, etc. This does NOT include feed.

List items (such as tools) that can be reused in the future in Project Inventory (Section III, page 5).

Date	Description	Paid to	Total Cost

Total Non-Feed Expenses: \$ _____

By initialing this page, I certify that I personally wrote this report, and that the information is correct and true _____

Section VII: FEED EXPENSES

(Section must be up to date at County Fair Check In)

List all feed and supplement expenses on page 10 & 11. Each feed purchase should be listed separately or monthly. Be sure to always include the feed weight.

Date	Description	Paid To	Weight in Pounds (lbs)	Total Cost
Page 10 - Total Weight and Total Cost				

By initialing this page, I certify that I personally wrote this report, and that the information is correct and true _____

Section VII: FEED EXPENSES, Continued
(Section must be up to date at County Fair Check In)

List all feed and supplement expenses on page 10 & 11. Each feed purchase should be listed separately or monthly. Be sure to always include the feed weight.

Date	Description	Paid To	Weight in Pounds (lbs)	Total Cost
Page 11 - Total Weight and Total Cost				

Total Pounds of Feed page 10 _____
Total Pounds of Feed page 11 + _____
Total Pounds of Feed = _____

Total Feed Cost page 10 \$ _____
Total Feed Cost page 11 + \$ _____
Total Feed = \$ _____

By initialing this page, I certify that I personally wrote this report, and that the information is correct and true _____

Section VIII: RATION RECORD

(Section must be up to date at County Fair Check In)

Entries should be made at the beginning of your project and each time you make a change in your animal's ration. If you change the type of feed (including change in brand or change in type from puppy to adult, senior, etc.), the amount of feed per day, or add a supplement, enter that data. If you do not make any changes in your ration pattern, indicate "no changes made". List all feed and supplement amounts on this page (list each change separately).

Date	Animal ID	Name of Feed/Supplement	Amount Fed Per Day	Nutritional Value of Feed		
				Protein %	Fat %	Fiber %

By initialing this page, I certify that I personally wrote this report, and that the information is correct and true _____

Section IX: HEALTH AND VETERINARY RECORD

(Section must be up to date at County Fair Check In)

This should include a record of any health-related activities (vaccinations, heartworm control, flea control, de-wormer, or use of veterinarian’s services for any reason). This should include what you used, how much you used, and what you used it for. Be sure to identify the animal being treated. Fill in all applicable information. You may add additional copies of this page if needed for additional dogs or additional records.

If your animal was healthy throughout the project, or was not due for vaccinations during the 4-H year, please note that.

Dog’s Name: _____ Veterinarian Name: _____

Rabies Tag #: _____ Date of last Inoculation: _____

Date	Description of activity & who administered	Product used	Dosage

By initialing this page, I certify that I personally wrote this report, and that the information is correct and true _____

Section IX: HEALTH AND VETERINARY RECORD, Continued
(Section must be up to date at County Fair Check In)

This should include a record of any health-related activities (vaccinations, heartworm control, flea control, de-wormer, or use of veterinarian’s services for any reason). This should include what you used, how much you used, and what you used it for. Be sure to identify the animal being treated. Fill in all applicable information. You may add additional copies of this page if needed for additional dogs or additional records.

If your animal was healthy throughout the project, or was not due for vaccinations during the 4-H year, please note that.

Dog’s Name: _____ Veterinarian Name: _____

Rabies Tag #: _____ Date of last Inoculation: _____

Date	Description of activity & who administered	Product used	Dosage

By initialing this page, I certify that I personally wrote this report, and that the information is correct and true _____

Section X: WORK RECORD

(Section must be up to date at County Fair Check In)

List the monthly amount of time spent training, grooming, and exercising animal(s).

	Number of Hours Spent Training	Number of Hours Spent Grooming	Number of Hours Spent Exercising	Monthly Total
September				
October				
November				
December				
January				
February				
March				
April				
May				
June				
July				
August				
Yearly Total				

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Section XI: BREEDING INFORMATION AND WHELPING CHART

(Section must be up to date at County Fair Check In)

Breeding is not encouraged in the dog program, however, we understand some members may still choose to breed their dogs. Please record breeding information here.

CHECK HERE IF YOU DID NOT BREED YOUR ANIMAL DURING THIS PROJECT

Sire's Name: _____ Date Whelped: _____

Dam's Name: _____ Labor Started: _____

Dates Bred: _____

Puppy No.	Time Whelped	ID Mark	Sex	Color/Markings	Position	Weight	Notes

Additional Notes:

By initialing this page, I certify that I personally wrote this report, and that the information is correct and true _____

Section XII: WEEKLY WEIGHTS

(Section must be up to date at County Fair Check In)

Making sure your newborn puppies are continuing to grow at a healthy weight is key to their success. Track your puppies' weight gains below:

CHECK HERE IF YOU DID NOT BREED YOUR ANIMAL DURING THIS PROJECT

Litter ID: _____ Whelp Date: _____

Puppy ID	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8
<i>Example: Blue Collar</i>	<i>260 grams</i>	<i>265 grams</i>						
1								
2								
3								
4								
5								
6								
7								
8								

Section XIII: PUPPY VACCINATIONS/DEWORMING/MICROCHIP

(Section must be up to date at County Fair Check In)

Record your puppies' vaccinations, worming, and microchip information below. Be sure to include the medications given and at what age.

CHECK HERE IF YOU DID NOT BREED YOUR ANIMAL DURING THIS PROJECT

Puppy ID	Vaccinations (list types and age administered):				Dewormer (list product name and age administered):			Microchip
1								
2								
3								
4								
5								
6								
7								
8								

By initialing this page, I certify that I personally wrote this report, and that the information is correct and true _____

Section XIV: INCOME – ANIMALS SOLD

(Complete all that you can by County Fair Record Book Check In)

Please include any puppies born to your animals that you sold in this section as well.

CHECK HERE IF YOU DID NOT SELL YOUR PROJECT ANIMAL, THEN ENTER ZERO.

Date	Description (Breed, ID# if any)	Purchased By	Age	Total Price

Total Income from Animals Sold: \$ _____

Section XV: SPONSOR INCOME

(Section must be up to date at County Fair Check In)

In this section, record any money given to you by sponsors to support your project. You can also record the estimated value of items given to you by sponsors. See example below.

Example: If someone buys feed for your animal.

If you have no sponsor income from this project, THEN ENTER ZERO.

Date	Sponsor's Name	Total

Total Other Income: \$ _____

By initialing this page, I certify that I personally wrote this report, and that the information is correct and true _____

Section XVI: OTHER INCOME – SHOW PREMIUMS, ETC.

(Section must be up to date at County Fair Check In)

Other project income should be recorded here, such as each show premium (ribbon money), or other money earned from **this project**. Keep in mind, every animal exhibited at the county fair receives monetary premiums that should be recorded in this section.

If you have no other income from this project, THEN ENTER ZERO.

Date	Description (Show/contest/placing and/or ribbon)	Total

Total Other Income: \$ _____

By initialing this page, I certify that I personally wrote this report, and that the information is correct and true _____

Section XVII: EDUCATIONAL WORKSHOPS/CLINICS/SELF-GUIDED LEARNING

(Section must be up to date at County Fair Check In)

Record any educational workshops, clinics, or seminars you attended related to your project this year. Attending an Ethics Workshop, Showmanship Clinic, or record book workshop could all be recorded here. You may also document any self-guided learning activities you did, such as reading a animal-care book or watching a showmanship tutorial online.

Date	Educational Activities I Did Related to my Project This Year	Time Spent

By initialing this page, I certify that I personally wrote this report, and that the information is correct and true _____

Section XVIII: PROJECT FINANCIAL SUMMARY

(Section must be up to date at County Fair Check In)

This section is to help you recognize the cost involved in caring for and maintaining your animal, and to determine if you made a profit in raising and selling your animal. The primary goal is to be honest about the figures regardless of the financial outcome. Financial outcomes do not reflect the enjoyment and skills you learned from the project experience---these can be priceless and will always profit you in life!

If your project will continue past the County Fair, fill in the areas with a * in PENCIL for Fair check-in based on what you have done in your project so far. At the end of your project, rewrite your final totals in PEN before you turn your book in to 4-H for judging. Juniors may write their final totals in pencil.

Row	Income	Section Total	Grand Total
1	INCOME – ANIMALS SOLD (total from Section XIV, Page 18)		
2	SPONSOR INCOME (total from Section XV, Page 28)		
3	OTHER INCOME (total from Section XVI, Page 19)		
4	TOTAL INCOME (Row 1 + Row 2 + Row 3)		
	Expenses		
5 *	TOTAL DEPRECIATION (<i>only seniors complete this line</i>) (total from Section III, Page 5)		
6 *	TOTAL NON FEED EXPENSES (total from Section VI, Page 9)		
7 *	TOTAL FEED EXPENSES (total cost from Section VII, Page 11)		
8 *	TOTAL EXPENSES (Row 5 + Row 6 + Row 7)		
	Change in Animal Inventory		
9	VALUE AT END (total from Section V, Page 8)		
10 *	VALUE AT BEGINNING (total from Section V, Page 8)		
11	NET CHANGE IN VALUE OF ANIMAL INVENTORY (Row 9 - Row 10) ** This may be a negative number		
	Financial Summary		
12	FINAL PROFIT/LOSS (Row 4 – Row 8 + Row 11)		
13	VALUE OF ANIMAL ASSETS (total from Section V, Page 8)		
14	VALUE OF PROJECT ASSETS (<i>only seniors complete this line</i>) (total from Section III, Page 5)		
15	TOTAL ASSETS (<i>only seniors complete this line</i>) (Row 13 + Row 14)		

By initialing this page, I certify that I personally wrote this report, and that the information is correct and true _____

Section XIX: PROJECT PICTURES

(You should have at least 5 pictures by County Fair Check In)

Use a minimum of 8 pictures to tell the story of your dog project. Under each picture, write a caption to explain what you are doing and why. Captions should be in complete sentences Your photos should demonstrate at least 4 (four) different skills that you have learned. The pictures and captions should complement your project essay. Make sure to check your spelling and grammar.

Limit the number of pictures of you just posing with your animal to two (2) pictures. Limit the number of pictures of your project animal(s) without you in the picture demonstrating something to two (2).

DO NOT COVER UP THE DIRECTIONS

DO NOT ADD ADDITIONAL PAGES

Section XIX: PROJECT PICTURES CONTINUED

DO NOT ADD ADDITIONAL PAGES

Section XIX: PROJECT PICTURES CONTINUED

DO NOT ADD ADDITIONAL PAGES

Section XIX: PROJECT PICTURES CONTINUED

DO NOT ADD ADDITIONAL PAGES

Section XX: PROJECT ESSAY

Create a story of your project from beginning to end. Use your experiences, interesting facts or statistics, and examples to help you develop your story.

In your essay, try to answer the following questions:

- How did you start your project? (if your project animal is new, how/where did you get it, if you are showing an animal you already owned, how long have you had it?)
- How did you care for your animal?
- What new information and skills did you learn?
- What safety practices did you use in your project?
- What problems did you have? Were you able to overcome them? Why or why not?
- What were your accomplishments?
- Did you meet your goals? What plans or goals do you have for next year?
- What improvements could you make next year?
- Who helped you with your project and how did they help you?

Your essay may be handwritten or typed. For full points:

- Junior members (age 8-10) your essay must be at least one (1) page.
- Intermediate members (age 11-13) your essay must be at least two (2) pages.
- Senior members (age 14-18) your essay must be at least three (3) pages.

Your grammar, spelling, and neatness will be evaluated. If you type your essay or write it on a separate paper, **do not tape the story to the pages, use a hole punch and insert the pages.** Write a note on this page to “**SEE ATTACHED.**”

Be sure to revisit and finish your essay after the fair and include what happened at the fair.

Section XX: PROJECT ESSAY

Scoring System

Each section of this Record Book will be scored by the judge based on the completeness and accuracy of that section. You MUST initial the bottom of each page where there is an initial line in order for that page to be counted in your final score. For sections you did not complete because they do not apply to your project, you MUST check the box stating that section does not apply to you. If the section does not apply, it will not affect your overall score.

Section	Item	Points Possible
Cover	Signatures	2
I	Project Agreement Signatures	2
II	Project Plans and Goals	7
III	Project Inventory	5
IV	Project Animal Information	3
V	Project Animal Inventory	3
VI	Non-Feed-Expenses	4
VII	Feed Expenses	5
VIII	Ration Record	2
IX	Health and Veterinary Record	5
X	Work Record	3
XIV, XV, XVI	Income - Animals Sold, Sponsor Income & Other Income	3
XVII	Educational Workshops/Clinics/Self-Guided Learning	5
XVIII	Project Financial Summary	8
XIX	Project Pictures	8
XX	Project Essay	30
	Overall Neatness, Accuracy, Grammar & Spelling	5
	Total Possible Points for Project Record Book	100
Overall 4-H Member Record:		
	All required sections of completed 4-H Member Record Book are tabbed and labeled	5
	Overall 4-H Report <i>(This report is not in this Record Book, it is a part of the Overall Member Record Book graded at the end of the 4-H year for 4-H Awards)</i>	40
	Total Possible Points for Member Record Book <i>(Project Book and Overall 4-H Report)</i>	145
Breeding Records (only for those who bred their project animals)		
XI	Breeding Information and Whelping Chart	1
XII	Weekly Weights	2
XIII	Puppy Vaccinations/Deworming/Microchip	2
	Total Possible Points for Project Record Book with Breeding	150

Ribbon Awards

Blue: 90% - 100%

Red: 80 - 89%

White: 79% - 0%

PROJECT TERMS AND EXPLANATIONS
NOTES AND EXAMPLES FOR PROJECT INVENTORY (page 5)

- **Date Acquired** - List the date (mm/dd/yy) you obtained this item. On items older than one year, list only the year.
- **Purchase Cost or Value** - What did this item cost when you first got it? (If you did not purchase this item and it was given to you, what was its value?)
- **Value at Beginning of Project Year** – If you bought the item this 4-H project year, this number would be the same as the “Purchase Cost or Value”. If you had this item last project year, use the “Value at End of Project” from last year’s record book.
- **Depreciation of 10%** - Each year your items will “depreciate” (lose value) by 10% of the original purchase cost. For new items, estimate 10% depreciation even if you have had the item for less than a year (ex: purchased in November of the 4-H year and it is now January).
- **Value at the End of the Project** - This is the value at the beginning of the project year minus the depreciation.

Examples:

Items Description	Date Acquired	Purchase Cost or Value	Value at beginning of project year	Depreciation (10% of purchase cost)	Value at end of project
Rope	Purchased 4 years ago	\$10.00	(Value at end of last year’s project/had already depreciated 10% for 3 years) \$7.00	(\$10 x 0.10) \$1.00	(\$7 - \$1) \$6.00
Comb	Purchased 3 years ago	\$20.00	(Value at end of last year’s project/had already depreciated 10% for 2 years) \$16.00	(\$20 x 0.10) \$2.00	(\$16 - \$2) \$14.00
Brush	Purchased at the beginning of last year’s project	\$5.60	(Value at end of last year’s project/had already depreciated 10% for 1 year) \$5.04	(\$5.60 x 0.10) \$0.56	(\$5.04 - \$0.56) \$4.48
Bucket	Purchased this project year	\$9.10	(No Previous Depreciation) \$9.10	\$0.91	(\$9.10 - \$0.91) \$8.19
Total Depreciation*				\$4.47	
Value of Project Assets					\$32.67

*Depreciation is an expense



This document, **Manatee County 4-H Dog Record Book**, was compiled by Alexandra Draper, 4-H Extension Agent, University of Florida/IFAS Extension - Manatee County, August 22, 2023.

Adapted from: **4-H Dog Care and Feed Record Book**, Diana L. Smith, Ph.D., Extension 4-H Coordinator, University of Florida/IFAS Extension - Manatee County, July 2019.

Florida State Fair Youth Dog/Llama Record Book (Revised August 1, 2003).

4-H Dog Care and Feed Record Book (Claudia Cahill, Author), Manatee County 4-H (Revised July 1998).

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