

Ethics Certification and Ethics Number Information

As per the rules of the Manatee County Fair, each exhibitor must provide the fair with an Ethics number. The Ethics number is awarded to the exhibitor at the conclusion of completing an ethics class. Ethics classes are managed and facilitated by the Florida State Fair. Ethics certifications expire with the Florida State Fair after three years and must be renewed. The Manatee County Fair will honor the Ethics certification indefinitely once the certification has been awarded to an exhibitor, meaning the Manatee County Fair requires the class to only be taken one time. Other fairs or shows may require a current certification, but Manatee County does not.

For information to register to attend a class, you need to go to the Florida State Fair website at <https://floridastatefairag.com/ethics/workshop/> to access the class (workshop) schedule AND register for the class. There is not a fee to take the class, but all classes require registration as many fill-up quickly. Manatee County offers a class once a year in Veteran's Hall on the Manatee County Fairgrounds. This year the class is Saturday, October 28, 2023. You are not required to take the class in Manatee County, as the classes are offered all over the state. The classes are also offered in ZOOM format, but those classes are limited and do fill up quickly. Classes are added throughout the fall as demand requires.

Once you have completed the class, you will receive your ethics number via email. If you do not receive your letter within a week, you should check your spam folder and then contact the Florida State Fair to receive your number.

If you have completed the class and have misplaced your number, you can access the number by calling the Florida State Fair AG office at 813-627-4229 or email them at AG@FloridaStateFair.com, as long as the number is valid. **The number is only available as long as the certification is valid. Remember the certification is good for three years.** If you misplace your number and it has expired, you must take the class again.

If you do not have your number at the time you set up your account on ShoWorks, you should enter the date you are registered to take the class. **It is then YOUR responsibility to send the ethics number to the ShoWorks coordinator by December 1, 2023.** The email is vquattlebaum@manateecountyfair.com Do not wait until the end of November to take a class and expect to have your number in time for the December 1, 2023 deadline. Your ethics number is required by December 1, 2023, not a date you are registered. Failure to send your ethics number by the deadline will result in disqualification from the fair.

If after reviewing this information, you can forward any questions to your Club Leader or FFA Advisor or email vquattlebaum@manateecountyfair.com