



Horse Care and Feed Book

Select One:	Junior	Intermediate	Senior
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NOT FOR 4-H MEMBERS

Name _____ Age (September 1) _____

Club _____

Years in Project _____

I hereby certify that I have personally been responsible for the care of this/these animal(s), have personally kept records on this project, and have personally completed this book.

Member Signature _____ Date _____ Initials for fair _____

I/We, the parents/guardian certify that our son/daughter has completed this Care and Feed Book and I/we have reviewed it for completeness and accuracy of reporting.

Parent/Guardian Signature _____ Date _____ Initials for fair _____

I have reviewed this Care and Feed Book for completeness and accuracy of reporting.

Organizational Leader Signature _____ Date _____ Initials for fair _____

FOR USE AT THE MANATEE COUNTY FAIR

Purpose

The purpose of the Horse program is to provide young people an opportunity to participate in a series of activities designed to improve citizenship, sportsmanship, horsemanship, character, competitive spirit, discipline and responsibility, while creating an atmosphere for learning and awareness of life around us.

The purpose of a Horse project is:

- To acquire an understanding of animal care by preparing for, purchasing, caring for, and keeping records on one or more animals.
- To understand the business aspects and economics of purchasing animals, feeds, facilities, and equipment for an animal project.
- To keep an account of all your activities and accomplishments in one place.
- To develop integrity, sportsmanship, and cooperation.
- To develop leadership abilities, build character, and assume citizenship responsibilities.

Horse Care and Feed Book Guidelines:

It is suggested that a copy of the Care and Feed book be made for use as a work copy. Records should then be transferred into this book for submission.

- Your record book may be filled out electronically with the provided PDF format or hand written.
- Record books are required to be completed by the exhibitor only.
- This document must be printed and submitted to fair personnel by the exhibitor at the time of final check-in.
- Your Care and Feed Book should start with the **purchase date of your animal or September 1st of the current school year (for ongoing project animals).**
- Your Care and Feed Book should contain information relating only to your current horse project animals. If you have more than one project animal you must identify which animal when completing the various sections of this record book.
- Always double-check your math and have someone check your Project Essay for spelling and grammar before you write it in the final Care and Feed Book.
- **Junior members (age 8-10) Essay length is at least one (1) page.**
- **Intermediate members (age 11-13) Essay length is at least two (2) pages.**
- **Senior members (age 14-18) Essay length is at least three (3) pages.**

I. PROJECT INVENTORY * (to be completed by Fair Care and Feed Book check in)

List items you will keep past the end of this project on this page. List all equipment you had at the beginning of the project as well as those items you purchased this year. (Inventory examples include halters, saddles, clippers, clipper blades, feed buckets/feeders, brushes, tack, etc.) **DO NOT** list expendable items such as shampoo. **Wear and tear occurs on equipment we use from year to year. These items will depreciate (go down in value) each year we use them. By listing the depreciated value you will have a more accurate value of your inventory at the end of the project.**

Complete columns pertaining to your age. (Jr., Int., Sr.)

Please refer to Project Terms and Explanation, page 20, for help with this page

Item Description	Year Acquired	Purchase Cost or Value	Depreciation (10% of purchase cost)	Value at beginning of project	Value at end of Current project year
Jr. Int. & Sr.	Jr. Int. & Sr.	Jr. Int. & Sr.	Sr.	Sr.	Sr.
Total Depreciation (Depreciation is an Expense)					
Value at End/Total Assets					

II. PROJECT ANIMAL INVENTORY * (to be completed by Fair Care and Feed Book check in)

List all animals you own at the beginning of the project and add animals you purchased/leased or animals born during the project year. Animals sold should have a \$0 value at end of project for this page.

Animals leased should have a \$0 value at the beginning and end of the project.

Animals received as a gifts should have a \$0 value at the beginning and an estimated \$ value at the end of project.

****Beginning \$ Value:** Value of existing animals at beginning of project OR purchase cost of new animals OR value of animals born.

***\$ Value at end of project:** Your animal's value should increase and is an estimated value.

Name of Horse	Breed	Color	Sex	Weight	Height	Date Acquired or Born	**Beginning \$ Value	*\$ Value at end of project	Indicate if animal leased, sold, kept, died, etc.
Value at Beginning									
Value at End/Value of Animal Assets									

III. NON-FEED EXPENSES * (to be completed by Fair Care and Feed Book check in)

List (non-feed expenses) everything that you spent money on that you will **NOT** have at the end of the project. This should **NOT** include feed or hay. This includes entry fees/Fair pass, veterinary expenses (health papers), bedding, pure bred registration fees, breeding expenses, semen, farrier expense, deworming items, boarding and other expendable items such as shampoo, printing of pictures, ink etc.

Date	Description	Paid to	Total Cost
Total Non-Feed Costs			

IV. FEED EXPENSES * (to be up to date by Fair Care and Feed Book check in)

List all feed expenses on pages 6 & 7. Each feed purchase including weight should be listed separately or monthly. **All hay expenses are to be recorded on page 8.**

***If feed or hay expenses are included in boarding fee, list amounts but not costs.**

Date	Horse’s Name	Type of Feed	Lbs/Day	Cost*

Total \$ _____

IV. FEED EXPENSES continued* (to be up to date by Fair Care and Feed Book check in)

Date	Horse's Name	Type of Feed	Lbs/Day	Cost*

Total \$ _____

V. HAY EXPENSES * (to be up to date by Fair Care and Feed Book check in)

List all hay expenses on this page. Each hay purchase should be listed separately or by month.

Date	Horse's Name	Type of Hay	Quantity	Total Cost

Total **\$** _____

VIII. SPONSOR INCOME

You should record any money given to you, to support your project, by sponsors, farmers or an individual here. Example: If someone buys feed or hay for your animal, or if someone else, (a farm or an individual) pays for all expenses. You should be able to ask what it costs per day per animal. Multiply the number of days by the cost per day to get a total. **IF NONE, ENTER ZERO.**

Date	Description (Show/contest/demonstration/placing and or ribbon)	Total
	Total Sponsor Income	

IX. OTHER INCOME – SHOW PREMIUMS AND RECEIPTS

Other project income should be recorded here, such as each show premium (**ribbon money**) or other money earned. **If you have no other income from this project, THEN ENTER ZERO.**

Date	Description (Show/contest/demonstration/placing and or ribbon)	Total
	Total Other Income	

XI. LABOR RECORD – Time Spent Training, Grooming and Exercising Animal(s)

*** (to be up to date by Fair Care and Feed Book check in)**

	Number of Hours Spent Riding, Training & Lessons	Number of Hours Spent Grooming, Feeding & General Care	Number of Hours Spent on Tack Care & Repair Exercising	Monthly Total
September				
October				
November				
December				
January				
February				
March				
April				
May				
June				
July				
August				
Yearly Total				

XIII. PROJECT FINANCIAL SUMMARY * (to be up to date by Fair Care and Feed Book check in)

The records in this book cover my Horse project consisting of _____ animals.

If your project ends at the County Fair Complete lines with * . If your project will continue past the County Fair fill in areas with an * in PENCIL for the fair check in then rewrite in PEN (if you are an Int. or Sr.) before you turn your completed book.

INCOME		Section Total	Grand Total
1	Income – Animal(s) Sold <i>(From page 9, Sec. VII)</i>		
2	Sponsor Income <i>(From page 10, Sec. VIII)</i>		
3	Other Income – Show Premiums & Receipts <i>(From page 10, Sec. IX)</i>		
4	TOTAL INCOME <i>(Add Lines 1 + 2 + 3)</i>		
EXPENSES			
5	Total Depreciation <i>(From page 3, Sec. I)</i> * ONLY SENIORS COMPLETE THIS LINE		
6	Total Non-Feed Expenses <i>(From page 5, Sec. III)</i> *		
7	Total Feed Expenses <i>(From page 6 & 7, Sec. IV)</i> *		
8	Total Hay Expenses <i>(From page 8, Sec. V)</i> *		
9	Total Minerals/Salt Expenses <i>(From page 9, Sec. VI)</i> *		
10	TOTAL EXPENSES <i>(Add Lines 5 + 6 + 7 + 8 + 9)</i> *		
SUMMARY			
11	FINAL PROFIT/LOSS <i>(Subtract Line 10 from Line 4)</i>		
ASSETS			
12	Value of Project Assets <i>(From page 3, Sec. I)</i> * ONLY SENIORS COMPLETE THIS LINE		
13	Value of Animal Assets <i>(From page 4, Sec. II)</i> *		
14	Total Assets <i>(Add Lines 12 + 13)</i> ONLY SENIORS COMPLETE THIS LINE		

XIV. PICTURES OF YOUR PROJECT * (You should have at least 5 pictures by the Fair Care and Feed Book check in)

Show your project from the beginning to the end along with different skills that you have learned. This should include a **minimum of 8 pictures and a maximum of 10 pictures.** Include a caption with each picture. The pictures and captions should compliment your project story. Explain what you are doing and why you are doing the things shown in the picture. What skills are you demonstrating and why? **Limit the number of pictures of you just posing with your animal to (2) pictures.** Spelling and grammar are included in the judge's decision.

Do not cover up the directions.

DO NOT ADD ADDITIONAL PAGES

Pictures (continued):

DO NOT ADD ADDITIONAL PAGES

Pictures (continued):

DO NOT ADD ADDITIONAL PAGES

PROJECT TERMS AND EXPLANATIONS

NOTES AND EXAMPLES FOR PROJECT INVENTORY (page 3)

- **Project Year** - Current project year is the current School year.
- **Year acquired** - List the year you purchased/obtained the item.
- **Purchase cost or value** - What did this item cost when you purchased/obtained it? (Fair market value)
- **Depreciation of 10%** - This will be 10% of the original purchase price. $\$7.30 \times .10$ or $(10\%) = .73$
- **Value at Beginning of Current Project Year**- If purchased in current year the value is the purchase price. If purchased in previous year(s), i.e. 2016, there are 4 years from 2016-2019. Depreciate for 3 years to get beginning value for current year $.73 \times 3 = \$2.19$ $\$7.30 - \$2.19 = \$5.11$ Beginning value of current year.
- **Value at the end of the project**- This is the value at the beginning of the project minus the depreciation. Depreciate for one additional year to equal the 4 years mentioned above. $\$5.11 - .73 = \4.38 (Value at end of project)

Examples are done assuming the current year is 2019

Items Description	Year Acquired	Purchase Cost or Value	Depreciation (10% of purchase cost)	Value at beginning of current project year	Value at end of project
Rope	2016	\$7.30	\$.73	Depreciate for 3 years \$5.11	Depreciate for 1 more year \$4.38
Halter	2017	\$19.60	\$1.96	Depreciated for 2 years \$15.68	Depreciate for 1 more year \$13.72
Brush	2018	\$5.85	\$.59	Depreciated for 1 year \$.59	Depreciated for 1 more year \$5.26
Bucket	2019	\$9.10	\$.91	No Depreciation \$9.10	Depreciate for this year \$8.19
Total Depreciation*			\$4.19		
Value of Project Assets					\$31.55

*Depreciation is an expense

10% depreciation: $\$7.30 \times .10$ or $(10\%) = .73$

Value at the beginning of current year if the year is 2019:

From 2016-2019 is 4 years, depreciate for 3 years to get value at beginning of current project year.

$.73 \times 3 = \$2.19$ $\$7.30 - \$2.19 = \$5.11$ (value at beginning of current project year)

$\$5.11 - .73 = \4.38 (value at end of project)

NOTES

SCORING SYSTEM
Horse Care and Feed Record Book

Section	Item	Points Possible
Cover	Signatures	3
I & II	Project Inventory & Project Animal Inventory (pages 3 & 4)	8
III	Non-Feed Expenses (page 5)	8
IV, V & VI	Feed Expenses, Hay Expenses & Mineral/Salt (pages 6, 7, 8 & 9)	8
VII, VIII & IX	Income - Animal Sold & Sponsor Income Other Income – Show Premiums & Receipts (page 9 & 10)	7
X, XI & XII	Health & Veterinary Record, Labor Record, Remarks & Incidents (pages 11, 12 & 13)	8
XIII	Project Financial Summary (page 14)	10
XIV	Pictures (pages 15, 16 & 17)	8
XV	Project Story (pages 18, 19 & 20)	30
	Neatness, Accuracy, Grammar & Spelling	10
	Total Points	100

Ribbon Awards

Blue	90 - 100	pts.
Red	80 - 89	pts.
White	79 - 0	pts.

This document, **4-H Horse Care and Feed Record Book**, was compiled by Diana L. Smith, Ph.D., Extension 4-H Coordinator, University of Florida/IFAS Extension - Manatee County, December 6, 2004, revised September 7, 2012, August 3, 2013, July 2015, July 2019, August 2022.

Credits: Author Unknown. (Revised August 1, 2003). **Florida State Fair Youth Livestock General Record Book**. Tampa, FL: Florida State Fair Authority.

Cahill, Claudia. (Revised July 1998). **4-H Horse Care and Feed Record Book**. Palmetto, FL: Manatee County 4-H.

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