



Manatee River Fair Association Poultry Care and Feed Book

Select One:	Junior	Intermediate	Senior
-------------	--------	--------------	--------

NOT FOR 4-H MEMBERS

Name _____ Age (September 1) _____

Chapter _____

Years in Project _____

I hereby certify that I have personally been responsible for the care of this/these animal(s), have personally kept records on this project, and have personally completed this Care and Feed book.

Member Signature _____ Date _____ Initials for fair _____

I/We, the parents/guardian certify that our son/daughter has completed this Care and Feed book and I/we have reviewed it for completeness and accuracy of reporting.

Parent/Guardian Signature _____ Date _____ Initials for fair _____

I have reviewed this 4-H Care and Feed book for completeness and accuracy of reporting.

Organizational Leader Signature _____ Date _____ Initials for fair _____

FOR USE AT THE MANATEE COUNTY FAIR

Purpose

The purpose of a Poultry project is:

- To acquire an understanding of animal care by preparing for, purchasing, caring for, and keeping records on one or more animals.
- To understand the business aspects and economics of purchasing animals, feeds, facilities, and equipment for an animal project.
- To keep an account of all your activities and accomplishments in one place.
- To develop integrity, sportsmanship, and cooperation.
- To develop leadership abilities, build character, and assume citizenship responsibilities.

Poultry Care and Feed Book Guidelines:

It is suggested that a copy of the Care and Feed book be made for use as a work copy. Records should then be transferred into this book for submission.

- Your record book may be filled out electronically with the provided PDF format or hand written.
- Record books are required to be completed by the exhibitor only.
- This document must be printed and submitted to fair personnel by the exhibitor at the time of final check-in.
- Your Care and Feed book should start with the **purchase date of your animal or September 1st of the current year (for ongoing project animals)**.
- Your Care and Feed book should contain information relating only to your current poultry project animals. If you have more than one project animal you must identify which animal when completing the various sections of this Care and Feed book.
- Always double-check your math and have someone check your project Essay for spelling and grammar before you write it in the final record book.
- **Junior members (age 8-10) Essay length is at least 1 page.**
- **Intermediate members (age 11-13) Essay length is at least 2 pages.**
- **Senior members (age 14-18) Essay length is at least 3 pages.**

I. PROJECT INVENTORY * (to be completed by Fair Book check in)

List items you will keep past the end of this project on this page. List all equipment you had at the beginning of the project as well as those items you purchased this year. (Inventory examples include cages, coop, wash tubs, clippers, feeders, waterers, etc.) **DO NOT** list expendable items such as bedding. **Wear and tear occurs on equipment we use from year to year. These items will depreciate (go down in value) each year we use them. By listing the depreciated value you will have a more accurate value of your inventory at the end of the project.**

Complete columns pertaining to your age. (Jr., Int., Sr.)

Please refer to Project Terms and Explanation, page 21, for help with this page

Item Description	Year Acquired	Purchase Cost or Value	Depreciation (10% of purchase cost)	Value at beginning of project	Value at end of Current project year
Jr. Int. & Sr.	Jr. Int. & Sr.	Jr. Int. & Sr.	Sr.	Sr.	Sr.
Total Depreciation (Depreciation is an Expense)					
Value at End/Total Assets					

II. PROJECT ANIMAL INVENTORY * (to be completed by Fair Care and Feed Book check in)

List all animals you own at the beginning of the project and add animals you purchased or animals born during the project year. Animals sold should have a \$0 value at end of project for this page.

****Purchase Price:** Value of existing animals at beginning of project OR purchase cost of new animals OR value of animals born.

Stock	Number of birds at beginning of project	Purchase Price	Number of birds at end of project	Indicate if animal sold, kept, died, etc.
Hens				
Pullets				
Males for Breeding				
Birds for Meat Pens (Broilers)				
Birds for Layer Pens				
Chicks under 8 Weeks Old				
Total Number of Birds & Total of Purchase prices				
Total Number of Birds &				

III. NON-FEED EXPENSES * (to be completed by Fair Care and Feed Book check in)

List non-feed expenses (everything you spend money on that you will **NOT** have at the end of the project). **This should NOT include feed.** This includes entry fees, entry pass, veterinary expenses, bedding, and other expendable items such as shampoo, flea treatment printing of pictures, ink etc.

Date	Description	Paid to	Total Cost
Total Non-Feed Costs			

IV. SALE DEDUCTIONS EXPENSE (For Meat Pen Entries only)

The Manatee River Fair deducts **6% from any Add-on's** that are processed through the fair. They also deduct **6% from the total sale amount of animals sold at the fair. (Sale check)** This 6% is an expense to you. **List the amount deducted from Add-on's and from your sale check here. If you had no Add-on's please indicate "Received no Add-on's" on the chart.**

(MEAT PEN ENTRIES AND LAYER PEN ENTRIES)

If your animal did not make the requirements for admittance to the fair and you sold it privately please put an (X) in the space below.

NON-MEAT PEN/ NON LAYER PEN ENTRIES ENTER 0 FOR TOTAL

I sold my animal privately_____.

Description	Paid to	Total Cost
Total Sale Deduction Expenses		

V. FEED EXPENSES * (to be completed by Fair Care and Feed Book check in)

List all feed (feed, supplements, treats, etc.) expenses. Each feed purchase including weight should be listed separately.

Date	Description	Paid To	Pounds	Total Cost
Page Total – Pounds of Feed				
Page Total – Feed Cost				

VI. RATION RECORD * (to be completed by Fair Care and Feed Book check in)

Entries should be made at the beginning and any time you make a change in your animal's ration. For example, if you start your animal on a starter ration and change it to a laying ration, enter that information. If you change amount of feed per day or add a supplement, enter that data also. **Everyone should have at least one ration record entry. Please be sure to identify the animal.** If you do not make any changes in your ration pattern, indicate "no changes made".

Meat Pen animals Identification would be – MP

Layer Pen animals Identification would be -LP

List all feed and supplement amounts on this page (list each change separately).

Date	Animal ID	Product Information Company & Feed Name, Nutrient Content	Amount Fed Pounds or cups/Day

VII. INCOME – ANIMAL(S) SOLD NON MEAT

() Check here if you did not sell any of the poultry related to your project. **If you have no income from this project, THEN ENTER ZERO.**

Date	Description (Breed, ID# if any)	Purchased by	Total Paid

Income from Sale of Animal(s) \$_____

VIII. INCOME - ANIMAL SOLD MEAT PEN * (complete all that you can by Fair Care and Feed Book check in)

Do not subtract % deducted by the fair here (see pg. 5 sec. III). **This will be your actual sale price. If you have no income from this project, THEN ENTER ZERO.**

() Check here if you did not sell your project animal.

Date	Description (Breed)	Purchased by	Total Price Per Pen

Income from Sale of Meat pen animals \$ _____

IX. INCOME - ANIMAL SOLD LAYER PEN

Do not subtract % deducted by the fair here (see pg. 5 sec. III). **This will be your actual sale price. If you have no income from this project, THEN ENTER ZERO.**

() Check here if you did not sell your project animal.

Date	Description (Breed)	Purchased by	Total Price Per Pen

Income from Sale of Layer pen animals \$ _____

X. OTHER INCOME

Other project income should be recorded here, such as each show premium (**ribbon money**) or other money earned. **If you have no other income from this project, THEN ENTER ZERO.**

Date	Description (Show/contest/demonstration/placing and/or ribbon)	Total
	Total Other Income, if none, enter zero	

XI. HEALTH AND VETERINARY RECORD * (to be up to date by Fair Care and Feed Book check in)

This must include a record of any health related activities (clipping nails or beaks, vitamin supplement, flea/mite control, deworm, vaccinate, or use of veterinarian’s services. This should include what you used, how much you used, and what you used it for. Fill in all applicable information. **Meat Pen animal ID – MP, Layer pen animal ID - LP**

Date	Animal ID	Reason for Veterinarian Visit or Other Health Related Treatment

XII. DAILY EGG RECORD* (to be up to date by Fair Care and Feed Book check in)

Date	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
01												
02												
03												
04												
05												
06												
07												
08												
09												
10												
11												
12												
13												
14												
15												
16												
17												
18												
19												
20												
21												
22												
23												
24												
25												
26												
27												
28												
29												
30												
31												
Total # of Eggs												
Total # of Birds												
Avg. # Eggs/Bird												

XIII. PROJECT FINANCIAL SUMMARY * (to be up to date by Fair Care and Feed Book check in)

If your project will continue past the County Fair fill in areas with an * in PENCIL for the fair check in then rewrite in PEN (if you are an Int. or Sr.) before you turn your book in to 4-H for judging.

INCOME		Section Total	Grand Total
1	Income – Animals Sold Non Meat Pen <i>(page 8, Sec. VII)</i>		
2	Income –Animals Sold Meat Pen <i>(page 9, Sec. VIII)</i>		
3	Income-Animal Sold Layer Pen <i>(page 9, Sect IX)</i>		
4	Other Income – Show Premiums & Receipts <i>(page 9, Sec. IX)</i>		
5	TOTAL INCOME <i>(Add Lines 1 + 2 + 3+4)</i>		
EXPENSES			
6*	Total Depreciation <i>(page 3, Sec. I)</i> ONLY SENIORS COMPLETE THIS LINE		
7*	Animal Expense <i>(page 4, Sec. II)</i>		
8*	Total Non-Feed Expenses <i>(page 5, Sec .III)</i>		
9	Total Sale Deduction Expenses <i>(page 6, Sec. IV)</i>		
10*	Total Feed Expenses <i>(page 7 , Sec. V)</i>		
11	TOTAL EXPENSES <i>(Add Lines 6 + 7 + 8 +9+10)</i>		
SUMMARY			
11	FINAL PROFIT/LOSS <i>(Subtract line 11from line 5)</i>		
ASSETS			
12 *	Value of Project Assets <i>(page 3, Sec. I)</i> ONLY SENIORS COMPLETE THIS LINE		
13 *	Value of Animal Assets <i>(page 4, Sec. II)</i> NON MEAT PEN ANIMALS		
14	TOTAL ASSETS <i>(Add Lines 12 + 13)</i> ONLY SENIORS COMPLETE THIS LINE		

XIV. PICTURES OF YOUR PROJECT * (you should have at least 5 of your pictures by Fair Care and Feed Book check in)

Show your project from the beginning to the end along with different skills that you have learned. This should include a **minimum of 8 pictures and a maximum of 10 pictures.** Include a caption with each picture. The pictures and captions should compliment your project essay. Explain what you are doing and why you are doing the things shown in the picture. What skills are you demonstrating and why? **Limit the number of pictures of you just posing with your animal to (2) pictures.** Spelling and grammar are included in the judge's decision.

Do not cover up the directions.

DO NOT ADD ADDITIONAL PAGES

Pictures (continued):

DO NOT ADD ADDITIONAL PAGES

Pictures (continued):

DO NOT ADD ADDITIONAL PAGES

XV. PROJECT ESSAY * (to be up to date by Fair Care and Feed Book check in)

Your essay may be written or typed. Your essay should be about your project from beginning to end. Be creative, use examples, use interesting facts or statistics, share your experiences, and build strong images by using descriptive words. **BE SURE TO REVISIT AND FINISH YOUR ESSAY AFTER THE FAIR and include what happened at the fair.**

Essay Continued:

XVI. ADDRESSES AND BUYER'S LETTERS *(to be up to date for the Fair Care and Feed Book check in)

Please list 3 people or businesses to whom you sent the letters along with their addresses below.

ADDRESS # 1

ADDRESS # 2

ADDRESS # 3

XVI. Continued ATTACH A COPY OF YOUR BUYERS LETTER HERE for Meat Pen projects. * (To be up to date for the Fair Care and Feed Book check in)

PROJECT TERMS AND EXPLANATIONS

NOTES AND EXAMPLES FOR PROJECT INVENTORY (page 3)

- **Project Year** - Current project year is the current School year.
- **Year acquired** - List the year you purchased/obtained the item.
- **Purchase cost or value** - What did this item cost when you purchased/obtained it? (Fair market value)
- **Depreciation of 10%** - This will be 10% of the original purchase price. $\$7.30 \times .10$ or $(10\%) = .73$
- **Value at Beginning of Current Project Year**- If purchased in current year the value is the purchase price. If purchased in previous year(s): ie- 2016, there are 4 years from 2016-2019. Depreciate for 3 years to get beginning value for current year $.73 \times 3 = \$2.19$ $\$7.30 - \$2.19 = \$5.11$ Beginning value of current year.
- **Value at the end of the project**- This is the value at the beginning of the project minus the depreciation. Depreciate for one additional year to equal the 4 years mentioned above. $\$5.11 - .73 = \4.38 (Value at end of project)

Examples are done assuming the current year is 2019

Items Description	Year Acquired	Purchase Cost or Value	Depreciation (10% of purchase cost)	Value at beginning of current project year	Value at end of project
Feeder	2016	\$7.30	\$.73	Depreciate for 3 years \$5.11	Depreciate for 1 more year \$4.38
Cage	2017	\$19.60	\$1.96	Depreciated for 2 years \$15.68	Depreciate for 1 more year \$13.72
Wash tub	2018	\$5.85	\$.59	Depreciated for 1 year \$.59	Depreciated for 1 more year \$.26
Nail Clippers	2019	\$9.10	\$.91	No Depreciation \$9.10	Depreciate for this year \$8.19
Total Depreciation*			\$4.19		
Value of Project Assets					\$31.55

*Depreciation is an expense

10% depreciation: $\$7.30 \times .10$ or $(10\%) = .73$

Value at the beginning of current year if the year is 2019:

From 2016-2019 is 4 years, depreciate for 3 years to get value at beginning of current project year .

$.73 \times 3 = \$2.19$ $\$7.30 - \$2.19 = \$5.11$ (value at beginning of current project year)

$\$5.11 - .73 = \4.38 (value at end of project)

SCORING SYSTEM

Poultry Care and Feed Book

Section	Item	Points Possible
Cover	Signatures	3
I	Project Inventory (page 3)	6
II	Animal Inventory (page 4) (Non-Meat pen, Meat Pen & Layer Pen)	6
III & IV	Non-Feed Expenses (page 5) Sale Deductions Expense (page 6)	6
V & VI	Feed Expenses & Ration Record (pages 7 & 8)	6
VII, VIII, IX & X	Income – Animal(s) Sold Non Meat Pen (page 8) Income –Animal Sold Meat Pen (page 9) Income- Animal Sold Layer Pen (page 9) Other Income (page 9)	6
XI	Health & Veterinary Record (page 10)	4
XII	Daily Egg Record (page 11)	5
XIII	Project Financial Summary (page 12)	8
XIV	Pictures (pages 13-15)	8
XV	Project Essay (pages 16-18)	30
XVI	Addresses and Buyer’s Letter (page 19 & 20)	4
	Neatness, Accuracy, Grammar & Spelling	8
	Total Points	100

Ribbon Awards

Blue	90 - 100	pts.
Red	80 -89	pts.
White	79 & 0	pts.

This document, **4-H Poultry Care and Feed Record Book**, was compiled by Diana L. Smith, Ph.D., Extension 4-H Coordinator, University of Florida/IFAS Extension - Manatee County, December 9, 2004, revised September 6, 2012, August 3, 2013, July 2015, August 2022.

Credits: Author Unknown. (Revised August 1, 2003). **Florida State Fair Youth Livestock General Record Book**. Tampa, FL: Florida State Fair Authority.

Cahill, Claudia. (Revised July 1998). **4-H Poultry Care and Feed Record Book – Manatee County**. Palmetto, FL: Manatee County 4-H

Kalch, L. W. (August 2002). **4H POR02 - 4-H Club Poultry Record Book**. Gainesville, FL: University of Florida/IFAS Extension.

A special thanks to Christa Kirby, Extension Livestock Agent, University of Florida/IFAS Extension - Manatee County, Lori Jorgensen and a team of 4-H volunteers for reviewing and editing this Care and Feed book. (2012) (2015) (2019) (2022)