

# Menard County Fair, Inc - Application for Commercial Exhibit / Vendor Space

NOTE: This is an APPLICATION form for commercial space – NOT a contract.

Legal Business Name: \_\_\_\_\_

Doing Business As: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Type of Business: Food Vendor \_\_\_\_\_ Commercial Exhibit \_\_\_\_\_ Sales Booth \_\_\_\_\_ Display Booth \_\_\_\_\_

## Item Sold/Services Offered/Type of Display

List ALL items to be sold, exhibited and/or demonstrated. If you are providing a service or handing out information, please explain exactly what you will offer. **Food vendors – please provide FULL menu.** Please send a photo of your booth, food trailer, setup, etc. We reserve the right to reject certain menu items, as to not duplicate products already being provided by other vendors.

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## SERVICES NEEDED/REQUESTED

TOTAL NUMBER OF FRONTAGE FEET REQUESTED (OUTSIDE VENDORS): \_\_\_\_\_

DIMENSIONS (LENGTH AND WIDTH) OF BOOTH, TRAILER, STAND, ETC.: \_\_\_\_\_

FOOD VENDORS – PLEASE INDICATE WHICH SIDE YOU SERVE FROM: \_\_\_\_\_

- Electrical Requirements:
  - 110v \_\_\_\_\_ - # of amps needed \_\_\_\_\_
  - 220v \_\_\_\_\_ - # of amps needed \_\_\_\_\_
  - Do you require direct “hard” wiring? (circle) **YES** **NO**

- Water needed? (circle) **YES** **NO** \*All vendors required to provide own supply hoses

- **Indoor Vendors** – total # of 10' x 10' spaces requested (electrical is included)\_\_\_\_\_

We will advise if you have been accepted and will mail you a contract for our fair. We reserve the right to accept or reject any applicant based on the uniqueness and quality of products sold or services exhibited, and references from other shows where you have exhibited. All food vendor applications will be kept on file in the event there are no vacancies and one should occur in the future.

Please fill out this form in its entirety and return to us by email at – [office@menardcountyfair.com](mailto:office@menardcountyfair.com) or by U.S. Mail to: Menard County Fair, Inc. – PO Box 375 – Petersburg, IL 62675 – Questions should be directed to above listed email address or by calling 217-632-3848.