



## Space Rental Policies and Conditions for 2022/23 Season

### SPACE RENTAL POLICIES

1. Applicants must be a minimum of 19 years of age, and all rentals require that a representative of the applicant who is 19 years of age or older be on site during the rental.
2. Booked Space area are allowed 1hr prep time for their booking and 30min after meeting
3. Event organizers and their visitors will have access to the booked space, as well as hallways connecting the booked space to the washrooms and fire exits during the rental period and the concourse area. The lobby and box office area are open to the public during regular hours. All other areas will be closed to Licensees
4. No user is permitted on the ice surface at any time during the booked space rental time.
5. Once the booked space time is completed the area is available for them for 30min to clear out. The host for the rental will remind you when time is closes
6. The parking lot at the Meridian Centre is always enforced by the City of St. Catharines. Any rentals Monday - Friday from 6pm-11pm, and all times on the weekend will have access to park in the middle-unmarked spaces and the signed Arena Patrons only spots. Any rentals outside this time, please contact the rental coordinator to inquire about the parking. There is **NO PARKING** at any time in the numbered parking spaces that face McGuire Street. Any tickets issued will be the sole responsibility of the vehicle owner.
7. NO outside Food or Drink (Alcohol) is permitted in the Meridian Centre and if catering is required the booker can aid with that request.
8. Nothing to be taped, stapled, pinned to the walls, windows, or any other surfaces in any areas, including the exterior of the building, unless written permission is given.

### GENERAL TERMS AND CONDITIONS

1. Fees are non-refundable unless event is cancelled by the Licensor.
2. Changes to date and times of Ice Rentals can be accommodated within the present season if the request is submitted in writing a minimum of 72 hours in advance.
3. That the use of the facility is restricted to the stated facility, time, dates, and activities listed herein.
4. This agreement is not transferable without the express written permission of the authorized representative of the Meridian Centre. Agreements prepared for ice must be signed and returned within 2 business days or your ice request will be cancelled. Once the agreement has been signed an invoice will be sent which is to be paid 24hrs before the booked ice rental.
5. Anything brought into the Meridian Centre or stored within shall be at the sole risk of the Licensee. The Licensee understands and agrees that The Corporation of The City of St. Catharines – Meridian Centre is not responsible for any lost or stolen articles.
6. Meridian Centre staff is required to be on duty during any rental and oversees the building, grounds, and equipment. The Licensee agrees to comply with staff's instructions regarding use, operation, and safety of the premises and contents.
7. The Licensee accepts the responsibility for providing adequate supervision for the maintenance of good order during the entire time the group occupies or makes use of the facility.
8. The Licensee shall ensure that all its members, users, agents, and guests conduct themselves in an orderly manner and comply with all statutes, regulations, by-laws, and rules made under federal, provincial, or municipal authority which in any way affects the use of the facility.
9. The Licensee shall ensure that all its members, users, agents, and guests are aware that the entire Meridian Centre property, inside and outside, is by law a smoke-free property. Strict adherence to this legal requirement must be observed.

10. The Licensee is responsible for the event setup and cleanup, ensuring the facility is in the same condition as when the user took possession. The Licensee will be responsible for the cost to reinstate and make good, any damage caused in, or to the facility. All garbage and recyclables are to be placed in the proper containers.
11. The Licensee releases and forever discharges The Corporation of the City of St. Catharines, the Meridian Centre and SMG Canada ULC ("Operator") from all actions, causes of action, claims, and demands for damages, loss, or injury, however arising, which may be sustained by the Licensee in consequence of entering and using the facility.
12. The Licensee shall indemnify and save harmless, The Corporation of the City of St. Catharines, the Meridian Centre and SMG Canada ULC against all liability, claims, damages, or expenses due to, or arising out of, any act or neglect by the Licensee, or members, users, agents, or guests of the Licensee, on or about the facility, or due to, or arising out of, the entry or use of the facility, including liability for injury or damage to the persons or property of the Licensee, or members, users, agents and guests of the Licensee.
13. The Meridian Centre, or those agents authorized by the Meridian Centre, shall have the sole and exclusive right and control over all food and beverage concessions. If the Licensee is granted permission by the Meridian Centre to serve food and beverages, compliance with the Public Health Department's "Guidelines for Outdoor Food Service Ontario Regulation 586-99" and approval from the Public Health Department is required. Documentation of the approval must be provided to the Meridian Centre.
14. Catering food and beverage services are available at the Meridian Centre. We are a fully licensed facility, including all dressing rooms and corridors, and alcohol service is always available to accompany catering services purchased. However, any 'off-licence' or 'personal' alcohol brought into the facility is strictly prohibited, anywhere in the facility, including any dressing room, at any time. Venue Management will strictly enforce this Alcohol and Gaming Commission of Ontario Regulation during our ice rentals. The presence of 'off-licence alcohol' anywhere in the facility may result in the loss of your rental privileges. Alcoholic beverage may be purchased via the Catering Department by calling 905-684-8400 x 6360.
15. If the Licensee fails to conform to all the Terms and Conditions in this agreement, the Licensor may revoke the permit granted without refund.
16. The booking of dates and times of use specified in this permit is an advance reservation for use of parts of the facility which is not guaranteed by the Licensor. The Licensor retains the sole right to reschedule or cancel any dates and times at any time. In the event of cancellation by the Licensor for reasons other than the Licensee not abiding by the terms and conditions of this agreement, a full refund will be provided.
17. All furniture and equipment provided by the Licensee must be removed at the end of the rental period. Any items left for seven (7) days after the event, including tables, flatware, linens, etc. will become the property of the Meridian Centre. Furniture and equipment provided by the Licensor may NOT be removed from the facility. Licensee assumes responsibility for any furniture and equipment in the rental space as defined in this agreement. Any furniture or equipment, deemed by Meridian Centre, to be absent or damaged, shall be charged to the Licensee at full retail value of said item or comparable product.