



Midland County

Horseshoe Maintenance Technician

SALARY	\$20.28 Hourly \$1,622.52 Biweekly \$3,515.46 Monthly \$42,185.49 Annually	LOCATION	Midland, TX
JOB TYPE	Full-Time	JOB NUMBER	2019-00386
DEPARTMENT	Midland County Horseshoe	OPENING DATE	12/06/2023

Summary

Please ensure that you fill out this DPS criminal background check permission form (you must open this in internet explorer to digitally sign). All that is needed is your name, signature, and the date.

*YOUR APPLICATION WILL BE CONSIDERED INCOMPLETE WITHOUT THE TWO FORMS LISTED BELOW: **You MUST attach***

- DPS criminal background check permission form
- *A copy of your Resume*

Maintains and repairs various systems and equipment, including, but not limited to, heaters, air conditioners, electrical equipment, and plumbing; monitors and maintains security, fire alarm, and energy management systems; and fills out appropriate paperwork for documentation of work performed

Essential Duties and Responsibilities

include the following. Other duties may be assigned. • Works with Horseshoe Director and Horseshoe Coordinator to ensure all aspects of internal and external facility (Horseshoe Arena) are prepared in a timely manner for every event, configured to the specifications the event requires. • Assist in set up and tear down, along with configuration of tables and chairs, for each event. • Ability to operate heavy equipment in a safe and efficient manner – must be certified. • Performs exteriors rounds to keep grounds free of debris and in a presentable manner. • Monitors energy management system (computer operated), including making changes in overall HVAC by data input or deletion, and making changes in program as needed. • Diagnoses problems and repairs heating, ventilation, and air conditioning systems. • Calibrates and adjusts thermometers and provides routine maintenance and repair work for thermostats. • Provides routine maintenance and repair work for various motors, pumps, and valves. • Provides routine maintenance and repair work for boilers, chillers, cooling tower and all other related mechanical equipment. • Performs installation, repair work, and general maintenance on all forms. of electrical equipment. • Replaces and repairs such electrical components as relays, transformers, electrical motors, motor controls, starters, capacitors, and contactors. • Conducts visual inspections of electrical equipment and components. • Replaces lamps and repairs equipment in various light fixtures. • Conducts visual inspection of plumbing fixtures, fittings, pipes, and joints. • Installs, repairs, and maintains restroom lavatories, sinks, and their various fittings and fixtures. • Patches and repairs piping insulation. • Installs, repairs, and maintains electric water coolers, reverse osmosis

units, chilled water-cooling systems, and sewage ejectors. • Maintains fire alarm systems and components. • Completes work logs, work orders, and various paperwork necessary for documentation of work and services performed. • Cleans and maintains roof drain lines and gutters. • Patches and repairs vinyl composition tile flooring, and vinyl or rubber cover base. • Complete the Program Heavy Machinery Certification as assigned by the Horseshoe Director. • Adheres to county and departmental policies and procedures. • Maintain County issued vehicle and equipment in a clean and good working condition. • Regular and timely attendance is required. • Additional responsibilities added by Horseshoe Director

Qualifications, Education, and/or experience

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. EDUCATION and/or EXPERIENCE High school graduation or its equivalent, trade school, or three years of experience: in required knowledge, skills, and abilities. KNOWLEDGE OF Previous knowledge or willingness to learn maintenance and repair of heating, air conditioning, and plumbing systems.

Knowledge, Skills and/or ability

Previous knowledge or willingness to learn maintenance and repair of heating, air conditioning, and plumbing systems.

Previous knowledge or willingness to learn to read different schematic diagrams (plumbing, HV AC, and electrical); operate computers, including making appropriate changes to computer program; identify various types of chemicals and refrigerants; write work orders and daily logs; identify part numbers and order correct parts; maintain organized system of filing; perform mathematical calculations; communicate effectively, both orally and in writing; and establish and maintain effective working relationships with co-workers and the general public.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to sit; use hands to finger, handle, or feel; reach with hands and arms; and talk and hear. The employee must frequently squat, lie down, stand, and walk. The employee must frequently lift and/or move objects weighing up to 20 pounds, such as tools and equipment, and must occasionally lift and/or move objects weighing up to 100 pounds. Specific vision abilities required by this job include close vision, and ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually loud

Agency

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Address

500 N Loraine St

Midland, Texas, 79701

Phone

432-688-4852

Website

<https://www.co.midland.tx.us/383/Human-Resources>