

**NCW Fair Board Meeting  
Thursday, August 10, 2023**

<b>Members Present</b>		
<input type="checkbox"/> Christy Asmussen <input checked="" type="checkbox"/> Adam Foged <input checked="" type="checkbox"/> Julia Goodman <input checked="" type="checkbox"/> Leon Grant <input checked="" type="checkbox"/> Heidi Hedges	<input type="checkbox"/> Chance Landon <input checked="" type="checkbox"/> Becky Matthiesen <input checked="" type="checkbox"/> Marie Overton <input checked="" type="checkbox"/> Bill Schneider <input type="checkbox"/> Jesse Shafer	<input checked="" type="checkbox"/> Jamey Jo Steele <input checked="" type="checkbox"/> Margaret Viebrock <input checked="" type="checkbox"/> Lori Beidler <input checked="" type="checkbox"/> Ann Whitehall <input checked="" type="checkbox"/> Sheri Bock
<b>Staff</b>	<input checked="" type="checkbox"/> Carolyn Morley <input checked="" type="checkbox"/> Nicole Sanders	<input type="checkbox"/> <input checked="" type="checkbox"/> Ramon Ramirez
<b>Guests</b>	<input type="checkbox"/>	<input type="checkbox"/>

Adam called the meeting to order at 6:05 p.m. He mentioned that if you have items to be added to the agenda, please do so.

Margaret moved, and Jamey Jo seconded the motion to approve the minutes from the meeting held on July 13, 2023, as presented. The minutes were emailed to all Board members previously. It passed unanimously.

Carolyn gave a brief overview of the financial report.

- Camping monies are coming in; campgrounds are full.
- Tickets for pretty much everything are being purchased on-line.
- Sponsorships are going great.

**Old Business**

1. **Superintendents –**

- Julia Tonseth will be helping in the baking department.
- Floriculture will be assisted by the “Lily of the Valley” group. Lloyd Thompson will be helping out with check-in day. They will need help on Sunday.
- Arts and Crafts will be supervised by Heidi’s mother and a friend of hers.
- Quilting will need some assistance on Thursday after judging to hang quilts.
- Horticulture is Lani Kenner.

**New Business.**

1. **Committee Reports:**

- Livestock Committee:
  - Judges are contracted for all species; auctioneers are contracted; packers have been obtained for all species.
  - Ecology blocks are on site for the shavings bunker project. One will be completed prior to fair; the other after fair when shavings are removed.
  - Beef scale was rebuilt, and all three scales have been certified.

- Panels were purchased to secure the beef area; additional panels will be purchased to secure the back of the 4-H building from the beef area so doors can be open for ventilation purposes.
- Fans have been obtained to ventilate the beef barn, horse barn, swine barn, and poultry/rabbit barn.
- Buyer letters were mailed out for the livestock sale.
- The back gate (check-in gate) was bent by the garbage crew last year (the gate fell off and onto Jamey Jo last year. This needs some attention prior to fair. Bill will check into this.
- Banners were ordered by Sheri Bock for the G.O.A.T. event; rosettes were also ordered by Nicole Daggett.
- We will use radios to communicate between the hog barn and the sale arena again this year. Bill will bring these from home.
- Race & Rodeo
  - The racehorse stalls are going to be full (all 50).
  - A tractor is needed to move the race gate across the track. Pape' from Quincy has donated the use of a tractor and is a sponsor. Bill has another one lined up as well.
  - Valley Ag and Eider have donated the use of water trucks for use during the fair, so we don't have to rent one from the County.
  - The track needs to be watered and worked up.
  - Becky needs ten more rosettes for racehorse ribbons.
- Entertainment:
  - Ticket sales are going well.
  - If Board members want to purchase up to four half-price concert tickets, tell Carolyn now. None will be available during the fair.
  - Shenandoa will be the concert artist along with Eric Church and Jason Aldean "tribute" performances (think Elvis Presley impersonators) Tickets will be \$25 for the grandstands and \$35 for the track, which is half of the cost of the Jimmie Allan tickets.
  - Sam (works for Douglas County) has a drone and has offered to film the Big Air at the Fair event.
- Operations/Ag Evaluation:
  - Volunteer t-shirts were ordered for board members and barn superintendents.
  - Carolyn is working on obtaining coupons for food/beverages for barn superintendents, board members and judges.
  - The sponsor for the Volunteer t-shirt project (for Board members and barn superintendents) is Zane Bock Country Financial. All Board members should contact Carolyn with their shirt sizes and get them for their superintendents as well.

- Four-wheelers are not to be racing through the midway or to be left idling while standing still. Anyone using a golf card or four-wheeler is asked to remain outside the midway.
- The Kiwanis group will man the back gate. The swim team will man the north gate between 11:00 a.m. and 8:00 p.m. if they can obtain sufficient volunteers. Otherwise, that north gate will be closed, and those folks will need to go around to the main gate.

## 2. Capital Improvements and Project Updates:

- Over 50% of the stalls, etc. for the new racehorse barn have been delivered; the remainder are to be here on Monday.
- The parking lot is done after a second chip-seal coat. Lines will be marked with chalk; permanent lines will be painted later once we see how the “flow” works best for the lot.
- Barn renovations are complete other than some touching up in the stalls.
- The last workday is August 19, which is “decoration” day and campers move in.
- We had low numbers of volunteers this year for workdays. Carolyn is checking with other fairs to see how they handle it. Also, Board members coming to workdays; is it an expectation? This will be addressed later in the fall.

## 3. Work Days:

- Camping is full; there is some dry camping left available. Move-in day is August 19<sup>th</sup>; Bill and Leon will be on site and available to help with this.

## 4. Fair Volunteer Needs –

- Heidi will be in the office with Hailey to assist with daily needs and requirements. Corina will be on staff by then to help with breaks, etc. Corina starts to work on August 16; she is hired as permanent, full-time, year around.
- Volunteers needed:
  - Selling rodeo programs, start at 3:15 p.m. on Saturday Leon and Bonnie
  - Selling rodeo programs, start at 12:30 p.m. on Sunday Margaret and Jamey Jo
  - 10:30 a.m. Sunday meet and greet for G.O.A.T. event, Leon.
  - Sell “pink” merchandise; Nikki will ask Cancer Care.
  - Signage needed for selling exhibitor tickets; pop up tent set up in the midway on Wednesday from 1:00 p.m. until 8:00 p.m.
  - We need to confirm with the judges how they want to be “in/on” the fairgrounds (met by someone, escorted to their department, etc.)
  - Christy will man the gate in the midway between the hog barn and the livestock sale arena.
  - Heidi’s husband will man the gate across the racetrack.

- Leon will help with parking on check-in day. He or Ann will talk with Betsy about using the horse arena to unload horses to keep the road open due to the number of beeves to be unloaded this year.
- Open the back gate at 3:00 p.m. on load-in day; Bill and/or Leon.
- Open the back gate on Sunday at 4:00 p.m. on Sunday to let the packers/processors in; Bill and/or Leon.
- Dances – they will end at 11:00 p.m.; Friday night is a play-list. Saturday is a live band. Four volunteers are needed each night. Bill, Polly, and friends will handle Friday night; Leon will help on Saturday night; Marie is available for both nights.
- Margaret and Carolyn will hand out ribbons Sunday afternoon.
- AgWest donated 12 cases of bottled water for the livestock sale. There is a “lounge” set up in the northeast corner of the community hall for the use of board members, barn superintendents, and staff members with a beverage cooler.
- Volunteer appreciation day is Friday; wear your shirt.
- Laurie from the Washington State Fair Commission will be on site on Thursday to perform our evaluation.
- We will have a “head check” meeting daily at 8:00 a.m. outside the temp office. Be there if you can make it.
- Complete incident reporting forms for anything that is reported to you. Additional forms can be provided as needed.
- First aid will be here in a tent, the exact site is yet to be determined.
- We are maxxed out on food vendors.
- We need to be sure to lock up the four speakers to be used in the livestock area nightly.
- Four-wheelers, golf carts, etc. are arranged for. Not everyone will have access to them. Bill will bring his own.

There being no further business to be discussed, the meeting was adjourned at 7:42 p.m. The next meeting will be held on September 14 at 6:00 p.m.

Ann Whitehall, Secretary