

**NCW Fair Board Meeting  
Thursday, January 18, 2024**

<b>Members Present</b>		
<input type="checkbox"/> <input checked="" type="checkbox"/> Adam Foged <input checked="" type="checkbox"/> Julia Goodman <input checked="" type="checkbox"/> Leon Grant <input checked="" type="checkbox"/> Heidi Hedges	<input checked="" type="checkbox"/> Chance Landon <input checked="" type="checkbox"/> Becky Matthiesen <input checked="" type="checkbox"/> Marie Overton <input type="checkbox"/> Bill Schneider <input checked="" type="checkbox"/> Jesse Shafer	<input checked="" type="checkbox"/> Jamey Jo Steele <input checked="" type="checkbox"/> Margaret Viebrock <input checked="" type="checkbox"/> Lori Beidler <input checked="" type="checkbox"/> Ann Whitehall <input checked="" type="checkbox"/> Sheri Bock
<b>Staff</b>	<input checked="" type="checkbox"/> Carolyn Morley <input type="checkbox"/> Nicole Sanders	<input type="checkbox"/> <input checked="" type="checkbox"/> Ramon Ramirez
<b>Guests</b>	<input type="checkbox"/>	<input type="checkbox"/>

Adam called the meeting to order at 6:02 p.m. He mentioned that if you have items to be added to the agenda, please do so.

Jesse moved, and Chance seconded the motion to approve the minutes from the meeting held on December 11, 2023, as presented. The minutes were previously emailed to all Board members previously. It passed unanimously.

Carolyn gave a brief overview of the financial report, copies of which were provided to board members. The budget is not yet finalized, and she will send it out to everyone once it is available. copy is attached to the Minutes. Tickets for Dueling Pianos and Junk Rodeo are selling; vendors are registering to attend. The Commissioners have requested that copies of the Minutes from Board meetings be provided to them. Carolyn will take care of that monthly going forward.

**Old Business.**

1. **Cowboy Christmas** – This went well. It was easy, well run, and went smoothly. It is likely we will continue to hold this fundraising event. The bar grossed \$5,491 (net \$4,000); BBR merchandise sold totaled \$558; \$1,200 was received from sponsors; \$1,200 from vendors; \$434 from food sales; \$6,298 from ticket sales. The total for the event, net after expenses was about \$13,000, which will help to cover the increased cost for the stock contractor, rodeo announcer, and increased purses. There were also some marketing sponsorship exchanges for the photo booth (breakfast with Santa), bar for Cowboy Christmas, and decorations.
2. **Future Events on the calendar for 2024**–
  - a. Dueling Pianos April 6
  - b. Junk Rodeo June 1
  - c. Monster Trucks & Freedom June 28 and 29
  - d. Women’s Event (name TBD) July 13

- e. Volunteer Appreciation Event February 24
  - f. Super School/Judge training March 23
3. **Board Term Renewals** – This information was sent to the Board of Commissioners to review. The terms they have expiring do not coincide with those terms on record with NCW Fair. After confirmation from the BOC, board term renewals will proceed. According to our records, the following members’ terms are expiring:
- a. Adam Foged
  - b. Jesse Shafer
  - c. Heidi Hedges
  - d. Lori Beidler
4. **Open Board Position** – We are continuing to look for potential board member candidates that would be a good fit with the needs (skillset) of the Board.
5. **Planning of SUPER SCHOOL/Judges Training** –
- a. A committee needs to be firmed up and a meeting date chosen.
  - b. Marie, Julia, Adam, Heidi, Lori, and Ann are in to help. Leon can help with the planning but will be unable to attend.
  - c. Judges training will be held separately specifically for that purpose (affecting still life only). Carolyn is messaging other county fairs to see if there is interest in participating in this venture.

## **New Business.**

### **1. Committee Reports:**

- Livestock Committee – Judges have been obtained except for horses; Betsy is working on this.
- Race & Rodeo – Not discussed.
- Entertainment – Adam mentioned that they are still working on arrangements for a Thursday concert/event.
- Operations/Safety – Noting new to report.
- Ramon reported on projects:
  - The County paid to have the cracks in the floor of the Community Hall fixed; that project has been completed. The Commissioners have also agreed to provide for yearly maintenance on the floor going forward.
  - The County has committed \$30,000 toward the purchase of a PA system for the fairgrounds. A meeting has been set to design and plan for this project to be completed this year.
  - State Grant approval was received for the new sheep/goat/swine barn. Commissioners have approved funds of \$150,000 and the Friends of the Fair will provide matching funds of \$15,000. Ramon is working trying to figure out

the best design and cost to determine whether the building can be enclosed, keeping in mind the safety of animals inhabiting that barn during Fair. Excavation expenses for the poultry barn totaled \$50,000; we are hoping that we do not encounter this expense for the new barn, but the possibility does exist and must be considered in the planning stage.

- Moses Lake has extra pens like some we have used previously. They are available for purchase of \$1.00. If we want them, we will need to get them moved to our fairgrounds. There would be no need to purchase any additional pens for the new barn.
- There are also twenty-five stock panels (four feet by ten feet) available from Grant County.

**2. Secretary Position** – The position of Secretary is available for election. Ann has expressed her interest in re-election. There were no nominations from the floor. A motion was made by Jesse; seconded by Chance, that Ann be re-elected as Secretary. The motion passed unanimously.

**3. Still Life Exhibit drop off conversation/presentation** – Marie. This was not discussed.

**4. Crab Feed** –

- a. Tickets go on sale February 1. Each fair board member will receive ten tickets that they can sell; links to a hidden website will be provided by Carolyn for board members to use to sell these tickets. Tickets are \$65 again this year. Tables may be reserved for eight individuals for the cost of the tickets plus \$40 (\$560 total); half-tables may not be reserved.
- b. Crab is ordered; Ed will pick it up.
- c. Invitations to high buyers will be sent out via email earlier than tickets being available to the public.
- d. Bob and Margaret will work on meat, groceries, and supplies.
- e. Tillicum Riders were given a contract that Bob is attempting to finalize. We are considering other options to maximize profits from this venture.
- f. Ann will meet with her auction crew and Karina to work out the details and roles and responsibilities of each.
- g. Auction items – everyone was provided with a list of auction items received last year. Those folks each are to contact regarding donations are highlighted in pink. All were encouraged to start gathering auction items now. Please provide information to Carolyn or Karina regarding verified donations.
- h. Margaret agreed to be responsible for obtaining the necessary permit and the youth helpers.

- i. Discussion ensued regarding an MC for the evening. Absent this, Carolyn will make periodic announcements throughout the evening. If you have suggestions for an MC for the evening, please contact Carolyn before proceeding further.

There being no further business to be discussed, the meeting was adjourned at 7:00 p.m. The next meeting will be held on February 8, 2024, at 6:00 p.m.

Respectfully submitted,  
Ann Whitehall, Secretary