



THE NASHVILLE FAIR RULES AND POLICIES

The Nashville Fair Rules and Policies are in place to ensure the safety and success of The Nashville Fair and exist for the benefit of its guests and employees as well as those entering into agreements to do any of the following: sell concessions on Fair premises, provide entertainment at the Fair, sponsor any aspect of the Fair, or provide any other good, service, or license in the context of the Fair (collectively, “Fair Parties,” or “Parties”). All Parties entering into such agreements with the Metropolitan Government of Nashville and Davidson County, acting by and through the authority delegated to The Nashville Fair and The Fairgrounds Nashville by the Metropolitan Board of Fair Commissioners (“METRO”), shall familiarize themselves with and agree to these Rules and Policies. These Rules and Policies shall be an Exhibit to and shall be considered incorporated into all such agreements. The Metropolitan Board of Fair Commissioners reserves the right to update these Rules and Policies as necessary.

1.0 GENERAL FAIR RULES

A. Definitions

- **Fair Guests:** All individuals and entities who visit the Fair Premises during the term of The Nashville Fair as invitees or licensees, including all Fair Parties.
- **Fair Premises:** The Nashville Fair will take place on the Fairgrounds premises, which are comprised of the 117-acre property bordered by Nolensville Pike, Craighead Street, Bransford Avenue, and Wedgwood Avenue. These premises are owned by the Metropolitan Government of Nashville and Davidson County and managed by the Metropolitan Board of Fair Commissioners.
- **Fair Manager:** Scott Jones is the Manager of The Nashville Fair and can be reached at (615) 456-9111.
- **Fairgrounds Office and Staff:** The Fairgrounds staff includes the Executive Director, Secretary, and all Fairground employees charged with organizing the Fair. The Fairgrounds Office is located at 401 Wingrove Street, Nashville, TN 37203.

B. Soliciting

No solicitation is allowed on the grounds of The Fairgrounds Nashville and/or during The Nashville Fair without advanced written authorization from The Fairgrounds Nashville Executive Director.

C. Taxes

METRO shall not be responsible for any taxes that are imposed on Fair Parties. Fair Parties cannot claim exemption from taxes by virtue of any exemption that is provided to METRO.

D. Business License Requirement and Fee

Fair Parties shall have all applicable licenses and be current on its payment of all applicable gross receipt taxes and personal property taxes.

E. Smoking

Smoking and/or the use of e-cigarettes/vaping are prohibited inside all Fairgrounds buildings. Smoking and use of e-cigarettes are also prohibited in all non-enclosed areas of public spaces where smoke or vapor can infiltrate into Fairgrounds buildings. At The Fairgrounds Nashville, non-enclosed public space includes the canopy overhang surrounding the exposition facilities.

F. Animals and Pets

1. Nashville Fair does not allow the sale of any type of animals on the property. No animals or pets are permitted in Fairgrounds buildings except as an approved exhibit, activity, or performance legitimately requiring the use of animals.
2. Service animals and support animals are exempt and are regulated by applicable state and federal law.
 - a) “Service animal” means a dog or miniature horse that has been individually trained to work or perform tasks for an individual with a disability; and
 - b) “Support animal” means an animal selected to accompany an individual with a disability that has been prescribed or recommended by a healthcare provider to work, provide assistance, or perform tasks for the benefit of the individual with a disability, or provide emotional support that alleviates one or more identified symptoms or effects of the individual’s disability.
 - c) Service or support animals must be harnessed, leashed, or tethered, unless devices interfere with the service animal’s work or the

individual's disability prevents using these devices. In that case, the individual must maintain control of the animal through voice, signal, or other effective controls.

- d) An individual with a disability may be asked to remove an animal from the premises if the animal is not a service or support animal, if the animal is out of control and the animal's handler does not take effective action to control, or the animal is not housebroken.
- e) The Fairgrounds Nashville is not responsible for the care or supervision of a service animal.

G. Overnight Hours

The Fairgrounds Nashville is not considered a campground and is not designed to accommodate overnight guests. Fair Parties and other Fair Guests who wish to stay overnight on the Fair Premises in recreational vehicles (RVs) must obtain a valid permit to do so from the Fairgrounds Office. **See Rule 4(B) below. Those electing to stay overnight do so at their own risk.**

2.0 BOOTH RENTAL INFORMATION FOR FAIR PARTIES

Various Fair Parties, including Concessionaires, Sponsors, and other Parties engaged in entertainments of various kinds may license or otherwise obtain booth space upon application to the Fairgrounds Office.

A. Booth Information

Electricity is available in all the buildings, canopies, sheds, arena, and in some lot locations and is included in booth rental fees. An extension cord may be necessary to access an outlet. No more than one extension cord per booth may be used (chaining extension cords is prohibited). Outlets and utility boxes may be shared between the booths. Extension cords must not cross aisles or walkways and must be in good condition with no exposed wires. The Fairgrounds Nashville does not provide extension cords and reserves the right to remove damaged or inappropriately located cords. All merchandise, chairs, tables, etc., must be inside the booth dimensions. Tents are prohibited in buildings.

B. Payments

Cash, cashier's checks, debit and credit cards, and money orders will be the only forms of payment accepted. Personal checks will not be accepted. Debit and credit card payments can be made over the phone. Cash, cashier's checks, and money orders can be paid in person at The Nashville Fair office during the fair event period only. Money orders and cashiers' checks can be mailed to The Nashville Fair at PO Box 40208, Nashville, TN 37204.

C. Access and Booth Set-Up

Fair Parties will be given access to the indoor booth area after noon on the Thursday before the Fair begins. Fair Parties in outdoor booth spaces may begin booth set-up at 7:00 A.M. on the Tuesday before the Fair begins. The Midway area will be **closed to ALL vehicles** one hour before the Fair opens each day.

D. Booth Breakdown and Load-Out

1. Fair Parties engaged in the sale of concessions at the Fair (“Concessionaires”) are expected to remain open for business throughout the duration of the Fair. Early breakdown and/or departure, without prior approval from the Fair Manager or designee, is prohibited.
2. No vehicles are allowed in the Fair public areas for the purpose of loading-out prior to the daily close times. Doors, sidewalks and roadways must remain clear at all times.
3. Concessionaires and other Fair Parties are responsible for leaving booth space neat, clean, and all trash bagged and secured. All boxes and cardboard are to be broken down and stacked neatly in the designated collection areas within each building, canopy, shed, and arena. A clean-up fee may be assessed if Fair Parties leave behind merchandise or excessive trash.
4. Concessionaires and other Fair Parties must vacate the licensed spaces by noon on the Monday after the Fair ends. Fair Parties will be assessed a \$50.00 fee for each hour increment they remain past noon.

3.0 MERCHANDISE RULES

A. Prohibited Items

- Merchandise that is racist, culturally insensitive, pornographic, or explicitly sexual in nature;
- Merchandise that is stolen, counterfeit, or otherwise illegal;
- Expired medication; or
- Drugs or drug paraphernalia.

B. Other Prohibited Materials

Fairgrounds management reserves the right at any time to prohibit offensive items that disturb the peace or are potentially disruptive from being displayed, sold, traded, or given away and to revoke the admission any Fair Party or guest engaging in this activity.

C. Sale of Food and Beverage Items

Food Concessionaires must list items for sale on their contract and submit those

items for approval by Fairgrounds Office.

D. Food Preparation Laws and Permits; Propane Permits

1. An update to the State of Tennessee's Domestic Kitchen Laws was signed into law on April 17, 2017. These laws address individuals wishing to prepare foods in their domestic (i.e., home) kitchens for sale. Concessionaires wishing to sell food prepared in a domestic kitchen must comply with any and all applicable permitting and labeling requirements outlined in local, state and federal law.
2. Concessionaires selling food must acquire a Metro Food Permit from the Nashville Health Department in order to be able to prepare and sell food onsite.
3. Concessionaires and any other Fair Parties that use propane must acquire a Propane Permit from the Nashville Fire Department.

4.0 VEHICLES AND PARKING

A. General

1. Fair Parties will be issued parking passes and given parking spaces in designated areas on the Fair Premises. There is a limit of two (2) parking passes per Fair Party.
2. Parties' passes must be displayed prominently in the vehicle's front window at all times. Those without a valid Fair Party parking pass will be directed to the Fair office prior to entering the Fair Premises.
3. Vehicles are prohibited from driving inside the buildings on the Fairgrounds Premises.
4. Fair Parties are prohibited from driving within the Fair area one hour before gates open.
5. Vehicles are not allowed to park in the fire lanes, in doorways, or places not designated as loading zones.

Vehicles found to be parked or left unattended in a restricted or prohibited area will be towed at owner's expense.

B. Recreational Vehicles (RVs)

The Fairgrounds Nashville has limited RV parking spots available for both self-contained units and those requiring or desiring electrical, water, and sanitary sewer hook-ups. Parties wishing to bring an RV must comply with established

RV Rules as posted on The Fairgrounds Nashville website and reserve a space with the Fair Office.

5.0 PROTECTION OF FAIR PREMISES AND FAIRGROUNDS PROPERTY

A. Security and Medical Services

For your safety and security, police personnel, security personnel, and medical staff are contracted to be on-site during certain hours of The Nashville Fair. Security is hired to enforce rules, regulations, and the law, and assist with traffic control. Neither The Fairgrounds Nashville, The Nashville Fair, Metro or contracted security, nor Metro police assume any responsibility for a Fair Party's property. In the event of an emergency, dial 911. On-site first aid (non-emergency) and security may be contacted, when on-site, by calling the flea market office or notifying Fairgrounds Staff directly.

B. General

1. Cart, rack, or hand truck use is restricted to the overhead doors only, in order to protect pedestrian doors from damage.
2. No signs, banners, or advertising material may be placed on the buildings, walls, windows, or doors.
3. Tape, adhesive, nails, screws, or similar items may not be used on walls, doors, windows, floors, or any other building, canopy, shed or arena surface.
4. Hanging of merchandise or other items from fencing, downspouts, gutters, columns, cross bracing, ceilings, beams, or metal wall panels is strictly prohibited.
5. Fair Parties are accountable for all equipment installed in their booths and must remove all equipment in their booth area at the end of the Fair.
6. Staking of tents or other structures is prohibited. Tents may be secured with sandbags, water barrels, concrete blocks, or by another similar method.
7. Free-standing tents and canopies for use in outdoor, uncovered areas are allowed provided they have a flame spread certificate NFPA 701.
8. Open-flame heaters are strictly prohibited. Use of space heaters within the buildings is prohibited. Outdoor heaters must be kept at least three feet away from other heaters and from any combustible or flammable materials. Heaters may only be located on the ground to minimize instability and the potential of being knocked over. Heaters must be unplugged when not in use and must be monitored while in operation.
9. Fair Parties are responsible for immediately reporting to Fairgrounds Staff any damage to Fairgrounds property they themselves cause or damage caused by another person.
10. The cost to repair damage (including, but not limited to, labor and materials) to Fairgrounds property will be invoiced to and the responsibility of the person or Fair Party that caused the damage.

C. Brown's Creek

Fair Parties and Guests shall conduct no activities resulting in discharge to or harmful impact to Brown's Creek. The Metropolitan Stormwater Department is authorized to inspect property and require the discontinuance of any activities that could result in harmful or hazardous impact to Brown's Creek or activities found to be harmful to public health, safety, and welfare generally as it relates to Brown's Creek or stormwater run-off.

6.0 FAIR PARTY CODE OF CONDUCT

By signing this License Agreement, vendors agree to the following:

- A. To maintain the Fair's family-friendly business reputation, consumer health and safety, and welfare of other Parties, staff, and members of the general public, Fairgrounds management expects all Fair Parties and their employees to conduct themselves in a manner that contributes to a pleasant shopping experience for Fair customers.
- B. Fair Parties shall conduct themselves professionally, behaving courteously towards their employees, customers, Fairgrounds and Fair staff, service providers, and other Fair Parties.
- C. Discrimination, intimidation, bullying, harassment, and verbal or physical abuse, of any kind is not tolerated and may lead to permanent termination of privileges to entertain, provide services or concessions, or sponsor the Fair.
- D. Fair Parties are prohibited from using drugs and/or alcohol at the Fair. If Fairgrounds management or Fair staff suspects that any Fair Party is under the influence of drugs and/or alcohol, that Fair Party's privileges to entertain, sell, or sponsor at the Fair may be revoked.
- E. Removing rented items (e.g., tables or chairs) or any merchandise from another Fair Party's booth is prohibited and is considered theft.
- F. Fair Parties should be well-versed in the products they are selling or services they are providing and provide positive customer service.
- G. Non-discrimination: It is the policy of the Metropolitan Government of Nashville and Davidson County not to discriminate on the basis of age, race, sex, color,

national origin, sexual orientation, gender identity, or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services and activities. No person shall be excluded from participation in, be denied benefits of, be discriminated against in the admission or access to, or be discriminated against in treatment or employment in the Metropolitan Government of Nashville and Davidson County's contracted programs or activities, on the grounds of handicap and/or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal or Tennessee State Constitutional or statutory law.

- H. Fair Parties or their employees who violate any applicable local, state, or federal, laws or regulations, including but not limited to these Fair Rules, will be subject to the following disciplinary actions:
- First offense: Fair Party will receive a verbal or written notification of non-compliance with a request to modify behavior or remedy the issue. This notification will be documented and kept on file in the Fair office.
 - Second offense: Non-compliance or a recurrence of prohibited behavior will result in suspension from the Fair for a length of time to be determined by Fairgrounds management or Fair staff. The Fair will provide written notification of such suspension within 24 hours of the decision to suspend.
- I. If a Fair Party, or an employee of a Fair Party's, behavior is particularly egregious (e.g., illegal drug/alcohol use; discrimination; intimidation, harassment, or verbal or physical abuse of Fairgrounds or Fair staff and/or customers, service providers, other Fair Parties, or Fair Party's employees; etc.), that Fair Party may be subject to immediate removal from the premises and termination of any privilege to entertain, sell, or sponsor at the Fair.
- J. Fair Parties may appeal any disciplinary actions in writing to the Executive Director of the Fairgrounds within 10 days. The Executive Director shall promptly convene a meeting (may be in the form of a phone call) with the Fair Party to discuss the appeal. The Executive Director's decision shall be final.