



March 20, 2023 6:00 PM

Fair Board Meeting Minutes

Committee Members in Attendance: Mike McLean, Sean Booth, Patty Muhlhauser, Shannon Spraker, Kelly Routt, Laura Kelly, Karen Smith, Elisa Teal, Ed Mael

Meeting minutes recorded by Elise Burton

Call to order at 6:06 PM

Pledge of Allegiance led by Mike McLean

Minutes

- Minutes were distributed via email.
- Shannon Spraker moved to approve minutes as distributed, Laura Kelley seconded the motion. Motion carried.

Public/Open Comment

- Dawn Knopp - Dr. Knopp works at Northwoods Vet clinic in Athol and she mostly sees dogs and cats and now sees lots of show pigs. She has very minor experience with goats and no sheep or steer experience. Dr. Knott does health certificates for most kids in our counties for all species and does some vaccination to producers in our community as a public service. Dr. Knott wants to make clear that she does nothing illegal or unethical and wants to set the record straight. She is happy to help answer questions for show pigs but sends all questions regarding steers to others.
- Linda Cederbloom - Asked for clarification of birth date/age requirements for animals. Mike and Sean explained that this has not changed since last year and there are no birth date requirements. This rule will not change for the 2023 show and sale year.
- Lisa Green Peterson - Had questions about grand and reserve champion animals. Wanted to clarify that if she purchased a grand or reserve champion animal, she would not get to choose where it is processed and slaughtered. Mike explained that she cannot choose who will slaughter the animal but can choose the processor. There was good discussion about how to best get this information out to buyers and exhibitors before the sale.
- Jay Ross - Had questions about processing and slaughter for grand and reserve champion animals and at whose expense the move will be. Mike clarified that it would be the buyer's expense.

Old Business

- Judge selection process update
 - o The judging process was reviewed for members of the public who were present. Process will also be posted to the Fair website.
 - o Mike explained that the initial list was not complete and judges have since been added for consideration.
 - o Mike asked that all committee members turn in their completed judge selection rubrics. The 3 highest scoring judges will be presented to the species selection panels (with blinded information) via email. The panel will rank the top 3 in preference order.
 - o Fair staff will contract selected primary and alternate judges.
 - o Hoping to have judges selected and contracted in the next two weeks.
- YSSS Entries
 - o Michaela received 4-H class lists just before the meeting and is working to get them set up in ShoWorks.
 - o Final testing is tentatively scheduled for Wednesday, 3/22.
 - o If all goes well, entries may be able to be opened as early as Friday, 3/25. Steer entries will be open Friday, 3/25 even if other species are not yet ready to go live.



New Business

- Conflict of Interest Policy
 - The final conflict of interest policy was received from the Fair's attorney Friday, 3/17 and copies were provided to all on the committee.
 - Elise asked that all committee members read the conflict of interest policy and sign the acknowledgement form. Barn managers, superintendents, judges and any other staff or volunteer working for the YSSS will also be subject to this policy.
- Beef Weigh In
 - Initial weigh in is scheduled for 4/2/23 from 1:00 to 3:00pm
 - Ed mentioned that the 4-H announcement video said that weigh-ins went until 4:00. All agreed to stay until 4:00pm
 - Ed provided the Fair staff with a checklist of needed equipment. Fair staff will ensure that all equipment is present and set up
 - Scale does not need to be re-certified until before final weigh-ins as certification is on an annual timeline.

Barn Manager Reports

- Swine
 - Sean asked the public present how they felt the facility set up from last year's show and sale worked. General consensus was that the set up was good
 - There was some discussion about the drains in the wash rack area often being backed up and standing water being an issue. Sean said they would again review that at the barn meeting as it's often clogged from feed. Fair staff will also look at adding a larger drain to the capital project list.
- Goat
 - Elisa mentioned that they would like to get fans added to the goat barn for this year as well as adding shade sails to the backside of the barn
- Sheep
 - There was good discussion of the scale used for weigh in and possibly building a permanent structure for it
 - Elise brought up that the scale is owned by 4-H so we would need their agreement to permanently affix it. Sean explained that the structure could be built without actually affixing the scale.
 - Karen reviewed that sheep and goat weigh in is scheduled for 6/11/23 from 5:00pm to 7:00pm. There will be a dog show on the grounds that day so exhibitors will need to park at the Green gate near the rodeo grounds and walk their animals onto the grounds to be weighed. No cars are allowed on the grounds during dog shows.
- Beef
 - Initial weigh in is April 2.
 - Exhibitors must be registered for the Fair before initial weigh in. Beef leaders will work to get the word out to all exhibitors
- Poultry
 - Per state standard, will be doing blood draws this year for poultry rather than ear swabs.
- Rabbit
 - Show will run mostly the same as 2022.

Subcommittee Reports

- Policy
 - Elise asked that committee members review the policies distributed in their packets and ask any questions.
 - Policies will be posted to the website as they are approved.
- Finance
 - Because ShoWorks auction charges a fee on all animals sold during the auction, it was decided we will instead use an alternate streaming platform and make phone bidders available for any remote buyers.
 - Confirmed that the commission rate will stay the same as prior year at 4%.
- Advertising and Marketing
 - Patty developed a couple proof options for the "Save the Date" email to buyers. Email will be sent to the committee for approval and should go out in the next 2 weeks.



- o Fair staff is working to develop a buyer page on the website that has buyer information and eventually will have a registration link
- Animal Wellness and Ethics
 - o Dr. Lauren Christensen has been selected as the Official Fair Veterinarian.
 - Dr. Christensen is currently a professor at the University of Idaho and has agreed to be onsite all 10 days of the Fair. She will be bringing 4th year and above students.
- Hospitality
 - o Deanna Taub and Amy Ballance reviewed initial plans for the hospitality tent for buyers
 - There was a question about hospitality services being available all day. Meals will be served at certain times but services will be available until the sale concludes.
- Processing and Animal Movement
 - o Mike is working to find a time to meet with processors as a group for planning.
 - o Still planning to hold over some animals on the Fairgrounds after the sale to ease the processor's timing and capacity.
- Other
 - o Maddi Andres is the Junior Fair Board member who will be assigned to the livestock committee. She will attend future meetings
 - o Michaela asked that committee members review the draft class listing that was distributed and provide feedback.

Kelly moved to adjourn at 7:48, Patty seconded. Motion carried.