EXHIBITOR SERVICE FORM

OLD NATIONAL Events Plaza

PLEASE COMPLETE AND SUBMIT THIS FORM A MINIMUM OF 14 BUSINESS DAYS IN ADVANCE OF MOVE-IN.

By returning this form, customer agrees to terms and conditions listed below. ONEP reserves the right to correct orders that have been totaled incorrectly.

YOUR INFORMATION

Name		
Company/Organization		
Title		
Address		
City	State	Zip
Phone		
Email		
Booth Number		

TERMS

Pricing Includes service to the back of your booth for the duration of the show.
No excess storage or utility space is available behind your booth All island booths must indicate the *Main Drop* location on the floor plan. Your main drop is included in the price of service.
Orders will not be processed if any information is missing. All information must be received before the advance rate dealine to receive the advance rate.
Please contact us if you require 24 hour Security Services.
Please contact us if you require any rigging services.

PAYMENT INFORMATION (All reciepts are sent via email)

Total Payment Due A,B,C:	

Please select the form of payment you would like to use:

Cash ☐

Check ☐

Credit Card* ☐ **If selected, please complete below*

Email Address:

**Please provide email address to receive a secure credit card form*

**I authorize any unpaid balances to be charged to the credit card provided. Payment in full must be received prior to service.*

Return Completed forms to:
Old National Events Plaza
714 Locust Street
Evansville, IN 47708

Attn: Exhibitor Services
P: 812.435.5770
F: 812.435.5500
exhibitor@oldnationaleventsplaza.com

A. ELECTRICAL SERVICES

Quantity	Item	Advanced Price	Floor Price	Amount Due
	120v, Single Phase, 20A, 2400w	$40	$65	
	208v,Single Phase, 20A	$60	$80	
	208v,Single Phase, 30A	$65	$85	
	208v, 3-Phase, 20A	$60	$85	
	208v, 3-Phase, 30A	$70	$95	
	480v, 3-Phase, 30A	$70	$95	
	208v, Single Phase, 60A	$105	$130	
	208v, 3-Phase, 100A	$155	$180	
	208v, 3-Phase, 400A	$205	$230	
	Gaffer's Tape (purchase only)	$25	$30	
Please request information for additional electrical services/rentals.				
			Total A	

B. EQUIPMENT

Quantity	Item	Advanced Price	Floor Price	Amount Due
	72" Round Table	$3		
	8' Vendor Table	$4		
	6' Vendor Table	$2		
	Hi-Top Gathering Table	$7		
	Chairs	$1		
	Table Linen - 81x81	$5		
	Black or White Linen/Skirt	$20		
	8' Pipe/Drape (per ln ft)	$2		
	16' Pipe/Drape (per ln ft)	$3.50		
	LAN/Dedicated Internet	$350		
	Phone Line	$125		
Please request price list for any audio visual requirements/rentals.				
			Total B	

C.ADDITIONAL SERVICES

List additional services:		
	Total C	

Event ID:	
ONEP Representative:	