



MARCH 22-24, 2024

Ozark Empire Fairgrounds, Springfield, MO
 Friday & Saturday 10:00 AM - 5:00 PM
 Sunday 10:00 AM - 3:00 PM

Promoted by the OZARK EMPIRE FAIR

2024 EXHIBITOR CONTRACT (Please Type or Print)

Show Mailings Will Be Addressed To The Show Contact Name Unless Otherwise Noted

Company Name _____

Show Contact Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Toll Free _____ Mobile _____

Fax _____ Email _____

WE HAVE READ the rules and regulations of the *Ozark Spring Roundup* and accept these conditions:

Exhibitor Signature _____ **Date** _____

Products To Be Displayed: _____

INDOOR BOOTH SPACE

E-Plex East & West Halls

<u>Location & Size</u>	<u>Booth Cost</u>	<u># of Booths</u>
East Hall 10' x 10' Booth	\$350	_____
East Hall 8' x 10' Booth	\$325	_____
West Hall 10' x 10' Booth	\$350	_____
West Hall 8' x 10' Booth	\$325	_____

With Curtains & 110v Electric, Climate Controlled

OUTDOOR BOOTH SPACE

<u>Booth Size</u>	<u>Booth Cost</u>	<u># of Booths</u>
32' x 24' Booth	\$250	_____
Two 32' x 24' Booths	\$435	_____
Half Booth (16' x 24')	\$180	_____

Add \$195 for each additional booth

\$60 Outdoor Electric Fee - Fill Out Electric Contract
240v Service Available In Limited Areas Outside - Call For Details

CHOICE OF BOOTHS:

1st _____ 2nd _____

3rd _____ 4th _____

FINANCIAL SUMMARY

Indoor Booth Cost	\$ _____
Outdoor Booth Cost	\$ _____
Electricity Fee (Outdoor Only)	\$ _____
Total Booth & Electricity	\$ _____
Credit Card Fee: \$10.00	\$ _____
Amount Due with Contract	\$ _____

**ALL BALANCES ON YOUR BOOTH SPACE DUE
NO LATER THAN**

Friday, February 16, 2024

Make Check Payable & Return Contract to:

Ozark Empire Fair
 3001 N Grant Ave., Springfield, MO 65803
 Lance@ozarkempirefair.com
 Phone: 620-423-2355 | 417-833-2660

<u>Office Use Only</u>	<u>Date</u>	<u>Amount</u>	<u>Method</u>	<u>Deposit#</u>
Contract deposit	_____	_____	_____	_____
Balance paid	_____	_____	_____	_____

RULES AND REGULATIONS BINDING BOTH PARTIES TO THIS CONTRACT

- 1. Greene County Agricultural and Mechanical Society, dba Ozark Empire Fair** is referred to below as **First Party, Lessor**.
- Each Exhibitor** at the Ozark Spring Roundup is referred to below as **Second Party, Lessee**.
- Second Party shall** not only comply with rules and regulations of First Party, but will **conform to the laws of the State of Missouri, County of Greene, and City of Springfield having to do with gambling, sale and use of intoxicating liquors, health and sanitation, sales tax, fire codes, building and electrical inspection** and such other laws and ordinances having to do with operation of privilege granted herein and upon the premises of the Lessor.
- First Party shall not be responsible for any loss or damage to property of Lessee nor for any injury to Lessee's person or persons employed by Lessee from any cause whatsoever** prior to, during or subsequent to the period named in this contract, and the Lessee in signing said contract expressly **releases the First Party from any and all claims for loss, damages or injuries caused by or incident to Lessee's operation of privilege specified herein. No alteration shall be made to Lessor's property** and any damage to said property, including due to carelessness of Lessee or their employees, **shall be paid by said Lessee. Exhibitors are required to carry liability insurance and furnish proof of insurance upon request.**
- In the event the premises leased by this contract or any part thereof shall be destroyed or damaged by fire or by any other cause, or if any other casualty, riot or civil disturbance, strike, act of God or other unforeseen circumstance shall render the fulfillment of this contract impractical, the Lessor shall not in any case be liable or responsible to Lessee for any damage, direct or indirect, or loss caused thereby. If because of an emergency such as, but not limited to, an air raid, air raid warning, war (declared or undeclared), terrorism, curfews, riots, civil disorders or labor disorders, weather, epidemic, pandemic, public health crisis or a proclaimed state of emergency, any performance or any public meeting scheduled or in progress is canceled or terminated, the Lessor shall not be liable or responsible to the Lessee for any loss or damage, caused thereby, directly or indirectly, and Lessor shall not be liable for any refund of whatever kind or nature.
- Location assigned to Second Party must be kept clean and all refuse, rubbish, and garbage deposited in containers provided by First Party. These containers will be emptied with contents disposed of by the show's sanitary crew at regular intervals each day throughout the show.
- Second Party shall confine his operation to the space or location allotted for his use and specified on the face of this contract and shall not tack or place advertising material or solicit business outside said confines. The use of bells, records, gongs, public address systems or any other noisy instruments to attract attention is prohibited.
- No part of a stand or exhibit booth, tent or awning, shall extend beyond edge of the booth space.** Space allotted to Lessee shall be improved and decorated by said Lessee at their expense. All decorative materials used in displays must meet the flame-proofing regulations of the Fire Department.
- Second Party may obtain a tent from an approved tent vendor at their own expense. Tent size must be such that stakes will be completely within the confines of booth space allotted. Exhibitor is responsible for insuring that the tent vendor works within the exhibit removal timeframe and refills any holes made in asphalt. Tents are required to have a certificate approved by the Fire Marshall and an appropriately sized fire extinguisher.
- Exhibitors cannot distribute food, including popcorn, peanuts and beverages unless approval has been obtained from the Ozark Empire Fair.
- First Party or authorized agents shall have access to any leased premises, booth and stand at all times.
- Under no circumstances shall Lessee sublease all or any part** of the space or privilege allotted by Lessor, nor permit any other party to exhibit therein nor allow any representative of any firm or company not exhibiting to solicit business or take orders in his place of operation.
- Parking in front of exhibit buildings or exhibit areas will not be tolerated.** All vehicles used to bring in supplies or exhibits must be moved to designated areas immediately after they are unloaded. No vehicles are allowed on the show grounds or aisles during show hours – except those parked in booths. Those vehicles must be in the designated booth before the show starts and remain there until the show ends each day.
- First Party shall have the final rights to cancel any contract, settle all disputes, regulate the operation of all privileges and enforce the rules and regulations as set forth and agreed to in this contract.**
- Second Party shall notify the show management of intent to cancel this contract by February 16, 2024 in order to file claim for refund of booth deposit or payment. Full payment for booth space must be made by February 16, 2024. Returned checks will result in an additional \$50 handling fee.
- All wiring or electrical work of any type shall meet the requirements of the Springfield City code and shall be done by the official show electrician.**
- Internet service will be available to exhibitors inside the E*Plex at a cost of \$25 for the duration of the show.
- Exhibit Setup** – All exhibits must be in place before 6 p.m. Thursday, March 21, 2024.
- Exhibit Removal** – All exhibits must remain in place until 3 p.m. Sunday, March 24, 2024. Exhibits may be removed until 8 p.m. on Sunday and Monday from 8 a.m. to 5 p.m. Outside exhibits must be removed by Tuesday, March 26, 2024 at noon.
- All exhibit space contracts, unless otherwise specified, will expire with the close of the show and all temporary buildings, frames, booths, etc., must be removed from the grounds by stated times; otherwise, such property or materials shall become the property of the Ozark Empire Fair and may be disposed of by same.**

ALL INSIDE BOOTHS MUST BE REMOVED BY 5 P.M., MONDAY, MARCH 25, 2024.

ALL OUTSIDE BOOTHS MUST BE REMOVED BY NOON, TUESDAY, MARCH 26, 2024.