



SUMMARY OF ASSOCIATED FEES INCURRED BY RENTER

AMPHITHEATER FEES		
ITEM	FEE	DESCRIPTION
Facility Use Application	\$287.75	Review and Consultation, based on a 12-hour period, subject to per hour charge thereafter, plus expenses.
Ticketing, Concessions, Alcohol & Merchandise Fees	5% of Gross Sales	Commission payable to City at the conclusion of event.
Parking Lot *	25% of Gross Sales	* Parking lots are generally not available for exclusive use reservations. If exclusivity can be accommodated and if parking fees are charged by the renter, 25% of gross parking fees collected are to be paid to the City. Parking lots are required to be staffed and operated by trained parking staff to ensure traffic does not back up on to roads.
Part-Time Staff Labor	\$28.54/hour. <i>Includes benefits and administrative fee.</i>	Part-Time staffing levels are determined based on size and scope of event. Fee is charged per staff member, per hour. Two-hour minimum.
Full-Time Staff Labor	\$89.97/hour. <i>Includes benefits and administrative fee.</i>	Full-Time staffing levels are determined based on size and scope of event. A minimum of one is always required on site at all times. Fee is charged per staff member, per hour. Two-hour minimum.
Staffing Fee for Deliveries and Pickup	\$57.08/hour. <i>Two-hour minimum.</i>	Fee for staff to be on-site for deliveries, pickup, and facility access. The renter must also be present. City staff cannot receive deliveries on behalf of renter.
Banner Frame Installation	\$342.48	Installation and removal of up to six banner frames that each hold up to four 8'x3' banners.
Dori Flag Installation	\$228.32	Installation and removal of Festival Dori Flags along perimeter fencing.
Temporary Parking Lot Set-Up	\$913.28	Installation and removal of traffic cones, delineators, and A-Frames for temporary parking lot on the east side of property.



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GRAND USE - 3,001 - 5,000 PATRONS

Fees based on a 12-hour period, subject to per hour charge thereafter, plus expenses.

Commercial	\$17,262.25	Fees include two full-time personnel and twelve part-time staff needed to service restrooms, manage paved parking lot, monitor backstage area, and roam facility.
IRC 501 (c) Renters, event advertised as public	\$5,754.00	All deliveries, set-up, clean-up must occur in this time-period.
IRC 501 (c) Renters, event advertised as private	\$6,329.50	Subject to a per hour property charge after a 12-hour period, plus expenses.
Security Deposit	\$1,500.00 - \$3,500.00	Does not include equipment rentals.
Traffic Support Fee (applicable to events with 5,000+ patrons)	\$1,244.00	One digital road board, signal reprogramming, setup, and removal of roadway traffic cones.

SMALL USE - 1,000 - 3,000 PATRONS

**Four hour minimum, subject to per hour charges thereafter.*

Commercial, event advertised as private	\$403.00/hour*, plus expenses	Fees do not include personnel. Personnel fees determined by City based on size and scope of event.
Commercial, event advertised as public	\$345.25/hour*, plus expenses	
IRC 501 (c) Renters, event advertised as public	\$259.00/hour*, plus expenses	
IRC 501 (c) Renters, event advertised as private	\$287.75/hour*, plus expenses	
Staffing Fee - 1,000 - 1,499 Patrons	\$261.21/hour. <i>Six hour minimum.</i>	Fees include one full-time personnel and six part-time staff needed to service restrooms, manage paved parking lot, monitor backstage area, and roam facility.
Staffing Fee - 1,500 - 3,000 Patrons	\$522.42/hour. <i>Six hour minimum.</i>	Fees include two full-time personnel and twelve part-time staff needed to service restrooms, manage paved parking lot, monitor backstage area, and roam facility.
Security Deposit	\$250.00 - \$1,000.00	Does not include equipment rentals.



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Sample Concert Production Costs for One 90 Minute Performance

Based on Current City Concert Scope of Work & Fees

ITEM	FEE	DESCRIPTION
Stage Rigging System Installation, Removal & Operation	~\$8,000.00+	House rigger is required to be hired if lighting or sound will be suspended.
Suspended Stage Lighting & House Spotlight Package	~\$8,500.00+	Proposed vendor references, experience and insurance coverage will be considered by the City. Ground stacked lighting is less problematic, house vendor is strongly recommended for suspended lighting.
Suspended & Ground Level Stage Speaker Package	~\$16,000.00+	Proposed vendor references, experience and insurance coverage will be considered by the City. Ground stacked lighting is less problematic, house vendor is strongly recommended for suspended lighting.
Electrician	~\$9,000.00+	House electrician is required to be hired for all power services. Generated Power to Service Entire Event. Stage Equipment, Band Instruments, Production Equipment in Audience, Concessions, Light Towers for Gravel Parking Lot and Food Trucks, Vendor Booths, etc.
Additional Fees and Requirements		
Liability Insurance Certificates Low, Medium or High Risk	TBD	Determined by City's Risk Management Department. At required limit level, with endorsement.
Security As required by the City of Palmdale	TBD	Uniformed, unarmed, private security personnel from a reputable, licensed, and insured company. Private contract with Los Angeles County Sheriff's Department is required if selling alcohol and may also be required based on type and size of event.
Traffic Control	TBD	City trained traffic personnel or Sheriff Deputies may be required to manage traffic on Rancho Vista Blvd. as a result of the event; associated costs include personnel and equipment.
Other Permits. TUP, Fire, Health, Special Event Permit, Building & Safety, etc.	TBD	Additional City, County, and Other governing agencies that apply to the event scope.
Onsite Medical Personnel	TBD	Transport and EMT services onsite may be required based on weather and type and size of event.
Miscellaneous Equipment Rental(s)	TBD	Equipment to be secured from a private supplier, such as tents, tables, chairs. Fees vary. Provider must meet City insurance requirements. Equipment must be in good working order; tents must come with certificate of flame retardation. Deliveries must occur during contracted rental period and must be removed from the property before 1am.
Catering Services	TBD	As required by Artist or Production
Personnel Furnished by Renter	TBD	Personnel to manage backstage operations, spectator seating areas, ticket sales, ticket validation, onsite event customer service booth, personnel to pick-up trash and return the venue to broom clean condition, adequate number of personnel to ensure event is set-up and all property provided by the renter is removed from the venue within hours specified on the reservation.
E-Ticketing, Concessions, Alcohol, and Merchandise Fees	TBD plus 5% of Gross Sales payable to City.	Ticketing and payment processing fees in order to sell tickets plus commission to City.

For above, please see insurance requirements for all Contracted Vendors and Service Providers.