



**Position: Audio Video Technician**

**Department: Audio Visual**

**Reports to: Show Services Manager**

**FLSA Status: Part-time, Hourly, Non-Exempt**

---

**Summary:**

ASM Global, the leader in privately managed public assembly facilities, has an excellent and immediate opening for **Audio/Video Technician** for the **Peoria Civic Center**.

**Essential Duties and Responsibilities:**

- Setup, operate, and maintain sound and video equipment in the Arena, Theater, Exhibit Halls, and meeting rooms.
- Review sound and video requirements for shows to ensure client requirements are met.
- Work with clients to achieve reliable and professional results throughout the event.
- Other duties as assigned.

**Supervisory Responsibilities:**

- None for this position

**Minimum Qualifications:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Education and / or Experience:**

- High School diploma or equivalent preferred.
- Knowledge of sound and video equipment, including power hookups required.
- Experience mixing sound and operating video for live performances preferred.
- Experience with electronic/technical aspects of theater production a plus.

**Skill and Abilities:**

- Ability to work a varied part-time schedule according to the schedule of events, including evenings, weekends, some holidays.
- Ability to learn and execute standard methods for sound and video production.

**Computer Skills:**

- Competency in usage of Office application suite, including Outlook, Word, Excel, PowerPoint.

**Other Qualifications:**

- Must have reliable transportation.

**Working Conditions and Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Ability to lift, pull, push up to 25 pounds regularly, and up to 50 pounds occasionally.
- Ability to stand for long periods of time while operating audio and video equipment in various lighting conditions.
- Ability to climb stairs and navigate narrow passages and confined spaces in low lighting.

**To Apply:**

Apply via Indeed.com or the [ASM Global Career Portal](#).

---

The essential responsibilities of this position are described under the headings above. They may be subject to change at any time due to reasonable accommodation or other reasons. Also, this document in no way states or implies that these are the only duties to be performed by the employee occupying this position.

ASM Global is an Equal Opportunity/Affirmative Action employer, and encourages Women, Minorities, Individuals with Disabilities, and protected Veterans to apply. VEVRAA Federal Contractor.

Applicants who need reasonable accommodations to complete the application process may contact the Peoria Civic Center Human Resources at [mjohnson@peoriaciviccenter.com](mailto:mjohnson@peoriaciviccenter.com).