

CAPITAL COMMITTEE MEETING MINUTES

February 22, 2019

PRESENT:	MATT BARTOLO	PEORIA CIVIC CENTER AUTHORITY
	LAITH ALKHAFAJI	NON-VOTING PEORIA CIVIC CENTER AUTHORITY
	MICHAEL EDDLEMON	NON-VOTING PEORIA CIVIC CENTER AUTHORITY
	DANA OAKS	CITIZEN VOLUNTEER
	REBEKAH BOURLAND	CITIZEN VOLUNTEER
	WILL KENNEY	PEORIA CIVIC CENTER
	RIK EDGAR	PEORIA CIVIC CENTER

APPROVAL OF MINUTES

Ms. Bourland made a motion to approve the minutes of the November 30th, 2018 Capital Committee meeting. The motion was seconded by Mr. Silverthorn and was unanimously approved.

REPORT BY SMG TO COMMITTEE

Mr. Kenney presented action item update.

NONE

Mr. Kenney presented capital spending report.

Notable purchases include bike rack expansion, elevator solid state starter, bleacher repairs, additional radios, small wares for upcoming banquets, and the completion of paint on the arena boxes. We have spent \$187,000 of the \$600,000 budgeted for the fiscal year.

OLD BUSINESS

NONE

NEW BUSINESS

Mr. Kenney presented requests for approval/recommendation

Parking Lot Retrofit – A quote was received from Graybar to upgrade the parking lot lights for \$16,650.00. We would like to upgrade the lighting due to safety concerns regarding inadequate light in the parking lot during late night events. We would like to use in-house electricians to complete the project and would like to purchase lights before March 4th due to changes in tariffs that will increase the price. An additional savings is offered via Ameren incentive of \$2,610. Mr. Oaks made a motion to approve the proposal. The motion was seconded by Ms. Bourland and was unanimously approved.

LED Ballroom Retrofit – A quote was received from Graybar to upgrade the Ballroom lighting for \$72,430.80. We will use in-house labor to complete the installation of the lights. The replacement lightbulbs for our current lights are no longer being manufactured and the fixtures are burning the replacements that we have on hand, we also have several non-functioning fixtures. Upgrading the ballroom lighting would allow us to better serve our clients needs as well as keeping maintenance costs down due to the upkeep the current lighting requires. Ameren also offers a \$26,000 incentive for this lighting upgrade. Ms. Bourland made a motion to recommend the proposal to the Peoria Civic Center Authority. The motion was seconded by Mr. Alkhafaji and was unanimously approved.

Video 220's- A quote was received to purchase video upgrades from Advanced Audio & Lighting for \$18,948.00. These upgrades would be made to our meeting rooms, which have seen an uptick in bookings. We feel these upgrades would help us to better serve our clients requests as well as save on labor costs. Mr. Oaks made a motion to approve the proposal. The motion was seconded by Ms. Bourland and was unanimously approved.

Heated Banquet Cabinets – A quote was received to purchase 6 heated banquet cabinets from Webstaurant Store for \$24,594.00. We would like to use these as our primary cabinets for warming meals. We have several multi-event days in our building throughout the year, including two large events this April that require more cabinets than we currently have. Unfortunately, there are also no cabinets in our area that are available to rent. We expect to see a return of \$4,200-\$6,200 after purchase from rebates offered. Ms. Bourland made a motion to approve the proposal. The motion was seconded by Mr. Alkhafaji and was unanimously approved.

REVIEW OF EMERGENCY OR URGENT REPAIRS

Boiler Repair - A quote was received for emergency boiler repairs from Ruyle Mechanical Services for \$16,558.00. A new boiler costs \$85,000. We expect these repairs to extend the life of our current boiler. The current control panel has become obsolete and will be replaced as well. Mr. Alkhafaji made a motion to approve the proposal. The motion was seconded by Mr. Oaks and was unanimously approved.

CAPITAL PLAN DISCUSSION

OTHER

Mr. Kenney was named the 2018 HOIHA Challenge Winner by Ameren Illinois and was recognized by Peoria City Hall for his work towards energy savings here at the Peoria Civic Center.

ADJOURNMENT

Next meeting will be March 22, 2019