



**Position: Concessions Worker**

**Department: Food & Beverage**

**Reports to: Food & Beverage supervisors**

**FLSA Status: Part-time, Hourly, Non-exempt**

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**Summary:**

Serve Peoria Civic Center guests by ringing food and beverage orders, preparing food and beverage items, maintaining safety and cleanliness of preparation and serving areas. **Pay is \$15.00/hr. plus tips.**

**Essential Duties and Responsibilities:**

- Maintain safe working conditions and sanitary work areas.
- Follow register operation procedures.
- Take orders and serve food and beverage items in a friendly and efficient manner.
- Follow all Peoria Civic Center/ASM Global Food & Beverage policies and procedures.
- Interact with customers and clients in a pleasant and professional manner.
- Other duties as assigned.

**Supervisory Responsibilities:**

There are no direct reports for this position.

**Minimum Qualifications:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Submit an application for employment via the careers portal on [asmglobal.com](http://asmglobal.com)
- Must be at least 18 years of age.
- Illinois food handler (ServSafe) certification required.
- Must have an email address for receiving schedules and other work-related communication.

**Education and / or Experience:**

- High school diploma/GED

**Skills and Abilities:**

- English language fluency, both written and verbal.
- Working knowledge of commercial food and beverage preparation and service processes.

- Ability to follow directions and effectively perform required tasks.
- Ability to count and control inventory as needed.

**Computer Skills:**

- Ability to operate cash register/data terminal for entering customer orders and completing transactions.
- Ability to operate an electronic timeclock for keeping track of hours worked.

**Other Qualifications:**

- Must have reliable transportation.

**Working Conditions and Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Some exposure to commercial cleaning chemicals.
- While performing the duties of this job, the employee is regularly required to move around the facility; speak and hear. This position may require work inside or outside of the building.
- Ability to work extended and/or irregular hours including nights, weekends and holidays as needed. Must have the ability to walk extended distances and climb stairs. Physical requirements include the ability to frequently lift up to 25 lbs., and occasionally up to 50 lbs.

**To Apply:**

Apply via Indeed.com or the [ASM Global Career Portal](#).

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The essential responsibilities of this position are described under the headings above. They may be subject to change at any time due to reasonable accommodation or other reasons. Also, this document in no way states or implies that these are the only duties to be performed by the employee occupying this position.

ASM Global is an Equal Opportunity/Affirmative Action employer, and encourages Women, Minorities, Individuals with Disabilities, and protected Veterans to apply. VEVRAA Federal Contractor.

Applicants who need reasonable accommodations to complete the application process may contact the Peoria Civic Center Human Resources at [mjohnson@peoriaciviccenter.com](mailto:mjohnson@peoriaciviccenter.com).