



## PEORIA CIVIC CENTER AUTHORITY

March 25, 2021 at 4:00PM – Regular Meeting No. 6

### MINUTES

Chairman Bartolo called the regular meeting of the Peoria Civic Center Authority to order at 4:07 pm, Thursday, March 25, 2021 at the Peoria Civic Center via video & conference call.

#### **Voting Authority Members Present:**

Chairman Matt Bartolo  
Commissioner Yvonne Greer-Batton  
Commissioner Robert Manning  
Commissioner Richard Semonis  
Commissioner Christell Frausto Aboytes

#### **Voting Authority Members Absent:**

Commissioner Michael Eddlemon  
Commissioner Karrie Ross

#### **Non-Voting Authority Members Present:**

Commissioner Sid Ruckriegel  
Commissioner Joseph Dalfonso  
Commissioner Lon Lyons

#### **Non-Voting Authority Members Absent:**

Commissioner Deborah O'Fallon Roethler

#### **PCC / ASM Global Staff Present**

Rik Edgar, General Manager  
Mindi Baumann, Director of Finance  
Will Kenney, Director of Operations  
Sarah Luthy, Director of Food and Beverage  
Beau Sutherland, Director of Sales and Marketing  
Robert Gates, PCCA Legal Counsel

#### **Others Present:**

Grant Hall – Business Operations Manager at ASM Global – New Orleans  
John Flemming

Chairman Bartolo called the meeting to order at 4:07pm. He requested that roll call be taken, Quorum present.

**Motion to proceed with the PCCA Meeting solely by automated attendance:**

Moved: Commissioner Semonis. Seconded: Commissioner Manning. Passed unanimously by roll call vote.

**OPERATING REPORTS:**

**Venue Report:**

General Manager Rik Edgar introduced Business Operations Manager at ASM Global – New Orleans Grant Hall. Mr. Hall is responsible for collecting all of the grant opportunity information from different venues and puts that information together for all ASM facilities. Today he discussed the Shuttered Venue Operator Grant. Staff is working closely with ASM Global to research and apply for any grants that the Peoria Civic Center is eligible for.

General Manager Rik Edgar discussed the February 2021 Venue Report. Restore Illinois updated their plan to return to ticketed live events. The Bridge to Phase 5 will increase our attendance to 60% of capacity. The Bridge to Phase 5 will begin with increased capacity limits in both indoor and outdoor settings once 70% of residents 65 and older have been vaccinated and barring any reversals in our COVID-19 hospitalizations and deaths for a 28-day monitoring period. Once 50% of residents 16 and older have been vaccinated and stable or declining COVID-19 metrics are recorded during a 28-day monitoring period, Phase 5 will be implemented, removing capacity limits altogether. All regions of the state will move through these next phases together based on statewide metrics.

The PCC continues to implement operational controls during the limited activity in the venue and is \$577K ahead of budget for the year to date. We had (5) Bradley basketball games in February. The final three games were allowed an attendance cap of 100. Bradley ended the season with a win over Drake in the final home game of the year.

Staff is currently working on a more fan friendly seating chart for Carver Arena. The seating chart implementation will be for all new arena events moving forward.

Director of Operations Will Kenney reviewed what the operations staff has been working on in February. Staff has moved over to the theater to work on painting. They are also adding chair rails to help protect the walls from the tall costume carts that are used backstage. The backstage security entrance was also improved and painted. Staff worked with a third-party to patch the 4<sup>th</sup> Floor Convention Center roof leak and sprinkler pipes that were damaged due to frozen water in the lines.

General Manager Rik Edgar updated the Authority on the status of the facility being used as a Mass Vaccination Site. Due in part to a strong healthcare infrastructure in Peoria, the Mass Vaccination site has been placed on hold for the near future. We continue to be a willing partner and have made the venue available if the community needs our support.

**PACVB Report:**

Commissioner Dalfonso reviewed the new Housing Program. With the new program everything goes into one place and the PAVCB monitors it. The Customer Reservation Page is user friendly. Commissioner Frausto asked about the instructions on the site that state do not contact the hotel directly. Commissioner Dalfonso explained that it encourages users to use the site and questions will get answered through the site rather than possibly speaking to someone at the hotel that is unaware of the specifics of the event. Chairman Bartolo congratulated Commissioner Dalfonso on the work that has been done to create this new Housing Program.

**COMMITTEE REPORTS:**

**Finance Committee:**

Director of Finance Mindi Baumann reviewed the February Financial Statements. We had (5) Bradley basketball games in February which resulted in \$1,593 in Direct Event Income. Other Income included \$4,500 in Snow Removal income and an \$828 Rebate for participating in an energy savings program. All expenses were down for the month due to the continued strong mitigation plans in place. COVID-19 Expenses were for COVID-19 related supplies. Net Income for the month was up \$95,897 Actual vs. Budget. Net Income for the year is up \$577,609 Actual vs. Budget.

**Capital Committee:**

Commissioner Bartolo reported for the Capital Committee. The Capital Committee is working on the Chiller and Boiler project at this time. Director of Operations Will Kenney has been talking to Dewberry about the needs for the project. We no longer have a Safety and Policy Committee. There were scheduling challenges and going forward issues that need to be addressed will go to the Capital Committee. The members of the Safety and Policy Committee were very helpful during the time that they met.

**CONSENT AGENDA ITEMS:**

**Motion to Approve the Consent Agenda Items as presented:**

Moved: Commissioner Manning. Seconded: Commissioner Greer-Batton. Passed unanimously by roll call vote.

**ACTION ITEMS:**

**1. Finance Committee recommends to enter into Purchase Agreement with Peoria Flag and Decorating. Management recommends approval of the Agreement to purchase certain equipment.**

General Manager Rik Edgar discussed what would be involved in the Purchase Agreement with Peoria Flag and Decorating. The specific document has not been drawn up at this time. Legal Counsel Robert Gates stated the Purchase Agreement will need to be presented to the PCCA for approval when it is prepared.

**Motion to Approve Entering into Purchase Agreement with Peoria Flag and Decorating and approval of the Agreement to purchase certain equipment.**

Moved: Commissioner Manning. Seconded: Commissioner Semonis. Passed unanimously by roll call vote.

**2. Capital Committee recommends: Approval of Dewberry for design services – PCC 2021 Boiler Replacement - \$83,550**

Director of Operations Will Kenney discussed the current state of our boilers. With the amount of lead time needed the design work needs to go out to bid as soon as possible.

**Motion to Approve Dewberry for design services – PCC 2021 Boiler Replacement - \$83,550**

Moved: Commissioner Greer-Batton. Seconded: Commissioner Frausto. Passed unanimously by roll call vote.

**DISCUSSION/INFORMATIONAL ITEMS:**

**None**

**Public Comment: There was no Public Comment.**

There was no need for an Executive Session.

**Adjournment:**

Chairman Bartolo requested a motion to adjourn.

**Motion to Adjourn:**

Motion made by Commissioner Semonis. Seconded by Commissioner Greer-Batton. Motion passed unanimously by voice vote.

Meeting adjourned at 4:50 pm.