



PEORIA CIVIC CENTER AUTHORITY

May 25, 2023 at 4:00PM – Regular Meeting No. 8

MINUTES

Chairman Greer-Batton called the regular meeting of the Peoria Civic Center Authority to order at 4:02 pm, Thursday, May 25, 2023 at the Peoria Civic Center, 201 SW Jefferson Ave in Peoria, Illinois in the Lexus Clubroom.

Voting Authority Members Present:

Chairwoman Yvonne Greer-Batton
Commissioner Richard Semonis
Commissioner Karrie Ross
Commissioner Lon Lyons
Commissioner Christell Frausto Aboytes
Commissioner Norris Chase

Voting Authority Members Absent:

Commissioner Matt Bartolo

Non-Voting Authority Members Present:

Commissioner Timothy Riggerbach
Commissioner Joseph Dalfonso – Arrived at 4:08 pm.

Non-Voting Authority Members Absent:

Commissioner Deborah O’Fallon Roethler

PCC / ASM Global Staff Present:

Rik Edgar, General Manager
Mindi Baumann, Director of Finance
Will Kenney, Director of Operations
Beau Sutherland, Director of Sales and Marketing
Brian Carver, Guest Services Manager
Dawn Holly, Accounting Specialist
Robert Gates, PCCA Legal Counsel

Chairwoman Greer-Batton called the meeting to order at 4:02 pm. She requested that roll call be taken, Quorum present.

OPERATING REPORTS:

Venue Report:

General Manager Rik Edgar submitted the Venue Report. April exceeded budget expectations by \$352,775. The PCC is \$2.02M ahead of budget with the fiscal year 2/3 complete. It takes every department to make this possible. Gross Utility expenses have been down, in a year with increased rates, due to mitigation strategies put in place by our Operations team. Finance has implemented online client ordering with support from Sales & Marketing. Convention Sales has had a 60% decrease in TRF funding while increasing net annual income by 15% when compared to FY19. The acquisition of Peoria Expo has produced tremendous results as we posted a profit over the first eight months of the year of \$272,722. Parking Expense has been reduced now that staffing has been taken back in house. Rebates are continuing to come in strong. April had a variety of comedy performances including Katt Williams, Jo Koy, and Chelsea Handler. Marketing commissioned local artist, Andre Petty, to create a gift for Katt Williams. Other great shows included John Mellancamp, ZZ Top, Cheap Trick, World Series Ballet - Cinderella, Broadway Theater Series - Anastasia, and Buddy Guy. The Rivermen hosted five games in April, including 3 playoff games. The Convention Center hosted the State Skills Conference, Catholic Diocese High School Event, and Clean Water Celebration. General Manager Rik Edgar announced a new Food & Beverage Director will start on June 12th.

PACVB Report:

Commissioner Dalfonso submitted the PACVB report. They are currently working on a lead to host the Vette City Events LLC 2024 Volleyball Tournament. There are 1,700 total requested hotel rooms for \$18,904 possible hotel tax dollars per year. The PACVB is continuing to monitor hotel statistics weekly. YTD occupancy is up 4.4% in Peoria. The average daily rate for rooms is above the state average and revenue per room is getting close to pre-pandemic amounts. Commissioner Dalfonso continues to work with Director of Sales & Marketing Beau Sutherland to obtain good pieces of business for the area.

COMMITTEE REPORTS:

Finance Committee:

Commissioner Ross informed the PCCA that the Finance Committee met on Tuesday. The topics discussed at the Finance Committee meeting included the Naming Rights RFP and the Audience Building Fund. We have been assigned a DCEO Grant Manager.

Director of Finance Mindi Baumann reviewed the April 2023 Financial Statements. In April we had 36 event days with an attendance of 48,036. We had two grant funded events: Skills and Leadership Conference and Clean Water Celebration. Total Event Income for April was \$729,084. Successful events included Buddy Guy, John Mellencamp, Katt Williams, Jo Koy, Deer Classic, and the Unity Point Recognition Banquet. Ticket Rebates were up \$147,976 Actual vs Budget. Adjusted Gross Income

was up \$333,441 Actual vs Budget. Net Salaries & Benefits Expenses were down due to the five open positions. Operating Expenses were up \$30,623 Actual vs Budget and included the Cylinder Deposit for R22. Net Income was up \$793,317 Actual vs Budget.

Capital Committee:

Director of Operations Will Kenny updated the committee on the DCEO projects. The Capital Committee is working on a budget amendment to present to DCEO that would help us with our BEP goals. All projects would still be completed, just with different funding sources. Money cannot be released by DCEO for projects until the BEP is approved.

Staff is currently working to capture the R-22. Currently we have captured 4,500 lbs, and expect the total will be around 5,000 lbs. We started this season with 5,500 lbs. The ice this year was the best it has been in the past three years. Documents are being prepared for the Ice Plant RFP.

CONSENT AGENDA ITEM:

1. **Minutes from April 27, 2023 PCCA Meeting**
2. **Minutes from May 8, 2023 – Special Meeting No. 4**
3. **PCCA to give Finance Committee discretion to Approve Final Naming Rights RFP**
4. **Appoint Tim Rigggenbach to be a member of the Finance Committee**
5. **Appoint Sid Ruckreigel as a member of the Capital Committee**

Motion to Approve the Consent Agenda Items:

Moved: Commissioner Frausto Aboytes. Seconded: Commissioner Semonis. Passed unanimously by roll call vote.

ACTION ITEMS:

1. **Receive, File, Approve Committee Reports and Recommendations**

Motion to Receive, File, Approve Committee Reports and Recommendations which includes moving the August 24, 2023 PCCA meeting to August 31, 2023:

Moved: Commissioner Ross. Seconded: Commissioner Frausto Aboytes. Passed unanimously by roll call vote.

2. **PCCA Electronic Attendance Ordinance**

Motion to Approve PCCA Electronic Attendance Ordinance:

Moved: Commissioner Frausto Aboytes. Seconded: Commissioner Ross. Passed unanimously by roll call vote.

DISCUSSION/INFORMATIONAL ITEMS:

Chairwoman Yvonne Greer-Batton introduced Commissioner Timothy Riggenschach as the new Council Liaison to the PCCA.

Executive Session:

There was no need for an Executive Session.

Adjournment:

Chairman Greer-Batton informed the committee that the next regular PCCA Meeting will be on Thursday, June 22, 2023. Chairwoman Greer-Batton requested a motion to adjourn.

Motion of Unanimous Consent to Adjourn:

Moved: Commissioner Semonis. Seconded: Commissioner Lyons. Passed with no objection.

Meeting adjourned at 4:35 pm.