



PEORIA CIVIC CENTER®

PEORIA CIVIC CENTER AUTHORITY
Minutes of June 27, 2019
Meeting FY19 No. 10

Chairman DiGiallonardo called the regular meeting of the Peoria Civic Center Authority to order at 4:00 p.m., Thursday, June 27, 2019 at the Peoria Civic Center in Meeting Room 136.

VOTING AUTHORITY MEMBERS PRESENT:

Commissioner Laith Al-Khafaji
Chairman Paul DiGiallonardo
Commissioner Matthew Bartolo
Commissioner Greer-Batton
Commissioner Robert Manning
Commissioner Henry Vicary

VOTING AUTHORITY MEMBERS ABSENT:

Commissioner Pratima Gandhi

NON-VOTING AUTHORITY MEMBERS PRESENT:

Commissioner Sid Ruckriegel

NON-VOTING AUTHORITY MEMBERS ABSENT:

Commissioner Sylvia Hasinger
Commissioner Michael Eddlemon
Commissioner Don Welch

SMG/PCC STAFF PRESENT:

Rik Edgar, General Manager
Danette Snopek, Director of Finance
Sarah Luthy, Director of Food & Beverage
Jess McMullin, Director of Sales & Marketing
Adam Smith, Director of Booking
Erin Schaefer, Senior Sales Manager

OTHERS IN ATTENDANCE:

Dave Stuckel, PCCA Legal Counsel

Chairman DiGiallonnaro called the meeting to order at 4:00 pm. He requested that a roll call be taken. Quorum present.

Chairman DiGiallonnaro requested a motion to approve the minutes of the May 23, 2019 PCCA meeting minutes.

Motion to Approve Meeting Minutes of May 23, 2019 Meeting:

Moved: Commissioner Manning. Seconded: Commissioner Vicary. Passed unanimously by voice vote.

General Manager Report:

General Manager Rik Edgar reported with the conclusion of the STYX concert tonight, we will break fourteen million in gross ticket sales for FY19. We have six more concerts scheduled for this fiscal year. This brings the total for concerts at twenty-two for the first time in venue history. For FY20 we have sixteen confirmed theater concerts.

Food & Beverage Report:

Director of Food and Beverage Sarah Luthy reported that they are streamlining the concessions menu. They will also be adding and replacing antiquated concessions machines that will be more efficient and energy saving. Will also be adding more Icee machines to include the Great Hall and the Jefferson concession stands. This comes at no cost to the PCC.

Facility and Operations Report:

Director of Operations Will Kenney reported that Maintenance completed ninety-nine work and preventive maintenance work orders. Natural gas and electrical usage was up slightly from last year. Annual fire inspections have started for Fire Sprinkler system, Fire Pumps, Fire Hydrants and Backflow preventers. Completed the installation of the LED lighting project in Skylight lobby. The new broadband equipment is being installed this week which will take the facility from 750 phone lines, down to 350 and strengthened our internet service, with a annual savings of \$25,000.

Marketing Report:

Director of Booking Adam Smith reported that the monthly Turnkey report showed that we met or exceeded SMG average in all categories, with staff and security scoring the highest.

Convention Center Sales Report:

Director of Sales Jess McMullin reported that the sales team for the month of May acquired fifty-seven leads, wrote sixteen proposals, and executed sixteen contracts. In the month of May we hosted North American Saengerfest, APWA Conference, five graduations two weddings and six banquets or meetings. In the month of October, we will host the IL Fire Chiefs Convention, in conjunction with this convention we will also host for the first time the IL Fire Chiefs National Fallen Fighters Stair Climb in the arena. This event is dedicated to the firefighters that lost their lives on September 11th. They limit participants to three hundred and forty-three, the number of firefighters that lost their lives on that day. Also will be asked to climb 110 stories, the number of floors of the World Trade Center.

Sales and Marketing Committee:

Director of Sales Jess McMullin reported that the committee had not met in June. Nine customer's surveys were returned with an average of 9.1. YTD customer average is a 9.3.

Capital Committee:

Commissioner Bartolo reported that the committee had met. There were no action items.

Strategic Planning Committee:

Commissioner Hasinger was absent. No report presented.

Finance Committee:

Commissioner Gandhi was absent. Commissioner Manning reported that the committee had met and turned the floor over to Director of Finance; Danette Snopek who reported that over 42,000 patrons attended events at the PCC for the month of May. In the Convention Center the facility held Bradley, St. Francis, Illinois Central College, College of Medicine, and Peoria Notre Dame Graduations. Over 10,500 patrons attended the Commencement Ceremonies. Two large banquets were held. Sterling Merit and Unity Point Employee Recognition had more than 1,400 patrons attend. Both over-performed financially. The 63rd National Saengerfest and Illinois Chapter APWA Convention had over 2,700 patrons in attendance. In the Arena, Cirque du Soliel Crystal entertained over five days to 8,000 patrons and was a non-budgeted event that performed well. The theater hosted Double Dare, Derek Hough, Dwight Yoakam, Tony Bennett and Daniel Tosh.

Old Business:

Motion for Approve of the InSite Wireless Agreement.

Chairman DiGiallonardo called for a motion to approve the InSite Wireless Agreement.

Motion to Approve Insite Wireless Agreement.

Motion was made by Commissioner Bartolo Seconded by Commissioner Greer-Batton. Chairman DiGiallonardo called for a voice vote. Motion passed unanimously.

New Business:

Nominations and Elections of PCCA Officers for FY2020

Commissioner Manning presented the following nominations:

Chairman: Chairman Paul DiGiallonardo
Vice-Chairman: Commissioner Matthew Bartolo
Secretary: Commissioner Yvonne Greer-Batton
Treasurer: Commissioner Pratima Gandhi

Chairman DiGiallonardo called for a motion to accept the nominations.

Motion to Accept Slate into nomination:

Motion made by Commissioner Manning. Seconded by Commissioner Greer-Batton. Chairman DiGiallonardo asked if there were any other nominations. Siting none, he then requested a motion to for Election by Acclamation.

Motion for Election by Acclamation:

Motion was made by Commissioner Manning Seconded by Commissioner Al-Khafaji. Chairman DiGiallonardo called for a voice vote. Motion passed unanimously.

Chairman DiGiallonardo announced that on June 25th, Mayor Ardis appointed Commissioner Al-Khafaji to a voting member on the PCCA board to replace Commissioner Dalfonso, who has resigned and is replacing Commissioner Welch from the PACVB who is retiring in August. Mayor Ardis also on June 25th reappointed Chairman DiGiallonardo and Commissioner Greer-Batton to the PCCA board for another five years.

Chairman DiGiallonardo requested a motion to reschedule the July 25th, PCCA meeting to July 23rd due to the presentation of the FY20 budget to the full board.

Motion to Reschedule PCCA Meeting to July 23rd.

Motion was made by Commissioner Bartolo Seconded by Commissioner Greer-Batton. Chairman DiGiallonardo called for a voice vote. Motion passed unanimously.

Public Comment: There was no Public Comment.

Noting there was no need for an Executive Session; Chairman DiGiallonardo reminded everyone that the next PCCA meeting will be held July 23rd, 2019 at 4:00 pm, in a location TBD. A reminder will be sent out one week prior to the meeting.

Adjournment:

Chairman DiGiallonardo requested a motion to adjourn.

Motion to Adjourn:

Motion made by Commissioner Greer-Batton. Seconded by Commissioner Al-Khafaji. Motion passed unanimously.

Meeting adjourned at 4:32 p.m.