



## PEORIA CIVIC CENTER AUTHORITY

July 25, 2024 at 4:00PM

### MINUTES

Chair Semonis called the regular meeting of the Peoria Civic Center Authority to order at 4:00 PM, Thursday, July 25, 2024 at the Peoria Civic Center, 201 SW Jefferson Ave in Peoria, Illinois in MR 404.

#### **Voting Authority Members Present:**

Chair Richard Semonis  
Commissioner Yvonne Greer-Batton  
Commissioner Christell Frausto Aboytes via Conference Call  
Commissioner Matt Bartolo  
Commissioner Karrie Ross

#### **Voting Authority Members Absent:**

Commissioner Lon Lyons

#### **Non-Voting Authority Members Present:**

NONE

#### **Non-Voting Authority Members Absent:**

Commissioner Joseph Dalfonso  
Commissioner Timothy Riggerbach

#### **PCC / ASM Global Staff Present:**

Rik Edgar, General Manager  
Ashley Clayton, Booking Coordinator  
Will Kenney – Director of Operations  
Beau Sutherland – Director of Sales & Marketing

#### **Others Present:**

Bob Gates – PCCA Legal Counsel  
Kyle Cratty – Finance Committee – Arrived at 4:07 PM

Chair Semonis called the meeting to order at 4:00 pm. The Chair requested that roll call be taken, Quorum present.

**Motion to Approve the Permit Electronic Attendance by Commissioner Frausto-Aboytes:**

Moved: Commissioner Ross. Seconded: Commissioner Bartolo. Passed by unanimous consent.

**OPERATING REPORTS:**

**Venue Report:**

General Manager Rik Edgar submitted the venue report. June income was up 18% over budget. Bonnie Raitt and Josh Gates were both sold out theater shows in June. Business Development renewed four contracts including one loft agreement. Savor has been working on updating concession stands menus, Standard Operating Procedures, and stand remodeling. The goal is to improve products, speed of service and guest experience. Motown Christmas and Steve-O were recently announced.

**PACVB Report:**

The PACVB report will be received and filed.

**COMMITTEE REPORTS:**

**Finance Committee:**

Finance Committee Chair Karrie Ross updated the authority board in the absence of Director of Finance Mindi Baumann. Staff has submitted a first draft of the FY25 budget, with further tweaks to come. The first draft must be posted 30 days prior to approval. Additional research is being done on upcoming regulatory changes that may affect the budget along with identifying Capital plan needs and funding sources. General Manager Rik Edgar added that utilities were significantly down in June due to a provider system switch that caused a delay with billing. We had a two week rehearsal with a national touring artist which provided an alternative source of revenue as well as work for our stagehands during the otherwise slower summer months. Finance Committee Chair Karrie Ross commented that the rehearsals also brought two weeks of hotel stays which is beneficial to the community through the HRA tax.

**Capital Committee:**

Director of Operations Will Kenney provided an update on Capital Projects. The new steps for our arena retractable seating have arrived and will be installed in August. LED Board and Scoreboard project is going well, commissioning and testing will be completed next week. DCEO quarterly financial reports were submitted and approved. Reimbursement is in progress. Design and engineering is in progress for several large projects including the arcade. We plan to having an unveiling of arena upgrades for clients and partners in September.

**CONSENT AGENDA ITEM:**

## **1. Minutes from June 27, 2024 PCCA Meeting**

### **Motion to Approve the Consent Agenda Items:**

Moved: Commissioner Greer-Batton. Seconded: Commissioner Ross. Passed by unanimous consent.

## **2. Capital Committee Memo – RFQ Project Management**

### **Motion to Approve the Consent Agenda Items:**

Moved: Commissioner Greer-Batton. Seconded: Commissioner Ross. Passed by unanimous consent.

## **ACTION ITEMS:**

### **1. Preliminary Draft Budget FY25**

#### **Motion to Approve Preliminary Draft Budget FY25**

Moved: Commissioner Ross. Seconded: Commissioner Greer-Batton. Passed unanimously by roll call vote.

## **DISCUSSION/INFORMATIONAL ITEMS:**

### **Public Comment:**

NONE

### **Executive Session:**

There was no need for an Executive Session.

### **Adjournment:**

Upon conclusion of business items, motion made by Chair for unanimous consent to adjourn meeting

### **Motion of Unanimous Consent to Adjourn:**

Passed with no objection.

Meeting adjourned at 4:11 PM.