



PEORIA CIVIC CENTER AUTHORITY

December 9, 2021 at 4:00PM – Regular Meeting No. 3

MINUTES

Chairman Bartolo called the regular meeting of the Peoria Civic Center Authority to order at 4:04 pm, Thursday, December 9, 2021 at the Peoria Civic Center via video & conference call.

Voting Authority Members Present:

Chairman Matt Bartolo
Commissioner Yvonne Greer-Batton
Commissioner Karrie Ross
Commissioner Richard Semonis (Left at 5:12pm)
Commissioner Robert Manning
Commissioner Lon Lyons

Voting Authority Members Absent:

Commissioner Christell Frausto Aboytes

Non-Voting Authority Members Present:

Commissioner Sid Ruckriegel
Commissioner Joseph Dalfonso

Non-Voting Authority Members Absent:

Commissioner Deborah O'Fallon Roethler
Commissioner Norris Chase

PCC / ASM Global Staff Present

Rik Edgar, General Manager
Mindi Baumann, Director of Finance
Will Kenney, Director of Operations
Beau Sutherland, Director of Sales and Marketing
Ashley Clayton, Booking Coordinator
Robert Gates, PCCA Legal Counsel

Others Present

None

Chairman Bartolo called the meeting to order at 4:04 pm. He requested that roll call be taken, Quorum present.

Motion to proceed with the PCCA Meeting by automated attendance: Moved: Commissioner Greer-Batton. Seconded: Commissioner Lyons. Passed unanimously by voice vote.

OPERATING REPORTS:

Venue Report:

General Manager Rik Edgar reported the theater is seeing a return to more of a “normal” pace of activity. The theater is on pace with FY19. Broadway is slightly down due to the cancellations of two performances that were expected to take place in January 2022. In the arena, concerts are reviving in calendar year 2022. Two Rivermen games this season have been rescheduled to make the arena available for concerts. Consumer Shows are struggling or being pushed off until a later date. It may take until the end of 2022 or the beginning of 2023 for the Consumer Shows to recover. Cashless concessions are starting to be embraced by our patrons. Patrons are spending more, lines are moving, and the staff has the opportunity to get gratuities. Debit cards are available at the Box Office with no fee. Cashless concessions are being implemented industry wide. Human Resources Coordinator Matt Johnson is working on a written policy for meal allowances during events for all part-time workers and staff. Bert Kreisler and Nate Bargatze both did well. The PCC has hosted six comedy shows since September and all have met or exceeded expectations. Earth, Wind and Fire, Toby Mac and REO Speedwagon all performed to sold-out audiences. We are continuing to announce new events. The PCC will be kicking off 3 tours. The Peoria Civic Center is a great place to start a tour. Chairman Bartolo discussed rescheduling the Rivermen. Having the option to reschedule gives the PCC flexibility. The events must be chosen carefully and the decisions are not taken lightly.

PACVB Report:

Commissioner Dalfonso reviewed the PACVB Report. IHSA Chess has been contracted for 2022, 2023, and 2024. They use 900 hotel room nights per year. Varsity Spirit is November 18-21, 2021. There will be 3,000 attendees. The Farm Show will also be November 30 – December 2, 2021 celebrating it's 40th Year. Commissioner Dalfonso thanked Director of Sales and Marketing Beau Sutherland and Beth Reusch for working together to get events to choose Peoria. Currently they are working on ICOM 2025 and Bankers Advertising 2023. Connect Faith, Connect Med/Tech and Connect Chicago are conferences where PCC and PACVB staff can go and meet directly with meeting planners in these fields. Commissioner Dalfonso and Beth Reusch attended the Connect Faith conference and were able to meet directly with 48 event planners. Beth Reusch and Beau Sutherland attended Connect Med/Tech in Washington D.C. Beth Reusch and Commissioner Dalfonso will be attending Connect Chicago in January. The Peoria Rivermen have partnered with Discover Peoria and are wearing specially designed pre-game uniforms to promote Discover Peoria and wear

the logo on their helmets. The Rivermen will be ambassadors throughout the entire season. As part of Connect in October, they featured an eblast to Connect's full mailing list prior to the show and also featured digital advertising on their networks. At the October conference, the 300 participants each received a Discover Peoria branded t-shirt. Chairman Bartolo thanked Commissioner Dalfonso for the nice report.

COMMITTEE REPORTS:

Finance Committee:

Finance Committee Chairman Karrie Ross informed the PCCA that information on the Director & Officer Insurance and Cyber Liability should be coming soon from our insurance agent.

Director of Finance Mindi Baumann reviewed the October Financial Statements. We had 17 event days in October with an attendance of 12,765. All events met or exceeded budget. Events included Earth, Wind and Fire and Bert Kreisler. We had 13 events cancel or move their dates. These included Jason Aldean, John Crist, Peppa Pig, and Renee Elise Goldsberry. Operating Expenses for the month were up due to the purchase of refrigerant. Repairs & Maintenance Expenses were up due to Zamboni Repairs. HRA Tax Revenue was not booked this month because documentation was not available from the city at the time of closing our October books. Year to Date Net Income is down \$43,216 Actual vs Budget.

Capital Committee:

Director of Operations Will Kenney reported the Capital Committee held their regularly scheduled meeting this month as well as a special meeting. The \$25 million Capital Grant was discussed. Design work will begin on the roof, arcade, and parking lot. The Committee is looking into purchasing the Cooling Towers first and then bidding out the labor to install them. This will insure that we have the Cooling Towers when the labor is available to install them.

CONSENT AGENDA ITEMS:

- 1. Minutes from October 28, 2021 PCCA Meeting**
- 2. Minutes from October 28, 2021 PCCA Meeting Emergency Meeting**

Motion to Approve the Consent Agenda Item:

Moved: Commissioner Ross. Seconded: Commissioner Semonis. Passed unanimously by voice vote.

ACTION ITEMS:

1. Capital Committee Memo – Responsible Bidder Policy Recommendation: Approve the Policy as Presented.

Motion to Approve the Capital Committee Memo – Responsible Bidder Policy Recommendation: Approve the Policy as Presented.

Moved: Commissioner Semonis. Seconded: Commissioner Manning. The motion passed with 5 votes in favor and 1 vote against.

2. Capital Committee Memo – Premier Draping Recommendation: Accept the Quote and Proceed with the Purchase of Premier Draping from Exclusively Expo for \$26,845.40. This purchase is to be funded by SVOG.

Motion to Approve Capital Committee Memo – Premier Draping Recommendation: Accept the Quote and Proceed with the Purchase of Premier Draping from Exclusively Expo for \$26,845.40. This purchase is to be funded by SVOG.

Moved: Commissioner Ross. Seconded: Commissioner Lyons. Passed unanimously by roll call vote.

DISCUSSION/INFORMATIONAL ITEMS:

NONE

Public Comment: There was no Public Comment.

Executive Session:

PCCA Legal Counsel Robert Gates informed the committee that there was a need for Executive Session as permitted by the 5 ILCS 120/2(c)(5) and 5 ILCS 120/2(c)(6) regarding Leases and Real Estate Matters.

Motion to Move to Executive Session.

Moved: Commissioner Greer-Batton. Seconded by Commissioner Ross. Passed unanimously by voice vote.

Motion to Come Out of Executive Session.

Moved: Commissioner Manning. Seconded: Commissioner Greer-Batton. Passed unanimously by voice vote. Commissioner Semonis was not present for this vote.

Adjournment:

Chairman Bartolo informed the committee that there will be a PCCA Special Meeting on Thursday, January 13, 2022 and the regularly scheduled PCCA Meeting will be on Thursday, January 27, 2022. Chairman Bartolo requested a motion to adjourn.

Motion to Adjourn:

Motion made by Commissioner Manning. Seconded by Commissioner Lyons. Motion passed unanimously by voice vote. Commissioner Semonis was not present for this vote.

Meeting adjourned at 5:32 pm.