



**PORTLAND ROSE FESTIVAL FOUNDATION
GRANT REQUEST APPLICATION**

Applications for support from the Portland Rose Festival Foundation (PRFF) are accepted on a year-round basis. Organizations and individuals whose project(s) meet the eligibility requirements and criteria outlined on the Criteria & Eligibility sheet may apply for support.

Instructions

1. Review and complete all required information on this Request Form
2. On a separate sheet, prepare a project budget including funding expected from sources other than the PRFF
3. Attach a copy of your current IRS Determination Letter (for 501C3 and 501C4 organizations)
4. Submit this application at least 45 days in advance of the need for which support is being requested

Name of Organization _____

Primary contact name _____

Address _____

City _____ **State** _____ **Zip** _____

Phone _____ **E-mail** _____

Title of activity to be funded: _____

Date funds are needed: _____ **Amount Requested \$** _____

Tax ID # (for 501C3 and 501C4 organizations) _____

How will this contribution be used? Briefly describe the project for which you are requesting support. (200 words or less, please)

What are the expected outcomes for this project? Include how you will evaluate the project's success.

Describe other support you are receiving and/or anticipating for this project.

What would the ramifications be if you did not receive the full amount of your request from us?

How do you plan to fund this project in future years?

How does this project address one or more of the PRFF's mission and values points?
(see the Criteria & Eligibility sheet for this list)

How will the PRFF be recognized for this contribution?

Submitted by_____ **Date**_____

The PRFF Development Committee will review all funding requests on an as-needed basis, and will notify applicants of their status within 90 days of receipt of request.