



Routt County Fair Advisory Board

PO Box 1000 / 398 S. Poplar St., Hayden, CO 81639

970-276-3068 (P) ~ 303-601-4221 (M)

info@routtcountyfair.org ~ www.routtcountyfair.org ~    

FAIR ADVISORY BOARD AGENDA

March 8, 2023

Trout Creek Meeting Room-Steamboat Springs

Call to order:

1. Attendance: roll call
 - A. Present:
 - B. Excused Absent:
 - C. Unexcused Absent:
2. Approval of minutes:
 - A. Discussion:
 - B. **Decision:**
3. Accounts Payable Review: FEB 2023
4. Correspondence:

Guests/Standing Reports

1. Guest Presentation:
2. Commissioner Redmond:
3. 4-H/CSU Extension Report
4. Coordinator Report:
 - A. Working on Fair Book- Ahead of Schedule
 - B. Grant Update
 - C. Contract Submission-Tucker Rose, Thunder Run Security,
 - D. Pricing for T-shirts
 - E. Sponsorships
 - F. Project Planning
5. Maintenance report
 - A. Snow Removal
 - B. Footing Academy Update
 - C. Roof Snow Removal
 - D. Repaired Tables & Chairs
 - E. Maintenance List

Unfinished Business

1. ATV/UTV
 - A. Events- Flags, Barrels, Poles
 - B. Rules and Regs Finalized
 - C. Prize
2. Ranch Rodeo
 - A. Events- Brand, Doctor, Pen, Trailer
 - B. Rules and Regs finalized
 - C. Prizes
3. Board Members Attendance and Code of Conduct
 - A. Signatures –Jeremy, Doug
4. Meals
 - A. Caterer
 - i. Decision
 - B. Catered Breakfast Only or All Meals
 - i. Decision
 - C. Catered Volunteer/Judges Meals-Wed/Thurs
 - i. Decision
 - D. Lunch & Dinner Vouchers
 - i. Decision
 - ii. Amount if Decision Passes

5. Sponsorship Updates
 - A. Forms
 - B. Payments
 - C. Ads

New Business

1. Food Vendors
 - A. Number allowed
 - B. Decision
2. Friends of Fair
 - A. Albert Declined
 - B. Brian & Shannon Valora-Other Ideas?
3. FAB Member Camping
 - A. Who wants to camp and where

Standing Reports

4. Demo Derby:
5. Budget: Replacement Schedule and Overhead
6. Fair Book:
7. Open Horse:
8. Arena Events: Must Build an Arena Within the Existing Arena for Safety.
9. Large/Small Animals:
10. Home Arts:
11. Midway and Camping: Open for Reservation July 1 at 8 A.M.
12. Entertainment: Ticket Sales Tentatively to Start July 1
13. Master Plan
 - A. MOU/IGA –
 - B. Arena Railing, Design is Finalized and Received Pricing-Need RFP-No Movement
 - C. Entry Way-Contact Potential Contractors- Need RFP-No Movement
 - D. Heated Work Space- Need RFP
 - E. North Bathroom Remodel- Need RFP

Adjourn:

COMING UP - Fair Advisory Board Meeting: **April 12, 2023 6:00 pm Hayden- Exhibit Hall**

NOTE: All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners' Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request at least seven business days prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.

