



## **Routt County Fair Advisory Board**

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### **FAIR ADVISORY BOARD AGENDA MAY 17, 2023 FAIRGROUNDS EXHIBIT HALL - HAYDEN**

#### **Call to order:**

1. Attendance: roll call
  - A. Present:
  - B. Excused Absent:
  - C. Unexcused Absent:
2. Approval of minutes:
  - A. Discussion:
  - B. Decision:
3. Accounts Payable Review: APR 2023
4. Correspondence:
  - A. Discussion:
  - B. Decision:

#### **Guests/Standing Reports**

1. Guest Presentation: JLS Committee-Insurance
2. Commissioner Redmond:
3. 4-H/CSU Extension Report:
4. Coordinator Report:
  - A. Working on Fair Book- fair book off to printer for review this week.
  - B. T-Mobile Grant is submitted –waiting on response
  - C. TOH Workshop- finalized action plan
  - D. AO/Webpage Updates
  - E. Footing Academy
  - F. 4-H Town Kids has Started
  - G. Start Process to Hire Fair Custodians
5. Maintenance report:
  - A. Clean up bone yard
  - B. Grounds maintenance
  - C. Water turned on
  - D. Work MPB/Outdoor arena (need sand)

#### **Unfinished Business**

1. Advertising Committee – Roles and Meeting Times (Kody, Noel, Tina, Donnie)
  - A. Decision
  - B. Discussion

#### **New Business**

1. Sponsors Having a Booth at Events
  - Discussion:
  - Decision:
2. Fair Grounds Walkthrough
  - Discussion:
  - Decision:
3. Event Needs and Payment Requests
  - A. Due June 14, 2023

#### **Standing Reports**

1. Demo Derby: Cars for 2023?

2. Budget:
3. Fair Book:
4. Open Horse: Buckle Order
5. Arena Events:
6. Large/Small Animals:
7. Home Arts: Judges-Flowers
8. Midway and Camping:
9. Entertainment:
10. Master Plan:
  - A. MOU/IGA –
  - B. Arena Railing, Design is Finalized and Received Pricing- RFP-with Purchasing for review
  - C. Entry Way-Contact Potential Contractors- Need RFP-No Movement
  - D. Heated Work Space- Need RFP
  - E. North Bathroom Remodel- Need RFP

**Adjourn:**

**COMING UP - Fair Advisory Board Meeting: June 14, 2023** 6:00 pm Hayden- Exhibit Hall

NOTE: All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners' Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request at least seven business days prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.

