



Routt County Fair Advisory Board

PO Box 1000 / 398 S. Poplar St., Hayden, CO 81639

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FAIR ADVISORY BOARD AGENDA APRIL 12, 2023 FAIRGROUNDS EXHIBIT HALL - HAYDEN

Call to order:

1. Attendance: roll call
 - A. Present:
 - B. Excused Absent:
 - C. Unexcused Absent:
2. Approval of minutes:
 - A. Discussion:
 - B. **Decision:**
3. Accounts Payable Review: MAR 2023
4. Correspondence: Kathy Lewis, Memorial Bench- Lacey, Guerin Lewis-Bonfire
 - A. Discussion:
 - B. Decision:

Guests/Standing Reports

1. Guest Presentation: KRAI – Marci Marumoto
2. Commissioner Redmond:
3. 4-H/CSU Extension Report:
4. Coordinator Report:
 - A. Working on Fair Book- Last day Additions/Changes/Ads April 13th. Finalize April 24th.
 - B. T-Mobile Grant is submitted
 - C. Contract Submission- Beer Garden and Food Vendor Left
 - D. TOH Workshop
 - E. AO/Webpage Updates
 - F. United Way Day of Caring- May 24th, due April 28th- projects
5. Maintenance report:
 - A. Snow Removal
 - B. Drainage
 - C. Plastic Replacement MPB

Unfinished Business

1. ATV/UTV
 - A. Rules and Regs Finalized
 - B. Discussion:
 - C. Decision:
2. Ranch Rodeo
 - A. Rules and Regs finalized
 - B. Discussion:
 - C. Decision:
3. Meals
 - A. Caterer
 - i. Discussion:
 - ii. Decision:
4. Sponsorship Updates
 - A. Forms
 - B. Payments
 - C. Ads
 - D. No more after April 13th

New Business

1. T-Shirt
 - A. Discussion:
 - B. Decision:
2. Midway Vendors
 - A. Discussion: 2023 Vendor selection & Booths @ Events
 - B. Decision:
3. Official Routt County Fair 2023 Radio
 - A. Discussion:
 - B. Decision:

Standing Reports

4. Demo Derby: Cars for 2023?
5. Budget:
6. Fair Book: Memorials?
7. Open Horse: Buckle Order
8. Arena Events:
9. Large/Small Animals:
10. Home Arts: Ribbon Order, Judges-Flowers & Baked Goods
11. Midway and Camping: Open for Reservation July 1 at 8 A.M.
12. Entertainment: Ticket Sales Tentatively to Start July 1
13. Master Plan:
 - A. MOU/IGA –
 - B. Arena Railing, Design is Finalized and Received Pricing- RFP-with Purchasing for review
 - C. Entry Way-Contact Potential Contractors- Need RFP-No Movement
 - D. Heated Work Space- Need RFP
 - E. North Bathroom Remodel- Need RFP

Adjourn:

COMING UP - Fair Advisory Board Meeting: **May 10, 2023 6:00 pm Hayden- Exhibit Hall**

NOTE: All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners' Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request at least seven business days prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.

