



Routt County Fair Advisory Board

PO Box 1000 / 398 S. Poplar St., Hayden, CO 81639

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FAIR ADVISORY BOARD AGENDA

July 13, 2022 ~ 6pm

Fairgrounds Exhibit Hall ~ Hayden

Call to order:

1. Attendance: roll call
 - A. Present:
 - B. Excused Absent:
 - C. Unexcused Absent:
2. Approval of minutes:
 - A. Discussion:
 - B. Decision:**
3. Accounts Payable Review: June 2022
4. Correspondence:

Guests/Standing Reports

5. Law Enforcement: beer garden, concert, derby, security, emergency needs
6. Royalty- Fair schedule
7. Commissioner Redmond: Q&A
8. 4-H/CSU Extension Report
 - A. Poultry update
9. Coordinator Report:
 - A. Temp groundskeeper posted- need 2 more
 - B. Catering-cost, menu
 - C. Pepsi/coke donation-no response yet
 - D. Sanitation-Twin Enviro- bid and donation
 - E. Contracts-Ned LeDoux, Rockfan,
 - F. Adventure office –go live on the 15th, waivers, reservations
 - G. Website updates and links
 - H. 4-H and Community Service help
 - I. Tents are ordered
 - J. Code of conduct still on the list.
 - K. T-shirts-July 18TH production
 - L. Vendor needed-food
 - M. ATM- \$200.00
 - N. Internet- installed 7/13/22
 - O. Judges- flower
 - P. Radio
10. Maintenance report
 - A. Bathhouse maintenance- floors, benches, caulk
 - B. Water truck back- will work on track
 - C. Painted crow's nest and cleaned
11. Master Plan
 - A. MOU/IGA – Attorney request-on hold till after fair, TOH doing disc golf pads.
 - B. Arena railing, design is finalized and received pricing-no movement
 - C. Entry way-contact potential contractors/Joe working on RFP-no movement
 - D. Internet- grant funding – received 3k and contractor donated the boring of the line from track to MPB.

Unfinished Business

1. Fair Maintenance Guide-if any changes
 - A. DUE 7/13/22**
2. Fair Payment Request Vouchers:
 - A. Required: Name, address, phone, amount, subject
 - B. DUE 7/13/22**

New Business

3. Fairgrounds walk-through
4. Event needs- get me a list

Standing Reports

5. Demo Derby: Cars, DJ, payout
6. Budget: Working on it.
7. Fair Book: Complete, off to print, receive next week hopefully, online
8. Open Horse Show:
 - A. Show secretary need W-9
9. Arena Events:
 - A. Buckles ordered/payment out 14th
10. Large/Small Animals
11. Home Arts-Judges hotel
12. Midway and Camping: Open July 15th
13. Entertainment:
 - A. Bonfire wood update
 - B. Wagner rents
 - C. Hotels-Ned, inflatables
 - D. FAB- tickets-locations

Adjourn:

COMING UP - Fair Advisory Board Meeting: August 10, 2022, 6:00pm Hayden, Exhibit Hall

NOTE: All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners' Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request at least seven business days prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.

