



2024 SBC Fair Dates: May 25-27 & May31-June 2, 2024
(Closed Tuesday - Thursday)

First Review Application Deadline: March 15, 2024

Thank you for your interest in being a Concessionaire (food vendor) at the San Bernardino County Fair. **PLEASE REVIEW THESE INSTRUCTIONS CAREFULLY.** This application is neither an offer nor a guarantee of space. If you have question's regarding this application, please call the San Bernardino County Fair Concessions office at (760) 951-2200 or e-mail at KCHAMBERLAND@SBCFAIR.COM

Instructions for Completing Application

1. This application is neither an offer, nor guarantee of space.
2. If you are applying for more than one stand, you must submit a separate application for each stand.
3. All questions on this application must be answered completely. Be sure the information you give us is accurate, as it will be the sole representation of your business for the selection process.
4. Submit a typed menu with all items and proposed prices (including beverages). If selected, a formal menu will be negotiated.
5. Tent structures cannot be used and will not be considered as an acceptable food stand. Concession trailers must have an enclosed kitchen and meet all San Bernardino County Health Department regulations for food preparation.
6. **Submit a recent photo of your food stand(s) with application.** Photos will not be returned.
7. **A footprint of your food stand(s) is required. Including the service support area in operational form. Be very specific for all dimension (ie: if hitch is not removable, please include in size of unit)**
8. A copy of your California Seller's permit, San Bernardino County Food Handlers (ServSafe) Certificate and San Bernardino (Annual or Temporary) TFF is required with your application. Food Handlers certification is required by the State of California (exceptions: prepackaged food and beverage carts).
9. Management will determine the location of your booth. Locations are subjected to change from year to year.
10. The utility and health fees on this application are subject to change per final agreement with governing agencies and department.
11. ****NEW IN 2024** A \$200 rule deposit will be collected alongside guaranteed deposit to ensure all areas are kept clean during and after fair hours. Trash must be removed each night by concessionaire and taken to the roll offs. The rule deposit will be credited towards your guaranteed deposit. Failure to adhere to this policy, forfeits your rule deposit.**

Please submit completed concessions application(s) to:

**San Bernardino County Fair
Attn: Katherine Chamberland
14800 7th Street, Victorville Ca, 92395**

Rental Rate Information

- Indoor and outdoor food trailer/ truck (No Tents):
 - \$200.00 rule deposit. See page 1, line 11. ****NEW IN 2024****
 - \$500.00 guaranteed deposit
 - 25% of gross sales after taxes
 - \$400.00 utility fee.
 - Beverage Cart*:
 - \$100.00 deposit
 - \$500.00 minimum guarantee or 25% of gross sales; whichever is greater.
 - *Concession manager will determine if beverage cart status is applicable.
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San Bernardino County Environment Management Inspection Fees

- All Concessionaires will be inspected by the County of San Bernardino Environmental Health Management Division.
 - All fees are to be paid to the Health Department two (2) weeks before the opening of fair.
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FIRE MARSHAL

The State Fire Marshal (SFM) has jurisdiction of the 28th DAA facility. General Guidelines can be found in the 2024 Concessions Rules and Regulations Handbook. For a complete listing of applicable SFM regulations visit the website at www.fire.ca.gov.

2024 SBC Fair Concessionaire Space Application

Please submit the following pages with the requested information on the cover sheet,

Check one: ☐ New Applicant ☐ 2023 Returning Concessionaire

Company Name: _____

Owner/Operator Name: _____

Stand Name: _____

Mailing Address: _____

City: _____ County: _____ State: _____ Zip: _____

Business Phone: (_____) _____ Cell Phone: (_____) _____

Fax: (_____) _____ Website: _____

E-mail: _____ How long in business? _____

On Site Contact Name: _____ On Site Contact Phone: (_____) _____

On Site Contact E-mail: _____

Federal Taxpayer's ID #: _____ CA Seller's Permit#: _____
(Attach copy of permit to application)

Liability Insurance & Workers Compensation Requirements

Each exhibitor must provide the 28th DAA with proof of general liability insurance of no less than \$1,000,000. Product Liability of no less than \$1,000,000 is required for food samplers. Please check the box below indicating the type of insurance you will provide for the Fair. Completing this form does not constitute proof of insurance. Proof of insurance will be required once a contract has been issued. Each exhibitor who hires employees must also provide a copy of worker's compensation insurance.

☐ My own carrier Carrier: _____

☐ WFA Master List CFSA #: _____ Expires: _____ Name policy is under: _____

Utility Requirements

Please be specific on your application as your contract will reflect the exact amount you request. If your electrical needs change, you will be billed accordingly. Please provide amperage requirements for running at maximum capacity. You must account for all equipment that will need power inside your trailer and in your outside space. If we are not informed of proper requirements, we may not be able to provide service.

All cords that are 70 amps or less must have plugs. 220 volt cords must be #6/4 gauge or heavier wire with a NEMA plug #14-50P. 110 volt cords must be #12/3 gauge or heavier wire with a NEMA plug #5-15P. As stated in the handbook, SBC Fair does not provide plugs, extension cords, cord caps or other equipment.

120 VOLT SINGLE PHASE

	Food Trailer	Appliances*
	<u>Quantity</u>	<u>Quantity</u>
20 Amp Circuit	N/A	_____
30 Amp Circuit	N/A	_____

240 VOLT SINGLE PHASE

	Food Trailer	Appliances*
	<u>Quantity</u>	<u>Quantity</u>
50 Amp Panel	_____	_____
100 Amp Panel	_____	_____

208 VOLT THREE PHASE

	Food Trailer	Appliances*
	<u>Quantity</u>	<u>Quantity</u>
30 Amp Circuit	N/A	_____
50 Amp Panel	_____	_____
100 Amp Panel	_____	_____
200 Amp Panel	_____	_____

*Appliance Requirements

Required amperage for any fridge, freezer, washer, dryer, or other large appliance in your space is 20 amps for each item. Please order accordingly.

SPECIAL ELECTRICAL SERVICES

Please check the box below if you require the following:

☐ Electrical Hardwire

Does your stand use water/sewer?

☐ Yes ☐ No

Does your stand produce grease?
(Estimated total for 6 day fair)

☐ Yes ☐ No If yes, how many gallons? _____

Trailer/Truck Dimensions

My trailer/truck is a(n): ☐ End Serve ☐ Side Serve

Removable hitch: ☐ Yes ☐ No

Dimensions of trailer/stand: Width: _____ Depth: _____ Height: _____

Dimensions of backyard area needed: Width: _____ Depth: _____

Please sketch a complete diagram of your stand including awnings, counters and backyard area. Include measurement in feet. Show hitch on trailer if it cannot be removed. Concessionaire must provide own screening.

References

Please list two fairs, festivals, or shows that you have recently participated in.

Event #1: _____

Contact person: _____ Phone: (_____) _____

Event #2: _____

Contact person: _____ Phone: (_____) _____

Notes

Please use the space below to add any information that was not included above.
