Commercial Vendor Application

San Bernardino County Fair

14800 Seventh Street ◊ Victorville, CA 92395

(760) 951-2200 ◊ www.sbcfair.com

May 29-30 & June 5-6, 2027

Closed Monday – Friday

Vendor Space Pricing for 2027
Full Fair (4 days) 10x10 Inline $400 – 10x10 Corner $600
One Weekend (2 days) 10x10 Inline $240 – 10x10 Corner $360
Cottage Center Space Pricing for 2027
****Must meet criteria to receive crafters rate****
One Weekend (2 days) 10x10 $200 or Full Fair (4 days) 10x10 $350

Dear Commercial Vendor,
It is important your application be complete and include photos of your product(s) and booth set-up. Please do not send multiple mailings; this will only slow down the process. Only fully completed applications will be reviewed. **Incomplete applications are not returned for completion.**

Enclosed you will find an application, instructions for completing the application, and additional information about our fair. **We urge you to take a moment to read the entire packet of information prior to filing out the application. Selection criteria is based on, but not limited to:**

- Product balance within the fair
- Ability to set up a professional/attractive display
- Uniqueness and appeal of product
- Application presentation
- Space Availability
- Reference

Again, thank you for your interest,
Katherine Chamberland
kchamberland@sbcfair.com
760-951-2209

San Bernardino County Fair
14800 Seventh Street • Victorville, CA 92395
Phone: (760) 951-2200 Direct Line: (760) 951-2209
Website: www.sbcfair.com ♦ Email: kchamberland@sbcfair.com

Please review these instructions carefully as the application changes from year to year. Instructions for completing the application follow:

1. Please type or print legibly in ink only.
2. This application is neither an offer nor a guarantee of space.
3. All questions must be answered completely before consideration for space can be given. Incomplete applications will not be accepted or returned.
4. Be sure the information you give is accurate, as it will be representation of your business to the selection committee.
5. A current photo and/or drawing of your proposed booth in operational form are required with each application. All photos become property of the San Bernardino County Fair and will not be returned.
6. The list of products you are requesting to sell/display/promote/giveaway must be specific. Words such as "accessories", "related products", "gifts", "etcetera", and other vague descriptions are not acceptable. If a contract is issued, it will be assigned based on this list only, so please be thorough. We will verify items in your booth match your contract throughout the Fair.
7. Picture(s) or an informational brochure that visually describes each product must be included with your application. Please be certain to label all attachments with product name, company name, and price. (Please keep items to 8½" x 11" or smaller).
8. Samples of any handouts, brochures, catalogs, etc. must be attached and labeled with your name if you are planning to distribute them from your booth.
9. Pre-packaged Food Vendors are required to provide proof of San Bernardino County TFF permit that matches the contract name. Samples must be no more than 2oz. Bottled water, sodas and other beverages must be approved through the SBC Fair Management team.
10. Sound transmissions such as radios, televisions sets, and voice amplification systems are subject to prior approval of the Fair. Volume in excess of conversational levels is strictly prohibited. The fair reserves all rights to turn down/ off. **This privilege may be revoked at any time during fair.**
11. If you are selected as a commercial vendor, you will be required to fill out a **MEGAN'S LAW**, to ensure public safety and awareness. The SBC Fair's policy requires that all persons conducting business during any SBC Fair event shall provide the necessary personal information to enable their names to be searched through the Department of Justice's Megan's Law file. Failure to do so will result in a forfeit of your booth fee.
12. **Please indicate your preferred size requested and whether it is and indoor or outdoor space.** If you are selected as a Fair Vendor, Fair Management will do their best to accommodate your selection. **A $200 Rule Deposit is required to secure your space ($100 for Cottage Center Vendors).** Once we have confirmed your application and all required documents, we will respond via email.
13. Make sure you sign the application where indicated and provide an email where we can best reach you.
14. Separate the completed application from these instructions and mail or email application with attachments to:

San Bernardino County Fair
Attn: Katherine Chamberland
14800 Seventh Street, Victorville, CA 92395
kchamberland@sbcfair.com

2027 San Bernardino County Fair Commercial Vendor Application

All information is required for consideration. Picture(s) of your product and booth set-up must be attached to this request.

We strive to be as "green" as possible; it is important to provide an e-mail address so we can provide you with the fastest service and most up-to-date information.

Please Print

Business/Contract Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____ Cell Phone: _____

Contract Signer: _____ Contact Person (if different): _____

E-mail: _____

A copy of your California State Sales Tax Permit, and the # listed below: If you are selling a product that requires a sellers permit you MUST include your sellers' permit. ***If selected as a vendor, your permit must have SBC Fair address listed.

_____ for information or permit, contact the State of California at: 1-800-400-7115 or visit
(Example: SREH23-0000001) https://www.cdtfa.ca.gov/taxes-and-fees/faqseller.htm

Space needed: (Space cannot be guaranteed. List preference below)

1. _____ 1st Weekend **(May 29-30)** Or _____ 2nd Weekend **(June 5-6)** Or _____Both Weekends **(May 29-30 & June 5-6)**
2. _____ Commercial Vendor Or _____ Cottage Center Vendor
3. _____ Inside Or _____ Outside
4. _____ Inline Or _____ Corner
5. _____ 10x10 Or _____ 10x20 Or _____ Specify size

Electricity: _____ **Yes - (One (1) 15 amp/110 volt service only included)**

_____**Other:** Please specify and we will call you: _____

Insurance: _____ I need to purchase State of California coverage for $150.00, ($195.00, if a food product).

_____ I have my own insurance and will send you an original copy of my $1,000,000 Liability. Must include set-up days of May 27-28, 2027 and tear down date of June 7, 2027 in order for it to be approved.

Coverage by April 1, 2027, with the following printed on it as additional insured:

"The State of California, the California Fair Services Authority, the District Agricultural Association, County Fair, the County in which the County Fair is Located, Lessor/Sublesser if fair site is leased/subleased, Citrus Fruit Fair, or California Exposition and State Fair, or Entities (public or non-profit) operating California designated agricultural fairs, their directors, officers, agents, servants and employees are made additional insured, but only insofar as the operations under this contract are concerned."

_____ I am on the CFSA Master Insurance List #_____

I use sound equipment: _____ Yes _____ No

For the purpose of: _____

Does your Organization, product, or service offer a money back guarantee or any buy back policy? Please explain.

_____

_____

_____

_____

Complete list or description of product or service - list **every** product to be considered. Use another sheet of paper if necessary:

_____

_____

_____

_____

_____

**** Please note: No Product can be added later without the SBC Fair Management Approval. ****

Other Fairs I have vended with:

Name: _____ Dates: _____ Phone #_____

Name: _____ Dates: _____ Phone #_____

*****Agreement must be paid in full by May 1, 2027. Payments received after deadline will be charged a $50 Admin Fee. No checks will be received after May 15, 2027*****
*****Certificate of Insurance not received by April 1, 2027 will be required to purchase State Insurance at the current rate*****

Signature: _____ Date: _____

Print Name: _____

Please Note:
The San Bernardino County Fair Management has the right and authority to arrange spaces or to move a vendor to another location in the best interest of the Fair. Acceptance of this application does not guarantee a space at the fair. If approved, we will notify you by phone, email and/or by US mail. If your company is offered a booth space in our county fair a $200 ($100 for Cottage Center Vendors) rule deposit will be required to secure the space within 10 business days of offer. The rule deposit is refundable 4-6 weeks after the fair, as long as there are no damages or incidents throughout the fair. If the deposit is not received in the 10 business days of offer, the space maybe offered to another vendor.